

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
OCTOBER 16, 2018**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Downtown Development Authority Director Ireland and Deputy Director Lothringer, Recreation Director Wright and Deputy Director Zangelien, Public Safety Director Laurain and Deputy Director (Police) Wright, Fire Chief Brow, Water and Sewer Director Taylor, Developmental Services Director Akers, Director of Public Services Best, Human Resource Director Sumpter, Cable Director McCracken, Senior Director Jordan, Assessing Coordinator Stevenson and an audience of six (6).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda

ADOPTION OF THE AGENDA: Miller moved, Frazier seconded to approve the revised agenda. Motion Carried.

ADOPTION OF CONSENT AGENDA: White moved, Budd seconded to approve the Consent Agenda. [Work Study Session minutes of October 1, 2018, Board Meeting minutes of October 2, 2018, Prepaid List of October 4, 2018, Prepaid List of October 11, 2018, Voucher List of October 16, 2018, Approval of the combination of lots 83-136-01-0018-000 and 83-136-01-0019-000 (Burtrig Subdivision), Approval of the Memorandum of Understanding Addendum between the Township and Western Wayne County Special Operations Team, Approval of the Suburban Mobility Authority for Regional Transportation Municipal (SMART) FY 2019 Municipal Credit Contract]. Motion Carried.

PUBLIC HEARING: Budd moved, Miller seconded to open the Public Hearing at 7:05 p.m. to receive public comment on establishing Industrial District #15. Motion carried.

David Schreiber, Business Development Manager for Wayne County Economic Development Corporation spoke on how exciting a project like this is to the community. Schreiber thanked everyone involved in the planning and development of the site.

White moved, Frazier seconded to close the Public Hearing at 7:06 p.m. Motion Carried.

Wright moved, Frazier seconded to open the Public Hearing at 7:07 p.m. to receive public comment on the request for an Industrial Facilities Tax Exemption Certificate pursuant to Act 198, Michigan Public Acts of 1974, as amended for Subaru Research and Development, Inc. Motion carried.

No public comments were received.

Budd moved, Wright seconded to close the Public Hearing at 7:08 p.m. Motion Carried.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:

Announcements included the following: November 6, 2018 is the General Election and all are encouraged to vote on election day or apply for an absentee ballot at the clerk's office. The Belleville Area Museum Kids Costume Halloween Party is Sunday, October 28th from 3-5 p.m. at the Belleville Area Museum. The Candy Loop takes place on Saturday, October 27. This free event will take place from 4-6 p.m. at Quirk Park. Applications for the Belleville/Van Buren Goodfellows Christmas assistance will be accepted from Monday, November 5 through December 7. Applicants must be residents of Belleville or Van Buren Township. Applications are available at the Van Buren Township Police Department or on the Township website. Donations made out to Belleville/Van Buren Goodfellows should be sent to the Township hall at the attention of Pam Fleming. Contact Pam at 734.260.4150 for more information. The Township Hall will be closed on Monday, November 12 in observance of Veteran's Day.

PUBLIC COMMENT (Unfinished and New Business): None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Martin moved, Frazier seconded to approve Resolution 2018-29 to establish Industrial Development District #15. Motion Carried. Public Act 198 allows the Township to grant industrial facilities tax abatements in Industrial Development Districts.

Wright moved, Budd seconded to approve Resolution 2018-30 an Industrial Facilities Exemption Certificate for Subaru Research & Development, Inc. A twelve-year (12) tax abatement recommendation was made by the Township based on an analysis of the total investment by Subaru, jobs created, and the Township's application process. The twelve (12) year PA198 is a 50% reduction of real property taxes. The property, as it currently stands, generates \$1,122/year in tax revenue and would increase under the tax abatement to \$58,000/year. Mark Heusel, a spokesperson for Subaru, stated that the tax abatement was a major deciding factor in selecting Van Buren Township. Board members welcomed Subaru applauding the job creation and economic boosts to the community. Some Board members also expressed a desire to see fewer large corporations obtain tax abatements. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, and White. Nays: Miller. Motion Carried.

Miller moved, Wright seconded to approve the second (final) reading of Ordinance 10-02-18 (2) to amend the General Code of Ordinances Chapter 74 (Streets, Sidewalks and Other Public Places) Article II (Sidewalks) to add Sec. 74-27 to 74-29. Motion Carried. The ordinance requires snow and ice removal accumulating prior to 6:00 a.m. to be removed by noon in commercial districts. Snow accumulating on residential sidewalks of more than 1 inch is to be removed within 24 hours after the end of each accumulation and within 18 hours of ice accumulation. Property owners will be notified if non-compliant and will be given 24 hours to take corrective action. Violation for non-compliance will be a civil infraction. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried.

Wright moved, Miller seconded to approve Resolution 2018-25 Adoption of the FY-2018 Amended General Fund Budget and FY-2019 Proposed General Fund Budget inclusive of the customary budget directives A-F and Resolution 2018-28 the 2019 Salary Wage Schedule. Supervisor McNamara highlighted the following plans for 2019: Township Hall renovations, projects in conjunction with the DDA such as the I-94 pedestrian overpass, a new splash pad in Quirk Park, and the placemaking initiative on Belleville Road adjacent to Aldi's. He also detailed multiple grants the Township is receiving such as: Wayne County Local Road Initiative Grant for \$750,000, a continuation of our Sewer Assessment and Upgrades Grant of \$750,000, a \$60,000 grant from DWMHA for the Summer Youth REAL Program, \$125,000 in CDBG grants for Van Buren Park, and a \$300,000 grant in conjunction with Sumpter, Belleville, and Huron Township for blight reduction. The 2019 general fund budget is 17.7 million dollars, a slight decrease from the 2018 amended general fund budget of 17.8 million dollars. Board members in support of the budget expressed gratitude for the hard work of the directors, the one on one meetings between the supervisor and trustees and the overall presentation of the budget material. Board members in opposition of the budget expressed dissatisfaction with perceived excessive expenditures, not committing 1.5 million to the retirement debt fund, indiscriminate salary increases, lack of employee evaluation, the process used to determine salary increases above the 2%, and a desire to spend more time on the budget.

Budd called a point of order. Miller called the question. Motion carried.

Roll Call Vote. Yeas: McNamara, Budd, Wright, Martin, Miller. Nays: Frazier, White. Motion Carried.

Martin moved, Miller seconded to approve Resolution 2018-27 Adoption of FY-2018 Amended Water and Sewer Budget and FY-2019 Proposed Water and Sewer Budget. Motion Carried. The Water and Sewer Department is recommending an overall 5.0% increase to Township water and sewer customers because the estimated projection of increased Water and Sewer costs to the Township in 2019 exceeds 10%.

Budd moved, Miller seconded to approve Resolution 2018-26 Adoption of the FY-2018 Amended Special Revenues Budget and FY-2019 Proposed Special Revenue Budget noting (A) Revenue in excess of those noted shall be dedicated to fund

balance and (B) Items not expensed shall revert to net income. Motion carried. Treasurer Budd lists the different funds included in the Special Revenue Budget.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: None.

BOARD COMMENT NON-AGENDA ITEMS: Clerk Wright read excerpts from the Board Conduct Policy set forth to maintain order and respect during meetings. He urged Board members to adhere to key points. Board members expressed importance of open dialog and free expression during meetings. Continued discussion on the budget with supporting Board members expressions of gratitude towards the process in creating the 2019 budget. Trustee White expressed desire to reduce overall Township spending. Trustee Frazier passionately reiterated her opposition to salary increases beyond the 2% and questioned the legitimacy of the comparisons done.

Martin Calls a point of order. Budd seconds. Motion Carried.

Trustee Martin challenged the Board to police themselves in order to maintain order to meetings.

ADJOURNMENT: Miller moved, Frazier seconded to adjourn at 8:19p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.