

Filing Requirements:

All Owners of business personal property located in Van Buren Township are required to file ONE of the following forms **annually**:

- Personal Property Statement (Form 632) **must be received by February 22, 2016**

OR

- Affidavit to Claim Small Business Tax Exemption (Form 5076) postmarked by **February 10, 2016**

OR

- Affidavit and Statement for Eligible Manufacturing Personal Property and Essential Services Assessment (Form 5278) received by **February 22, 2016**

PLEASE NOTE THE STATUTORY DEADLINES FOR EACH OF THE ANNUAL FORMS. ANY FILINGS RECEIVED AFTER THE APPLICABLE STATUTORY DEADLINE WILL NOT BE ACCEPTED AND WILL BE SUBJECT TO AN ESTIMATED VALUE.

Exemptions are not automatic – IF eligible for either of the new exemptions you must properly, timely, and annually file the correct form. If you are not eligible for an exemption you must file the regular personal property statement (Form 632)

[*New* Personal Property FAQs - click here](#)

[*New* Essential Services Assessment FAQs - click here](#)