

**CHARTER TOWNSHIP OF VAN BUREN**  
**BOARD MEETING MINUTES**  
**SEPTEMBER 18, 2018**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Absent/Excused: Treasurer Budd. Others in attendance: Secretary Montgomery, Water and Sewer Director Taylor, Recreation Director Wright and Deputy Director Zaenglein, Human Resource Director Sumpter, and an audience of three (3).

**EXECUTIVE SUMMARY OF THE AGENDA:** Supervisor McNamara outlined the items appearing on the agenda

**ADOPTION OF THE AGENDA:** Frazier moved, Miller seconded to approve the revised agenda. Motion Carried.

**ADOPTION OF CONSENT AGENDA:** Martin moved, White seconded to approve the Consent Agenda. [Work Study Session minutes of September 4, 2018, Closed Session minutes of September 4, 2018, Board Meeting minutes of September 4, 2018, Prepaid List of September 6, 2018, Prepaid List of September 13, 2018, Voucher List of September 18, 2018, Approval of the 2019 Board of Trustees Meeting Schedule, Approval of Resolution 2018-18 to increase the hourly attorney fee for the firm of Butzel Long from \$300 to a flat fee of \$375 per hour, Approval on the Election Inspector pay increase, Approval of the combination of lots 83-022-01-0003-004, 83-022-01-0004-003, 83-022-01-0005-005, 83-022-01-0006-001, 83-022-01-0007-001, 83-022-01-0009-0003, 83-021-99-0001-000 and 83-023-99-0005-000 with conditions, Approval of Resolution 2018-24: 2019: Departmental Fee Schedules.]. Motion Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:** Taste and Taps at Wayne County Community College-Ted Scott Campus on Saturday September 29, 2018 from 1:00 p.m. until 5:00 p.m., Public Safety Day was held September 15, 2018 and was a great success. Residents are encouraged to attend this annual event, the Clerk's Office was featured in the Michigan Township Focus magazine in recognition of receiving the Township of Excellence Certificate of Achievement in Elections. Board members thanked the Clerk and staff for their outstanding dedication to the election process, Fire Chief Amy Brow was also recognized as one of two female Fire Chiefs in the State of Michigan.

**PUBLIC COMMENT (Unfinished and New Business):** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Miller moved, Frazier seconded to approve a memorial at Quirk Park in honor of Egypt Covington. Motion Carried. Long-time resident, Chuck Covington, has approached the Parks and Recreation Department expressing his desire to place a memorial at Quirk Park in honor of his daughter who passed away June 23, 2017. Commemorative benches, signs etc. are customary in many municipal parks. The Recreation Committee is in support of this effort and the Recreation Department is developing a program that will formalize the process. Final placement has not been determined and overall memorial placement in Quirk Park will be addressed during the major renovations slated for 2019 and within the Recreation Master Plan update.

Frazier moved, Martin seconded to approve Resolution 2018-23: 2019: Water & Sewer rates and fee schedule. Motion Carried. The estimated projection of increased Water and Sewer costs to the Township in 2019 exceeds 10%. The Water and Sewer Department is recommending an overall 5.0% increase to Township water and sewer customers.

Miller moved, Wright seconded to approve Resolution 2018-22: Reimbursement of Travel, Meal and Lodging Expenses Policy. This policy amends Resolution 2012-18 as a standalone policy. Board members discussed the

adjustments made that incorporated changes brought forward during the Work Study session of September 4, 2018 and thanked Human Resource Director Sumpter and everyone who worked on formulating the new policy.

**REPORTS:** The July 2018 Budgetary Report was received. A copy is available for review at the Clerk’s Office 46425 Tyler Rd., Van Buren Township, MI 48111.

**PUBLIC COMMENT NON-AGENDA ITEMS:** None.

**BOARD COMMENT NON-AGENDA ITEMS:** On October 12, 2018 from 1:00 p.m. - 3:30 p.m. the Great Lakes Water Authority will host a Lead & Copper Rule MDEQ Workshop at Stone Creek Banquet Hall One Maguire Drive, Flat Rock, MI 48134; the League of Women Voters will host a “Spotlight” focusing on the history of voting and recognizing first time voters at Owen Intermediate School on September 26, 2018 at 7:00 p.m.; J.C. Penney offers water test kits at their check-outs, Due to a toxic algae bloom in Belleville Lake residents were urged to use caution when boating on Belleville lake, stay out of the water, do not come in contact with the water and do not eat fish from Belleville Lake, signs have been posted around the lake as a reminder; Van Buren Township Ordinance requires lakefront property owners to have their street address posted on the lakefront side of their property and the Detroit Region Aerotropolis will host a presentation on the E-Commerce revolution and its impact on the industrial market evolution with keynote speaker David Egan at the Wayne County Community College-Ted Scott Campus on September 27, 2018 from 6:30 p.m. unit 8:00 p.m.

**ADJOURNMENT:** Miller moved, Frazier seconded to adjourn at 7:40 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_

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Kevin McNamara, Supervisor

Date: \_\_\_\_\_