



**CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday May 22, 2018
Van Buren Township Hall
46425 Tyler Road**

The meeting was called to order at 6:24 p.m. in the Sheldon Room by Chairperson Rochowiak. Members present: Commissioner Rochowiak, Commissioner Speaks, Commissioner McKelvey, Commissioner Partridge absent/excused. Also present, Director James Taylor, Superintendent Martin Ladd, and Recording Secretary Pecsénye.

Chairman Rochowiak welcomed new commissioner Mr. Gerald McKelvey

APPROVAL OF AGENDA:

Motion to approve the agenda as presented Commissioner Speaks, second Commissioner McKelvey, Motion Carried.

APPROVAL OF MINUTES:

Motion to approve the minutes of the April 24, 2018 meeting as presented Commissioner Speaks, Second Commissioner Rochowiak, Motion Carried.

REPORTS:

1. Monthly Operations Reports- Superintendent Ladd

a. May Activities

- Sewer Items-The meters for North Huron Valley and South Huron Valley sanitary system have been changed and calibrated. We are waiting for a part to complete the meter change and calibration for the EQ basin. Repair of manhole structures needing work found during SAW Grant inspection has begun, and we have kicked off Seasonal Sanitary Sewer cleaning.
- Water Items –Yard restorations from winter water repairs are being done. Painting fire hydrants in the Robinson River and Homestead Subdivisions and cleaning around Fire Hydrants throughout the township to ensure access in case of emergency. We continue to maintain and take proper measures to ensure the water tower is functioning at the peak of performance.

2. Field Operational Technology Review – Director Taylor / Superintendent Ladd

b. WAMR-Wholesale Automated Meter Reading.

MISSION STATEMENT

“The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township’s buildings and grounds, and water distribution and sanitary collection systems.”



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a. SCADA – Supervisory Control and Data Acquisition

A brief video was shown about the WAMR and SCADA systems working together to manage the water and sewer systems and how they can be merged together effectively into one application. Superintendent Ladd gave a live demonstration of the Townships SCADA system, the water tower operations, water pressures within the system, and sanitary pump operations like when they go on and/or off based on flow, and that is can be controlled remotely by the Superintendent and the Director. A live demonstration of the WMAR system followed, showing high and low flows in our system, the water tower filling and emptying. Director Taylor explained being able to monitor and control the flows, especially the peak flow impacts the Townships water rates. Currently these two systems are separate but the directors are working towards having then merged into one application.

1. Administrative Report- Director James Taylor

- **Upcoming Sewer Projects** – Greenbriar Sanitary replacement is scheduled for 2018 and I-94 N. Service Drive (Cracker Barrel) Sanitary Project is also scheduled for this year.
- ~~**DUWA Definitive Transfer Agreement**~~ At the last meeting it was announced our Township Board signed the Agreement for the transfer. The DUWA Board has now signed the agreement with a unanimous vote of all 13 communities in the district.
- **Review Information Packets** – Director Taylor gave an overview of Operations and Services within the Water and Sewer division of the Developmental Services Department. He also informed the commissioners of some of the topics coming in future meetings.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

NON-AGENDA ITEMS: None

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NEXT MEETING: June 26, 2018 (Sheldon Room)

ADJOURNMENT: Motion to adjourn Commissioner Speaks, Second Commissioner McKelvey, motion carried meeting adjourned 7:36 p.m.

Respectfully Submitted by Karen E. Pecsénye

Approved Walter S. Rochowiak

Chairman- Walter Rochowiak

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