



**CHARTER TOWNSHIP OF VAN BUREN**  
**WATER & SEWER COMMISSION**  
**Tuesday August 25, 2015**  
**Van Buren Township Hall**  
**46425 Tyler Road**

The meeting was called to order at 6:31 p.m. in the Otisville/Sheldon Room by Chairman Graf. Members present: Chairperson Graf, Commissioner Rochowiak, Commissioner Speaks, absent Trustee McClanahan, Director James Taylor, Superintendent Turner also present.

**APPROVAL OF AGENDA:**

Motion Commissioner Rochowiak, Second Commissioner Speaks; Motion Carried.

**APPROVAL OF MINUTES:**

Motion Commissioner Rochowiak, to approve the minutes of the June 23 2015 meeting as presented, Second Commissioner Speaks. Motion Carried.

**REPORTS:**

**1. Monthly Operations Report – Superintendent Turner**

- SCADA – Superintendent showed an overhead presentation of the SCADA system showing how it ties to all the sewer lift stations, the EQ basin, the water tower and even the storm water retention located at Fire Station 2.
- The lift station Project- Ryznar Dr and North Shore are only awaiting a vent tube otherwise complete. Haggerty nearly complete, there is still a clean-up to a nearby residents property due to a water main break
- Other Items – hydrant painting is back underway, billing software project going well with a planned go live date of November 16, 2015. The Contracts have been signed and returned to Itron for new meter reading device, Harbour Club lift station relocation has begun. New Field Supervisor was chosen from applicants and given an offer to be approved at the next board meeting.

**2. Administrative Reports.- Director Taylor.**

- DUWA/JMC Update- the county finally provided us with sewer rates for Downriver system, there were other items not expected in the packet and are being addressed by the committee.

**MISSION STATEMENT**

*"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."*



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- GLWA Update (video presentation and discussion) informational video about the formation and structure of the GLWA. There was also a short video outlining Detroit's efforts to capture unpaid water bills.
- FY2016 Budget Proposal/Projects- Director Taylor gave out an overview of the budget and projects. He also handed out a Notice of Special Meeting of the Board for the purpose of 2015 amended and 2016 proposed Budget Review.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

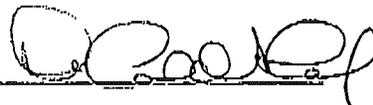
- **Election of Vice Chairperson-** Commissioner Speaks nominated Commissioner Rochowiak, Chairman Graf seconded it, Commissioner Rochowiak accepted the nomination, none opposed, Rochowiak now Vice Chairperson of Commission.

**NON-AGENDA ITEMS:**

**NEXT MEETING:** September 22, 2015 6:30 p.m.

**ADJOURNMENT:** Commissioner Rochowiak motion to adjourn, Commissioner Speaks seconded Motion carried, meeting adjourned at 7:34 p.m.

Respectfully Submitted by Karen E Smith

Approved 

Dr. Gerald Graf, Chairman

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