

**Charter Township of Van Buren
Recreation Committee Meeting Minutes
April 12, 2016**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chairperson Coleman.
Members Present: Charles Coleman, Tammy Wall, Denise Willoughby, Daniel Belanger, Todd O'Neill, Kimberly Nofz.

Excused: Clerk Wright

Unexcused: none

Staff Present: Director Wright, Deputy Director Zaenglein and Acting Secretary Karen E. Smith.

Others in attendance: Trustee Reggie Miller, Patrick Sloan and Stephen Hannon from McKenna & Associates, Erika Nofz and Brittany Nofz

APPROVAL OF AGENDA:

Motion Wall, Nofz second to approve the agenda of April 12, 2016 as presented. Motion Carried.

APPROVAL OF MINUTES:

Motion Wall, Nofz second to approve the minutes from February 9, 2016 as presented. Motion Carried.

OLD BUSINESS:

1. **Recreation Updates:** Director Wright showed the committee the new Spring Summer Program brochure, and briefly went over a few of the new features and the upcoming activities and highlighted the new spotlight feature, some new classes offered and the whole page ad for the upcoming fireworks. She showed the board a couple photos taken at this year's Daddy Daughter Dance.
2. **Park Updates:** Deputy Director Zaenglein gave updates on the demolition of stage at Van Buren Park that took place the day of the meeting. She indicated the Building and grounds staff will begin repairs and installation of grills and coal bins at the park as soon as the grounds firms up some. The park road is scheduled to be graded between the end of April and early May. She informed the committee of two new outings with the Senior Department one in June and one in August. Still seeking mature individuals to hire.
3. **Master Plan Discussion:** Patrick Sloan of McKenna and Associates informed the committee that Van Buren Park falls within the proper guidelines and jurisdiction to use CDBG funds for projects. An open discussion took place with suggestions of projects and when they could or would fall in a time line with current funding. Some of the suggestions included updating pavilions, the much needed repair of the "saddle" . constructing the first phase of Townships portion of the Iron Belle, playground equipment, repairs at gate of park and several others. Mr. Sloan started that by the June meeting they should have a 5 yr. draft of the plan ready to present.

NEW BUSINESS:

1. Trustee Miller presented a \$1000.00 check to the Parks and Rec Department, this is a donation made from her pay as Trustee as promised in her campaign to give back.

Motion: Wall, second Nofz to use these donated funds for kids to go to Camp. Motion Carried

2. Fireworks are scheduled for June 25, 2016 with a rain date of June 26, 2016. Director Wright presented the bid specs and showed that Zambelli Fireworks Company presented the best overall firework shot total.

Motion: Wall moved, O'Neill seconded to approve the contract with Zambelli Fireworks Company for the 2016 Fireworks show and authorize the Supervisor and Clerk to execute the agreement. Motion Carried

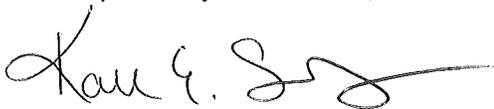
3. \$30,000 Wayne County Park Millage- Deputy Director Zaenglein presented using the Millage money to improve the Ball field behind the Township hall. Specifically for a new backstop and 200 feet of side line fencing, 100 feet on each side.

Motion: Wall, Second Nofz to use the millage money as presented to repair the ball field behind the township hall.

General Discussion:

Adjournment: Motion Nofz, Belanger second to adjourn the meeting at 7:15 p.m. Motion Carried.

Respectfully Submitted,



Karen E. Smith
Recording Secretary