

**CHARTER TOWNSHIP OF VAN BUREN**  
**BOARD MEETING MINUTES**  
**OCTOBER 2, 2018**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Trustee Frazier, Trustee Martin and Trustee Miller and Trustee White. Absent/Excused: Clerk Wright and Trustee White. Others in attendance: Secretary Montgomery, Water and Sewer Director Taylor, Recreation Director Wright and Deputy Director Zaenglein, Human Resource Director Sumpter, Executive Assistant Selman, Senior Director Jordan, Public Safety Director Laurain, Public Safety Deputy Director (Police) Wright, Public Safety Deputy Director (Fire) Brow, DDA Director Ireland and Deputy Director Lothringer, Public Services Director Best, Cable Director McCracken, I.T. Director Rankin, Developmental Services Director Akers and an audience of three (3).

**EXECUTIVE SUMMARY OF THE AGENDA:** Supervisor McNamara outlined the items appearing on the agenda and announced the Downriver Utility Wastewater Authority agreement has been fully executed and is now owned by the 17 community members with Van Buren Township having a 5% equity stake.

**ADOPTION OF THE AGENDA:** Miller moved, Budd seconded to approve the agenda. Motion Carried.

**ADOPTION OF CONSENT AGENDA:** Frazier moved, Miller seconded to approve the Consent Agenda. [Work Study Session minutes of September 17, 2018, Board Meeting minutes of September 18, 2018, Prepaid List of September 20, 2018, Prepaid List of September 27, 2018, Voucher List of October 2, 2018, Approval of the appointment of James Chudzinski to fill the unexpired term of office on the Downtown Development Authority with a term to expire March 9, 2022, Approval of the re-appointment of Jeff Jahr to the Planning Commission with a term to expire October 1, 2021, Approval of the re-appointment of Ben Ross to the Environmental Commission with a term to expire October 1, 2021 and Approval of the appointment of Dolores Hogan to the Endowment Committee with a term to expire January 15, 2020]. Motion Carried.

**PUBLIC HEARING:** Budd moved, Frazier seconded to open the Public Hearing at 7:05 p.m. to receive comment on:

- The 2018 Amended and 2019 Proposed General Fund Budget
- The 2019 Salary Wage Schedule
- The 2018 Amended and 2019 Water and Sewer Budget
- The 2018 Amended and 2019 Special Revenue Funds:
  1. Community Development Block Grant (CDBG)
  2. Downtown Development Authority (DDA)
  3. Local Development Finance Authority (LDFA) Fund
  4. Landfill Fund
  5. Belleville Area Museum
  6. 9-1-1 Service Fund
  7. Federal Forfeiture Fund
  8. State Forfeiture Fund
  9. Long Term Debt Fund
  10. Capital Improvement Fund

Motion carried. No public comment was received. Budd moved, Miller seconded to close the Public Hearing at 7:06 p.m. Motion Carried.

**CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:** The Fire Department will host a pancake breakfast on Saturday October 13, 2018 at Fire Station #2 located on Belleville Rd. from 9:00 a.m. until noon. Adults \$5.00 Children \$3.00.

**PUBLIC COMMENT (Unfinished and New Business):** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** Frazier moved, Miller seconded to approve of the first reading of Ordinance 10-02-18 (2) to amend the General Code of Ordinances Chapter 74 (Streets, Sidewalks and Other Public Places) Article II (Sidewalks) to add Sec. 74-27 to 74-29. The ordinance requires snow and ice removal accumulating prior to 6:00 a.m. to be removed by noon in commercial districts. Snow accumulating on residential sidewalks of more than 1 inch is to be removed within 24 hours after the end of each accumulation and within 18 hours of ice accumulation. Property owners will be notified if non-compliant and will be given 24 hours to take corrective action. Violation for non-compliance will be a civil infraction.

**REPORTS:** None.

**PUBLIC COMMENT NON-AGENDA ITEMS:** None.

**BOARD COMMENT NON-AGENDA ITEMS:** None.

**ADJOURNMENT:** Martin moved, Miller seconded to adjourn at 7:10 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_