

**VAN BUREN CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
SPECIAL MEETING
December 14, 2017**

Chairman Atchinson called the meeting to order at 4:31 p.m.

ROLL CALL: Members present – Chairman Atchinson, Vice-Chair Bird, Director Blank, Director Laginess, Director Rochowiak and Supervisor McNamara. Members absent and excused – Secretary Brown, Director Baskin, Director Chappell, Director Delibera, and Director Foster. Others in Attendance: DDA Executive Director Ireland, Recording Secretary Lothringer and an audience of one (1).

APPROVAL OF AGENDA: Rochowiak moved, Blank seconded to approve the December 14, 2017 Special Meeting Agenda as presented. *Carried*

NEW BUSINESS:

Motion Blank, seconded by Laginess to approve the December 7, 2017 proposal from Fishbeck, Thompson, Carr and Huber [easement documents] in an amount not to exceed \$10,000 to be expensed from Engineering Line Item 247-000-820-000 and allocate \$3,000 from Legal Fees 247-000-820-000 to cover legal expenses which will be invoiced separately and authorize the DDA Executive Director to execute the Agreement.

Yeas: Atchinson, Bird, Blank, Laginess, Rochowiak and McNamara

Nays: None

Absent: Brown, Baskin, Chappell, Delibera and Foster (all excused)

Motion carried.

Laginess moved, Rochowiak seconded to adjourn at 4:36 p.m.

Respectfully submitted,

Lisa M. Lothringer - Recording Secretary