

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES-BUDGET REVIEW & PREPARTATION
OCTOBER 25, 2016, OCTOBER 26, 2016 and OCTOBER 27, 2016**

Supervisor Combs called the meeting to order at 9:06 a.m. (October 25, 2016) 10:10 a.m. (October 26, 2016) and 9:05 a.m. (October 27, 2016) in the Board Room. Present: Supervisor Combs, Treasurer Budd, Clerk Wright, Trustee Hart, Trustee Jahr, Trustee McClanahan and Trustee Miller. Others in attendance: Secretary Montgomery, Departmental Directors, Salaried Employees and an audience of five (5) more or less over the three day sessions.

Supervisor Combs read a brief statement at the opening session outlining the purpose of the budget sessions and thanked the various departments and staff for their collaboration.

The purpose of the Budget Preparation Meetings is to allow the department directors to present to the Board their requests for funding for the 2016 Amended and 2017 Proposed Budgets. During the informal presentations, Department Directors and Salaried staff members outlined the provision of services, equipment, potential capital outlay purchases and staffing levels of their perspective departments.

TUESDAY, OCTOBER 25, 2016

TOWNSHIP BOARD, PUBLIC SERVICES, FRENCH LANDING DAM AND INSURANCE:

Supervisor Combs presented the 2016 amended and 2017 proposed Public Service, French Landing Dam and Insurance budgets.

ASSESSING:

Assessing Coordinator Stevenson presented the 2016 amended and 2017 Assessing Department proposed budgets.

CLERKS'S OFFICE, ELECTIONS, ACCOUNTING, ATTORNEY FEES AND GENERAL OFFICE:

Clerk Wright presented the 2016 amended and 2017 proposed Clerk's Office, Elections, Accounting, Attorney Fees and General Office budgets.

Supervisor Combs called a lunch recess at 11:50 a.m. The meeting reconvened at 1:06 p.m.

TREASURER'S OFFICE:

Treasurer Budd presented the 2016 amended and 2017 proposed Treasurer's Department budgets.

INFORMATION TECHNOLOGY:

Director Rankin presented the 2016 amended and 2017 proposed Information Technology Department budgets.

CABLE:

Director McCracken presented the 2016 amended and 2017 proposed Cable Department budgets.

Supervisor Combs called a recess at 2:10 p.m. The meeting reconvened at 2:22 p.m.

PUBLIC COMMENT: None.

There being no further discussion the meeting was adjourned at 2:52 p.m.

WEDNESDAY, OCTOBER 25, 2016

SENIOR SERVICES: Director Jordan presented the 2016 amended and 2017 proposed Senior Services Budgets.

MUSEUM: Director Dallos presented the 2016 amended and 2017 proposed Museum budgets.

Supervisor Combs called a lunch recess at 11:55 a.m. The meeting reconvened at 1:12 p.m.

PUBLIC SAFETY: Sergeant Keele presented the 2016 amended and 2017 proposed Dispatch budgets. Lieutenant Bazy presented the 2016 amended and 2017 proposed Animal Control budgets. Public Safety Deputy Director (Fire) Besson presented the 2016 amended and 2017 proposed Fire Department budgets. Public Safety Director Laurain presented the 2016 amended and 2017 proposed Police Department budgets.

PUBLIC COMMENT: Comments included: clarification if a K-9 position would be re-instated, requested a third ordinance officer to address commercial properties and illegal dumping and request for the Township to utilize a large scale auction when disposing of vehicles.

There being no further discussion the meeting was adjourned at 3:05 p.m.

THURSDAY, OCTOBER 27, 2016

PUBLIC SERVICES, WATER & SEWER, BUILDING & GROUNDS, CEMETERY:

Director Taylor presented the 2016 amended and 2017 proposed Department of Public Services, Water & Sewer, Building & Grounds and Cemetery budgets.

PLANNING AND ECONOMIC DEVELOPMENT: Director Akers presented the 2016 amended and 2017 proposed Planning and Economic Development Department budgets.

Trustees McClanahan and Trustee Jahr left the meeting 10:00 a.m. Trustee McClanahan and Trustee Jahr returned to the meeting at 10:40 a.m.

Trustee Hart left the meeting and 11:00 a.m.

Supervisor Combs called a lunch recess at 12:06 p.m. The meeting reconvened at 1:30 p.m.

DOWNTOWN DEVELOPMENT AUTHORITY (DDA): DDA Director Ireland and DDA Deputy Director Lothringer presented the 2016 amended and 2017 proposed Downtown Development Authority budgets.

RECREATION:

Director Wright and Deputy Director Zaenglein presented the 2016 amended and 2017 proposed Recreation Department budgets which includes Parks and the Lake.

SUPERVISOR:

Supervisor Combs presented the 2016 amended and 2017 proposed Supervisors Office budgets.

PUBLIC COMMENT: Comments included: pointed out the difference between current elected officials and incoming elected official as it pertains to the Townships' financial obligations and offered assistance in helping with the transition of the incoming board.

There being no further discussion the meeting was adjourned at 4:45 p.m.

A draft of the 2016 amended and 2017 proposed budgets will be prepared based on the information received during the budget preparation meetings. The draft will be available for the public to review no less than 7 days prior to the Public Hearing.

Leon Wright, Township Clerk

Date: _____.

Linda H. Combs, Township Supervisor

Date: _____.