

**CHARTER TOWNSHIP OF VAN BUREN**  
**BOARD MEETING MINUTES**  
**JULY 17, 2018**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Clerk Wright, Treasurer Budd, Trustee Martin, Trustee Miller and Trustee White. Late Arrival: Trustee Frazier (7:03 p.m.). Others in attendance: Secretary Montgomery, Human Resource Director Sumpter, Planning and Economic Development Director Akers, Public Services Director Best, Executive Assistant Selman and an audience of nineteen (19).

**EXECUTIVE SUMMARY OF THE AGENDA:** Supervisor McNamara outlined the items appearing on the revised agenda.

**ADOPTION OF THE AGENDA:** Wright moved, Miller seconded to approve the agenda as amended. Motion Carried.

**ADOPTION OF CONSENT AGENDA:** Martin moved, Budd seconded to approve the Consent Agenda [Work Study Session minutes of June 18, 2018, Board Meeting minutes of June 19, 2018, Prepaid List of June 21, 2018, Prepaid List of June 28, 2018, Prepaid List of July 5, 2018, Prepaid List of July 12, 2018, Voucher List of July 3, 2018, Voucher List of July 17, 2018, Approval of the appointment of Scott Medlen to the LDFA with a term to expire August 12, 2019, Approval of the appointment of Charles Larocque to the Board of Zoning Appeals as an alternate with a term to expire December 1, 2019, Approval of the appointment of Charles Larocque to the Local Development Finance Authority (LDFA) with a term to expire August 12, 2020, Approval of the Professional Services agreement between the Township and Detroit Wayne Mental Health Authority (DWMHA) for the Summer Youth Employment Program (The REAL), Approval of the amendment to the FY-2018 budget to fund line items: REAL Wages (101-101-706-000) and REAL Expenses reimbursement (101-101-956-002), Adoption of Resolution 2018-12 affirming approval of the Senior Alliance 2019 Annual Implementation Plan for Aging Services]. Motion Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS: Presentations:** Ms. Marina Gerick from Girl Scout Troop 20414 presented her Silver Award Project "Benches for Belleville". Ms. Gerick is collecting lids and bottle caps in an effort to place a bench, made out of recycled plastic, in the tri-community area. Four Hundred pounds are needed to provide one bench. Residents may drop off caps/lids at numerous locations throughout the community and at Van Buren Township Hall. For more information, and a list of acceptable lids/caps, visit her Facebook page <https://www.facebook.com/BENCHESFORBELLEVILLE/>. State Representative Erika Geiss presented the following to Deputy Clerk Joanne Montgomery- Michigan Municipal Clerk Certification (CMMC) and the International Association of Municipal Clerks Certified Municipal Clerk (CMC) certification and to Clerk Wright the International Association of Municipal Clerks Master Municipal Clerk (MMC) certification. Trustee Miller presented Clerk Wright with the Michigan Township Association Township of Excellence Certificate of Excellence in Election Administration. Treasurer Budd, on behalf of the Van Buren Civic Fund, presented Clerk Wright a check in the amount of \$5,955.00 for a new elections trailer to store and transport equipment to and from the precincts and a check in the amount of \$26,630 to the Public Safety Department for server to support the in-car video camera system.

**Announcements:** Supervisor McNamara encouraged residents to complete the Master Plan Survey located on the Township website [www.vanburen-mi.org](http://www.vanburen-mi.org). Copies are also available at the Township. The Clerk's Office will be open on Saturday August 4, 2018 to receive and issue absentee ballots for the August 7, 2018 Primary Election. The last day a voter may vote via absentee ballot is Monday August 6, 2018 in person at the Clerk's Office until 4:00 p.m.

**PUBLIC COMMENT (Unfinished and New Business):** Resident expressed displeasure with the Board's decision to place on the agenda consideration of the purchase of the MDNR property located on Belleville Rd. citing insufficient notice to residents and a desire for improvements to the Senior Department, creation of a recreational center, recreational program improvements and five beat public safety coverage. Supervisor McNamara indicated that a

consensus was reached during the Closed Session meeting held following the Work Study session of July 16, 2018 to place the item on the agenda.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Miller moved, Budd seconded to approve the first amendment to the Professional Services Agreement between the Township and Detroit Wayne Mental Health Authority (DWMHA) for the Summer Youth Employment Program (The REAL). Motion Carried. The amendment encompasses a funding increase to \$83,000.00. Several program participants and parents spoke on the benefits of the program highlighting skills development, civic involvement and team building.

Frazier moved, Miller seconded to approve of the Conditional Rezoning Agreement between the Township and Harold Smith in association with the rezoning of 50015 and 50061 Michigan Avenue. Motion Carried. The agreement establishes the terms of the conditional rezoning which provides a 400' buffer from the eastern property boundary adjacent to the residential homes in Denton Village as requested by the property owner.

Budd moved, Martin seconded to approve the second (final) reading of Ordinance 06-19-18 to rezone parcels 83-021-99-0002-000; 83-021-99-0001-000; 83-022-01-0003-004; 83-022-01-0004-003; 83-022-01-0005-005; 83-022-01-0006-001; 83-022-01-0007-001; 83-022-01-0008-003; 83-023-99-0005-000; otherwise known as the Harold Smith Farm at 50015 Michigan Avenue & 50061 Michigan Avenue from R1-C, Single Family Residential to M-1, Light Industrial with conditions. Roll Call Vote: Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried. The rezoning request has received approval from the planning commission. A public informational meeting was held on June 11, 2018 with an attendance of approximately fifty residents from the neighboring Denton Village subdivision. A Public Hearing was held June 13, 2018 at which three comments received all of which were in support of the re-zoning. Conditions include a residential buffer area that includes a ten-foot berm with eight-foot evergreen trees.

Martin moved, Miller seconded to approve the Development Agreement between the Township and the potential developer for the "Pancake Project". Motion Carried. The purpose of the development agreement is to make a modification to the typical development process to allow the potential developer to begin the earthwork and the construction of the building, berms, parking lot and detention pond prior to winter and sets forth a two-phase approval process.

Miller moved, Wright seconded to approve Ross and Barr, Inc. to provide a new carport for the Van Buren Township Public Safety Department. Motion Carried. Estimates were obtained last year with assistance from the Township's liability carrier MMRMA when the east carport was destroyed during high winds. At that time an evaluation of the west carport revealed significant structural concerns and the carport was deemed unusable due to safety concerns. Ross and Barr, Inc. will demolish and replace the west carport at the cost of \$28,920.00 and in conjunction with the replacement of the east carport covered by the insurance claim.

Miller moved, Wright seconded to approve Resolution 2018-14 purchase of land from the State of Michigan Department of Natural Resources, Parcel ID: 83-081-99-0020-0001. Motion Carried. The three-acre parcel adjacent to the lake is located on the east side of Belleville Rd. just north of the Belleville Bridge and was offered to the Township for \$22,000.00. The Board has not determined use of the parcel but will begin a property analysis and perform a traffic study in the near future. The MDNR may require installation of a fishing pier on the site.

**REPORTS:** Board members received the March 2018 and April 2018 Budgetary Reports. The reports are available at the Clerk's Office 46425 Tyler Rd., Van Buren Township, MI 48111.

**PUBLIC COMMENT NON-AGENDA ITEMS:** Resident expressed displeasure with the purchase of the MDNR property citing costs that would be incurred for property analysis, traffic study and sea wall installation reminding the Board of upcoming Visteon bond payment obligations.

**BOARD COMMENT NON-AGENDA ITEMS:** Trustee Frazier expressed her desire for the Board to explore ways to showcase our cultural amenities.

**ADJOURNMENT:** Miller moved, Wright seconded to adjourn at 8:44 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_

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Kevin McNamara, Supervisor

Date: \_\_\_\_\_