

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
MARCH 3, 2014 WORK STUDY MEETING, TENTATIVE AGENDA**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor Combs	_____	Trustee McClanahan	_____
Clerk Wright	_____	Trustee Miller	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Hart	_____	Attorney McCauley	_____
Trustee Jahr	_____	Secretary Cline	_____

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Discussion on Fire Department Automatic Mutual Aid Agreement with the City of Belleville.
2. Discussion on amended Interlocal Agreement with Western Wayne County Fire Department Mutual Aid Association & MABAS Division.
3. Discussion on disposition of annual EQ/WDI Royalty Payments.
4. Discussion on Downriver Wastewater Treatment System Joint Management Committee (JMC) Resolution for appointing Township representative.
5. Discussion on Annual Wayne County Maintenance Permit.
6. Discussion on Annual Wayne County Pavement Restoration Permit.
7. Discussion on Annual Wayne County Special Events Permit.
8. Discussion on proposed use of fiscal year 2014-15 Community Development Block Grant (CDBG) funds.

CLOSED SESSION:

ADJOURNMENT:

Charter Township of Van Buren

Agenda Item: 1 WS

REQUEST FOR BOARD ACTION

WORK STUDY MEETING

DATE: MARCH 3, 2014

BOARD MEETING DATE:

MARCH 18, 2014

Consent Agenda _____

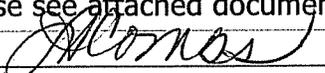
New Business x

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Automatic Mutual Agreement – Fire Responses
DEPARTMENT	Public Safety, Fire Department
PRESENTER	Fire Chief Dan Besson
PHONE NUMBER	734-699-8916
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Approval	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
<p>The Van Buren Department of Public Safety – Fire Division formally requests approval to enter into an automatic mutual aid agreement with the City of Belleville Fire Department.</p> <p>The intent of the automatic mutual aid agreement is to quickly deploy specialty resources to the scene of working fires (i.e.: visible fire or heavy smoke) in commercial, educational, governmental and "high-rise" residential buildings (City of Belleville) or non-hydrant areas in Mobile Home Parks (Van Buren Township). Van Buren Township agrees to send an Aerial Ladder Truck and the City of Belleville agrees to send a 750 gallon fire engine when appropriate conditions are met.</p> <p>The attached Automatic Mutual Aid Agreement has been reviewed and approved by the City of Belleville Council on February 3, 2014. A very similar agreement (with Sumpter Township) was reviewed by township attorney Patrick McCauley and approved by this board in 2013.</p>	
BUDGET IMPLICATION	NA
IMPLEMENTATION NEXT STEP	Approval
DEPARTMENT RECOMMENDATION	Yes
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	Yes
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	Please see attached documentation for additional information.
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item: 2 WS

REQUEST FOR BOARD ACTION

WORK STUDY MEETING

DATE: MARCH 3, 2014

BOARD MEETING DATE:

MARCH 18, 2014

Consent Agenda _____ New Business x Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Amended Interlocal Agreement – Western Wayne County Fire Department Mutual Aid Association & MABAS Division
DEPARTMENT	Public Safety, Fire Department
PRESENTER	Fire Chief Dan Besson
PHONE NUMBER	734-699-8916
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	Approval
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Approval

BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
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The Van Buren Department of Public Safety – Fire Division formally requests approval to enter into an amended Interlocal Agreement with the Western Wayne County Fire Department Mutual Aid Association & Mutual Aid Box Alarm System.

Van Buren Township signed the original agreement when the fire department became members of the Association and in 2010 the VB Board of Trustees approved a revised version. This version was created after multiple communities merged fire services (i.e.: Wayne, Westland, & Inkster; Plymouth & Northville cities; and Dearborn & Melvindale cities) and several other communities withdrew from the association due to financial reasons (i.e.: Ypsilanti Township and Huron Township). This version allows each community to enter into and separate from the agreement individually without having to bring each change back to every community. For example the Van Buren Board of Trustees would not have to approve a modified agreement every time a community joined or left the association. This agreement has already been reviewed and approved by the association's legal counsel. Attachments: Amended Version and the 2010 BOT approved version.

BUDGET IMPLICATION	NA
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IMPLEMENTATION NEXT STEP	Approval
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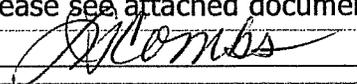
DEPARTMENT RECOMMENDATION	Yes
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COMMITTEE/COMMISSION RECOMMENDATION	N/A
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ATTORNEY RECOMMENDATION	NA
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(May be subject to Attorney/Client Privilege and not available under FOIA)

ADDITIONAL REMARKS	Please see attached documentation for additional information.
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APPROVAL OF SUPERVISOR	
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Charter Township of Van Buren

Agenda Item: 3 WS

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE:

MARCH 3, 2014

BOARD MEETING DATE:

Consent Agenda _____

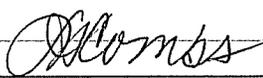
New Business X

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	EQ ROYALTY PAYMENTS
DEPARTMENT	SUPERVISOR AND CLERK
PRESENTER	SUPERVISOR COMBS AND CLERK WRIGHT
PHONE NUMBER	734-699-8910, 734-699-8909
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
DISCUSS DISPOSITION OF ANNUAL EQ/WDI ROYALTY PAYMENTS	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
<p>Van Buren Township has received its first quarterly royalty payment from EQ/WDI in the amount of \$140,201.97. Annually, in accordance with the Host Community Agreement, the minimum amount received from EQ will be \$325,000.</p> <p>Discussion is welcome to determine the budget funding designation for this revenue. Possibility for this funding could include Capital Improvement savings, as this line item was depleted in the past.</p> <p>For the 2013 year end, \$5,300 was used to bridge the shortfall for the museum. For the 2014 year end, \$20,000 is presently allocated to bridge the shortfall for the museum.</p>	
BUDGET IMPLICATION	Minimum \$325,000 in annual revenues
IMPLEMENTATION NEXT STEP	
DEPARTMENT RECOMMENDATION	
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item WS #4

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE:
2014-03-03

BOARD MEETING DATE:
2014-03-18

Consent Agenda _____ New Business _____ Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	JMC Resolution
DEPARTMENT	Public Works
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
To approve the JMC Resolution for appointing township representation on the Joint Management Committee	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	

BUDGET IMPLICATION	NA
IMPLEMENTATION NEXT STEP	Board of Trustees approval
DEPARTMENT RECOMMENDATION	Approval of resolution
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	The resolution and related documents are under review by Township attorney.
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item WS #5

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE:
2014-03-03

BOARD MEETING DATE:
2014-03-18

Consent Agenda _____ New Business _____ Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Annual Wayne County Maintenance Permit
DEPARTMENT	Public Works
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Recommend to the Township Board to approve a resolution to approve and accept the Annual Wayne County Maintenance Permit	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
This is an annual permit required by Wayne County for all communities utilizing Wayne County roads and right-of-ways.	

BUDGET IMPLICATION	none
IMPLEMENTATION NEXT STEP	Board approval of resolution
DEPARTMENT RECOMMENDATION	Approval by township board
COMMITTEE/COMMISSION RECOMMENDATION	Director of Public Works recommends approval
ATTORNEY RECOMMENDATION	The permit and related documents are under review by Township attorney.
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item WS #6

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE:
2014-03-03

BOARD MEETING DATE:
2014-03-18

Consent Agenda _____ New Business _____ Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Annual Wayne County Pavement Restoration Permit
DEPARTMENT	Public Works
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Recommend to the Township Board to approve a resolution to approve and accept the Annual Wayne County Pavement Restoration Permit	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
This is an annual permit required by Wayne County for all communities utilizing Wayne County roads and right-of-ways.	

BUDGET IMPLICATION	none
IMPLEMENTATION NEXT STEP	Board approval of resolution
DEPARTMENT RECOMMENDATION	Approval by township board
COMMITTEE/COMMISSION RECOMMENDATION	Director of Public Works recommends approval
ATTORNEY RECOMMENDATION	The permit and related documents are under review by Township attorney.
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item WS #7

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE:
2014-03-03

BOARD MEETING DATE:
2014-03-18

Consent Agenda _____ New Business _____ Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Annual Wayne County Special Events Permit
DEPARTMENT	Public Works
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Recommend to the Township Board to approve a resolution to approve and accept the Annual Wayne County Special Events Permit	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
This is an annual permit required by Wayne County for all communities utilizing Wayne County roads and right-of-ways.	

BUDGET IMPLICATION	none
IMPLEMENTATION NEXT STEP	Board approval of resolution
DEPARTMENT RECOMMENDATION	Approval by township board
COMMITTEE/COMMISSION RECOMMENDATION	Director of Public Works recommends approval
ATTORNEY RECOMMENDATION	The permit and related documents are under review by Township attorney.
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

BRD-PH #1
NB #2

Agenda Item: WS #8

WORK STUDY MEETING

DATE: MONDAY MARCH 3, 2014

BOARD MEETING DATE: TUESDAY

MARCH 4, 2014

Consent Agenda _____

New Business X

Unfinished Business _____

Public Hearing X

ITEM (SUBJECT)	Proposed Use of FY 2014-15 Community Development Block Grant Funds
DEPARTMENT	Planning and Economic Development Department
PRESENTER	Sally Hodges – Township Planning Consultant
PHONE NUMBER	248.596.0920
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	Conduct Public Hearing Regarding the Proposed Use of FY 2014-15 Community Development Block Grant Funds																						
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	<p>To receive HUD Community Development Block Grant Funds through Wayne County, the Township must hold two Public Hearing as a part of the CDBG application and approval process. This second hearing, to be held on March 4, 2014, is to solicit public input into the Township’s proposed 2014-2015 CDBG program. Program applications are due at Wayne County offices on March 17, 2014.</p> <table> <tr> <td>Beck Ball Fields Project</td> <td>: \$93,750</td> </tr> <tr> <td> <ul style="list-style-type: none"> Complete improvements to the Beck Ball Fields, which includes construction of new dugouts, new landscaping, new pavilion, and improvements to concession building </td> <td></td> </tr> <tr> <td>Public Services – Senior Citizen Services:</td> <td>\$9,375</td> </tr> <tr> <td> <ul style="list-style-type: none"> Partial reimbursement of Senior Citizen Director’s salary </td> <td></td> </tr> <tr> <td>Public Services – Youth Services:</td> <td>\$9,375</td> </tr> <tr> <td> <ul style="list-style-type: none"> Parks and Recreation – Takin’ It to the Streets and other youth programming </td> <td></td> </tr> <tr> <td>Planning</td> <td>\$6,250</td> </tr> <tr> <td> <ul style="list-style-type: none"> Completing updates to the Master Plan and Zoning Ordinance </td> <td></td> </tr> <tr> <td>Administration:</td> <td>\$6,250</td> </tr> <tr> <td> <ul style="list-style-type: none"> Reimbursement of Township staff time to administer the program </td> <td></td> </tr> <tr> <td>TOTAL FUNDING:</td> <td>\$125,000</td> </tr> </table>	Beck Ball Fields Project	: \$93,750	<ul style="list-style-type: none"> Complete improvements to the Beck Ball Fields, which includes construction of new dugouts, new landscaping, new pavilion, and improvements to concession building 		Public Services – Senior Citizen Services:	\$9,375	<ul style="list-style-type: none"> Partial reimbursement of Senior Citizen Director’s salary 		Public Services – Youth Services:	\$9,375	<ul style="list-style-type: none"> Parks and Recreation – Takin’ It to the Streets and other youth programming 		Planning	\$6,250	<ul style="list-style-type: none"> Completing updates to the Master Plan and Zoning Ordinance 		Administration:	\$6,250	<ul style="list-style-type: none"> Reimbursement of Township staff time to administer the program 		TOTAL FUNDING:	\$125,000
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Planning	\$6,250																						
<ul style="list-style-type: none"> Completing updates to the Master Plan and Zoning Ordinance 																							
Administration:	\$6,250																						
<ul style="list-style-type: none"> Reimbursement of Township staff time to administer the program 																							
TOTAL FUNDING:	\$125,000																						

BUDGET IMPLICATION	Increases Funds for Proposed Projects on Reimbursement Basis
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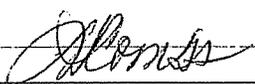
IMPLEMENTATION NEXT STEP	Print Final Use Statement and Authorize 2014-15 CDBG Application to Wayne County
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DEPARTMENT RECOMMENDATION	Hold Public Hearing and Authorize Application
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COMMITTEE/COMMISSION RECOMMENDATION	N/A
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ATTORNEY RECOMMENDATION	N/A
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(May be subject to Attorney/Client Privilege and not available under FOIA)

ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

**CHARTER TOWNSHIP OF VAN BUREN
NOTICE OF PROPOSED USE
of
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

On Tuesday, March 4, 2014, in accordance with guidelines of the Department of Housing and Urban Development, the Charter Township of Van Buren will be holding a public hearing on the proposed use of the Township's 2014-2015 Community Development Block funds. The Public Hearing will be held at 7 p.m. at the Van Buren Township Hall located at 46425 Tyler Road.

The estimated funding level for 2014-2015 CDBG Budget year is \$125,000. The CDBG program requires all proposed projects to accomplish one of the program's three National Objectives:

- Assist low and moderate income persons
- Eliminate slum and blight conditions
- Meet a particular urgent community development need

The following projects are proposed to be submitted to the Urban County of Wayne for funding:

Beck Ball Fields Project	\$93,750
<ul style="list-style-type: none">• Complete improvements to the Beck Ball Fields, which includes construction of new dugouts, new landscaping, new pavilion, and improvements to concession building	
Public Services – Senior Citizen Services:	\$9,375
<ul style="list-style-type: none">• Partial reimbursement of Senior Citizen Director's salary	
Public Services – Youth Services:	\$9,375
<ul style="list-style-type: none">• Parks and Recreation – Takin' It to the Streets and other youth programming	
Planning	\$6,250
<ul style="list-style-type: none">• Completing updates to the Master Plan and Zoning Ordinance	
Administration:	\$6,250
<ul style="list-style-type: none">• Reimbursement of Township staff time to administer the program	
TOTAL FUNDING:	\$125,000

Written comments will be accepted regarding the selection of any or all of these projects can be submitted to the Department of Developmental Services until 4:00 p.m. on Tuesday, March 4, 2014.

In compliance with the Americans with Disabilities Act, reasonable accommodations will be made available with at least seventy-two (72) hours in advance.

Leon Wright, Township Clerk
Charter Township of Van Buren
Publish: February 20, 2014