



CHARTER TOWNSHIP OF VAN BUREN JOB VACANCY

Position Title: Water Worker I

Department: Department of Public Services

Classification: Regular, Full-time

FLSA Status: Non-exempt

Union Affiliation: AFSCME

Opening Date: February 22, 2017

Closing Date: March 22, 2017

Starting Hourly Wage: \$16.12

91 Day Hourly Wage: \$17.14

18 Month Hourly Wage: \$18.15

General Duty Statement:

Van Buren Charter Township is now accepting resumes for a Water Worker I.

Position Summary

This is entry level work in the construction, maintenance and operation of water utility distribution, storm water and wastewater collection systems and facilities. The employee will perform duties under the direction of management personnel. General assignments and goals are received from a superintendent, but the employee must be able to satisfactorily perform the work without close supervision. Employee interacts in a consistently pleasant and helpful manner to fellow employees, visitors, and citizens of the Charter Township of Van Buren and demonstrates the highest standards of internal and external customer service.

Essential Job Functions, Duties and Responsibilities

An employee in this position may be called upon to perform any or all of the following essential job functions, duties and responsibilities. These examples are intended to describe the general nature and level of work to be performed by an employee assigned this classification and are not to be construed as an exhaustive list of all job duties performed in this position.

- Performs field maintenance and repair work of the utility distribution and collection systems and facilities serving the Township.
- Cleans, flushes and maintains sewer and water mains, catch basins, valve wells, lift stations, water tower, diversion chambers and manholes.
- Performs routine servicing and maintenance of equipment operated.
- Performs field work outdoors in a variety of weather and environmental conditions, including rain, snow, dust, dirt and chemicals.
- Required to be available to perform duties for operational problems, equipment, emergencies, storms, power outages and other emergencies deemed necessary by management after normal working hours, weekends and holidays.
- Collects water samples and performs flow tests through the use of various types of testing equipment.
- Lays, repairs and taps water and sewer mains; installs service connections and wyes; connects shutoff valves and stop-boxes.

- Performs locating and staking duties for the township utility distribution and collection systems.
- Performs tap inspection duties for the township utility distribution and collection system as needed.
- Performs related and incidental work as assigned.
- Demonstrates regular and predictable attendance.

Required Knowledge, Skills, Abilities and Minimum Qualifications

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions, duties and responsibilities of the position.

- Must possess high school diploma or equivalent.
- Ability to maintain a valid CDL Class A license with no restrictions and no major traffic offenses
- Ability to maintain a valid State of Michigan driver's license with no major traffic convictions.
- Ability to operate construction vehicles and equipment
- Competence in basic mathematical calculations including algebra.
- Ability to operate basic computers and software applications.
- Skill in communicating verbally and in writing and interacting with customers in a professional and ethical manner.
- Ability to establish and maintain effective working relationships with staff, supervisors and the general public.
- Must be reliable and work cooperatively as part of a team.
- Ability to obtain a State of Michigan DEQ S-4 Certifications within 18 months after employment.
- Ability to perform job duties with minimal need for direct supervision.
- Must be willing to work overtime, evenings, and/or weekends to accommodate the needs of the Township.

The above list of job requirements, duties and responsibilities, physical abilities and other abilities are meant to be representative only and not all encompassing. The Township reserves the right to add to, delete from, change and/or amend the requirements, duties and responsibilities, physical abilities, and other abilities herein above set forth at any time and without prior notice.

Physical Abilities and Work Environment

While performing the duties of this job, with or without reasonable accommodations, the employee is frequently required to talk or hear. The employee must have normal sight and vision and be able to identify and distinguish colors. The employee is frequently required to read paper documents and view information on a computer screen. The employee frequently is required to stand and walk. The employee is frequently required to use hands to finger, handle or feel. The employee is frequently required to reach with hands and arms above the employee's head or at ninety degrees to the employee's shoulders. The employee is frequently required to climb and descend stairs and ladders. The employee is frequently required to squat, bend, stoop, kneel, crouch or crawl. The employee must occasionally exert up to 20 pounds of force and be able to lift and/or move items of up to fifty (50) pounds.

Please submit a cover letter, resume and application to:

nsumpter@vanburen-mi.org.

The Charter Township of Van Buren is an equal opportunity employer