



**CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION**

**Tuesday July 22, 2014
Van Buren Township Hall
46425 Tyler Road**

The meeting was called to order at 7:37 p.m. in the Otisville/Sheldon Room by Chairman Cook. Members present: Chairman Cook, Vice-Chairman Graf, , Commissioner Pedersen arrived late and Trustee McClanahan. Commissioner Rochowiak- absent excused, others present, Director James Taylor and Superintendent William Turner

APPROVAL OF AGENDA: Motion Commissioner Graf, Second Trustee McClanahan to approve the agenda as presented. Motion Carried.

APPROVAL OF MINUTES: Motion Commissioner Graf, Second Trustee McClanahan to approve the minutes of May 27, 2014. Motion Carried.

REPORTS:

1. Monthly Operations Report- Superintendent Turner

The field staff operational breakdown reflect the same trend in man hour break down. Mr. Turner also mentioned the upcoming smoke testing on Schooner Drive and reported that other than power outages during the storm we were the only community in the area with no flooding issues due to the recent storms

2. Administrative Report- Director Taylor

- **MI Warn Membership-** Michigan Water and Wastewater Agency Response Network. This is a program that enables members to call upon other members (communities/agencies) for aid in emergency situations for man power and/or specialized equipment to assist in quicker recovery. There are no fees involved in becoming a member and is a FEMA requirement. Resolution 2014-19 Authorizing Membership in the “MICHIGAN WATER/WASTERWATERAGENCY RESPONSE NETWORK”
- **Review of Capital Projects for 2015-** Director Taylor gave a review of where the department is for approved 2014 Water & Sewer Capital & Non-Capital Projects/Purchases and a list of projects to be presented for next calendar year that he will bring more in-depth at the next meeting.

MISSION STATEMENT

“The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township’s buildings and grounds, and water distribution and sanitary collection systems.”



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- **Mid-Year Budget Updates-** Director Taylor presented graphs outlining the water purchases to Water Sales for this year period January-May/June and how those numbers could impact next year's budget
- **Wayne County DEP Update-** Since last month Director Taylor has been involved in several conference calls and a meeting with Executive Alan Helmkamp, several Board Members and Legal counsel to attempt to identify and discuss local concerns.

.OLD BUSINESS None

NEW BUSINESS None

PUBLIC COMMENT: None

NON-AGENDA ITEMS: None

NEXT MEETING: August 26, 2014 (7:30pm)

ADJOURNMENT: Motion to adjourn, Commissioner Pedersen, second Commissioner Graf. Motion carried, meeting adjourned at 8:50 p.m.

Respectfully Submitted by Karen E Smith

Approved _____

Robert Cook, Chairman

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