

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
DECEMBER 15, 2014 WORK STUDY MEETING, TENTATIVE AGENDA (REVISED)**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor Combs	_____	Trustee McClanahan	_____
Clerk Wright	_____	Trustee Miller	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Hart	_____	Attorney McCauley	_____
Trustee Jahr	_____	Secretary Montgomery	_____

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Discussion on the adoption of Resolution 2014-27 to reprogram 2012, 2013 and 2014 Community Development Block Grant (CDBG) Administration funds in the amount of \$24,062.57 to Public Facilities and Improvements and create a new project-Emergency Outdoor Warning Sirens and allocate the funds to the project.
2. Discussion on the adoption of Resolution 2015-01 to reprogram 2012 and 2013 Community Development Block Grant (CDBG) Housing Rehabilitation funds in the amount of \$26,663.00 to Public Facilities and Improvements-Emergency Outdoor Warning Sirens.
3. Discussion on the proposed use of Program year 2015 Community Development Block Grant (CDBG) Funds.
4. Discussion on Resolution 2014-31 pledging the Township's limited tax general obligation, full faith and credit to the payment of the Local Development Finance Authorities (LDFA), to be issued, Tax Increment Refunding Bonds, Series 2015
5. Discussion on the Wage Agreement between AFSCME Local 236 and Van Buren Charter Township.

ADJOURNMENT:

CLOSED SESSION:

ADJOURNMENT:

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 12/15/14

BOARD MEETING DATE: 12/16/14

Consent Agenda _____ **New Business** X Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Reprogram CDBG Administration Funds for Program Years 2012, 2013, and 2014
DEPARTMENT	Developmental Services
PRESENTER	Patrick Sloan, McKenna Associates
PHONE NUMBER	(248) 596-0920
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	Adoption of the attached Van Buren Township Resolution #2014-27 to create a new project (Public Facilities and Improvements – Emergency Outdoor Warning Sirens) and reprogram (transfer) CDBG Administration funds in the amount of \$24,062.57 into the new project.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	<p>Van Buren Township administers a federal grant program as a sub-recipient of Wayne County called "Community Development Block Grant" (CDBG). At its core, CDBG is meant to improve the lives and neighborhoods of persons of low- to moderate-income or disabled status. There are a number of activities the Township has undertaken over the years, including Housing Rehabilitation (ongoing), improvements to the Beck Ball Fields, and youth and senior services.</p> <p>There are funds remaining in the Township's 2012, 2013, and 2014 accounts for Administration which we're requesting the Township Board reprogram and create a new activity (Emergency Outdoor Warning Sirens).</p> <p>The Township Board has authorized the purchase of 4 emergency outdoor warning sirens in Low/Moderate Income Areas (LMA's) using CDBG funds. While a contract has not yet been executed, the cost of these 4 sirens will be \$77,800. To fund this project as quickly as possible, we propose the following funding sources</p> <ul style="list-style-type: none"> • Program Income balance: \$27,074.43 • Reprogram (transfer) 2012 balances: <ul style="list-style-type: none"> ○ Activity #12-30-21A, Administration \$7,452.48 ○ Activity #12-30-14A, Countywide Housing Rehabilitation \$17,588.67 • Reprogram (transfer) 2013 balances: <ul style="list-style-type: none"> ○ Activity #13-30-21A, Administration \$12,197.00 ○ Activity #13-30-14A, Countywide Housing Rehabilitation \$9,074.33 • Reprogram (transfer) 2014 balances: <ul style="list-style-type: none"> ○ Activity #14-30-21A, Administration <u>\$4,413.09</u> <p style="text-align: right;">TOTAL \$77,800.00</p> <p>The Program Income is funded through the repayment of Housing Rehabilitation loans back to the Township. The Township may use Program Income for eligible CDBG activities, including installing emergency outdoor warning sirens in LMA's.</p>

To reprogram funds, the Township Board must adopt a resolution. If the funds proposed for reprogramming exceed 15% of the allocation in any year, a public hearing is required prior to reprogramming. Because the total amounts proposed for reprogramming in Program Years 2012 and 2013 exceed 15% of the total allocation for that year, a public hearing is required. However, the Administration portion of funds in 2012, 2013, and 2014 are less than 15% of their respective allocations, so we recommend reprogramming these Administration funds at the December 16, 2014. For the Housing Rehabilitation funds in Program Years 2012 and 2013, we recommend holding a public hearing at the January 13, 2015 Township Board meeting and reprogramming these funds at that meeting. The request to reprogram these Housing Rehabilitation funds is in a separate Request for Board Action.

Enclosed for your consideration is a resolution to reprogram the following funds into the new outdoor warning siren project:

- Reprogram (transfer) 2012 balances:
 - Activity #12-30-21A, Administration - \$7,452.48
 - Reprogram (transfer) 2013 balances:
 - Activity #13-30-21A, Administration - \$12,197.00
 - Reprogram (transfer) 2014 balances:
 - Activity #14-30-21A, Administration - \$4,413.09
- TOTAL \$24,062.57**

BUDGET IMPLICATION	CDBG \$24,062.57.
IMPLEMENTATION NEXT STEP	Adopt resolution to reprogram Program Year 2012, 2013, and 2014 Administration funds to a new activity (Public Facilities and Improvements – Emergency Outdoor Warning Sirens).
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	Items Included: <ul style="list-style-type: none"> • Project Statement • Resolution
APPROVAL OF SUPERVISOR	_____

Resolution No. 2014-27

Motion: _____

Support: _____

WHEREAS, the Charter Township of Van Buren proposed to create a new activity to construct four (4) emergency outdoor warning sirens in Low/Moderate Income Areas of Van Buren Township; and

WHEREAS, the Charter Township of Van Buren finds that the use of emergency outdoor warning sirens is important for public safety by audibly and immediately notifying the general public of upcoming or ongoing emergencies in the area; and

WHEREAS, the installation of emergency outdoor warning sirens in Low/Moderate Income Areas meets the CDBG National Objective of servicing Low/Moderate Income Areas and is a CDBG Eligible Activity for Public Facilities and Improvements (HUD Matrix Code 03); and

WHEREAS, the estimated cost to install four (4) emergency outdoor warning sirens is \$77,800; and

WHEREAS, the Charter Township of Van Buren applied to use PY 2012, 2013, and 2014 CDBG funds for Administration (#12-30-21A, #13-30-21A, and #14-30-21A); and

WHEREAS, the Charter Township of Van Buren was allocated \$9,397 for Administration in PY 2012, \$12,197 for Administration in PY 2013, and \$5,994.76 for Administration in PY 2014; and

WHEREAS, the Charter Township of Van Buren has \$7,452.48 remaining in Administration in PY 2012, \$12,197.00 remaining in Administration in PY 2013, and \$5,994.76 remaining in Administration in PY 2014; and

THEREFORE, be it resolved by the Charter Township of Van Buren Board of Trustees, Wayne County, Michigan, that the Board hereby requests the establishment of a new Public Facilities and Improvements Activity (#12-30-03, #13-30-03, and #14-30-03) and the following reprogramming (transfer) of PY 2012, PY 2013, and PY 2014 funds in the amount of \$24,062.57:

Existing (FROM):

<u>PY</u>	<u>Contract Number</u>	<u>Activity Description</u>	<u>Amount</u>
2012	#12-30-21A	Administration	\$7,452.48
2013	#13-30-21A	Administration	\$12,197.00
2014	#14-30-21A	Administration	\$4,413.09

Proposed (TO):

<u>PY</u>	<u>Account Number</u>	<u>Activity Description</u>	<u>Amount</u>
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2012	#12-30-03A	Public Facilities and Improvements	\$7,452.48
2013	#13-30-03A	Public Facilities and Improvements	\$12,197.00
2014	#14-30-03A	Public Facilities and Improvements	\$4,413.09

Ayes:

Nays:

Absent:

I, Leon Wright, Clerk of the Charter Township of Van Buren, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Charter Township of Van Buren Board of Trustees at a regular meeting held on this 16th day of December, 2014.

Leon Wright, CMC
Clerk, Charter Township of Van Buren

Proposed Project Description
Installation of Four (4) Emergency Outdoor Warning Sirens
Community Development Block Grant (CDBG) Funds
December 1, 2014



The Charter Township of Van Buren, Michigan wishes to use a portion of its 2012, 2013, and 2014 CDBG funding to install four (4) emergency outdoor warning sirens. Below is a description of the project for consideration by the Charter County of Wayne, Michigan.

Qualifying the Project

The Maplewood Roof replacement project would meet the qualifying standards for CDBG projects as follow:

- National Objective – LMA, Low- and Moderate-Income Areas
- Eligible Activity – Public Facilities and Improvements (HUD Matrix Code 03)

The Township will comply with all CDBG regulations pertaining LMA project qualification, including documenting locations within the LMA.

Proposed Funding Sources

The cost of the emergency outdoor warning sirens will be \$77,800.00 (i.e., 4 outdoor warning sirens at \$19,450 each). The Township proposes to use the following funding:

• Program Income balance:	\$27,074.43
• Reprogram (transfer) 2012 balances:	
o Activity #12-30-21A, Administration	\$7,452.48
o Activity #12-30-14A, Countywide Housing Rehabilitation	\$17,588.67
• Reprogram (transfer) 2013 balances:	
o Activity #13-30-21A, Administration	\$12,197.00
o Activity #13-30-14A, Countywide Housing Rehabilitation	\$9,074.33
• Reprogram (transfer) 2014 balances:	
o Activity #14-30-21A, Administration	<u>\$4,413.09</u>
TOTAL	\$77,800.00

The Township will follow all reprogramming / transfer requirements, including noticing and conducting a public hearing by the Township Board of Trustees and submitting transfer request forms. We understand that once the County has received and reviewed that documentation, we will receive a Project Determination statement from the Charter County of Wayne (and thereafter be able to incur "hard" costs).

Description of Emergency Outdoor Warning Sirens

Van Buren Township is the only community in Wayne County that does not have emergency warning sirens. To ensure adequate coverage throughout the township, 13 sirens are required. Four (4) of these sirens are proposed to be located in LMA's, as shown on the enclosed maps.

Van Buren Township has an opportunity to purchase sirens that match existing community outdoor warning equipment that has been installed throughout Wayne County. Additionally, the vendor (West Shore Services, Inc.) has the ability to offer the same price to match the grant equipment that was installed for Wayne County as a part of Wayne County's recent Hazard Mitigation grant. Van Buren Township can still acquire the

sirens including installation at the special pricing of \$19,450 each until December 1, 2014, at which time the cost of each siren will increase to \$20,850. To take advantage of the lower price, the Township Board of Trustees authorized the purchase of 13 sirens (including the 4 to be funded by CDBG) at its November 18, 2014 meeting; however, Van Buren Township will not sign a contract for the 4 sirens funded by CDBG until all of the required authorizations have been attained by Wayne County and SHPO.

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 12/15/14

BOARD MEETING DATE: 01/13/15

Consent Agenda _____

New Business X

Unfinished Business _____

Public Hearing X

ITEM (SUBJECT)	Reprogram CDBG Housing Rehabilitation Funds for Program Years 2012 and 2013
DEPARTMENT	Developmental Services
PRESENTER	Patrick Sloan, McKenna Associates
PHONE NUMBER	(248) 596-0920
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	Adoption of the attached Van Buren Township Resolution #2015-01 to reprogram (transfer) CDBG Housing Rehabilitation funds to Public Facilities and Improvements – Emergency Outdoor Warning Sirens).
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	<p>Van Buren Township administers a federal grant program as a sub-recipient of Wayne County called "Community Development Block Grant" (CDBG). At its core, CDBG is meant to improve the lives and neighborhoods of persons of low- to moderate-income or disabled status. There are a number of activities the Township has undertaken over the years, including Housing Rehabilitation (ongoing), improvements to the Beck Ball Fields, and youth and senior services.</p> <p>There are funds remaining in the Township's 2012 and 2013 accounts for Housing Rehabilitation which we're requesting the Township Board reprogram and to a new activity (Public Facilities and Improvements – Emergency Outdoor Warning Sirens).</p> <p>The Township Board has authorized the purchase of 4 emergency outdoor warning sirens in Low/Moderate Income Areas (LMA's) using CDBG funds. While a contract has not yet been executed, the cost of these 4 sirens will be \$77,800. To fund this project as quickly as possible, we propose the following funding sources</p> <ul style="list-style-type: none"> • Program Income balance: \$27,074.43 • Reprogram (transfer) 2012 balances: <ul style="list-style-type: none"> ○ Activity #12-30-21A, Administration \$7,452.48 ○ Activity #12-30-14A, Countywide Housing Rehabilitation \$17,588.67 • Reprogram (transfer) 2013 balances: <ul style="list-style-type: none"> ○ Activity #13-30-21A, Administration \$12,197.00 ○ Activity #13-30-14A, Countywide Housing Rehabilitation \$9,074.33 • Reprogram (transfer) 2014 balances: <ul style="list-style-type: none"> ○ Activity #14-30-21A, Administration \$4,413.09 <p style="text-align: right;">TOTAL \$77,800.00</p> <p>The Program Income is funded through the repayment of Housing Rehabilitation loans back to the Township. The Township may use Program Income for eligible CDBG activities, including installing emergency outdoor warning sirens in LMA's.</p>

To reprogram funds, the Township Board must adopt a resolution. If the funds proposed for reprogramming exceed 15% of the allocation in any year, a public hearing is required prior to reprogramming. Because the total amounts proposed for reprogramming in Program Years 2012 and 2013 exceed 15% of the total allocation for that year, a public hearing is required. However, the Administration portions of funds in 2012, 2013, and 2014 were less than 15% of their respective allocations, so we recommended reprogramming these Administration funds at the December 16, 2014. However, because the Housing Rehabilitation portions of 2012 and 2013 funds proposed for reprogramming increase the total reprogramming amount (including Administration to be reprogrammed) to more than 15% of the allocations, we recommend holding a public hearing at the January 13, 2015 Township Board meeting and reprogramming the Housing Rehabilitation funds at that meeting. The request to reprogram the Administration funds is in a separate Request for Board Action.

The proposed amount of 2012 and 2013 Housing Rehabilitation funds to reprogram is \$26,663. This amount was chosen because it is the exact amount that the Township has in HOME funds to use for housing rehabilitation. We previously thought that Wayne County would be administering these HOME funds, but it turns out that Van Buren will be administering them for Housing Rehabilitation. Therefore, the proposed \$26,663 to be reprogrammed from Housing Rehabilitation to emergency outdoor warning sirens will essentially be replaced with HOME funds for Housing Rehabilitation that we previously had not counted on.

Enclosed for your consideration is a resolution to reprogram the following funds into the new outdoor warning siren project:

- Reprogram (transfer) 2012 balances:
 - Activity #12-30-14A, Countywide Housing Rehabilitation - \$17,588.67
 - Reprogram (transfer) 2013 balances:
 - Activity #13-30-14A, Countywide Housing Rehabilitation - \$9,074.33
- TOTAL \$26,663.00**

BUDGET IMPLICATION	CDBG \$26,663.
IMPLEMENTATION NEXT STEP	Hold public hearing and adopt resolution to reprogram Program Year 2012 and 2013 Housing Rehabilitation funds to a new activity (Public Facilities – Emergency Outdoor Warning Sirens).
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	Items Included: <ul style="list-style-type: none"> • Project Statement • Public Hearing Notice • Resolution
APPROVAL OF SUPERVISOR	

Resolution No. 2015-01

Motion: _____

Support: _____

WHEREAS, the Charter Township of Van Buren proposed to create a new activity to construct four (4) emergency outdoor warning sirens in Low/Moderate Income Areas of Van Buren Township; and

WHEREAS, the Charter Township of Van Buren finds that the use of emergency outdoor warning sirens is important for public safety by audibly and immediately notifying the general public of upcoming or ongoing emergencies in the area; and

WHEREAS, the installation of emergency outdoor warning sirens in Low/Moderate Income Areas meets the CDBG National Objective of servicing Low/Moderate Income Areas and is a CDBG Eligible Activity for Public Facilities and Improvements (HUD Matrix Code 03); and

WHEREAS, the estimated cost to install four (4) emergency outdoor warning sirens is \$77,800; and

WHEREAS, the Charter Township of Van Buren applied to use PY 2012 and PY 2013 CDBG funds for Housing Rehabilitation (#12-30-14A and #13-30-14A); and

WHEREAS, the Charter Township of Van Buren was allocated \$20,000 for Housing Rehabilitation in PY 2012 and \$91,110 for Housing Rehabilitation in PY 2013; and

WHEREAS, the Charter Township of Van Buren has \$17,588.67 remaining in Housing Rehabilitation in PY 2012 and \$91,110 remaining in Housing Rehabilitation in PY 2013; and

WHEREAS, the Charter Township of Van Buren has duly advertised a public hearing for the purpose of receiving comments regarding the proposed reprogramming (transfer) of PY 2012 and PY 2013 CDBG funds; and

WHEREAS, the Charter Township of Van Buren Board of Trustees held the duly advertised public hearing on January 13, 2015.

THEREFORE, be it resolved by the Charter Township of Van Buren Board of Trustees, Wayne County, Michigan, that the Board hereby requests the following reprogramming (transfer) of PY 2012 and PY 2013 funds in the amount of \$26,663.00:

Existing (FROM):

<u>PY</u>	<u>Contract Number</u>	<u>Activity Description</u>	<u>Amount</u>
2012	#12-30-14A	Countywide Housing Rehabilitation	\$17,588.67
2013	#13-30-14A	Countywide Housing Rehabilitation	\$9,074.33

Proposed (TO):

<u>PY</u>	<u>Account Number</u>	<u>Activity Description</u>	<u>Amount</u>
2012	#12-30-03A	Public Facilities and Improvements	\$17,588.67
2013	#13-30-03A	Public Facilities and Improvements	\$9,074.33

Ayes:

Nays:

Absent:

I, Leon Wright, Clerk of the Charter Township of Van Buren, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Charter Township of Van Buren Board of Trustees at a regular meeting held on this 13th day of January, 2015.

Leon Wright, CMC
Clerk, Charter Township of Van Buren

**Proposed Project Description
Installation of Four (4) Emergency Outdoor Warning Sirens
Community Development Block Grant (CDBG) Funds
December 1, 2014**



The Charter Township of Van Buren, Michigan wishes to use a portion of its 2012, 2013, and 2014 CDBG funding to install four (4) emergency outdoor warning sirens. Below is a description of the project for consideration by the Charter County of Wayne, Michigan.

Qualifying the Project

The Maplewood Roof replacement project would meet the qualifying standards for CDBG projects as follow:

- National Objective – LMA, Low- and Moderate-Income Areas
- Eligible Activity – Public Facilities and Improvements (HUD Matrix Code 03)

The Township will comply with all CDBG regulations pertaining LMA project qualification, including documenting locations within the LMA.

Proposed Funding Sources

The cost of the emergency outdoor warning sirens will be \$77,800.00 (i.e., 4 outdoor warning sirens at \$19,450 each). The Township proposes to use the following funding:

- Program Income balance: \$27,074.43
 - Reprogram (transfer) 2012 balances:
 - Activity #12-30-21A, Administration \$7,452.48
 - Activity #12-30-14A, Countywide Housing Rehabilitation \$17,588.67
 - Reprogram (transfer) 2013 balances:
 - Activity #13-30-21A, Administration \$12,197.00
 - Activity #13-30-14A, Countywide Housing Rehabilitation \$9,074.33
 - Reprogram (transfer) 2014 balances:
 - Activity #14-30-21A, Administration \$4,413.09
- TOTAL \$77,800.00**

The Township will follow all reprogramming / transfer requirements, including noticing and conducting a public hearing by the Township Board of Trustees and submitting transfer request forms. We understand that once the County has received and reviewed that documentation, we will receive a Project Determination statement from the Charter County of Wayne (and thereafter be able to incur "hard" costs).

Description of Emergency Outdoor Warning Sirens

Van Buren Township is the only community in Wayne County that does not have emergency warning sirens. To ensure adequate coverage throughout the township, 13 sirens are required. Four (4) of these sirens are proposed to be located in LMA's, as shown on the enclosed maps.

Van Buren Township has an opportunity to purchase sirens that match existing community outdoor warning equipment that has been installed throughout Wayne County. Additionally, the vendor (West Shore Services, Inc.) has the ability to offer the same price to match the grant equipment that was installed for Wayne County as a part of Wayne County's recent Hazard Mitigation grant. Van Buren Township can still acquire the

sirens including installation at the special pricing of \$19,450 each until December 1, 2014, at which time the cost of each siren will increase to \$20,850. To take advantage of the lower price, the Township Board of Trustees authorized the purchase of 13 sirens (including the 4 to be funded by CDBG) at its November 18, 2014 meeting; however, Van Buren Township will not sign a contract for the 4 sirens funded by CDBG until all of the required authorizations have been attained by Wayne County and SHPO.

**CHARTER TOWNSHIP OF VAN BUREN
NOTICE OF PUBLIC HEARING
REPROGRAMMING OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

Notice is hereby given that the Charter Township of Van Buren Board of Trustees will hold a public hearing in the Board of Trustees Room, 46425 Tyler Road, Charter Township of Van Buren, and County of Wayne, Michigan, 48111 on **Tuesday, January 13, 2015 at 7:00 p.m.** regarding the proposed use of U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) funds. The purpose of the Public Hearing is to consider the reprogramming / transfer of the following funds and the creation of a new project to install four (4) emergency outdoor warning sirens in Low/Moderate Income Areas.

Qualifying the Project

The emergency outdoor warning siren project would meet the qualifying standards for CDBG projects as follow:

- National Objective – LMA, Low/Moderate Income Area
- Eligible Activity – Public Facilities and Improvements (HUD Matrix Code 03)

The Township will comply with all CDBG regulations pertaining LMA project qualification.

Proposed Funding Sources

The cost of the emergency outdoor warning sirens is estimated at \$77,800. The Township proposes to use the following estimated funding:

- Reprogram (transfer) 2012 balances:
 - Activity #12-30-14A, Countywide Housing Rehabilitation - \$17,588.67
 - Reprogram (transfer) 2013 balances:
 - Activity #13-30-14A, Countywide Housing Rehabilitation - \$9,074.33
- TOTAL \$26,663.00**

Written comments will be accepted at the Department of Developmental Services until 4:00 p.m., the hearing dates.

In compliance with the Americans with Disabilities Act, individuals with a disability should contact the Planning and Economic Development Department at least seventy-two (72) hours in advance of the meeting to request accommodations.

Posted: December 16, 2014
Published: December 25, 2014

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 12/15/14

BOARD MTG. DATES: 1/13/15 & 2/3/15

Consent Agenda _____

New Business

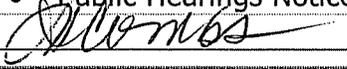
Unfinished Business _____

Public Hearing

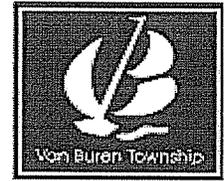
ITEM (SUBJECT)	Proposed Use of Program Year 2015 Community Development Block Grant (CDBG) Funds for the Annual CDBG Application
DEPARTMENT	Developmental Services
PRESENTER	Patrick Sloan, McKenna Associates
PHONE NUMBER	(248) 596-0920
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	Schedule two (2) Public Hearings Regarding the Proposed Use of Program Year 2015 CDBG Funds in the Annual CDBG Application.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	<p>As part of the required citizen participation process for Wayne County Community Development Block Grant (CDBG) funding, we must hold 2 public hearings regarding the proposed activities and proposed funding levels for activities for Program Year 2015 (i.e., July 1, 2015 – June 30, 2016). Attached please find a draft Public Hearing Notice that describes proposed uses of 2015 - 2016 CDBG funds along with the Charter Township of Van Buren's estimated allocation and the Proposed Project Statement of CDBG funding (PY 2015), which describes projects in greater detail. If the proposed allocations are acceptable at this time, we will post and publish the proposed Public Hearing Notice. Please note that these are only the proposed allocations at this time, and Township Board may change these allocations prior to its approval of the annual application.</p> <p>The proposed 2015 allocations include no money for the current Emergency Outdoor Warning Sire Project because the sirens are proposed to be purchased with reprogrammed funds from Program Years 2012-2014 that have not yet been spent.</p> <p>Most of the Program Year 2015 funds are proposed for demolition and improvements at Van Buren Park, which is located in Low/Moderate Income Area (LMA) according to HUD. Because Van Buren Park is located in an LMA, it is eligible for recreation improvements, demolitions, and facility improvements that are needed to comply with the Americans With Disabilities Act (ADA).</p> <p>Once the public hearings have been held and the Township Board of Trustees approves the Program Year 2015 CDBG application, we will submit to the County the application, meeting minutes, and a description of any public comments. We are also required to post a Final Statement Notice, which will describe the final CDBG projects proposed for 2015 – 2016. The Program Year 2015 application is due to Wayne County on February 13, 2015.</p>
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Schedule public hearings for January 13, 2015 and February 3, 2015 on the proposed projects and funding amounts for the CDBG program.
DEPARTMENT RECOMMENDATION	Approval

COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	Items Included: <ul style="list-style-type: none">• Proposed Project Statement• Public Hearings Notice
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren
--draft--Proposed Project Statement
Community Development Block Grant (CDBG) Program
Program Year 2015 (July 1, 2015 – June 30, 2016)



Pursuant to federal guidelines, the Charter Township of Van Buren proposes the following projects for funding by the Charter County of Wayne's Community Development Block Grant (CDBG) program:

OBJECTIVES:

- A) To provide the benefits of using CDBG funding directly to persons of low- to moderate-income and/or areas where 51% of the residents are of low- to moderate-income.
- B) To reduce negative environmental impacts.
- C) To maintain a high level of performance in the management of CDBG and non-federally funded programs.
- D) To improve the quality of life for low- to moderate-income persons.
- E) To create affordable housing for low-income households.

ESTIMATED ALLOCATION / PROPOSED PROJECTS

- **\$89,921, Public Facilities & Improvements** – a project to make improvements to Van Buren Park, including demolishing a log cabin and stage, and constructing new facilities.
- **\$8,992, Youth Services** – the purchase of supplies and payment of contractors for the Takin' It To The Streets Program for low- and moderate-income youth.
- **\$8,992, Senior Services** – a project to offset the salary of the Senior Center Director and Deputy Director and provision of senior services.
- **\$5,995, Planning** – a project to fund a portion of Parks and Recreation Plan update, which should begin in 2015.
- **\$5,995, Administration** – a project to fund program administration costs including staff and program management, coordination, monitoring, reporting and evaluation.

The following items are contingent upon the availability of funds and may vary depending upon:

- *The repayment of prior Housing Rehabilitation loans through lien pay-offs.*
- **\$5,000, Program Income** – an estimate of funds that may be repaid in Program Year 2015 from the Housing Rehabilitation loan program, which is set up as a revolving loan fund; any funds received are dedicated toward future Housing Rehabilitation activities.

\$124,895

Total Proposed Allocation (estimate)

**CHARTER TOWNSHIP OF VAN BUREN
--draft--NOTICE OF PUBLIC HEARING
USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

Notice is hereby given that the Charter Township of Van Buren Board of Trustees will hold a public hearing in the Board of Trustees Room, 46425 Tyler Road, Charter Township of Van Buren, and County of Wayne, Michigan, 48111 on **Tuesday, January 13, 2015 at 7:00 p.m.** and **Tuesday, February 3, 2015 at 7:00 p.m.** regarding the proposed use of U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) funds. The following projects are being proposed for the use of these federal funds for the period beginning July 1, 2015 and ending June 30, 2016:

OBJECTIVES:

- A) To provide the benefits of using CDBG funding directly to persons of low- to moderate-income and/or areas where 51% of the residents are of low- to moderate-income.
- B) To reduce negative environmental impacts.
- C) To maintain a high level of performance in the management of CDBG non-federally funded programs.
- D) To improve the quality of life for low- to moderate-income persons.
- E) To create affordable housing for low-income households.

ESTIMATED FUNDING	PROPOSED PROJECTS
\$89,921	Public Facilities
\$8,992	Youth Services
\$8,992	Senior Services
\$5,995	Planning
\$5,995	Administration
<i>(Combined total of Planning and Administration cannot exceed 10% of total allocation)</i>	

The following items are contingent upon the availability of funds and may vary depending upon:

- *The repayment of prior Housing Rehabilitation loans through lien pay-offs.*

\$ 5,000	Program Income (Housing Rehabilitation)
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\$124,895	Total Proposed Allocation (estimate)
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Written comments will be accepted at the Department of Developmental Services until 4:00 p.m., the hearing dates.

In compliance with the Americans with Disabilities Act, individuals with a disability should contact the Planning and Economic Development Department at least seventy-two (72) hours in advance of the meeting to request accommodations.

Posted: December 16, 2014
Published: December 25, 2014

Charter Township of Van Buren

Agenda Item _____

REQUEST FOR BOARD ACTION

MEETING DATE: 12/15/2014

x	New Business	Unfinished Business	Public Hearing
ITEM (SUBJECT)	Consider approval of Resolution 2014-031 Pledging Township's Limited Tax General Obligation, full faith and credit, to payment of Tax Increment Revenue Refunding Bonds, Series 2015 of the Local Development Finance Authority of the Charter Township of Van Buren		
DEPARTMENT			
PRESENTER	Attorney Jim Crowley		
PHONE NUMBER			
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)			

Agenda topic

ACTION REQUESTED	
Approve Resolution 2014-031 Pledging Township's Limited Tax General Obligation, full faith and credit, to payment of Tax Increment Revenue Refunding Bonds, Series 2015 of the Local Development Finance Authority of the Charter Township of Van Buren	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Attorney Crowley will be at the meeting to answer any questions you may have.	
Please note that the LDFA will be meeting on Monday, December 15, 2015 to approve a Resolution LDFA 2014-1. The Township Board will be provided with a copy of that executed Resolution.	

BUDGET IMPLICATION	
IMPLEMENTATION NEXT STEP	
DEPARTMENT RECOMMENDATION	
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	approval
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

**CHARTER TOWNSHIP OF VAN BUREN
WAYNE COUNTY, MICHIGAN**

Resolution 2014-31

At a regular meeting of the Board of Trustees of the Charter Township of Van Buren, Wayne County, Michigan, held at the Township Offices, 46425 Tyler Road, Belleville, Michigan 48111, on December 16, 2014, at 7:00 o'clock p.m., local time.

PRESENT: Members: _____

ABSENT: Members: _____

RESOLUTION

**PLEDGING TOWNSHIP'S LIMITED TAX GENERAL OBLIGATION, FULL FAITH
AND CREDIT, TO PAYMENT OF
TAX INCREMENT REVENUE REFUNDING BONDS, SERIES 2015
OF THE LOCAL DEVELOPMENT FINANCE AUTHORITY OF THE
CHARTER TOWNSHIP OF VAN BUREN**

The following preamble and Resolution were offered by Trustee _____ and supported by Trustee _____:

WHEREAS, the Charter Township of Van Buren (the "Township"), Wayne County, Michigan, by resolution adopted on July 16, 2002, established and created the Local Development Finance Authority of the Charter Township of Van Buren (the "Authority") pursuant to Act 281, Public Acts of Michigan, 1986, as amended (the "Act"); and

WHEREAS, by resolution adopted on March 4, 2003, the Board of the Township adopted the Development Plan and Local Development Financing Plan of the Authority (the "Plan") for, among other things, development of the eligible property (as defined in the Act) within the Authority District described in the Plan (the "Authority District") and the construction and financing of the Public Facilities and related costs described in the Plan (the "Public Facilities"); and

WHEREAS, the Plan was subsequently amended by the Authority on May 13, 2003, and the revisions were recommended to and approved by the Board of the Township; and

WHEREAS, by resolution adopted on May 13, 2003 (the "2003 Bond Resolution"), the Board of the Authority approved the issuance of its tax increment bonds to finance the cost of the Public Facilities as provided in the Plan, and pursuant to such resolution the Authority, on August 6, 2003, issued its \$28,199,65635 Tax Increment Bonds, Series 2003 (Limited Tax General Obligation) (the "2003 Bonds"); and

WHEREAS, on May 20, 2003, prior to the issuance of the 2003 Bonds, and upon the advice of its bond counsel and the Authority's financial advisor, this Board of Trustees adopted a resolution pledging the Township's limited tax general obligation, full faith and credit as additional security for the 2003 Bonds; and

WHEREAS, by resolution adopted on April 28, 2006 (the "2006 Refunding Bond Resolution"), the Board of the Authority approved the issuance of its tax increment revenue refunding bonds to advance refund the current interest portion of the 2003 Bonds, and pursuant to such resolution the Authority, on June 15, 2006, issued its \$19,200,000 Tax Increment Revenue Refunding Bonds, Series 2006 (Limited Tax General Obligation) (the "2006 Refunding Bonds"); and

WHEREAS, on May 16, 2006, prior to the issuance of the 2006 Refunding Bonds, and upon the advice of its bond counsel and the Authority's financial advisor, this Board of Trustees adopted a resolution pledging the Township's limited tax general obligation, full faith and credit as additional security for the 2006 Refunding Bonds; and

WHEREAS, the Authority has determined that it is in the best interest of the Authority and the Township to refund all or a portion of the outstanding principal amount of the 2006 Refunding Bonds by the issuance of its tax increment revenue refunding bonds for the purpose of reducing the debt service payable by the Authority on the portion of the 2006 Refunding Bonds being refunded; and

WHEREAS, by resolution adopted on December 15, 2014 (the "2015 Refunding Bond Resolution"), the Board of the Authority approved the issuance of its tax increment revenue refunding bonds (the "2015 Refunding Bonds") to refund all or a portion of the 2006 Refunding Bonds; and

WHEREAS, the Bonds will be secured on a parity basis with the outstanding 2003 Bonds and the un-refunded portion of the 2006 Refunding Bonds, if any, primarily by tax increment revenues collected from within the Authority District by the Township and the Authority under the Act and the Plan; and

WHEREAS, the 2015 Refunding Bond Resolution, a copy of which has been provided to this Board of Trustees, was adopted by the Authority in contemplation of the pledge by this Board of Trustees of the Township's limited tax general obligation, full faith and credit as additional security for the 2015 Refunding Bonds (the "Pledge"); and

WHEREAS, this Board of Trustees has been advised by its bond counsel and the Authority's financial advisor that the Pledge is necessary to make the Bonds saleable at interest rates that will accomplish the purposes of the Authority; and

WHEREAS, Section 14(2) of the Act authorizes the Township to pledge its limited tax general obligation full faith and credit for the payment of the principal of and interest on the 2015 Refunding Bonds as contemplated by the 2015 Refunding Bond Resolution; and

WHEREAS, the Board of Trustees has determined that the Pledge is both necessary and appropriate under the circumstances, inasmuch as it will reduce the debt service on the 2006 Refunding Bonds being refunded and therefore reduce the possibility of payment by the Township, and is in the best interests of the Township and its residents;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pledge of Limited Tax General Obligation Full Faith and Credit: The Township hereby pledges its limited tax general obligation, full faith and credit, for the prompt payment of the principal of, premium, if any, and interest on the 2015 Refunding Bonds as and when due. Such pledge is a first budget obligation of the Township, and the Township may advance from its general funds a sufficient amount to pay principal of, premium, if any, and interest on the 2015 Refunding Bonds when due in the event that tax increment revenues pledged by the Authority are insufficient therefor. Further, in the event that the Township's general fund moneys are insufficient for the payment of the principal of, premium, if any, and interest on the 2015 Refunding Bonds, the Township shall levy ad valorem taxes on all taxable property within the boundaries of the Township, which tax shall be limited as to rate and amount by applicable charter, statutory and constitutional tax limitations on the taxing power of the Township. This pledge shall continue until payment in full of all the 2015 Refunding Bonds or until sufficient funds shall have been deposited in trust for payment in full of all outstanding 2015 Refunding Bonds.

2. Tax Matters: The Township understands that the Internal Revenue Code of 1986, as amended, contains certain requirements on: (i) the expenditure of proceeds from the sale of the 2015 Refunding Bonds; (ii) the investment of the proceeds from the issuance of the 2015 Refunding Bonds; and (iii) the rebate of interest earned on the investment of the proceeds of the 2015 Refunding Bonds under certain circumstances. The Township hereby covenants to comply with such requirements to the extent that proceeds of the 2015 Refunding Bonds come within its control.

3. Department of Treasury: An authorized officer of the Township is hereby authorized to make application to the Treasury for an order approving issuance and sale of the 2015 Refunding Bonds and the Township's pledge hereunder or file a Qualifying Statement. The authorized officer is further authorized to request any and all waivers or exemptions from the Treasury necessary to the issuance of the 2015 Refunding Bonds and the Township's pledge hereunder as recommended by its bond counsel or the Authority's financial advisor.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED

Leon Wright, Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Charter Township of Van Buren, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Van Buren, Wayne County, Michigan, at a regular meeting held on December 16, 2014 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Leon Wright, Township Clerk