

**CHARTER TOWNSHIP OF VAN BUREN**  
**WORK STUDY MEETING MINUTES**  
**JULY 16, 2018**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Miller, and Trustee White. Late Arrival: Trustee Martin (4:12 p.m.). Others in attendance: Executive Assistant Selman, Secretary Montgomery, Downtown Development Authority Director Ireland, Planning and Economic Development Director Akers, Public Services Director Best, Human Resource Director Sumpter, Recreation Director Wright, Attorney McCauley and an audience of five (5).

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Presentation by Community Publishing & Marketing to introduce to the Board of Trustees the potential development of a community magazine. Representative Mark Fisher provided an overview of the publication used in other communities throughout Michigan. The publication would be distributed free of charge to residents and businesses on a quarterly basis providing an alternative marketing platform to inform residents. The Township would be offered a per page pricing below that of advertisers. If approved the Downtown Development Authority would commit to four pages quarterly and Public Safety to one page. Supervisor McNamara advised the Board that determination of moving forward with a publication would be occurring during the budget process and estimated the cost to be between ten to twenty thousand annually.

Discussion on the appointment of Scott Medlen to the LDFA with a term to expire August 12, 2019.

Discussion on the appointment of Charles Larocque to the Board of Zoning Appeals as an alternate with a term to expire December 1, 2019.

Discussion on the appointment of Charles Larocque to the Local Development Finance Authority (LDFA) with a term to expire August 12, 2020.

Discussion on the selection of Ross and Barr, Inc. to provide a new carport for the Van Buren Township Public Safety Department. Estimates were obtained last year with assistance from the Township's liability carrier MMRMA when the east carport was destroyed during high winds. At that time an evaluation of the west carport revealed significant structural concerns and the carport was deemed unusable due to safety concerns. Ross and Barr, Inc. will demolish and replace the west carport at the cost of \$28, 920.00 and in conjunction with the replacement of the east carport covered by the insurance claim. Board members expressed a desire to have the director consult with the firm to determine if supporting posts could be coated or sleeved to inhibit rusting and corrosion.

Discussion on the Professional Services agreement between the Township and Detroit Wayne Mental Health Authority (DWMHA) for the Summer Youth Employment Program (The REAL). The agreement is for the Summer Youth Employment Program (The REAL) in the amount of thirty-four thousand.

Discussion on the first amendment to the Professional Services Agreement between the Township and Detroit Wayne Mental Health Authority (DWMHA) for the Summer Youth Employment Program (The REAL). The amendment encompasses a funding increase to \$83,000.00.

Discussion on an amendment to the FY-2018 budget to fund line items: REAL Wages (101-101-706-000) and REAL Expenses reimbursement (101-101-956-002). The amendment established the funding line items for expenses and grant funding reimbursement.

Discussion on adoption of Resolution 2018-12 affirming approval of the Senior Alliance 2019 Annual Implementation Plan for Aging Services. The implementation plan establishes the annual funding parameters.

Discussion on the Conditional Zoning Agreement between the Township and Harold Smith in association with the proposed rezoning of 50015 and 50061 Michigan Avenue. The agreement establishes the terms of the conditional

rezoning which provides a 400' buffer from the eastern property boundary adjacent to the residential homes in Denton Village as requested by the property owner.

Discussion on the Development Agreement between the Township and the potential developer for the "Pancake Project". The purpose of the development agreement is to make a modification to the typical development process to allow the potential developer to begin the earthwork and the construction of the building, berms, parking lot and detention pond prior to winter and sets forth a two-phase approval process.

**PUBLIC COMMENT:** Comments included: Concern over attorney firm being utilized by the "Pancake Project" developers, accolades for the REAL Summer Youth program and a desire for the Board to address improvements to the Senior Center and Recreational programs and facilities promised to the community for over thirty years in lieu of funding a publication.

**CLOSED SESSION:** Miller moved, Martin seconded to go into closed session at 5:30 p.m. pursuant to MCL 15.268(d) the Township Board will go into closed session to consider the purchase or lease of real property. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried.

Frazier moved, White seconded to reconvene the Work Study session at 5:45 p.m. Motion Carried.

**ADJOURNMENT:** There being no further discussion Frazier moved, White seconded to adjourn the Work Study Session at 5:46 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.