

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
SEPTEMBER 19, 2016**

Supervisor Combs called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor Combs, Treasurer Budd, Clerk Wright, Trustee Jahr, Trustee McClanahan, and Trustee Miller. Absent/Excused: Trustee Hart. Others in Attendance Secretary Montgomery, DDA Director Ireland, Director of Planning and Economic Development Akers, Deputy Director of Planning and Economic Development Best, Public Services Director Taylor, Assessing Coordinator Stevenson, Public Safety Director Laurain, Public Safety Deputy Director (Police) Wright, Engineer Nummer, Attorney Vinson, Attorney McCauley and an audience of five (5).

Supervisor Combs removed New Business Items #1 [Discussion the Van Buren Township Policies and Procedures Manual] and #2 [Discussion on the Van Buren Township Salaried Employees Manual] from the agenda and requested items be reviewed in the following order: Items 4, 5 and 3.

NEW BUSINESS:

Discussion on the contract award for the Harbor Club Lift Station. The Harbor Club list station is the oldest sanitary lift station in the Township and has experienced an increase in equipment failure. Lawrence M. Clarke was the lowest bidder in the amount of \$379,400.00 plus a 10% contingency.

Discussion on the engineering service fees for the construction of the Harbor Club lift station. Wade Trim has proposed an amount not to exceed \$35,900.00.

Discussion on Resolution 2016-15 the 2017 Departmental Fee Schedules. The majority of the fee schedules are unchanged. Freedom of Information wage schedule was adjusted to reflect wage increases, Recreation fee schedules reflect an increase in camp fees and a Pavilion date change fee, Fire Department fees reflect wage increases, Planning and Economic Development Fees reflect building permit fees addition of a line item to charge for non-business day roofing inspections and planning fees collected for planning and engineering escrow funds.

Board member discussion on removal of new business items #1 and #2. Board members requested more time to review both proposed manuals. Proposed manuals will be discussed at the October 3, 2016 work study.

PUBLIC COMMENT: Residents commented on the following: Desire for annual reviews of all manuals, reference to “part-time” trustees in manuals, proposed in lieu of blue stipend and expressed desire to save the Riggs house from demolition. Board members indicated the manuals were still under review. In addition, numerous considerations for repair of the Riggs house were considered, it did not qualify for state approval for historical registry, it is structurally unsound and received previous Board approval for demolition.

ADJOURNMENT: Motion by Miller, seconded by Hart to adjourn to Closed Session at 4:45 p.m. Roll call vote: Yeas: Combs, Budd, Wright, Jahr McClanahan and Miller. Absent/Excused: Hart. Motion Carried

CLOSED SESSION:

1. To discuss attorney client privileged opinion, written communication, regarding 51352 Old Michigan Avenue.
2. To discuss on-going Police Officers Labor Council (POLC) Command contract negotiations.
3. To discuss on-going Michigan Association of Firefighters (MAFF) contract negotiations.

ADJOURNMENT: Motion by Miller, seconded by McClanahan to reconvene the Work Study Session at 6:13 p.m. Motion Carried. There being no further discussion Jahr moved, Miller seconded to adjourn the Work Study Session at 4:48 p.m. Motion Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda Combs, Supervisor

Date: _____.