

**Charter Township of Van Buren
Recreation Committee
Meeting Minutes
June 14, 2016**

CALL TO ORDER: The meeting was called to order at 5:33 p.m. by Chairperson Coleman in the Denton Room at Township Hall, 46425 Tyler Road, Van Buren Township, Michigan 48111.

Members Present: Charles Coleman, Kimberly Nofz, Todd O'Neill, Tammy Wall and Denise Willoughby.

Excused Members: Daniel Belanger and Clerk Leon Wright.

Staff Present: Director Jennifer Wright, Deputy Director Jennifer Zaenglein and Secretary Anna Halstead.

Others in Attendance: Student Representative Erika Nofz, Patrick Sloan (McKenna Associates), Stephen Hannon and Trustee Reggie Miller.

APPROVAL OF AGENDA:

Motion Wall, Nofz second to approve the agenda of June 14, 2016 as presented. Motion Carried.

APPROVAL OF MINUTES:

Motion Willoughby, Nofz second to approve the minutes from April 12, 2016 as presented. Motion Carried.

OLD BUSINESS:

1. **Master Plan Presentation.** Sloan went over the draft Master Plan and what was proposed for the 5 year plan. He took the committee members' questions, concerns and comments regarding the draft. His recommendation, at this time, is to file it for the 30 day public review. This gives the public the opportunity to comment or make suggestions on what they would like to see included in the Plan.

Motion Wall, O'Neill second to file the draft Master Plan for the 30 day public review for the purpose of receiving public comment, with further consideration of the Plan to occur at a subsequent Committee meeting. Motion Carried.

NEW BUSINESS: None.

GENERAL DISCUSSION:

1. **Recreation Updates.** Wright gave an update and showed pictures from recent events, including: the Mother/Daughter Tea, which was a spa theme with 60 participants; a Mother/Son bowling activity, which had 160 participants; and an intergenerational ceramics class, which had 9 participants for its first year.

Wright also reported that camp counselors have been hired for the summer and all have passed required training, which included courses of: responsibilities of a counselor; daily duties; fire and other safety drills; first-aid and CPR training; and non-violent crisis intervention.

The Township's annual fireworks show is scheduled for June 25, 2016, weather permitting, with a rain date of June 26, 2016. Rich Eddy's Rockin' Oldies will be performing at the venue.

2. **Park Updates.** At Van Buren Park, Zaenglein reported that two emergency call boxes have been installed and are in working order. Staff is still working on signage for the call boxes. Also, demolition of the stage has been completed.

At Quirk Park, staff is finalizing the process of securing the Township's share of Wayne County Parks' millage money to fund the installation of a proper back-stop and sideline fencing at the ball diamond.

At Riggs Park, staff is awaiting the demolition date for the house.

Zaenglein shared pictures from the Frog Night event which had 45 participants. In May, Van Buren Civic Fund hosted the Tigers Alumni Game, which had approximately 100 people come out for the event. Family fishing fun day was a kids' fishing derby with 43 children attending the event.

3. **Additional Activities.** Zanglein reported that, pursuant to Trustee Miller's suggestion in April, her Department is partnering with Belleville Area Council of the Arts (BACA) to provide a 'Kids Activities Tent' at their Music Lakeside events. The Township's summer concert series is currently suspended, with attendance being a main concern.

**ADJOURNMENT: Motion Wall, O'Neill second to adjourn the meeting at 7:10 p.m.
Motion Carried.**

Respectfully Submitted,

Anna Halstead
Recording Secretary