

**CHARTER TOWNSHIP OF VAN BUREN  
WORK STUDY MEETING MINUTES  
DECEMBER 3, 2018**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Beaudry, Executive Assistance Selman, Developmental Services Director Akers and Student Intern Stamper, Director of Public Services Best, Cable Director McCracken and Assistant Director Bleifeld, Human Resources Director Sumpter, Public Safety Director Laurain and Deputy Director (Police) Wright, IT Director Rankin, Downtown Development Authority Director Ireland and Deputy Director Lothringer, Fire Chief Brow, Captain Lunsford and an audience of three (3).

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Discussion on the purchase of Board Access Equipment Upgrades from TEL Systems. Bids were presented to the board for upgrades to the Board Room's audio/video system. The Cable Department recommended vendor TEL Systems as the most cost effective and efficient solution.

Discussion on the first reading of Ordinance 12-04-18 (1) to prohibit marihuana establishments in all geographic areas of the Charter Township of Van Buren.

Discussion on adopting a Public Participation Plan for use in the Township's planning and development process. The Plan serves as a template for optimizing community engagement as part of the certification process for the Redevelopment Read Communities program through the Michigan Economic Development Corporation.

Discussion on the Van Buren Police Department Policy of vehicle removal during declared snow emergencies. The Van Buren Police Department has updated VBPD Policy 502- Vehicle Towing, to address the clearing of streets to provide access for emergency response vehicles during declared snow emergencies.

Discussion on the purchase of a new fire engine from Spartan Fire Engine. The Fire Department proposed purchasing a new fire engine in 2018 instead of 2019 which would save the Township \$16,000 due to the effect of tariffs taking effect in 2019.

Discussion on the selection of Eaton Corporation to provide a new uninterruptable power supply for the Van Buren Township Public Safety and IT Departments on the Main Campus.

**PUBLIC COMMENT:** Public comment included disagreement about the purchase of jackets for the Board, frustration with how the Trustees were transported during the Winter Fest Parade and issues with how trustee mail is handled within The Township.

**CLOSED SESSION:** Frazier moved, Miller seconded to go into closed session at 6:16 p.m. pursuant to MCL 15.268(d) to consider the purchase or lease of real property. Motion Carried.

Frazier moved, Martin seconded to reconvene the Work Study Session at 6:30 p.m. Motion Carried

**ADJOURNMENT:** There being no further discussion Miller moved, Budd seconded to adjourn the Work Study Session at 6:31 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.