

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
NOVEMBER 17, 2014**

Supervisor Combs called the meeting to order at 4:05 p.m. in the Sheldon Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Hart, Trustee Jahr, Trustee Miller and Trustee McClanahan. Others in attendance: Secretary Montgomery, DDA Director Ireland, Public Safety Director Laurain, Fire Chief Besson, Human Resource Generalist Undy, Lieutenant Bazzy, Parks & Recreation Deputy Director Zaenglein, , DPW Director Taylor, Assessing Coordinator Stevenson, Deputy Director of Police Wright, Attorney McCauley, Attorney Hogg and an audience of five (5).

UNFINISHED BUSINESS:

1. Discussion on the revised Municipal Center, Community Center, Multi-Purpose Room and Gymnasium Meeting Rooms Policy, Rules and Regulations and Application with Release and Waiver of Liability.
2. Discussion on the purchase of six (6) emergency sirens from West Shore Services.
3. Discussion on the revised Auto Zone Stormwater System Maintenance and Repair Agreement.

NEW BUSINESS:

1. Discussion on the Planning and Economic Development Director Job Description and personal Services agreement between Murray J. Knowles III and the Township.
2. Discussion on the Job Description of the Executive Assistant to the Supervisor dated 11-10-14.
3. Discussion on the 2015 Proposed Fee Schedules.

CLOSED SESSION: None

There being no further discussion Miller moved, Jahr seconded to adjourn the Work Study Session at 5:38 p.m.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____

Linda H. Combs, Township Supervisor

Approved: _____