

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES  
DECEMBER 2, 2014 REGULAR BOARD MEETING  
TENTATIVE AGENDA**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Supervisor Combs	_____	Trustee McClanahan	_____
Clerk Wright	_____	Trustee Miller	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Hart	_____	Attorney McCauley	_____
Trustee Jahr	_____	Secretary Montgomery	_____

**APPROVAL OF AGENDA:**

**APPROVAL OF CONSENT AGENDA:**

1. Work Study Session Minutes of November 17, 2014
2. Regular Board Meeting Minutes November 18, 2014.
3. Voucher List of November December 2, 2014.
4. Prepaid List of November 21, 2014.
5. Reappointments of Angela Netro, Juanita Jensen, Harry Roesch and Loretta Speaks (alternate) to the Board of Review with terms to expire 12-31-2016.
6. Extension of collection for the 2014 Winter Property Taxes without penalty through Friday, February 27, 2015.
7. Automatic Mutual Aid agreement between Van Buren Township Fire Department and the Detroit Metro Airport Authority Fire Department.
8. Fiscal Year 2015 Suburban Mobility Authority for Regional Transportation (SMART) Municipal Credit Contract.

**PUBLIC HEARING:**

**CORRESPONDENCE:** Acknowledgement of resident Alan Avery (Alan's Hops) recent verification as a Michigan Agriculture Environmental Assurance Program (MAEAP) Farmstead. Brief explanation of the MAEAP program by Tim Kwiatkowski, MAEAP Technician, from the Monroe Soil Conservation District.

**PUBLIC COMMENT:**

**UNFINISHED BUSINESS:**

1. To consider adoption of Resolution 2014-29 to approve the AutoZone Storm Water System Maintenance and Repair Agreement with the property owner, notify Wayne County of this action, and authorize the Supervisor and Clerk to execute the agreement

**NEW BUSINESS:**

1. To consider approval of the 2015 Fee Schedule.

**REPORTS:**

**ANNOUNCEMENTS:**

**NON-AGENDA ITEMS:**

**ADJOURNMENT:**

**CHARTER TOWNSHIP OF VAN BUREN  
WORK STUDY SESSION MINUTES  
NOVEMBER 17, 2014**

Supervisor Combs called the meeting to order at 4:05 p.m. in the Sheldon Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Hart, Trustee Jahr, Trustee Miller and Trustee McClanahan. Others in attendance: Secretary Montgomery, DDA Director Ireland, Public Safety Director Laurain, Fire Chief Besson, Human Resource Generalist Undy, Lieutenant Bazzy, Parks & Recreation Deputy Director Zaenglein, , DPW Director Taylor, Assessing Coordinator Stevenson, Deputy Director of Police Wright, Attorney McCauley, Attorney Hogg and an audience of five (5).

**UNFINISHED BUSINESS:**

1. Discussion on the revised Municipal Center, Community Center, Multi-Purpose Room and Gymnasium Meeting Rooms Policy, Rules and Regulations and Application with Release and Waiver of Liability.
2. Discussion on the purchase of six (6) emergency sirens from West Shore Services.
3. Discussion on the revised Auto Zone Stormwater System Maintenance and Repair Agreement.

**NEW BUSINESS:**

1. Discussion on the Planning and Economic Development Director Job Description and personal Services agreement between Murray J. Knowles III and the Township.
2. Discussion on the Job Description of the Executive Assistant to the Supervisor dated 11-10-14.
3. Discussion on the 2015 Proposed Fee Schedules.

**CLOSED SESSION:** None

There being no further discussion Miller moved, Jahr seconded to adjourn the Work Study Session at 5:38 p.m.

Respectfully submitted,

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Linda H. Combs, Township Supervisor

Approved: \_\_\_\_\_

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD MEETING MINUTES  
NOVEMBER 18, 2014**

Supervisor Combs called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Hart, Trustee Jahr, Trustee McClanahan and Trustee Miller. Others in attendance: Public Safety Director Laurain, Lieutenant Bazzy, Deputy Director-Fire Department Besson, Secretary Montgomery and an audience of eleven (11).

**APPROVAL OF AGENDA:** Supervisor Combs requested removal of New Business item #2 [To consider approval of the Job Description for the Executive Assistant to the Supervisor date 11-10-14]. Hart moved, Miller seconded to approve the agenda as amended. Carried

**APPROVAL OF CONSENT AGENDA:** Budd moved, Wright seconded to approve the Consent Agenda [Work Study Session Minutes October 20, 2014; Regular Board Meeting Minutes October 21, 2014; Work Study Session Minutes of November 3, 2014; Closed Session Minutes of November 3, 2014; Voucher List of November 4, 2014, Voucher List of November 18, 2014; 2014; Prepaid Lists of October 23, 2014, October 31, 2014, November 7, 2014 and November 13, 2014; A personal Leave of Absence for Fire Fighter Stephen Jones, The 2015 Board of Trustees Meeting Schedule and The 2015 Holiday Schedule]. Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE:** Supervisor Combs read a letter from the Friends of the Belleville Area District Library to Deputy Director-Fire Department Besson thanking him for his presentation during their Home Grown Knowledge Series, a letter from Visteon to Besson thanking his department for providing representation during their "Striding to End Breast Cancer" 5K Run and a letter from Van Buren Public Schools to Public Safety Director Laurain thanking both Police and Fire personnel for their quick response during the recent fire at the Mechanics Garage. Clerk Wright on behalf of himself and Deputy Clerk Montgomery thanked the residents who participated in the November 4, 2014 General Election. He acknowledged Clerk's Office staff members Nicole Sumpter, Vern Morse and Carol Towles, Township employees Kurt Jenkins, Jeff Fondaw, Chuck Esch, Karen Smith, Jessica Lampinen, and Tina Harman, Van Buren Public Schools Superintendent Van Tassel and Staff, the Precinct Workers and Public Safety personnel for their assistance with election preparations and transportation of election materials to Wayne County. Clerk Wright thanked residents Bob and Marie Krouse for placement of Veterans Flags at our Cemeteries throughout the year.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:** Wright moved, Miller seconded to approve the amount of \$273,128 to purchase all of the sirens and to be reimbursed by CDBG and the DDA for their portion and to go with the option #2 as the maintenance agreement. Wright Moved, Miller seconded to amend the motion to include: and transfer the total amount from the General Fund. Carried as amended.

**NEW BUSINESS:** Miller moved, Wright seconded to approve the Job Description and Personal Services Agreement between Murray J. Knowles II and the Township and authorize the Supervisor and Clerk to execute the agreement. Carried.

**REPORTS:** September 2014 Budgetary Report was received and filed as presented. Reports are available for review at the Clerk's Office.

**ANNOUNCEMENTS:** Clerk Wright announced the Township will be closed on Thursday November 27 and Friday November 28, 2014 in observance of Thanksgiving. Supervisor Combs announced: The 19<sup>th</sup> Annual Festival of Holiday Trees at the Belleville Area Museum runs November 18 through December 27, 2014; Elder Law & Advocacy Center Offers Free Legal Presentation by appointment for 60+ years old residents Wednesday November 19, 2014 10:00 a.m. at the Senior Center; Yard Waste Season ends the week of November 24<sup>th</sup>, 2014 maximum 30 leaf bags/cans curbside weekly; Belleville/Van Buren Goodfellows Applications for Assistance, open to Belleville and Van Buren Township residents only, are being accepted at the Public Safety Department until Friday December 5, 2014 at 3:00 p.m.; Annual Senior Center Bake Sale Saturday December 6<sup>th</sup>, 2014 9:00 a.m.-noon.; Senior Center Christmas Party, reservation required, for September Days members only Friday, December 12, 2014 doors open at 4:00 p.m. cost is \$5.00 and the Holiday Arts and Craft Show December 6, 2014 9:00 a.m.-3:00 p.m. at the Community Center.

**AUDIENCE (Non-Agenda Items):** Resident of Savage Rd. requested the Board review the zoning of a vacant parcel adjacent to her property. The parcel is located at the SE corner of Savage Rd. and Haggerty Rd. and currently has both commercial and residential zoning. Supervisor Combs advised the resident that she will have the appropriate staff member contact her. Resident requested that the Board consider allowing public questions/comment prior to a vote on items that are moved directly from the previous day's Work Study Session to the following days Board of Trustees Meeting.

**CLOSED SESSION:** None

**ADJOURNMENT:** Hart moved, Miller seconded to adjourn at 7:43 p.m. Carried.

Respectfully submitted,

\_\_\_\_\_  
Leon Wright, Township Clerk

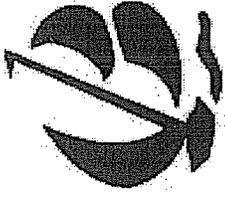
Date: \_\_\_\_\_.

\_\_\_\_\_  
Linda H. Combs, Township Supervisor

Approved: \_\_\_\_\_.

# Accounts Payable To Be Paid Proof List

User: CTowles  
 Printed: 11/25/2014 - 12:50PM  
 Batch: 00001.12.2014 - 12/2 VL



**Charter Township of Van Buren**  
 46425 Tyler Road  
 Van Buren, MI 48111  
 Telephone 734-699-8925

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
A.F. Smith Electric Inc smiele 51099	11/12/2014	1,863.56	0.00	12/02/2014	Quirk Pk Ball Diamond Light Repair			False	0
101-718-958-000 Environmental Grant Project									
51099 Total:		1,863.56							
smiele Total:		1,863.56							
A.F. Smith Electric Inc Tot		1,863.56							
Abbey Door abddoo 6947	11/9/2014	200.00	0.00	12/02/2014	Sta 1 Rpr Bay Door			False	0
101-336-931-000 Building Maintenance									
6947 Total:		200.00							
abddoo Total:		200.00							
Abbey Door Total:		200.00							
Ahearn Signs ahesig 1013647	11/5/2014	270.00	0.00	12/02/2014	Holiday Craft Show Yard Signs & Banner			False	0
101-691-742-000 Program Expense									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	1013647 Total:	270.00							
	ahesig Total:	270.00							
	Ahearn Signs Total:	270.00							
Allie Brothers allbro 52169	10/23/2014	113.39	0.00	12/02/2014	Kerns: 1 Pant/Belt/Name Bar/Alt Pant			False	0
101-336-741-000 Uniforms & Equipment									
52403	11/7/2014	208.97	0.00	12/02/2014	10 Uniform Skull Caps			False	0
101-301-741-000 Uniforms & Equipment									
52403 Total:		208.97							
52416	11/7/2014	104.99	0.00	12/02/2014	Dougherty: Uniform Jacket			False	0
101-301-741-000 Uniforms & Equipment									
52422	11/7/2014	139.98	0.00	12/02/2014	Vlademar: 2 Pant			False	0
101-336-741-000 Uniforms & Equipment									
52422 Total:		139.98							
allbro Total:		567.33							
Allie Brothers Total:		567.33							
Belle Tire beltir 25293824	11/18/2014	803.96	0.00	12/02/2014	#P51 4 Tires w/Install			False	0
101-718-860-000 Transportation									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
25293824 Total:		803.96							
belkir Total:		803.96							
Belle Tire Total:		803.96							
Belleville Area Independent bearin 10900	11/19/2014	35.00	0.00	12/02/2014	Notice of Informational Mtg by Menards			False	0
101-370-900-000 Printing & Publishing									
10900 Total:		35.00							
40893	11/19/2014	50.00	0.00	12/02/2014	Phg Com PH			False	0
101-370-900-000 Printing & Publishing									
40893 Total:		50.00							
40899	11/19/2014	45.00	0.00	12/02/2014	Police Auction Ad			False	0
101-000-629-000 Police Department									
40899 Total:		45.00							
bearin Total:		130.00							
Belleville Area Independen		130.00							
Bianco Tours biatou 11D63499	11/12/2014	613.70	0.00	12/02/2014	Soaring Eagle Trip			False	0
101-692-743-000 Trips Expense									
11D63499 Total:		613.70							
biatou Total:		613.70							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Bianco Tours Total:		613.70							
Board Of Water Commissioners bowaco	11/10/2014	876.88	0.00	12/02/2014 Oct IWC				False	0
004-1511.400 592-537-924-000 Sewage Treatment									
004-1511.400 Total:		876.88							
bowaco Total:		876.88							
Board Of Water Commissi		876.88							
Bowdecon LLC bowdec	11/17/2014	55.00	0.00	12/02/2014 Biohazard Pick Up				False	0
14-1117-1 101-301-743-000 Supplies-Other									
14-1117-1 Total:		55.00							
bowdec Total:		55.00							
Bowdecon LLC Total:		55.00							
Canton Township cantow	8/11/2014	1,254.96	0.00	12/02/2014 Air Show Police Services				False	0
2014-00000076 101-301-706-000 Police Wages-Full Time									
2014-00000076 Total:		1,254.96							
cantow Total:		1,254.96							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	Canton Township Total:	1,254.96							
CDW Government cdwgov									
QR55355	11/12/2014	145.02	0.00	12/02/2014				False	0
592-536-740-000 Operating Supplies				APC Power Saver					
	QRS5355 Total:	145.02							
	cdwgov Total:	145.02							
	CDW Government Total:	145.02							
Century 21 Brookshire ZCENT21									
Refund1	11/17/2014	24.29	0.00	12/02/2014				False	0
592-000-284-000 Refunds Payable				Refund Final Water Acct 7904-023					
	Refund1 Total:	24.29							
Refund2	11/17/2014	28.66	0.00	12/02/2014				False	0
592-000-284-000 Refunds Payable				Refund Final Water Acct 7904-027					
	Refund2 Total:	28.66							
	ZCENT21 Total:	52.95							
	Century 21 Brookshire Tot	52.95							
Chapp & Bushey Oil Co. chabus									
137308	11/11/2014	113.01	0.00	12/02/2014				False	0
101-265-860-000 Transportation				Diesel Fuel					
137308	11/11/2014	1,295.59	0.00	12/02/2014				False	0
101-336-860-001 Fuel				Diesel Fuel					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
137308	11/11/2014	137.23	0.00	12/02/2014				False	0
101-301-860-001 Fuel				Diesel Fuel					
137308	11/11/2014	472.23	0.00	12/02/2014				False	0
592-536-751-000 Gas & Diesel Fuel				Diesel Fuel					
	137308 Total:	2,018.06							
139129	11/11/2014	240.44	0.00	12/02/2014				False	0
101-370-860-000 Transportation				Fuel					
139129	11/11/2014	262.81	0.00	12/02/2014				False	0
101-265-860-000 Transportation				Fuel					
139129	11/11/2014	285.18	0.00	12/02/2014				False	0
101-718-860-000 Transportation				Fuel					
139129	11/11/2014	257.22	0.00	12/02/2014				False	0
101-692-860-000 Transportation				Fuel					
139129	11/11/2014	575.95	0.00	12/02/2014				False	0
101-336-860-001 Fuel				Fuel					
139129	11/11/2014	3,366.22	0.00	12/02/2014				False	0
101-301-860-001 Fuel				Fuel					
139129	11/11/2014	603.91	0.00	12/02/2014				False	0
592-536-751-000 Gas & Diesel Fuel				Fuel					
	139129 Total:	5,591.73							
	chabus Total:	7,609.79							
	Chapp & Bushey Oil Co. T	7,609.79							
City of Romulus romcit2 8050	11/10/2014	650.00	0.00	12/02/2014				False	0
101-329-819-000 Contracted Services				Nov Animal Control Sys					
	8050 Total:	650.00							
	romcit2 Total:	650.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	City of Romulus Total:	650.00							
Clark Hill PLC									
clahl	11/14/2014	2,370.00	0.00	12/02/2014				False	0
569618	251-000-802-000 Attorney Fees			October Legal Sys					
	569618 Total:	2,370.00							
	clahl Total:	2,370.00							
	Clark Hill PLC Total:	2,370.00							
COMCAST									
comcast	11/14/2014	6.29	0.00	12/02/2014				False	0
204432016	101-336-920-000 Utilities			11/26-12/25 Cable Box Fee					
	204432016 Total:	6.29							
	comcast Total:	6.29							
	COMCAST Total:	6.29							
Cummings,McCloyre,Davis & Acho									
cumcda	11/17/2014	297.14	0.00	12/02/2014				False	0
215470	101-210-801-000 Attorney Fees			October Legal Sys					
	215470	121.36	0.00	12/02/2014				False	0
	592-536-801-002 Attorney			October Legal Sys					
	215470 Total:	418.50							
	592-536-801-002 Attorney								
215471	11/17/2014	203.58	0.00	12/02/2014				False	0
	October Legal Sys								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
215471	11/17/2014	498.42	0.00	12/02/2014				False	0
101-210-801-000 Attorney Fees				October Legal Sys					
	215471 Total:	702.00							
215472	11/17/2014	134.19	0.00	12/02/2014				False	0
101-210-801-000 Attorney Fees				October Legal Sys					
215472	11/17/2014	54.81	0.00	12/02/2014				False	0
592-536-801-002 Attorney				October Legal Sys					
	215472 Total:	189.00							
	cumeda Total:	1,309.50							
	Cummings,McCloyre,Davi	1,309.50							
D'Agostino, Anthony									
zdragant									
Refund	11/17/2014	11.01	0.00	12/02/2014				False	0
592-000-284-000 Refunds Payable				Refund: Final Water Acct #809-000					
	Refund Total:	11.01							
	zdragant Total:	11.01							
	D'Agostino, Anthony Total	11.01							
Dalo Construction									
ZDALCON									
Refund	11/24/2014	767.00	0.00	12/02/2014				False	0
101-000-286-000 Reimbursable Planning Fees				Refund Planning Fees-Auto Zone					
Refund	11/24/2014	2,500.00	0.00	12/02/2014				False	0
101-000-485-001 Planning/Engineering - Revenue				Refund Planning Fees-Auto Zone					
	Refund Total:	3,267.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	ZDALCON Total:	3,267.00							
	Dalo Construction Total:	3,267.00							
Deleon, Kenneth zdelken Refund	11/17/2014	25.00	0.00	12/02/2014				False	0
592-000-284-000 Refunds Payable	Refund: Final Water Acct #635-001								
	Refund Total:	25.00							
	zdelken Total:	25.00							
	Deleon, Kenneth Total:	25.00							
Dell Marketing LP delcom XJKMW44W2	11/21/2014	1,700.64	0.00	12/02/2014				False	0
101-228-939-000 Computer Maintenance	7 Year Server 2 Year Warranty								
	XJKMW44W2 Total:	1,700.64							
	delcom Total:	1,700.64							
	Dell Marketing LP Total:	1,700.64							
Detroit Marking Products demapr 182327	11/7/2014	187.27	0.00	12/02/2014				False	0
101-336-956-000 Other	7 Turnout Gear Name Plates/1 Door Sign								
	182327 Total:	187.27							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	demapr Total:	187.27							
	Detroit Marking Products T	187.27							
Drent, Don									
dredon									
21001	11/22/2014	450.00	0.00	12/02/2014					0
101-336-861-000	Training Expense			Training Instructor				False	
	21001 Total:	450.00							
	dredon Total:	450.00							
	Drent, Don Total:	450.00							
Election Source									
elesou									
26580	11/7/2014	1,100.00	0.00	12/02/2014					0
101-191-727-000	Office Supplies			M100 Mach Testing/11/4 Ballot Test Deck				False	
26580	11/7/2014	1,100.00	0.00	12/02/2014					0
101-191-727-000	Office Supplies			AutoMark Mach Testing/11/4 Ballot Test Deck				False	
26580	11/7/2014	605.00	0.00	12/02/2014					0
101-191-727-000	Office Supplies			Test Back Up Cards				False	
	26580 Total:	2,805.00							
	elesou Total:	2,805.00							
	Election Source Total:	2,805.00							
Etna Supply Company									
etsuco									
S101236764.001	11/5/2014	1,156.00	0.00	12/02/2014					0
592-336-740-000	Operating Supplies			Meter Swivels				False	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	S101236764.001 Total:	1,156.00							
	etsuco Total:	1,156.00							
	Etma Supply Company Tot	1,156.00							
Express Tire exptir 1558	10/6/2014	16.82	0.00	12/02/2014				False	0
101-301-860-000 Vehicle Maintenance				#114 Rpr Flat					
1558 Total:		16.82							
1566	10/7/2014	35.53	0.00	12/02/2014				False	0
101-301-860-000 Vehicle Maintenance				#144 Oil Chng					
1566 Total:		35.53							
1576	10/7/2014	50.94	0.00	12/02/2014				False	0
101-301-860-000 Vehicle Maintenance				#115 Head Lamp Plug					
1576 Total:		50.94							
1590	10/8/2014	454.98	0.00	12/02/2014				False	0
101-336-860-000 Transportation				#404 Water Pump/Thermostat/Coolant					
1590 Total:		454.98							
1595	10/8/2014	36.57	0.00	12/02/2014				False	0
101-301-860-000 Vehicle Maintenance				#141 Oil Chng					
1595 Total:		36.57							
1602	10/9/2014	35.53	0.00	12/02/2014				False	0
101-301-860-000 Vehicle Maintenance				#131 Oil Chng					
1602 Total:		35.53							
1613	10/9/2014	35.53	0.00	12/02/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
101-692-860-000	Transportation			#S62 Oil Chng					
	1613 Total:	35.53							
1615	10/9/2014	35.53	0.00	12/02/2014				False	0
101-692-860-000	Transportation			#S60 Oil Chng					
	1615 Total:	35.53							
1661	10/13/2014	490.21	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#139 FT Brakes					
	1661 Total:	490.21							
1662	10/13/2014	427.40	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#70 Lower Ball Jnt					
	1662 Total:	427.40							
1663	10/13/2014	448.99	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#50 Wiper Motor					
	1663 Total:	448.99							
1679	10/14/2014	30.26	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#114 Oil Chng					
	1679 Total:	30.26							
1699	10/15/2014	176.35	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#113 Oil Chng/Serpentine Belt					
	1699 Total:	176.35							
1771	10/20/2014	407.93	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#132 Brake Pads/Rotors					
	1771 Total:	407.93							
1780	10/20/2014	467.67	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#134 Rpr Flat/FT Brakes/Inst Tire					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
1780 Total:		467.67							
1802	10/21/2014	421.04	0.00	12/02/2014	#401 Blower Motor & Resistor			False	0
1802 Total:		421.04							
1838	10/23/2014	90.21	0.00	12/02/2014	#111 Oil Chng/Alignment			False	0
1838 Total:		90.21							
1842	10/23/2014	491.95	0.00	12/02/2014	#106 Full Exhaust System			False	0
1842 Total:		491.95							
1893	10/27/2014	475.48	0.00	12/02/2014	#50 FT & RR U-Joints/Relay			False	0
1893 Total:		475.48							
1914	10/28/2014	478.30	0.00	12/02/2014	#P59 Steering Shaft			False	0
1914 Total:		478.30							
1932	10/29/2014	493.86	0.00	12/02/2014	#37 Tune Up/Clean Fuel System			False	0
1932 Total:		493.86							
2029	11/4/2014	496.73	0.00	12/02/2014	#S42 Coolant System Clean/Trans Kit/Serp Belt/Oil Chng			False	0
2029 Total:		496.73							
2033	11/4/2014	36.82	0.00	12/02/2014	#131 Rpr Flat/Inst Tire			False	0
2033 Total:		36.82							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
2067	11/6/2014	479.22	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance				#115 Alignment/Swar Bar/Control Arm				
	2067 Total:	479.22							
	exptir Total:	6,613.85							
	Express Tire Total:	6,613.85							
Fleming, Pamela flebam									
1110	11/10/2014	120.00	0.00	12/02/2014				False	0
101-692-742-000	Program Expense				Birthday Monday & Vets Day Cakes				
	1110 Total:	120.00							
	flebam Total:	120.00							
	Fleming, Pamela Total:	120.00							
Frischman Appraisal & Consulting frapco									
Assessing	11/21/2014	3,333.00	0.00	12/02/2014				False	0
101-247-819-000	Contracted Services				Assessing Independent Contractor				
	Assessing Total:	3,333.00							
	frapco Total:	3,333.00							
	Frischman Appraisal & Co	3,333.00							
George, Robert zgeorob									
Refund	11/17/2014	67.47	0.00	12/02/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
592-000-284-000	Refunds Payable			Refund: Final Water Acct #7052-00					
	Refund Total:	67.47							
	zgeorob Total:	67.47							
	George, Robert Total:	67.47							
Giarmarco, Mullins & Horton PC									
gimuho									
12	11/6/2014	497.00	0.00	12/02/2014		False			0
101-210-801-000	Attorney Fees			October Legal Sys		False			0
12	11/6/2014	203.00	0.00	12/02/2014		False			0
592-536-801-002	Attorney			October Legal Sys					
	12 Total:	700.00							
	gimuho Total:	700.00							
	Giarmarco, Mullins & Hor	700.00							
Gonczy's Property Maintenance									
goprma									
2875	11/17/2014	2,500.00	0.00	12/02/2014		False			0
101-276-932-000	Cemetery Maintenance			Clean Fence Lines @ Tyler Cemetery					
	2875 Total:	2,500.00							
	goprma Total:	2,500.00							
	Gonczy's Property Mainten	2,500.00							
Gordon Food Service									
gofose									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
920087192	11/18/2006	681.01	0.00	12/02/2014				False	0
101-692-742-000	Program Expense			Coffee/Cups/Plates/Mats/Tbicvrs					
	920087192 Total:	681.01							
	gofose Total:	681.01							
	Gordon Food Service Tota	681.01							
Grunbacher, Damian									
grudam									
Stipend	11/3/2014	272.73	0.00	12/02/2014				False	0
101-692-956-000	Other			Oct German Volunteer					
	Stipend Total:	272.73							
	grudam Total:	272.73							
	Grunbacher, Damian Total	272.73							
Gulf Auto Lube									
guaulu									
16392	11/8/2014	38.98	0.00	12/02/2014				False	0
101-301-860-000	Vehicle Maintenance			#102 Oil Chng					
	16392 Total:	38.98							
	guaulu Total:	38.98							
	Gulf Auto Lube Total:	38.98							
Heritage Flag & Banner									
heflba									
49199	10/14/2014	120.00	0.00	12/02/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
101-718-740-000	Operating Supplies			3 3x5 US Flags					
	49199 Total:	120.00							
	hefiba Total:	120.00							
	Heritage Flag & Banner To	120.00							
Holbrook's Roofing Co holbroo									
11357	11/21/2014	11,910.00	0.00	12/02/2014	Replace Roof & Gutters on Museum & Old Fire Sta 1	False			0
101-265-970-000	Capital Outlay								
	11357 Total:	11,910.00							
	holbroo Total:	11,910.00							
Holbrook's Roofing Co To		11,910.00							
Hy-Lines Utility Services, Inc hy/liut									
HL12-6227	11/13/2014	1,760.00	0.00	12/02/2014	Inst Innerduct for Network Bandwidth Upgrade	False			0
101-228-817-000	Technology								
	HL12-6227 Total:	1,760.00							
	hy/liut Total:	1,760.00							
Hy-Lines Utility Services,		1,760.00							
In Focus Eyecare Assoc. P.C. infoey									
11.03	11/3/2014	250.00	0.00	12/02/2014	J.Fondaw: Prescription Safety Glasses	False			0
101-265-740-000	Operating Supplies								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
11.03 Total:		250.00							
infoey Total:		250.00							
In Focus Eyecare Assoc. P		250.00							
Ireland, Susan									
iresus									
Reimburse	11/24/2014	20.69	0.00	12/02/2014	Keyboard Cover			False	0
101-247-727-000 Office Supplies									
Reimburse Total:		20.69							
Travel	11/24/2014	19.71	0.00	12/02/2014				False	0
101-247-860-000 Transportation					11/13 Assessing Class Mileage				
Travel	11/24/2014	193.60	0.00	12/02/2014				False	0
101-247-860-000 Transportation					10/22-24 MDA Conference Mileage				
Travel	11/24/2014	48.21	0.00	12/02/2014				False	0
101-247-860-000 Transportation					10/22-24 MDA Conference Meals				
Travel Total:		261.52							
iresus Total:		282.21							
Ireland, Susan Total:		282.21							
Itron									
itron									
352420	11/11/2014	1,964.83	0.00	12/02/2014				False	0
592-536-819-000 Contracted Services					Dec Meter Reading System Maint				
352420 Total:		1,964.83							
itron Total:		1,964.83							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	Iron Total:	1,964.83							
J & T Towing j&ttow 418481	11/14/2014	45.00	0.00	12/02/2014				False	0
101-336-860-000 Transportation	#404 Change Tire								
418520	418481 Total:	45.00							
101-301-860-000 Vehicle Maintenance	11/11/2014	45.00	0.00	12/02/2014				False	0
	#133 Change Tire								
418520 Total:		45.00							
j&ttow Total:		90.00							
J & T Towing Total:		90.00							
Johnson & Associates ZJOHASS Refund	11/17/2014	25.00	0.00	12/02/2014				False	0
592-000-284-000 Refunds Payable	Refund: Final Water Acct #7879-021								
Refund Total:		25.00							
ZJOHASS Total:		25.00							
Johnson & Associates Total		25.00							
Johnston Lithograph, Inc. johlit 87009	11/4/2014	25.00	0.00	12/02/2014				False	0
101-301-727-000 Office Supplies	J.Wright Business Cards								
87009	11/4/2014	120.00	0.00	12/02/2014				False	0
101-301-727-000 Office Supplies	Generic Business Cards								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
87009 Total:		145.00							
jobhit Total:		145.00							
Johnston Lithograph, Inc. I		145.00							
Lansing Uniform Company									
lanuni									
60061A	11/13/2014	80.00	0.00	12/02/2014				False	0
101-301-741-000 Uniforms & Equipment				Hayes: Lancaster Hat					
60061A	11/13/2014	80.00	0.00	12/02/2014				False	0
101-301-741-000 Uniforms & Equipment				Spare: Lancaster Hat					
60061A Total:		160.00							
lanuni Total:		160.00							
Lansing Uniform Company		160.00							
Lower Huron Supply									
lohusu									
380532-1	11/6/2014	90.46	0.00	12/02/2014				False	0
101-336-740-000 Operating Supplies				Palmoive Dishwash Liquid					
380532-1 Total:		90.46							
381842	11/6/2014	102.50	0.00	12/02/2014				False	0
101-265-740-000 Operating Supplies				Foamy Soap Disp					
381842 Total:		102.50							
382269	11/6/2014	453.70	0.00	12/02/2014				False	0
101-265-740-000 Operating Supplies				TP/M Towel					
382269 Total:		453.70							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
382270	11/6/2014	121.02	0.00	12/02/2014				False	0
101-265-740-000	Operating Supplies			Foamy Soap/Hand Soap					
	382270 Total:	121.02							
382372	11/10/2014	24.78	0.00	12/02/2014				False	0
101-265-933-000	Equipment Maintenance			Vacuum Clnr Handle Grip					
	382372 Total:	24.78							
	lohusu Total:	792.46							
	Lower Huron Supply Total	792.46							
LP Police									
lppoli									
1014LP16352	10/31/2014	104.95	0.00	12/02/2014				False	0
101-301-819-000	Contracted Services			Oct Background Program Use					
	1014LP16352 Total:	104.95							
714LP16352	7/31/2014	104.95	0.00	12/02/2014				False	0
101-301-819-000	Contracted Services			July Background Program Use					
	714LP16352 Total:	104.95							
	lppoli Total:	209.90							
	LP Police Total:	209.90							
Luckett, Sheila									
zlucshe									
Refund	11/17/2014	6.27	0.00	12/02/2014				False	0
592-000-284-000	Refunds Payable			Refund: Final Water Acct #484-000					
	Refund Total:	6.27							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	zlucshe Total:	6.27							
	Luckett, Sheila Total:	6.27							
Majik Graphics									
majgra	11/13/2014	530.00	0.00	12/02/2014				False	0
12886	101-301-860-000 Vehicle Maintenance			#151 Decals					
	12886 Total:	530.00							
	majgra Total:	530.00							
	Majik Graphics Total:	530.00							
Marshall, Thomas J.									
martho	11/25/2014	650.00	0.00	12/02/2014				False	0
Band	101-692-742-000 Program Expense			Christmas Party Music					
	Band Total:	650.00							
	martho Total:	650.00							
	Marshall, Thomas J. Total:	650.00							
McCherney, Sean									
zmcisea	11/17/2014	61.03	0.00	12/02/2014				False	0
Refund	592-000-284-000 Refunds Payable			Refund: Final Water Acct #2051-000					
	Refund Total:	61.03							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	zncisea Total:	61.03							
	McInerney, Sean Total:	61.03							
McKenna Associates mckass 21433	11/3/2014	14,000.00	0.00	12/02/2014	October On-Site Planning & Zoning Services			False	0
	21433 Total:	14,000.00							
	mckass Total:	14,000.00							
	McKenna Associates Total	14,000.00							
MI Municipal Risk Management mmrmae D14101005	11/14/2014	4,418.02	0.00	12/02/2014	Ele October 46425 Tyler			False	0
	D14101005 Total:	4,418.02							
	mmrmae Total:	4,418.02							
	MI Municipal Risk Manag	4,418.02							
MI Public Employer Labor Relations Assoc mpelra Dues	11/21/2014	25.00	0.00	12/02/2014	Undy: Membership Dues			False	0
	Dues Total:	25.00							
	101-171-810-000 Memberships & Dues	45.00	0.00	12/02/2014				False	0
	Registration								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
101-171-861-000	Training				Undy: 12/5 Program Registration				
	Registration Total:	45.00							
	mpelra Total:	70.00							
	MI Public Employer Labor	70.00							
Michigan Municipal Workers									
mmlwcf									
13212201	10/20/2014	14,625.00	0.00	12/02/2014				False	0
101-000-123-000	Pre-Paid Expense				Jan-March 2015 Workers Comp Ins				
13212201	10/20/2014	9,750.00	0.00	12/02/2014				False	0
592-000-123-000	Prepaid Expense				Jan-March 2015 Workers Comp Ins				
	13212201 Total:	24,375.00							
	mmlwcf Total:	24,375.00							
	Michigan Municipal Work	24,375.00							
Monarch Investment Co									
zmoninv									
Refund	11/17/2014	7.83	0.00	12/02/2014				False	0
592-000-284-000	Refunds Payable				Refund: Final Water Acct #11328-001				
	Refund Total:	7.83							
	zmoninv Total:	7.83							
	Monarch Investment Co To	7.83							
Occupational Health Centers of MI, PC									
concen									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
709909784	11/18/2014	50.50	0.00	12/02/2014				False	0
101-692-956-000 Other				Callihan: DOT Recert					
	709909784 Total:	50.50							
	concen Total:	50.50							
	Occupational Health Cente	50.50							
Parkway Services									
parser									
A88224	11/14/2014	75.00	0.00	12/02/2014				False	0
101-301-743-000 Supplies-Other				10/28-11/28 Porta Toilet @ Range					
	A88224 Total:	75.00							
	parser Total:	75.00							
	Parkway Services Total:	75.00							
Pitney Bowes									
pitbow									
432634	11/1/2014	2,698.00	0.00	12/02/2014				False	0
592-536-937-000 Office Equipment Maint				12/1/14-1/30/15 Folder/Stuffer Machine Maint					
	432634 Total:	2,698.00							
7018948-NV14	11/13/2014	1,043.13	0.00	12/02/2014				False	0
101-248-940-000 Equipment Rental				8/30-11/30 Postage Machine Rental					
	7018948-NV14 Total:	1,043.13							
	pitbow Total:	3,741.13							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	Pinney Bowes Total:	3,741.13							
Podpora, Dennis zpodden Refund	11/17/2014	77.70	0.00	12/02/2014	Refund: Final Water Acct #1331-000			False	0
592-000-284-000 Refunds Payable									
	Refund Total:	77.70							
	zpodden Total:	77.70							
	Podpora, Dennis Total:	77.70							
Priority One Emergency pronem	11/6/2014	208.99	0.00	12/02/2014	J.Wright: Duty Jacket w/Patches, NamePlate			False	0
70004229									
101-301-741-000 Uniforms & Equipment									
	70004229 Total:	208.99							
70004386	11/13/2014	56.99	0.00	12/02/2014	Bettendorf: 1 Pant			False	0
101-301-741-000 Uniforms & Equipment									
	70004386 Total:	56.99							
	pronem Total:	265.98							
	Priority One Emergency To	265.98							
Quill Corporation quill	11/7/2014	266.25	0.00	12/02/2014	Cash Receipt Books			False	0
7678928									
101-248-727-000 Office Supplies									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
7678928 Total:		266.25							
7738493	11/10/2014	107.71	0.00	12/02/2014				False	0
101-171-956-000 Other				File Folders/Print Carts/Wall Mount Pockets					
7738493 Total:		107.71							
7738781	11/10/2014	155.03	0.00	12/02/2014				False	0
101-248-727-000 Office Supplies				Binders/Calender/Wrist Pad					
7738781 Total:		155.03							
7781325	11/11/2014	17.45	0.00	12/02/2014				False	0
101-248-727-000 Office Supplies				Binders					
7781325 Total:		17.45							
7792050	11/12/2014	14.99	0.00	12/02/2014				False	0
101-248-727-000 Office Supplies				Mouse Pad					
7792050 Total:		14.99							
7792063	11/12/2014	22.99	0.00	12/02/2014				False	0
101-248-727-000 Office Supplies				Mounting Tape					
7792063 Total:		22.99							
7821458	11/12/2014	203.66	0.00	12/02/2014				False	0
101-325-740-000 Supplies				3 Chair Mats/Photo Paper					
7821458 Total:		203.66							
quill Total:		788.08							
Quill Corporation Total:		788.08							
R & R Fire Truck									
rrfitr									
46738	11/4/2014	7,829.70	0.00	12/02/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
101-336-860-000	Transportation								
	46738 Total:	7,829.70							
	rrftr Total:	7,829.70							
	R & R Fire Truck Total:	7,829.70							
Radford, Dennis									
radden									
Instructor	11/19/2014	357.60	0.00	12/02/2014	Urban Ballroom Instructor			False	0
101-691-742-000	Program Expense								
	Instructor Total:	357.60							
	radden Total:	357.60							
	Radford, Dennis Total:	357.60							
Real Estate One									
zreeson									
Refund	11/17/2014	37.06	0.00	12/02/2014				False	0
592-000-284-000	Refunds Payable								
	Refund Total:	37.06							
	zreeson Total:	37.06							
	Real Estate One Total:	37.06							
Reality Executive America									
zreaexe									
Refund	11/17/2014	66.87	0.00	12/02/2014				False	0
592-000-284-000	Refunds Payable								
	Refund Total:	66.87							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	Refund Total:	66.87							
	zreaexe Total:	66.87							
	Reality Executive America	66.87							
Remax Crossroads III									
zremax	11/17/2014	8.44	0.00	12/02/2014				False	0
Refund					Refund: Final Water Acct #10817-000				
592-000-284-000 Refunds Payable									
	Refund Total:	8.44							
	zremax Total:	8.44							
	Remax Crossroads III Tota	8.44							
Ricoh USA, Inc.									
ricoh	11/10/2014	75.84	0.00	12/02/2014				False	0
1050975598					Copier Staples				
101-248-727-000 Office Supplies									
	1050975598 Total:	75.84							
1051038502	11/12/2014	41.00	0.00	12/02/2014				False	0
101-301-933-000 Equipment Maintenance					Shipping Fee for DB Copier Toner				
	1051038502 Total:	41.00							
5033063476	10/26/2014	389.37	0.00	12/02/2014				False	0
101-691-933-000 Equipment Maintenance					7/30-10/29 Duplicator Mat				
	5033063476 Total:	389.37							
	ricoh Total:	506.21							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	Ricoh USA, Inc. Total:	506.21							
Robakewicz, Paul									
robpau	11/25/2014	227.50	0.00	12/02/2014				False	0
Straw					70 Bales of Straw for Sled Hill				
101-718-819-000 Contracted Services									
	Straw Total:	227.50							
	robpau Total:	227.50							
	Robakewicz, Paul Total:	227.50							
Service Electric Supply Co									
serеле	11/11/2014	101.49	0.00	12/02/2014				False	0
611235					Safety Glasses/Anchor Kit/Ballast				
101-265-740-000 Operating Supplies									
	611235 Total:	101.49							
	serеле Total:	101.49							
	Service Electric Supply Co	101.49							
Smith, Amy									
smiamy	11/6/2014	11.67	0.00	12/02/2014				False	0
Travel									
101-301-861-000 Training Expense									
Travel	11/6/2014	53.24	0.00	12/02/2014				False	0
101-301-860-001 Fuel									
	Travel Total:	64.91							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	smiamy Total:	64.91							
	Smith, Amy Total:	64.91							
South Huron Valley Utility Ath									
shvua									
2880	11/15/2014	74,061.00	0.00	12/02/2014				False	0
592-537-924-000 Sewage Treatment				Dec SHV Sewage					
2880 Total:		74,061.00							
shvua Total:		74,061.00							
South Huron Valley Utility		74,061.00							
State of Michigan									
MIDELI									
91082568	11/1/2014	61.50	0.00	12/02/2014				False	0
101-370-824-000 NPDES Permit				Above Ground Storage Tank Annual Cert					
91082568 Total:		61.50							
MIDELI Total:		61.50							
State of Michigan Total:		61.50							
State of Michigan									
MIDREQ									
Renewal	11/20/2014	95.00	0.00	12/02/2014				False	0
592-536-810-000 Membership & Dues				Caincross: S-4 Certification Renewal					
Renewal Total:		95.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	MIDEQ Total:	95.00							
	State of Michigan Total:	95.00							
Stonebrook Realestate zstorea Refund	11/17/2014	15.74	0.00	12/02/2014				False	0
592-000-284-000 Refunds Payable				Refund: Final Water Acct #10701-000					
	Refund Total:	15.74							
	zstorea Total:	15.74							
	Stonebrook Realestate Tota	15.74							
STS HydroPower, Ltd STSHYD 8251	11/17/2014	898.26	0.00	12/02/2014				False	0
101-719-819-000 Contracted Services-Dam				FLD Embankment Maint for 2014					
	8251 Total:	898.26							
	STSHYD Total:	898.26							
	STS HydroPower, Ltd Tota	898.26							
Sure-Fit Laundry sufila 332938	11/11/2014	57.00	0.00	12/02/2014				False	0
101-301-862-000 Detention Supplies				Clean Prisoner Blankets					
	332938 Total:	57.00							
333330	11/19/2014	48.00	0.00	12/02/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
101-301-862-000 Detention Supplies	Clean Prisoner Blankets								
333330 Total:		48.00							
sufila Total:		105.00							
Sure-Fit Laundry Total:		105.00							
Telvent DTN, Inc.									
teidtn									
4461426	11/7/2014	189.00	0.00	12/02/2014				False	0
101-325-819-000 Contracted Services	12/4-1/3 Weather Program								
4461426 Total:		189.00							
teidtn Total:		189.00							
Telvent DTN, Inc. Total:		189.00							
The Envelope Printery									
envpri									
076414	11/18/2014	892.50	0.00	12/02/2014				False	0
592-536-727-000 Office Supplies	35000 #10 Window Envs								
076414 Total:		892.50							
envpri Total:		892.50							
The Envelope Printery Tot		892.50							
The Town Locksmith, Inc.									
towloc									
47246	11/5/2014	128.25	0.00	12/02/2014				False	0
101-265-931-000 Building Maintenance	Rpr Pull Down Gate Lock-Com Sys								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
47246	47246 Total:	128.25							
101-265-931-000	Building Maintenance	76.50	0.00	12/02/2014				False	0
	6 Glass Door Keys								
47260	47260 Total:	76.50							
	towloc Total:	204.75							
	The Town Locksmith, Inc.	204.75							
Thomson Reuters - West thoreu 830653223	11/1/2014	368.01	0.00	12/02/2014				False	0
101-301-819-000	Contracted Services				Oct Background Program Use				
	830653223 Total:	368.01							
	thoreu Total:	368.01							
	Thomson Reuters - West I	368.01							
Time Emergency Equipment tiemeq 110468	11/7/2014	365.11	0.00	12/02/2014				False	0
101-336-741-000	Uniforms & Equipment				Campbell: Globe Boots				
	11/7/2014	365.11	0.00	12/02/2014				False	0
101-336-741-000	Uniforms & Equipment				Kowalski: Globe Boots				
	11/7/2014	365.11	0.00	12/02/2014				False	0
101-336-741-000	Uniforms & Equipment				Martin: Globe Boots				
	11/7/2014	365.11	0.00	12/02/2014				False	0
101-336-741-000	Uniforms & Equipment				Vlademar: Globe Boots				
	110468 Total:	1,460.44							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	tiemeq Total:	1,460.44							
	Time Emergency Equipme	1,460.44							
UIS SCADA									
uissca									
530344282	11/7/2014	17,945.00	0.00	12/02/2014	Upgrade SCADA System to a Cloud System			False	0
592-536-819-000 Contracted Services									
530344283	530344282 Total:	17,945.00							
592-536-819-000 Contracted Services	11/7/2014	3,995.00	0.00	12/02/2014	SCADA System Annual Subscription			False	0
530344283	530344283 Total:	3,995.00							
uissca Total:		21,940.00							
UIS SCADA Total:		21,940.00							
USA Trailer Sales									
usatra									
1W	11/21/2014	2,137.00	0.00	12/02/2014	Utility Trailer for Kubota			False	0
101-336-970-000 Capital Outlay									
1W Total:		2,137.00							
usatra Total:		2,137.00							
USA Trailer Sales Total:		2,137.00							
Van Buren Steel									
vabust									
154904	10/20/2014	69.15	0.00	12/02/2014				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
101-265-933-000	Equipment Maintenance								
	Steel for Trailer								
	154904 Total:	69.15							
	vabust Total:	69.15							
	Van Buren Steel Total:	69.15							
Verizon Wireless									
verwir									
9735194143	11/10/2014	123.45	0.00	12/02/2014		False			0
101-336-850-000	Telephone				10/11-11/10 Cell Phone Sys				
9735194143	11/10/2014	538.68	0.00	12/02/2014		False			0
101-301-850-000	Pagers & Cellular Phones				10/11-11/10 Cell Phone Sys				
	9735194143 Total:	662.13							
	verwir Total:	662.13							
	Verizon Wireless Total:	662.13							
Veronica's Catering									
vercat									
Caterer	11/25/2014	2,406.25	0.00	12/02/2014		False			0
101-692-742-000	Program Expense				Christmas Party Catering				
	Caterer Total:	2,406.25							
	vercat Total:	2,406.25							
	Veronica's Catering Total:	2,406.25							
Wade-Trim Associates									
wadtri									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
2002115	10/24/2014	1,987.19	0.00	12/02/2014				False	0
592-000-286-000	Advanced Engineering Fees			Victoria Park					
	2002115 Total:	1,987.19							
2002126	10/24/2014	3,880.00	0.00	12/02/2014				False	0
592-536-820-000	Engineering Fees			General Services - DPW					
	2002126 Total:	3,880.00							
2002128	10/24/2014	797.50	0.00	12/02/2014				False	0
592-536-820-000	Engineering Fees			Down River System Technical Assist					
	2002128 Total:	797.50							
2002129	10/24/2014	1,953.60	0.00	12/02/2014				False	0
592-536-970-001	Capital Outlay-System Improve			2013 Pump Station Project CEI					
	2002129 Total:	1,953.60							
2002130	10/24/2014	236.80	0.00	12/02/2014				False	0
592-536-970-001	Capital Outlay-System Improve			2013 Water Main Project Prelim Eng					
	2002130 Total:	236.80							
2002131	10/24/2014	823.75	0.00	12/02/2014				False	0
592-000-286-000	Advanced Engineering Fees			DTE Michcon					
	2002131 Total:	823.75							
2002133	10/24/2014	5,976.25	0.00	12/02/2014				False	0
592-000-286-000	Advanced Engineering Fees			Bethany Bible Church					
	2002133 Total:	5,976.25							
2002134	10/24/2014	9,747.50	0.00	12/02/2014				False	0
592-000-286-000	Advanced Engineering Fees			Constellation Facility Expansion					
	2002134 Total:	9,747.50							
2002136	10/24/2014	435.00	0.00	12/02/2014				False	0
592-000-286-000	Advanced Engineering Fees			Ashley Crossroads Distribution Cent					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
2002136	2002136 Total:	435.00							
2002137	10/24/2014	565.00	0.00	12/02/2014	Clark Gas Station			False	0
592-000-286-000	Advanced Engineering Fees								
2002138	2002137 Total:	565.00							
2002138	10/24/2014	708.50	0.00	12/02/2014	Bayloff Site Improvements			False	0
592-000-286-000	Advanced Engineering Fees								
2002139	2002138 Total:	708.50							
2002139	10/24/2014	489.00	0.00	12/02/2014	Belleville Commercial			False	0
592-000-286-000	Advanced Engineering Fees								
2002140	2002139 Total:	489.00							
2002140	10/24/2014	634.00	0.00	12/02/2014	Contractors Steel Warehouse Bay 6			False	0
592-000-286-000	Advanced Engineering Fees								
2002141	2002140 Total:	634.00							
2002141	10/24/2014	346.00	0.00	12/02/2014	Contract Welding			False	0
592-000-286-000	Advanced Engineering Fees								
2002141	2002141 Total:	346.00							
wadtri	wadtri Total:	28,580.09							
Wayne County	Wayne County								
wcar	wcar								
277381	10/28/2014	250.00	0.00	12/02/2014	GIS Processing Fees			False	0
101-247-818-001	Wayne County Mapping Fees								
277381	277381 Total:	250.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	wcar Total:	250.00							
	Wayne County Total:	250.00							
Wayne Cty Assc Of Asses Office									
wcaao									
Registration1	11/21/2014	35.00	0.00	12/02/2014				False	0
101-247-861-000 Training				Stevenson: 12/5 Meeting					
Registration1 Total:		35.00							
Registration2	11/21/2014	35.00	0.00	12/02/2014				False	0
101-247-861-000 Training				Guenther: 12/5 Meeting					
Registration2 Total:		35.00							
Registration3	11/21/2014	35.00	0.00	12/02/2014				False	0
101-247-861-000 Training				Veerkamp: 12/5 Meeting					
Registration3 Total:		35.00							
wcaao Total:		105.00							
Wayne Cty Assc Of Asses		105.00							
WEX BANK									
maroil									
38854504	11/15/2014	2,188.16	0.00	12/02/2014				False	0
101-301-860-001 Fuel				Fuel					
38854504	11/15/2014	78.50	0.00	12/02/2014				False	0
101-336-860-001 Fuel				Fuel					
38854504 Total:		2,266.66							
maroil Total:		2,266.66							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	WEX BANK Total:	2,266.66							
Wright, Jennifer									
wrijen									
Reimburse	11/19/2014	7.98	0.00	12/02/2014				False	0
101-692-742-000 Program Expense				Christmas Lights					
Reimburse	11/19/2014	3.60	0.00	12/02/2014				False	0
101-691-860-000 Transportation				U of M Parking					
	Reimburse Total:	11.58							
	wrijen Total:	11.58							
	Wright, Jennifer Total:	11.58							
Zaenglein, Jennifer B.									
zaejen									
Travel	11/18/2014	24.28	0.00	12/02/2014				False	0
101-718-860-000 Transportation				11/5 UofM Park Plug Mtg Mileage/Pking					
	Travel Total:	24.28							
	zaejen Total:	24.28							
	Zaenglein, Jennifer B. Tota	24.28							
	Report Total:	255,536.96							

# Accounts Payable

## Computer Check Proof List by Vendor

User: CTowles  
 Printed: 11/21/2014 - 12:13PM  
 Batch: 00008.11.2014 - 11/21 PPD



# Charter Township of Van Buren

46425 Tyler Road  
 Van Buren, MI 48111  
 Telephone 734-699-8925

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: AMERAP	Amera Plan			Check Sequence: 1	ACH Enabled: False
59145	Dec Retiree Admin Fee	5.00	11/21/2014	592-536-719-001	
59145	Dec Retiree Admin Fee	7.50	11/21/2014	101-900-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	101-228-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	101-247-719-000	
59145	Dec Admin Fee	30.00	11/21/2014	101-253-719-000	
59145	Dec Admin Fee	30.00	11/21/2014	101-265-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	101-718-719-000	
59145	Dec Admin Fee	70.00	11/21/2014	101-325-719-000	
59145	Dec Admin Fee	4.00	11/21/2014	101-329-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	250-000-719-000	
59145	Dec Admin Fee	100.00	11/21/2014	592-536-719-000	
59145	Dec Admin Fee	430.00	11/21/2014	101-301-719-000	
59145	Dec Admin Fee	20.00	11/21/2014	101-101-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	101-692-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	101-191-719-000	
59145	Dec Admin Fee	20.00	11/21/2014	101-171-719-000	
59145	Dec Admin Fee	20.00	11/21/2014	101-215-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	101-336-719-000	
59145	Dec Admin Fee	46.00	11/21/2014	101-370-719-000	
59145	Dec Admin Fee	20.00	11/21/2014	101-622-719-000	
59145	Dec Admin Fee	20.00	11/21/2014	101-691-719-000	
59145	Dec Admin Fee	10.00	11/21/2014	247-000-719-000	
Check Total:		902.50			
Vendor: AMBRA2	AmeraPlan Reimbursable			Check Sequence: 2	ACH Enabled: True
1190-1195		60.20	11/21/2014	592-536-719-000	
1190-1195		101.16	11/21/2014	101-301-719-000	
Check Total:		161.36			
Vendor: ATT	AT&T			Check Sequence: 3	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7343262982	11/7-12/6 326-2982	76.62	11/21/2014	101-265-850-000	
7344843666	11/13-12/12 484-3666	104.62	11/21/2014	101-718-850-000	
Check Total:		181.24			
Vendor: ATT2	A.T&T			Check Sequence: 4	ACH Enabled: False
8310001644987	11/5-12/4 Internet Connection	1,265.76	11/21/2014	101-228-817-000	
Check Total:		1,265.76			
Vendor: BLCANE	Blue Care Network			Check Sequence: 5	ACH Enabled: False
143110000140	December Health Ins	7,497.12	11/21/2014	592-536-719-000	
143110000140	December Health Ins	9,228.76	11/21/2014	101-900-719-000	
143110000140	December Health Ins	1,790.59	11/21/2014	592-536-719-001	
143110000140	December Health Ins	598.28	11/21/2014	101-718-719-000	
143110000140	December Health Ins	3,150.28	11/21/2014	101-691-719-000	
143110000140	December Health Ins	2,956.09	11/21/2014	101-622-719-000	
143110000140	December Health Ins	1,575.14	11/21/2014	101-370-719-000	
143110000140	December Health Ins	7,302.93	11/21/2014	101-325-719-000	
143110000140	December Health Ins	39,985.26	11/21/2014	101-301-719-000	
143110000140	December Health Ins	2,956.09	11/21/2014	101-265-719-000	
143110000140	December Health Ins	2,956.09	11/21/2014	101-253-719-000	
143110000140	December Health Ins	1,575.14	11/21/2014	101-215-719-000	
143110000140	December Health Ins	1,380.95	11/21/2014	101-171-719-000	
Check Total:		82,952.72			
Vendor: BCBS	Blue Cross Blue Shield of MI			Check Sequence: 6	ACH Enabled: False
7002712	Dec Health Ins	2,062.12	11/21/2014	101-247-719-000	
7002712	Dec Health Ins	1,649.71	11/21/2014	101-253-719-000	
7002712	Dec Health Ins	2,062.12	11/21/2014	101-265-719-000	
7002712	Dec Health Ins	21,857.20	11/21/2014	101-301-719-000	
7002712	Dec Health Ins	687.38	11/21/2014	101-325-719-000	
7002712	Dec Health Ins	824.85	11/21/2014	101-329-719-000	
7002712	Dec Health Ins	687.38	11/21/2014	101-228-719-000	
7002712	Dec Health Ins	2,062.12	11/21/2014	101-215-719-000	
7002712	Dec Health Ins	2,062.12	11/21/2014	101-191-719-000	
7002712	Dec Health Ins	2,062.12	11/21/2014	101-171-719-000	
7002712	Dec Health Ins	1,374.76	11/21/2014	101-101-719-000	
7002712	Dec Health Ins	15,879.84	11/21/2014	101-900-719-000	
7002712	Dec Health Ins	1,649.71	11/21/2014	101-692-719-000	
7002712	Dec Health Ins	5,224.07	11/21/2014	101-370-719-000	
7002712	Dec Health Ins	2,062.12	11/21/2014	101-336-719-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7002712	Dec Health Ins	1,969.17	11/21/2014	592-536-719-001	
7002712	Dec Health Ins	687.38	11/21/2014	250-000-719-000	
7002712	Dec Health Ins	687.38	11/21/2014	247-000-719-000	
7002712	Dec Health Ins	10,061.38	11/21/2014	592-536-719-000	
	Check Total:	75,612.93			
Vendor: VISA	Chase Card Services				ACH Enabled: False
Amazon	Dell Video Cables	41.40	11/21/2014	101-228-956-000	Check Sequence: 7
AT&T	Phone Case	50.00	11/21/2014	101-301-850-000	
ComforInn	R.Miller: Twp Needs Seminar Lodging	159.00	11/21/2014	101-101-956-000	
CrackerBarrel	J.Taylor & LaMothie Trng Lunch	26.33	11/21/2014	101-171-956-000	
CVS	Trunk or Treat Candy	43.98	11/21/2014	101-336-956-000	
EmailMedia	Renew Twp Newsletter Software App	336.00	11/21/2014	101-228-817-000	
FBI 1	Laurain: FBI Luncheon	25.00	11/21/2014	101-301-861-000	
FBI2	J.Wright: FBI Luncheon	25.00	11/21/2014	101-301-861-000	
Fed Ex	3x4 Map of Weather Sirens	129.99	11/21/2014	101-301-743-000	
FredPryor	Undy: OSHA Compliance Seminar	179.00	11/21/2014	101-171-861-000	
HungryHowies	Scrapbooking Pizza/Pop	41.59	11/21/2014	101-691-742-000	
McDonalds	J.Taylor & LaMothie Trng Brkfst	6.23	11/21/2014	101-171-956-000	
Meijer1	Fuel	40.01	11/21/2014	101-718-860-000	
Meijer10	Golf League Balls/Water	30.96	11/21/2014	101-692-742-000	
Meijer2	Candy Loop Candy	88.55	11/21/2014	101-691-742-000	
Meijer3	Candy Loop Decorations	134.69	11/21/2014	101-691-742-000	
Meijer4	Candy Loop Candy	71.04	11/21/2014	101-691-742-000	
Meijer5	Picture Frames	26.98	11/21/2014	101-692-742-000	
Meijer6	Sundae Cups	11.07	11/21/2014	101-692-742-000	
Meijer7	Fuel	45.47	11/21/2014	101-692-860-000	
Meijer8	Fuel	44.36	11/21/2014	101-692-860-000	
Meijer9	Fuel	176.73	11/21/2014	101-692-860-000	
MTA1	R.Miller: Twp Needs Seminar	250.00	11/21/2014	101-101-956-000	
MTA2	Combs: 1/28-30 2015 Conference Registration	309.00	11/21/2014	101-000-123-000	
MTA3	Budd: 1/28-30 2015 Conference Registration	309.00	11/21/2014	101-000-123-000	
MTA4	Hart: 1/28-30 2015 Conference Registration	309.00	11/21/2014	101-000-123-000	
MTA5	Jahr: 1/28-30 2015 Conference Registration	309.00	11/21/2014	101-000-123-000	
MTA6	McClanahan: 1/28-30 2015 Conference Registra	309.00	11/21/2014	101-000-123-000	
MTA7	R.Miller: 1/27-30 2015 Conference Registration	384.00	11/21/2014	101-000-123-000	
MTA8	L.Wright: 1/28-30 2015 Conference Registration	309.00	11/21/2014	101-000-123-000	
Natl Seminars	Undy: FMLA Training	299.99	11/21/2014	101-171-861-000	
OfficeDepot	Admin Door Name Plates	100.65	11/21/2014	101-301-727-000	
Quiznos	Karver Arbitration Lunches	171.20	11/21/2014	101-101-956-000	
RubyTuesdays	Election Staff Dinner	69.05	11/21/2014	101-191-727-000	
Subway	Jordan & McBride MAS Conference Lunch	17.70	11/21/2014	101-692-861-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
TimHortons1	Election Inspectors Lunches	573.00	11/21/2014	101-191-727-000	
TimHortons2	Washitaw Co Fire Assc Mtg Lunches	88.70	11/21/2014	101-336-956-000	
TimHortons3	Karver Arbitration Coffee/Donuts	25.44	11/21/2014	101-101-956-000	
TimHortons4	J.Wright Swearing In Donuts/Coffee	72.75	11/21/2014	101-301-956-000	
Walmart1	Ribbon/Frame	17.84	11/21/2014	101-692-742-000	
Walmart2	Cards/Face Tissue/Dawn/Coffee Maker	145.16	11/21/2014	101-692-742-000	
Walmart3	Decorations	46.45	11/21/2014	101-692-742-000	
	Check Total:	5,849.31			
Vendor: COMCAST	COMCAST			Check Sequence: 8	ACH Enabled: False
204486013	11/19-12/18 Cable DVR Svs	18.92	11/21/2014	101-715-740-000	
204486013	11/19-12/18 Cable Box Fee	12.58	11/21/2014	101-301-956-000	
204486013	11/19-12/18 Cable Box Fee	2.10	11/21/2014	101-171-956-000	
204486013	11/19-12/18 Cable Box Fee	2.10	11/21/2014	101-215-956-000	
	Check Total:	35.70			
Vendor: DTE	DTE Energy			Check Sequence: 9	ACH Enabled: False
295163000322	Ele 10/15-11/10 17395 Haggerty	89.68	11/21/2014	592-536-920-000	
334232800295	Ele 10/16-11/14 15992 Brookside	99.25	11/21/2014	592-536-920-000	
334232800295	Gas 10/16-11/14 15992 Brookside	30.36	11/21/2014	592-536-920-000	
334233300030	Ele 10/15-11/13 8145 Jeremy	101.82	11/21/2014	592-536-920-000	
334233300030	Gas 10/15-11/13 8145 Jeremy	34.29	11/21/2014	592-536-920-000	
466787400095	Gas 10/15-11/13 8145 Jeremy	28.79	11/21/2014	592-536-920-000	
466787400095	Ele 10/15-11/13 8145 Jeremy	89.22	11/21/2014	592-536-920-000	
	Check Total:	473.41			
Vendor: DEEDST	DTE Energy Company			Check Sequence: 10	ACH Enabled: False
7706-5	October Streetscape Lighting	4,464.07	11/21/2014	247-000-920-000	
7706-5	October Street Lighting	17,597.57	11/21/2014	101-450-926-000	
	Check Total:	22,061.64			
Vendor: GRUDAM	Damian Grunbacher			Check Sequence: 11	ACH Enabled: False
Stipend	October German Volunteer	272.73	11/21/2014	101-692-956-000	
	Check Total:	272.73			
Vendor: MOUMAC	Mountain Machine, LLC			Check Sequence: 12	ACH Enabled: False
Voucher	Volute Cover for Lift Station Motors	300.00	11/21/2014	592-537-930-000	
	Check Total:	300.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: UNUM	UNUM Life Ins Co of America			Check Sequence: 13	ACH Enabled: False
5949570012	December Life Ins	19.20	11/21/2014	101-101-719-000	
5949570012	December Life Ins	12.00	11/21/2014	101-900-719-000	
5949570012	December S&A/Life Ins	55.37	11/21/2014	101-715-719-000	
5949570012	December S&A/Life Ins	707.09	11/21/2014	592-536-719-000	
5949570012	December S&A/Life Ins	60.80	11/21/2014	101-692-719-000	
5949570012	December S&A/Life Ins	76.00	11/21/2014	101-171-719-000	
5949570012	December S&A/Life Ins	111.49	11/21/2014	101-622-719-000	
5949570012	December S&A/Life Ins	264.44	11/21/2014	101-370-719-000	
5949570012	December S&A/Life Ins	49.89	11/21/2014	101-191-719-000	
5949570012	December S&A/Life Ins	198.93	11/21/2014	101-253-719-000	
5949570012	December S&A/Life Ins	214.04	11/21/2014	101-265-719-000	
5949570012	December S&A/Life Ins	69.60	11/21/2014	101-228-719-000	
5949570012	December S&A/Life Ins	57.12	11/21/2014	101-718-719-000	
5949570012	December S&A/Life Ins	266.60	11/21/2014	101-215-719-000	
5949570012	December S&A/Life Ins	71.20	11/21/2014	101-247-719-000	
5949570012	December S&A/Life Ins	72.29	11/21/2014	247-000-719-000	
5949570012	December S&A/Life Ins	55.37	11/21/2014	250-000-719-000	
5949570012	December S&A/Life Ins	2,736.85	11/21/2014	101-301-719-000	
5949570012	December S&A/Life Ins	390.44	11/21/2014	101-325-719-000	
5949570012	December S&A/Life Ins	21.99	11/21/2014	101-329-719-000	
5949570012	December S&A/Life Ins	125.41	11/21/2014	101-691-719-000	
5949570012	December S&A/Life Ins	198.90	11/21/2014	101-336-719-000	
Check Total:		5,835.02			
Vendor: VISEPL	Vision Service Plan			Check Sequence: 14	ACH Enabled: False
127004050001	November Vision Ins	73.35	11/21/2014	101-253-719-000	
127004050001	November Vision Ins	84.15	11/21/2014	101-265-719-000	
127004050001	November Vision Ins	955.80	11/21/2014	101-301-719-000	
127004050001	November Vision Ins	154.65	11/21/2014	101-325-719-000	
127004050001	November Vision Ins	59.70	11/21/2014	101-101-719-000	
127004050001	November Vision Ins	48.90	11/21/2014	101-171-719-000	
127004050001	November Vision Ins	24.45	11/21/2014	101-191-719-000	
127004050001	November Vision Ins	97.80	11/21/2014	101-215-719-000	
127004050001	November Vision Ins	10.80	11/21/2014	101-228-719-000	
127004050001	November Vision Ins	24.45	11/21/2014	101-247-719-000	
127004050001	November Vision Ins	9.78	11/21/2014	101-329-719-000	
127004050001	November Vision Ins	24.45	11/21/2014	101-336-719-000	
127004050001	November Vision Ins	98.82	11/21/2014	101-370-719-000	
127004050001	November Vision Ins	48.90	11/21/2014	101-622-719-000	
127004050001	November Vision Ins	48.90	11/21/2014	101-691-719-000	
127004050001	November Vision Ins	24.45	11/21/2014	101-692-719-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
127004050001	November Vision Ins	24.45	11/21/2014	101-715-719-000	
127004050001	November Vision Ins	10.80	11/21/2014	101-718-719-000	
127004050001	November Vision Ins	10.80	11/21/2014	247-000-719-000	
127004050001	November Vision Ins	10.80	11/21/2014	250-000-719-000	
127004050001	November Vision Ins	241.65	11/21/2014	592-536-719-000	
	Check Total:	2,087.85			
Vendor: WCDPS	Wayne County Department of Public Services			Check Sequence: 15	ACH Enabled: False
277034	Sept RV Sewage	63,312.83	11/21/2014	592-537-924-000	
DR	Sept DR Sewage	673.04	11/21/2014	592-537-924-000	
	Check Total:	63,985.87			
Vendor: WCDEEN	Wayne County Dept. Environment			Check Sequence: 16	ACH Enabled: False
277470	Nov DR Excess Flow	7,925.00	11/21/2014	592-537-925-000	
	Check Total:	7,925.00			
Vendor: WACOTR	Wayne County Treasurer			Check Sequence: 17	ACH Enabled: False
Taxes	Dist Oct Delinq Tax Settlement	144.07	11/21/2014	101-000-403-000	
Taxes	Dist Oct Delinq Tax Settlement	-15.03	11/21/2014	592-538-445-000	
Taxes	Dist Oct Delinq Tax Settlement	319.26	11/21/2014	101-000-608-000	
Taxes	Dist Oct Delinq Tax Settlement	-783.06	11/21/2014	101-000-445-000	
Taxes	Dist Oct Delinq Tax Settlement	630.24	11/21/2014	101-000-428-000	
Taxes	Dist Oct Delinq Tax Settlement	-23.10	11/21/2014	101-000-672-000	
Taxes	Dist Oct Delinq Tax Settlement	2,989.53	11/21/2014	247-000-403-000	
Taxes	Dist Oct Delinq Tax Settlement	-73.36	11/21/2014	592-536-694-000	
	Check Total:	3,188.55			
Vendor: YCUA	Ypsilanti Community Util Autho			Check Sequence: 18	ACH Enabled: False
550040000501	Oct YCUA Sewage	1,088.74	11/21/2014	592-537-924-000	
	Check Total:	1,088.74			
	Total for Check Run:	274,180.33			
	Total of Number of Checks:	18			

# Charter Township of Van Buren

Agenda Item \_\_\_\_\_

## REQUEST FOR BOARD ACTION

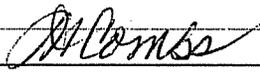
**MEETING DATE: DECEMBER 2, 2014**

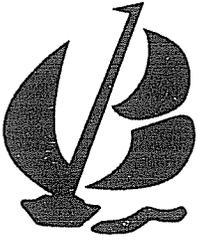
New Business       Unfinished Business       Public Hearing       Consent Agenda

<b>ITEM (SUBJECT)</b>	Consider the Reappointment of the Board of Review Members
<b>DEPARTMENT</b>	Assessing Office
<b>PRESENTER</b>	Linda M. Stevenson, Assessment Coordinator
<b>PHONE NUMBER</b>	699-8946
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	

### Agenda topic

<b>ACTION REQUESTED</b>	
Consider the reappointments of Angela Nettro, Juanita Jensen, Harry Roesch and Loretta Speaks (alternate) to the Board of Review with terms that will expire on 12-31-16	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
Angela Nettro, Juanita Jensen, Harry Roesch and Loretta Speaks (alternate) all currently serve as members of the Board of Review and each have indicated interest in continuing to serve in their respective capacities. Each of these members have contributed greatly to this committee and have devoted their own personal time to training sessions along with keeping up with current property tax laws. I look forward to continuing to work with them as they serve another term.	

<b>BUDGET IMPLICATION</b>	None
<b>IMPLEMENTATION NEXT STEP</b>	
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A
<b>ATTORNEY RECOMMENDATION</b>	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	



# Charter Township of Van Buren

## BOARD OF TRUSTEES

SUPERVISOR  
Paul D. White

CLERK  
Leon Wright

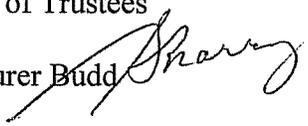
TREASURER  
Sharry A. Budd

TRUSTEE  
Phillip C. Hart

TRUSTEE  
Jeffrey L. Jahr

TRUSTEE  
Albert H. Ostrowski

TRUSTEE  
Denise R. Partridge

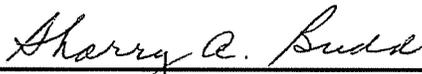
Date: November 24, 2014  
To: Board of Trustees  
From: Treasurer Budd   
Subject: 2014 Winter Tax Collection

I respectfully request your consideration of the extension of collection for the 2014 Winter Property Taxes without penalty through Friday, February 27, 2015.

This would extend the penalty-free date from February 14, 2015. This is consistent with our past practice and would be a continued service to Van Buren residents. I would appreciate your favorable consideration and welcome questions or comments.

### **Agenda Item for December 2, 2014:**

Consider the Treasurer's request to extend without penalty the collection of the 2014 Winter Property Taxes through Friday, February 27, 2015.

  
\_\_\_\_\_  
Sharry A. Budd, Treasurer

  
\_\_\_\_\_  
Supervisor



# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**BOARD MEETING DATE:**

DECEMBER 3, 2014

Consent Agenda  \_\_\_\_\_

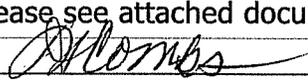
New Business \_\_\_\_\_

Unfinished Business \_\_\_\_\_

Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	Automatic Mutual Agreement – Fire Responses
<b>DEPARTMENT</b>	Public Safety, Fire Department
<b>PRESENTER</b>	Fire Chief Dan Besson
<b>PHONE NUMBER</b>	734-699-8916
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	

Agenda topic for work study; Consent Agenda at the December 16<sup>th</sup> BOT Meeting

<b>ACTION REQUESTED</b>	
Approval	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
<p>The Van Buren Department of Public Safety – Fire Division formally requests approval to enter into an automatic mutual aid agreement with the Detroit Metro Airport Authority - Fire Department.</p> <p>The intent of the automatic mutual aid agreement is to quickly deploy specialty resources to the scene of working fires (i.e.: visible fire or heavy smoke) at the Wayne Disposal/ EQ facility located at 49350 North Service Drive and the Cadillac Asphalt facility located at 1785 Rawsonville Road, in VBT, and all commercial structures at the Willow Run Airport that fall under the Airport Authority's jurisdiction. Van Buren Township agrees to send one fire engine and the Airport Authority agrees to send one vehicle equipped with 3000 gallons of foam when appropriate conditions are met.</p> <p>The attached Automatic Mutual Aid Agreement is being proposed by the Airport Authority after being reviewed by their counsel. Similar agreements (with Sumpter Township, City of Belleville, and the City of Romulus) were reviewed by township attorney Patrick McCauley and approved by this board in 2013 and 2014.</p>	
<b>BUDGET IMPLICATION</b>	NA
<b>IMPLEMENTATION NEXT STEP</b>	Approval; Consent Agenda
<b>DEPARTMENT RECOMMENDATION</b>	Yes
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A
<b>ATTORNEY RECOMMENDATION</b>	Yes
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	Please see attached documentation for additional information.
<b>APPROVAL OF SUPERVISOR</b>	

**AUTO-AID RESPONSE INTERGOVERNMENTAL AGREEMENT  
BY AND BETWEEN  
Van BUREN TOWNSHIP and the WAYNE COUNTY AIRPORT AUTHORITY**

This Auto-Aid Response Intergovernmental Agreement (“Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_, 2014 (the “Effective Date”), by and between the **Van Buren Township**, a Michigan municipal corporation, with principal offices located at 46425 Tyler Rd. Van Buren Township, MI 48111 ( “Van Buren Township”) and **Wayne County Airport Authority**, a public body corporate, with principal offices located at Detroit Metropolitan Wayne County Airport, LC Smith Building – Mezzanine, Detroit, Michigan 48242 (the “Airport Authority” and, together with Van Buren Township, the “Parties”, with each individually a “Party”).

Whereas, the intent of this Agreement is to augment fire suppression coverage in high-risk areas that draw down resources in critical situations to protected occupancies, as listed in this Agreement, sharing similar risk characteristics located within both jurisdictions; and

Whereas, this Agreement is designed to send manpower and equipment resources of each respective Party automatically to the agreed upon protected Occupancies on a first alarm basis, subject to each Party’s respective availability as set forth in Section 5 herein.

Now, therefore, in consideration of the premises and mutual undertakings of the Parties, it is agreed as follows:

1. Definitions

“Primary Agency” shall mean the fire agency normally responsible or the jurisdiction in which the incident is located and which shall establish incident command over such an incident.

“Assisting Agency” shall mean the fire agency rendering resources from its own (outside) jurisdiction and which shall act in support of, and take directions from, the Primary Agency’s incident commander.

2. Box alarm run cards and other incident planning and/or management systems and process established by either Party to shall be mutually shared.
3. This Agreement is supplemental to, and shall not change or amend, any existing boundaries, fire response areas, or existing mutual aid agreements.

4. The Parties agree that the following are the locations covered by this Agreement:

A. For which Van Buren Township is the Primary Agency:

1. Wayne Disposal or Environmental Quality (EQ) facility located at 49350 North Service Road
2. Cadillac Asphalt facility located at 1785 Rawsonville Road

B. For which the Airport Authority is the Primary Agency:

BUILDING INDEX					
BLG #	PRESENT USE	BLG #	PRESENT USE	BLG #	PRESENT USE
2006	T-HANGARS- BIRD CAGE (A-G)	2372	JOHNSON CONTROLS HANGAR	2611	VACANT (FUEL DEPOT)
2020	YANKEE AIR MUSEUM SCHOOLHOUSE	2372A	JOHNSON CONTROLS STORAGE	2611A	VACANT (DEPOT PUMP ROOM)
2054	T-HANGARS- BLACK EAGLE			2611E	VACANT (DEPOT STORAGE)
2055	AV FLIGHT TERMINAL	2401	EAGLE FLIGHT TRAINING	2612	KALITTA CHARTERS STORAGE
2056	YANKEE AIR MUSEUM HEADQUARTERS	2402	ROUSH HANGAR	2613	KALITTA CHARTERS
2058	FAA OFFICE BLDG			2614	WCAA FUEL FARM
2062	LIFT STATION	2601	MAIN TERMINAL - HANGAR 1	2615	OIL WATER SEPARATOR
2064	ACTIVE AERO HANGAR	2601A	GENERATOR BLDG	2616	KALITTA CHARTERS MAINTENANCE
2066	ACTIVE AERO MAINTENANCE	2601B	UTILITY	2620	WCAA MAINTENANCE
2067	ACTIVE AERO PALLION	2601C	LIFT STATION	2622	AV FLIGHT MAINTENANCE
2068	ACTIVE AERO OFFICE	2602	FREIGHT TERMINA-HANGAR 2		
2069	ACTIVE AERO/BUZZARD	2604	FIRE STATION	2770	FAA CONTROL TOWER
2070	FLAGSHIP HANGAR (YANKEE FLYER)	2605	WCAA STORAGE	2770A	FAA STORAGE
2071	ACTIVE AERO STORAGE	2606	LANDFILL SUPPORT BLDG.	2770B	FAA GENERATOR
2080	ACTIVE AERO- PACKARD HANGAR	2607	KALITTA AIR INC.		
2081	PUMP HOUSE	2608	ELECTRICAL VAULT		
2082	ACTIVE AERO GARAGE	2609	KALITTA AIR SIMULATOR		
2083	ACTIVE AERO GARAGE	2609A	KALITTA AIR GENERATOR BLDG.		
2084	ACTIVE AERIO/BUZZARD	2610	KALITTA RUN-UP ENCLOSURE		

5. Each respective Party's response and providing of resources to the other Party under this Agreement shall be strictly subject to the availability of such resources, as determined in the sole and uncontrolled discretion of the Assisting Agency. The responsibility of each Party to provide such services within its own jurisdiction shall remain each Party's first priority.

6. Either Party may cancel this Agreement at any time if, in its sole discretion, it determines this Agreement is in conflict with any other agreement, creates undue difficulties in staffing coverage, or creates hardship to its agency.
7. This Agreement may be revised or amended at any time upon the mutual, duly-authorized, written agreement of the Parties.
8. Status of Parties. The Parties agree that at all times and for all purposes under the terms of this Agreement, each Party's relationship to the other shall be that of an independent contractor. Nothing in this Agreement shall create an employment relationship between Van Buren Township employees utilized by the Airport Authority or vice versa. Nothing in this Agreement shall be construed to create a joint venture between the Parties. Each Party will be solely responsible for the acts of its own employees, agents, and servants. No liability, right or benefit arising out of any employer/employee relationship either express or implied shall arise or accrue to either Party as a result of this Agreement.
9. Workers Compensation, Insurance, and Benefits.
  - A. Workers' Compensation: The Parties shall maintain workers' compensation insurance and employer's liability insurance on their respective employees. The Parties shall also be responsible for workers' compensation coverage for their respective employees regardless of whether employees' workers' compensation claims may arise while work is performed within a Primary Agency's jurisdiction or the Assisting Agency's own jurisdiction.
  - B. Insurance and Benefits: The Parties shall maintain other insurance and benefits, if any, with regard to their own respective employees.
10. Liability and Governmental Immunity.
  - A. Liability:
    - (1) There shall be no borrowed servant liability asserted to create liability in the Primary Agency. Each Party shall be solely responsible for the acts of its own employees and for defense of those acts provided, however that to the extent that a claim asserted by any third party arises out of a decision or direction given by a representative of a Primary Agency to a representative of the Assisting Agency, the Primary Agency shall be responsible for such claim, provided the Assisting Agency's representative did not carry out such decision or direction negligently.
    - (2) Each Party shall be solely responsible for its own equipment.

(3) There are no third party beneficiaries to this Agreement.

B. Governmental Immunity: Nothing in this Agreement shall be construed as a waiver of governmental immunity by either Party.

11. Governing Law. This Agreement is made and entered into the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan.

12. Miscellaneous

- A. This Agreement shall be construed as having been drafted by both Parties.
- B. This Agreement contains the entirety of the Parties' understanding as to the subject matter contained herein. Any prior understandings as to the subject matter of this Agreement are merged and integrated into this Agreement.
- C. If any provision of this Agreement is deemed invalid or unenforceable as a matter of law, the remaining portions shall not be affected and shall be enforceable to the fullest extent of the law.
- D. Notice to either Party shall be provided by hand delivery, first class mail, or express courier at the following addresses:  
Van Buren Township: 46425 Tyler Rd. Van Buren Twp., MI 48111  
Airport Authority: Chief Executive Officer, LC Smith Building – Mezzanine, Detroit, MI 48242
- E. Both Parties represent that their respective signatories below have been fully authorized to sign this Agreement and thereby bind the Parties hereto.
- F. This Agreement shall be administered by the Fire Chief of the Airport Authority and the Fire Chief of the Van Buren Township, or the successors to such positions.
- G. This Agreement may be executed in counterparts, each of which (taken together) is an original but both of which constitute an instrument.
- H. This Agreement shall commence on the Effective Date and terminate on the 5th anniversary of the Effective Date, unless terminated sooner by either Party.
- I. The Parties agree that the Airport Authority will neither directly nor indirectly expend or receive more than \$100,000 under this Agreement.

The Wayne County Airport Authority and the Van Buren Township, by the signatures of their respective authorized representatives below, do consent to be bound by the terms of this Agreement, as set forth herein:

THE VAN BUREN TOWNSHIP : WAYNE COUNTY AIRPORT AUTHORITY

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Linda Combs  
Supervisor  
Van Buren Township

Date: \_\_\_\_\_

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Thomas J. Naughton  
Chief Executive Officer  
Wayne County Airport Authority

Date: \_\_\_\_\_

---

Leon Wright, Township Clerk

Date: \_\_\_\_\_

# Charter Township of Van Buren

Agenda Item \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**WORK STUDY MEETING DATE:** \_\_\_\_\_  
**BOARD MEETING DATE:** DECEMBER 2, 2014

	Consent Agenda X	New Business	Unfinished Business	Public Hearing
<b>ITEM (SUBJECT)</b>		Suburban Mobility Authority for Regional Transportation Municipal (SMART) FY 2015 Municipal Credit Contract		
<b>DEPARTMENT</b>		Parks & Recreation		
<b>PRESENTER</b>		Director Jennifer Wright		
<b>PHONE NUMBER</b>		734-699-8921		
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>		N/A		

### Agenda topic

#### ACTION REQUESTED

Approval of the FY 2015 Suburban Mobility Authority for Regional Transportation Municipal (SMART) Municipal Credit Contract.

#### BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)

This money is made available to Van Buren Township to use for transportation.

The use of this money provides our elderly population within Van Buren Township the opportunity to get to and from the Senior Center, doctors appointments and various shopping centers.

Township children and their families benefit by utilizing the transportation for the Day Camp Program ran by our Recreation Department.

Many families could not participate in the Day Camp program or the benefits of the Senior Center without the transportation assistance.

Monies received by SMART help cover driver's wages, gasoline, vehicle maintenance, supplies and repairs.

The estimated funding level for FY 2015:

Recreation Transportation	\$20,000.00
Senior Transportation	<u>\$ 8,348.00</u>
	\$28,348.00

Local match of \$32,597.00 is met by the townships general fund and in kind services.

**BUDGET IMPLICATION** N/A

#### IMPLEMENTATION NEXT STEP

Authorize the Supervisor and Clerk to execute the agreement.

#### DEPARTMENT RECOMMENDATION

Supervisor and Clerk to execute the contract

#### COMMITTEE/COMMISSION RECOMMENDATION

N/A

#### ATTORNEY RECOMMENDATION

N/A

(May be subject to Attorney/Client Privilege and not available under FOIA)

#### ADDITIONAL REMARKS

#### APPROVAL OF SUPERVISOR



# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

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I, Linda Combs, as the Supervisor of the **Charter Township of Van Buren** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** (Section 1 below), and **Community Credits** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in Exhibit A, and the operating budget for that service is set forth in Exhibit B, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$28,348** in **Municipal Credit** funds as follows:

- (a) Transfer to \_\_\_\_\_ Funding of: \$ \_\_\_\_\_  
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 28,348.00  
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_  
(Including Tickets, Shuttle Services/Dial-a-Ride)

**Total \$28,348**

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All funding must be spent by September 30, 2016; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$ 0.00** in **Community Credit** funds available as follows:

- (a) Transfer to \_\_\_\_\_ Funding of: \$ \_\_\_\_\_  
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ \_\_\_\_\_  
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_  
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ \_\_\_\_\_

**Total \$ 0.00**

# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

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Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2015, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2017 unless approval from SMART General Manager is obtained to extend Community Credits for an additional 2 years to allow accrual for major capital projects; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

CHARTER TOWNSHIP OF VAN BUREN

By: \_\_\_\_\_

Date \_\_\_\_\_

Its: Supervisor

By: \_\_\_\_\_

Date \_\_\_\_\_

Its: Clerk

Suburban Mobility Authority for  
Regional Transportation

Date \_\_\_\_\_

By: \_\_\_\_\_

John C. Hertel  
General Manager

# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**WORK STUDY MEETING DATE: 11/17/14**

**BOARD MEETING DATE: 12/02/14**

Consent Agenda \_\_\_\_\_

New Business \_\_\_\_\_

Unfinished Business  X

Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	AutoZone Storm Water System Maintenance and Repair Agreement
<b>DEPARTMENT</b>	Developmental Services
<b>PRESENTER</b>	Patrick Sloan, McKenna Associates
<b>PHONE NUMBER</b>	(248) 596-0920
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	

### Agenda topic

<b>ACTION REQUESTED</b>	Adoption of the attached Van Buren Township Resolution #2014-29 to approve the AutoZone Storm Water System Maintenance and Repair Agreement with the property owner and notifying Wayne County of this action.
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	<p>For site-based storm water systems, Wayne County requires the local units of government to be responsible for the maintenance and operation of all structures that are added to the County's drain system. To ensure that the property owner takes responsibility for long-term maintenance of the site's storm water drainage system, Van Buren Township requires a Storm Water Maintenance and Repair Agreement with the property owner.</p> <p>This item was previously on the October 21, 2014 Township Board of Trustees agenda. At that meeting, the Township Board Trustees did not support the versions of the Agreement and Resolution that were proposed at that time. Since that time, Patrick McCauley has revised the Agreement and Resolution to provide more protections for Van Buren Township, and the Township Board reviewed and discussed the revised documents at its November 17, 2014 Work Study meeting.</p> <p>We request that the Township Board of Trustees approve the revised Agreement and Resolution #2014-29, which are enclosed. If approved, we will send the revised Agreement to AutoZone for review and execution.</p>
<b>BUDGET IMPLICATION</b>	None.
<b>IMPLEMENTATION NEXT STEP</b>	Send Agreement to AutoZone for execution prior to Township execution.
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A
<b>ATTORNEY RECOMMENDATION</b>	Approval
(May be subject to Attorney/Client Privilege and not available under FOIA)	
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	

**STORM WATER MANAGEMENT SYSTEM  
MAINTENANCE AND REPAIR AGREEMENT**

This Storm Water Management System Maintenance and Repair Agreement (“AGREEMENT”) made and entered into as of November \_\_\_\_ 2014, by and among the CHARTER TOWNSHIP OF VAN BUREN, a municipal corporation, with principal offices located at 46425 Tyler Road, Van Buren Township, MI 48111, hereafter referred to as the “TOWNSHIP”; and AUTOZONE DEVELOPMENT CORPORATION, a Nevada corporation, whose address is 123 South Front Street, Memphis, Tennessee 38103, hereafter referred to as “OWNER”.

**WITNESSETH:**

**WHEREAS**, the OWNER owns a certain real property located at 9899 Belleville Road, in Van Buren Township, Wayne County, Michigan, and described in the legal description attached as Exhibit A; and

**WHEREAS**, the OWNER proposes to develop the property described on Exhibit A as a retail facility and in connection therewith has submitted a storm water management system plan to Wayne County and the TOWNSHIP (“Plan”); and

**WHEREAS**, Wayne County requires that the construction, maintenance and repair responsibilities for any proposed storm water management system to be constructed in Van Buren Township, including the storm water management system to be constructed within the proposed retail facility property as part of the construction and development of the retail facility and connected to the Wayne County storm water management system, be accepted by Van Buren Township; and

**WHEREAS**, the TOWNSHIP has adopted a resolution as required by the Wayne County Office of Public Services to assume jurisdiction of said on-site storm water management system, said jurisdiction having been assumed by the TOWNSHIP at the request of and benefit for the OWNER in order to complete construction of the proposed retail facility and accommodate the OWNER and all future owners of the retail facility; and

**WHEREAS**, the OWNER wishes to outlet storm drainage from the proposed retail facility property through one (4-inch PVC Pipe) connection(s) to Belleville Road rights of ways within the property described in Exhibit A, the connection being by OWNER as shown on Exhibit A. As shown on Exhibit A, attached hereto and made a part hereof by reference, the open ditch connections are hereinafter referred to as the “CONNECTIONS” and the proposed storm water management system to be constructed as part of the proposed retail facility and which will access the Belleville Road rights of ways via the CONNECTIONS is hereinafter referred to as the “FACILITY”; and

**WHEREAS**, the TOWNSHIP has received permit number M-47607 (“Permit”) attached as Exhibit C issued by Wayne County authorizing the construction, operation and maintenance of the OWNER’s Plan, CONNECTIONS and FACILITY; and

**WHEREAS**, the TOWNSHIP and OWNER desire to transfer the responsibilities of the Permit from the TOWNSHIP to the OWNER, or OWNERS’s successors and assigns, and confirm the terms and conditions of said transfer of responsibilities by this Agreement.

**NOW THEREFORE**, in consideration of the premises, the foregoing recitals fully incorporated into this Agreement and undertakings of the parties set forth in this AGREEMENT, the parties agree as follows:

1. The OWNER shall be responsible for and shall pay all costs related to the construction, operation, maintenance and repair of the FACILITY. The OWNER shall be responsible for all subsequent liabilities and costs for the maintenance, operation, repair and replacement of the FACILITY. The OWNER shall be fully, completely and unconditionally responsible for, shall assume all TOWNSHIP obligations under the Permit and shall pay all costs related to performing the requirements of the Permit and Plan.
  
2. The TOWNSHIP may enter upon the OWNER’s property upon reasonable notice for the purposes of inspecting, repairing and maintaining said storm drainage system and private sewer pipe, in which event the OWNER agrees to pay to the TOWNSHIP all charges and expenses incurred thereon. In the event that the OWNER shall, at any time, fail to carry out the responsibilities specified within this Agreement, and/or in the event of a failure to preserve and/or maintain the FACILITY in reasonable order and condition, TOWNSHIP may serve written notice upon the OWNER setting forth the deficiencies in maintenance and/or preservation along with a demand that the deficiencies be cured within a stated reasonable time period and, if not cured, the TOWNSHIP shall thereupon have the power and authority, but not the obligation, to enter upon the Property, or cause its agents or contractors to enter the Property and perform such obligation or take such corrective measures as reasonably found by the TOWNSHIP to be appropriate or necessary. The cost and expense of making and financing such actions by the TOWNSHIP, including notices by the TOWNSHIP and actual legal fees incurred by the TOWNSHIP, plus an administrative fee in an amount not to exceed twenty-five (25%) percent of the total of all such costs and expenses incurred, shall be paid by OWNER within thirty (30) days of a billing to the OWNER. All unpaid amounts may be placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes. In the discretion of the TOWNSHIP, such costs and expenses may be collected by suit initiated against the OWNER and in such event; the OWNER shall pay all court costs and actual attorney fees incurred by the TOWNSHIP in connection with such suit.

3. The CONNECTIONS shall be designed to restrict its storm water flow capacity to the amount shown on Exhibit A within the FACILITY for the purpose of draining the proposed retail facility in the manner described on Exhibit A.
4. The TOWNSHIP shall assign to the OWNER, its successors and assigns, the revocable Permit executed between the TOWNSHIP and the WAYNE COUNTY OFFICE OF PUBLIC SERVICES authorizing the CONNECTIONS to be in the Belleville Road rights of ways, as shown on Exhibit A, and the OWNER and their successors or assigns shall be bound by said revocable Permit and the conditions of the Storm Water Discharge Permit issued by the Wayne County Department of Public Services and the Storm Sewer Maintenance Schedule as described on Exhibit "B" of this AGREEMENT.
5. In the event that operation, maintenance or repair of the FACILITY within the retail facility becomes necessary, in the opinion of the regulating agencies, and the OWNER or their successors or assigns do not undertake the operation, maintenance or repair of the FACILITY within sixty (60) days after written notice from the regulating agencies, then the OWNER or their successors or assigns shall become responsible for any and all costs to the TOWNSHIP for operation, maintenance or repair of the FACILITY, which costs shall be borne by the OWNER or their successors or assigns.
6. If in the future, Wayne County or any other public agency imposes higher or additional standards or requirements, those additional standards or requirements shall be deemed to automatically become part of the Maintenance and Repair Obligations of OWNER. It is the intention of the Parties that all costs associated with or attributable to the Storm Water Maintenance FACILITY will at all times be paid by the OWNER as OWNER's sole responsibility, cost and expense.
7. The OWNER shall defend, indemnify and save harmless the TOWNSHIP, its employees, agents, servants and elected officials, from any claims, costs, demands, actions, injuries, expenses, attorney fees and damages of any kind or nature whatsoever, fixed or contingent, known or unknown, which occur to property, flooding of lands, personal injury or diminution arising out of or in any way connected with the design, construction, ownership, inspection, maintenance, repair, operation (or omission in such regard) or use of the FACILITY or CONNECTIONS or the use of the Wayne County storm water management system to drain the FACILITY or the CONNECTIONS, which arise out of carrying storm drainage from the retail facility into the CONNECTIONS, or on account of any damages to the retail facility, flooding of the retail facility or diminution in the use of the CONNECTIONS, or the failure of the OWNER to comply with the requirements of the Permit or Plan or any other obligations of this Agreement.
8. This AGREEMENT shall continue in force for as long as the TOWNSHIP is obligated to the WAYNE COUNTY OFFICE OF PUBLIC SERVICES, and shall

run with the land. Further, this AGREEMENT shall be binding on the parties, and their respective successors and assigns.

9. The OWNER shall record this AGREEMENT with the Wayne County Register of Deeds, as an agreement with respect to the retail facility, to ensure that this AGREEMENT shall be binding on the parties, and their successors and assignees in interest until such a time as is described in paragraph 8 above. The OWNER, within thirty (30) days of the execution of this AGREEMENT, shall provide the Township with a copy of this AGREEMENT indicating that it has been filed for recording at the Wayne County Register of Deeds. Should the OWNER fail to timely record this Agreement, the TOWNSHIP may record the Agreement and the OWNER shall pay the costs associated therewith.
10. Failure of the OWNER to timely pay to the TOWNSHIP any amounts due under this Agreement such amounts may be placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes.
11. In accordance with 1976 PA 453, the parties hereto covenant not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status, and to require a similar covenant on the part of any subcontractor employed in the performance of this AGREEMENT.

**IN WITNESS WHEREOF**, the parties hereto have caused this AGREEMENT to be executed by their respective duly authorized officers, managers, or members all as of the day and year above written.

**OWNER:**

AutoZone Development Corporation, a Nevada corporation

By: \_\_\_\_\_  
James C. Griffith  
Its: Vice-President

-and-

By: \_\_\_\_\_  
Scott Murphy  
Its: Vice-President



**DRAFTED BY AND WHEN  
RECORDED RETURN TO:**

Clerk's Office  
Attn: Leon Wright, Clerk  
Charter Township of Van Buren  
46425 Tyler Road  
Belleville, MI 48111

RESOLUTION 2014-29

CHARTER TOWNSHIP OF VAN BUREN  
TOWNSHIP BOARD

LONG TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM  
FOR AUTO ZONE DEVELOPMENT CORPORATION

At a Regular Meeting of the Charter Township of Van Buren Board of Trustees on \_\_\_\_\_, 2014, the following resolution was offered

**WHEREAS**, chapter 7 of the Wayne County Storm Water Management Ordinance (“Wayne County Ordinance”), requires storm water management systems to be maintained in perpetuity to ensure that the systems function properly as designed; and,

**WHEREAS**, Rule 1001 of the Wayne County Storm Water Management Administrative Rules (“Administrative Rules”) requires applicants for storm water construction approval to submit long term maintenance plans as part of an application for storm water construction approval; and,

**WHEREAS**, Auto Zone Development Corporation (“Developer”), as property owner, has applied to the Wayne County Department of Public Services for a storm water construction approval with respect to a project named Auto Zone Retail Facility (“Project”) located at 9899 Belleville Road in Belleville, Michigan 48111; and,

**WHEREAS**, Developer's application for storm water construction approval has been assigned permit review number R-13-290; and permit number M-47607; and,

**WHEREAS**, Developer submitted a plan to the County and the Township ("Plan") for long term maintenance of the storm water management system at the Project pursuant to Rule 801, which Plan has been tentatively approved by the County pending issuance of this resolution; and,

**WHEREAS**, the Plan has been reviewed and approved by the Township engineer and Planning Commission, in accordance with the development of the Project, located at 9899 Belleville Road, Belleville, MI 48111 (parcel V125-83-058-99-0007-702) in Van Buren Township by Developer, a Nevada corporation, whose address is 123 South Front Street, Memphis, Tennessee 38103; and,

**WHEREAS**, the Township has agreed to assume jurisdiction and accept responsibility for long term maintenance of the storm water management system at the Project in perpetuity, in the event the Developer does not maintain the storm water Plan for the Project; subject, however, to the storm water management system maintenance and repair agreement ("Agreement") between the Township and Developer as authorized by Rule 1002 by which the Developer shall undertake this responsibility, and provided further the said acceptance of jurisdiction and maintenance excludes all storm water related structures in

Wayne County's rights of ways associated with or part of the Project by the Developer on a parcel of land known as 9899 Belleville Road, Belleville, MI 48111 (parcel V125-83-058-99-0007-702)

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Van Buren, subject to the Rule 1002 Agreement, assumes jurisdiction over and accepts responsibility for long term maintenance of the storm water management system at the Project pursuant to the Wayne County Ordinance, the Administrative Rules, the Plan, and the storm water construction approval issued by Wayne County;

**BE IT FURTHER RESOLVED**, that the Supervisor and/or Clerk be and hereby are authorized to execute a Wayne County storm drainage maintenance permit number M-47607 on behalf of the Charter Township of Van Buren in connection with the Project by the Developer on a parcel of land known as 9899 Belleville Road, Belleville, MI 48111 (parcel V125-83-058-99-0007-702) in Van Buren Township.

**BE IT FURTHER RESOLVED**, that the Supervisor and Clerk be and hereby are authorized to execute a Storm Water Management System Maintenance & Repair Agreement with the Developer for the Project to require Developer to assume all costs for maintenance and operation of storm sewer facilities outside of the Wayne County rights of ways associated with or part of the Project by the Developer as owner of the property in Van Buren Township.

AYES:

NAYS:

ABSENT:

I, Leon Wright, Clerk of the Charter Township of Van Buren, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Charter Township of Van Buren Board of Trustees, at a regular meeting held on this \_\_\_\_\_ day of November, 2014.

\_\_\_\_\_

Leon Wright, CMC

Clerk, Charter Township of Van Buren



# EXHIBIT "B" STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE PLAN

Property Information: AutoZone #14333 - Van Buren Township  
Part of Parcel 83-068-68-0007-702  
Van Buren Township, MI

Applicant/Property Owner: AutoZone, Inc.  
123 South Front Street  
Memphis, TN 38103

Permit No./Review No.: WCDPS. C- /A13-280

## A. Physical Limits of the Storm Water Management System

The storm water management system (SWMS) subject to this Long-term Maintenance Plan (Plan) is depicted on Exhibit A and includes without limitation the storm sewers, swales, manholes, catch basins, storm water inlets, manholes, and structures that are part of the SWMS. The SWMS is located on the property and includes pipe that conveys flow from the underground detention system to a Wayne County storm sewer line within the General Road right-of-way.

For purposes of this Plan, this storm water management system (SWMS) and all of its components as shown on Exhibit A is referred to as "AutoZone #14333 SWMS".

## B. Time Frame for Long-Term Maintenance Responsibility

AutoZone is responsible for maintaining the AutoZone #14333 SWMS, including complying with applicable requirements of the local Wayne County soil erosion and sedimentation control ordinance, and the Wayne County residential development permit process, for the AutoZone #14333 SWMS. SWMS maintenance continues as per the maintenance permit issued by the County. Long-term maintenance continues as per the permit.

## C. Manner of Ensuring Maintenance Responsibility

Van Buren Township has assumed responsibility for the long-term maintenance of the AutoZone #14333 SWMS. The resolution by which Van Buren Township has assumed maintenance responsibility is attached to the Permit as Exhibit C. AutoZone, through a maintenance agreement with Van Buren Township, has agreed to perform the maintenance activities required by this plan. Van Buren Township retains the right to enter the property and perform the necessary maintenance of the AutoZone #14333 SWMS if AutoZone fails to perform the required maintenance activities.

To ensure that the AutoZone #14333 SWMS is maintained in perpetuity, the map of the physical limits of the storm water management system (Exhibit A), this Plan (Exhibit B), the resolution attached as Exhibit C, and the Maintenance Agreement between Van Buren Township and the Property Owner will be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded document will be provided to the County.

## D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring/inspections, preventative maintenance, and remedial actions). Table 1 also identifies site-specific work needed to ensure that the storm water management system functions properly as designed.

TABLE 1

MAINTENANCE ACTIVITY	FREQUENCY		REMARKS
	Year	Monthly	
Inspect for sediment accumulation	X	X	Annually
Inspect for foliage, dead vegetation and debris	X	X	Annually and other major events
Inspect all components during wet weather and compare to as-built plans	X	X	Annually
<b>PREVENTIVE MAINTENANCE</b>			
Remove accumulated sediment by vacuum truck	X	X	As needed *
Remove foliage, dead vegetation and debris	X	X	As needed
Excavation of pavement surfaces (driveway and parking areas)	X	X	As needed
Structural repairs or replacement to kind	X	X	As needed
Make adjustments, repairs to ensure proper functioning	X	X	As needed
Repair/replace areas of erosion, re-seed and stabilize	X	X	As needed
Oil and grease traps	X	X	Immediate

\* - PERFORM AND MAINTAIN THE MAINTENANCE TREATMENT AND DETENTION SYSTEMS PER MAINTENANCE AGREEMENTS. AT A MINIMUM THIS SCHEDULE ACCORDS TO A PORTION OF 8-12 HOURS OF 24 HOURS RESPONSIVENESS IS EXPECTED.

Engineer: Engineering Associates, Inc.  
2000 E. Grand River Avenue  
Livonia, MI 48150  
Randy J. Smith, P.E.  
(313) 440-8885 Ext. 225

Applicant & Owner:  
AutoZone, Inc.  
123 South Front Street  
Memphis, TN 38103

**PLA**  
PROFESSIONAL  
ASSOCIATION

EXHIBIT "B" STORM WATER MANAGEMENT SYSTEM  
AutoZone #14333 - VAN BUREN

VAN BUREN TOWNSHIP, WAYNE COUNTY, MICHIGAN  
EASTLAFAYETTE, INDIANA

DATE: 11/13/2013 10:50:00 AM  
DRAWN BY: RJS  
CHECKED BY: RJS  
SCALE: AS SHOWN



# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**BOARD MEETING DATE: DECEMBER 2, 2014**

X New Business                      Unfinished Business                      Public Hearing                      Consent Agenda

ITEM (SUBJECT)	2015 Fee Schedule
DEPARTMENT	Clerk's Office
PRESENTER	Clerk Wright
PHONE NUMBER	699-8909
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Department Directors

### Agenda topic

ACTION REQUESTED	Approval of 2015 Fee Schedule.
Consider adoption of Resolution 2014-25, the 2015 Fee Schedule with the effective date of January 1, 2015.	

**BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)**

Annual adoption of fee schedules. Each year as part of the budget process departments review their fee schedule(s) to be revised as needed and attached are all 2015 Fee Schedules. There are no changes to the following fee schedules: Cemetery, Freedom of Information Act, Voter Registration Information, Notary, Museum, Police Department, and Treasurer's Office. Following the Work Study Session of 11-17-14 clarification on the water/sewer rate increase was requested. Documentation was provided by Director Taylor and is included for your review. The Senior department also made revisions to their schedule. Changes are indicated (highlighted) below.

**The following are the fee schedule changes:**

**Building and Planning Department:** Changes were only made to the Planning Fee Schedule which include: Addition of Engineering Concept Plan Review Only fees, \$40 increase in residential multiple family site plan consultant fee, \$55 increase in residential mobile home park site plan consultant fee, increase in Special Meetings Expedited Review Consultant fee from cost + 20% to Cost plus 150%, \$70 increase in Woodland/Tree Removal Consultant fee and \$1 Woodland/Tree Removal Unit/Lot/Tree fee.

**Fire Department:** Added breakdowns to the fire inspections fees, added cost recovery fees for services rendered in anticipation of a updated emergency services cost recovery ordinance, added wording for clarification to the Fire Marshall procedures to promote a streamlined process, updated the fees for cost recover items already listed in our Township's ordinances and added the rank of Sergeant to the staff fees area. (Changes are highlighted)

**Recreation:** Addition of a \$50.00 pavilion rental deposit. Increase of \$10.00 to pavilion rental fees across the board.

**Assessing:** GIS Processing fee (in three different highlighted spots) wording change for clarity. Increased GIS Processing fee \$15, Wayne County GIS/Engineering Consulting Fee by \$50 and Minimum deposit by \$100.

**Water and Sewer Rates:** Changes to the Water and Sewer Rate Schedule are as follows; (bolded and in Red)

The water and Sewer Rates increased 7%- the fees for services were not impacted  
The incremental steps for multiple resident facilities was removed they are now at full rate.  
(Quarterly and monthly water and Sewer fees) (pg. 1 and pg. 2)

**MISCELLANEOUS SERVICE CHARGES-**

No Show for Appointment was added- we already charge this but added it to schedule so that it is in writing- (pg. 2)

Hang Shut off notice was changed to Hang Tag Charge and a separate non-residential rate was added \$20.00 (pg. 2)

Added descriptive language under Turn on or Off Water Service-Working hours (pg.2)

Curb Stop Lock Box Rental charge was established (Pg. 3)

Damaged/Frozen Meters/Repairs charge was changed to per current Meter Charges from Actual cost of time, materials & equip. plus 50% overhead expenses

DELIQUENT ACCOUNTS: (pg.3)

Second paragraph was changed so that the verbiage matches what is printed on the back of the water bills.

**Senior Center:** Rates were increased in all areas. Although the costs associated with providing programs has increased over the past 5 years our fees had remained unchanged. The nominal rate increases, ranging from \$1-\$5, are recommended at this time and are similar with those being charged by neighboring communities.

IMPLEMENTA  
TION  
NEXT STEP

Upon approval by Board the 2015 Fee Schedule will be updated on the Van Buren Township Website and distributed to each department.

Approval of Supervisor



## SEPTEMBER DAYS-SENIOR CENTER 2015 FEE SCHEDULE

### **Membership Dues (Annual)**

Resident	\$20.00 equates to .39 cents a week
Non-resident	\$25.00 equates to .48 cents a week

**Trip surcharge:** \$3.00 - \$5.00 added to cost from tour company.

### **Transportation:**

Local: (Tri-community area)	\$4.00 each way
Within 20 mile radius	\$7.00 each way
Lunch & shopping	\$3.00 round trip

### **Social events:**

Miscellaneous social events determined by costs incurred.

Annual Christmas Party \$10.00

Resolution 2014-25

**CEMETERY RATES**

Supersedes all prior Fee Schedule(s) upon approval with an  
Effective date of January 1, 2015.

<u>GRAVE SITES (PLOTS)</u>	\$400.00
<u>TRANSFER OF BURIAL RIGHTS</u>	\$10.00
<u>OPENING &amp; CLOSING</u>	
(Spring/Summer/Fall April 1 <sup>st</sup> -November 30 <sup>th</sup> )	
Weekdays (Standard Burial)	\$400.00
Weekdays (Cremated Remains)	\$200.00
Saturday (Standard Burial)	\$600.00
Saturday (Cremated Remains)	\$400.00
(Winter December 1 <sup>st</sup> -March 31 <sup>st</sup> )	
Weekdays (Standard Burial)	\$500.00
Weekdays (Cremated Remains)	\$300.00
Saturday (Standard Burial)	\$700.00
Saturday (Cremated Remains)	\$500.00
<u>DISINTERMENTS</u>	\$700.00
<u>FOUNDATION FEE</u> (marking and inspection)	\$50.00

NO SUNDAY OR HOLIDAY BURIALS

**Cemetery Locations:**

Denton Cemetery, 49780 Cross Street  
Otisville Cemetery, 41875 Riggs Road  
Soop Cemetery, 49250 Denton Road  
Tyler Cemetery, 39820 Tyler Road

## FEE STRUCTURE FOR FREEDOM OF INFORMATION ACT REQUESTS

Supersedes all prior Fee Schedule(s) upon approval with an  
Effective date of January 1, 2015.

### Duplication

#### Copies

If it is necessary, due to size or volume to use a commercial facility, the charge will be the actual cost from the printer and the incremental labor wage.

Or

\$.25 cost per page 8 1/2 x 11 and 8 12/x 14 (township owned copier)

\$.50 cost per page 11 x 17

#### Computer Disks

\$1.00 cost per disk plus labor charge for time to create disk.

#### DVD

\$15.00 DVD cost per meeting or event.

### Mailing

#### A Envelopes

\$ .10 standard envelope

\$ .25 large envelopes

#### B Postage

Actual cost

### Hourly Labor Wage

\$15.27 (this may vary with each request)

This will be the hourly wage of the lowest paid township employee capable of retrieving the information necessary to comply with a request under the Freedom of Information Act.

Labor cost of searching and reviewing files to delete exempt materials:

First 10 minutes free. Minimum \$15.27 per hour thereafter (charged in 10 minute increments).

The rate is determined by employee needed to perform search, review etc.

Labor cost of monitoring public review or original files

Same as above and this must be paid in advance.

### Deposit

If the anticipated charges for a requested record will exceed \$50, a good faith deposit of one half of the total anticipated charges shall be required.

### Waiver

If an individual submits an affidavit stating that her or she is receiving public assistance or is able to state facts showing an inability to pay fees because of indigence, a copy of a public record shall be furnished without charge for the first \$20 of the fee.

**VOTER REGISTRATION INFORMATION**

Supersedes all prior Fee Schedule(s) upon approval with an  
Effective date of January 1, 2015

\$ 10.00	for voter history, per election
\$ 10.00	for voter registration by precinct
\$ 50.00	for complete voter list in alpha order
\$ 50.00	subscription to absentee information (per election)

Above pricing does not include postage and is on CD

## NOTARY FEE SCHEDULE

Effective January 1, 2015

The Michigan Notary Public Act provides that a notary public may charge up to \$10.00 for performing a notarial act. Van Buren Charter Township will charge the following for notary services beginning January 1, 2015.

**No charge to notarize documents for a resident of Van Buren Charter Township**

**\$5.00 charge to notarize each document for a non-resident.**

The person requesting the document to be notarized must present their ID (Driver's License, State I.D., Passport or Military I.D.) in order to have the document notarized. Please do not sign the document to be notarized until you are in the presence of the person to notarize the document.

**Belleville Area Museum  
Fee Schedule - 2015**

**Admission Fees:**

Adults \$2.00

Children (6 to 17 years old) \$1.00

Guided Tours: (school classes, scout groups, etc.) \$1.00 per person

**Special Events:**

Children's Christmas Ornament Workshop \$2.00 per child

March Quilt Exhibit Admission Fee \$2.00 per visitor

March Sewing Classes \$1.00 per child

**Photo Copies**

25 cents per copy

50 cents per copy for oversized paper

\$1.00 for a scanned copy of a photograph

**POLICE DEPARTMENT FEES**

**EFFECTIVE JANUARY 1, 2015**

<b>Police Reports (includes First (5) Pages (Additional Pages)</b>	<b>\$ 5.00 1.00 ea.</b>
<b>Police Reports (2 Years or Older) (Includes First (5) pages) (Additional Pages)</b>	<b>\$10.00 1.00 ea.</b>
<b>Background Checks</b>	<b>\$ 5.00</b>
<b>Video/Audio Tapes</b>	<b>\$35.00</b>
<b>Warrant Service Fee</b>	<b>\$10.00</b>
<b>Preliminary Breath Tests</b>	<b>\$10.00</b>
<b>Impound Vehicle Release</b>	<b>\$30.00</b>

**Thank you.**

## TREASURER'S OFFICE FEE SCHEDULE

(Effective Date: January 1, 2015)

1. Copy of Tax Database: 3.5 cents per parcel **or** \$300 minimum charge
2. Non-Sufficient Fund Fee: \$30.00 for each returned check
3. Photocopies: .25 cents per copy
4. Dog Licenses:
  - \$5.00 if issued on or before May 31, 2015\*
  - \$10.00 if issued after May 31, 2015\*
  - \$5.00 after May 31, 2015 for new residents or for a puppy / new pet
  - \$.50 for replacement license

\*Senior Citizens 55 years or older are only charged ½ price.

**Charter Township of Van Buren  
2015 Building Department Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2015*

<b>Building Type</b>	<b>Fee</b>	
Additions	\$0.52 per sq.ft. Minimum \$200.00	
Add on Fee	\$10.00	
Base Permit Fee	\$40.00 Due at time of application	
Batch Plant Permit	\$250.00 + Removal bond (Min. \$1,000)	
Business Re-Occupancy Inspection	\$250.00	
Cat Walk	\$95.00	
Commercial/Remodel/New	* Project Value X (0.0067) Minimum \$200	
Decks	\$95.00	
Demolitions:	Voluntary	\$95.00
	Notice Of Violation	\$200.00 + \$1,000 bond
Driveway Bond	\$2,000.00	
Extra Inspections	In excess of minimum	\$55.00
Finished Basement	\$200.00 Minimum	\$0.52 per Sq.ft.
Fire Damage Reconstruction	\$200.00 Minimum	\$0.52 per sq.ft. + Insurance deposit
Fire Dept. Building Review		\$50.00 per hour
Fire Dept. Inspection/General/New Business		\$50.00 per hour
Garage/Pole Barns/Accessory Structures	Incl. Sheds Over 200 s.f.	\$0.52 per sq.ft. Minimum \$200.00
Industrial/Remodel/New		* Project Value X (0.0067) Minimum \$200
Manufactured Home (Park)		\$125.00
Modular Home		\$0.52 per sq.ft.
New Home Completion Bond		\$1,500.00 Due at time of permit issuance
New Homes (Includes Basements)		\$0.52 per sq.ft.
Off-site Home Inspections		\$200.00 + Travel Time
Outside/replacement inspector	2-hr Minimum	\$55.00 per hour
Penalty for Starting Work W/O Permit		2 X permit fees
Permit Renewal		50% of original permit fee (Maximum \$500.00)
Plan Review:	Commercial/Industrial/Multi	20% of Permit Cost
	Outside Plan Review Services	120% of cost
Public Sidewalk Bond		\$500.00
Registration:	New	\$30.00
	Renewal	\$20.00
Re-Inspection	Not ready for inspection	\$65.00
Residential Remodel		\$0.52 per sq.ft. Minimum \$200.00
Roof- Commercial/Industrial/Multi-Family:		* Project Value X (0.0067)
		\$250.00 Minimum
Roof- Single-Family Residential		\$95.00
Service Walk/Porch Cap Bond		\$300.00
Signs:	Monument	\$150.00
	Wall Mount	\$95.00
	Other/Temporary	\$25.00
Special Inspection	2 hour minimum	\$55.00 per hour
Street Tree Bond		\$350.00
Sump Line		\$95.00
Swimming Pools:	Residential	\$95.00
	Commercial/Industrial	* Project Value X (0.0067)
Temporary Trailer Permit		\$100.00 + \$1,000 Removal bond
Water/Sewer Lead		\$95.00
Windows/ Siding/Doors/Lakeside Stairs		\$95.00

**Charter Township of Van Buren  
2015 Electrical Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2015*

Permit Type	Fee	
Base Permit Fee	\$40.00	
Service:	Temp	\$35.00
	100 amp or less	\$35.00
	101 - 400 amp	\$45.00
	401 - 600 amp	\$110.00
	> 600 amp	\$165.00
Sub-Panel	\$35.00	
Circuits:	1-5 Circuits	\$35.00
	Each Additional Circuit	\$5.00
Fixtures per 10	\$10.00	
Receptacles per 25	\$10.00	
Dishwasher, Garbage Dis., Range (110 v)	\$10.00	
Furnace, A/C, Electric Dryer Outlet	\$30.00	
220 Welder/Compressor/Range	\$30.00	
Signs	\$35.00 per circuit	
Mobile Home Hook Up	\$50.00	
Mobile Home Pedestal (each)	\$25.00	
RV Park Hooup (each)	\$15.00 per site	
Modular Hook up	\$85.00	
Motors/Generators/Transformers:	Up to 20 K.V.A. or H.P.	\$20.00
	21 to 50 KVA/HP	\$25.00
	51 KVA/HP and over	\$35.00
Fire Alarms:	Up to 10 Stations & horns	\$150.00
	11-20 stations & horns	\$100.00
	Over 20 devices (each)	\$5.00 per device
Swimming Pools	\$50.00	
Outdoor Pole Light/Light Pole Base	\$15.00	
Interrupitble Residential A/C	\$35.00	
Smoke Detector	\$5.00 each	
Add on Fee	\$10.00	
Carnivals, Circus, ext.	\$250.00	
Conduit or Grounding only	\$35.00	
Data/Telephone Outlets	\$5.00 each	
Feed Bus Ducts, Raceways, Etc.:	per 50 ft. \$10.00	
Fire Alarm Review	\$200.00	
Fire Department Inspection	\$50.00 per hour	
Fire Dept. Circuis, Fairs, Carnival Inspect.	\$200.00	
Heating Units each (i.e. baseboard)	\$5.00 per unit	
Extra Inspection	\$55.00	
Re-inspection	\$65.00	
Outdoor Meter Cabinets	\$20.00	
Outside/replacement inspector	2-hr Minimum \$55.00 per hour	
Penalty for work w/out permit	2 X permit fee	
Plan Review:	In house	\$25.00 per hour
	Outside Plan Review Service	120% of Cost
Postage	Minimum \$1.00 or actual cost	
Rebar Bond	\$25.00	
Registration:	New	\$30.00
	Renew	\$20.00
Special Inspection	2-hr Minimum \$55.00 per hour	
Transfer Switch	\$35.00	
Permit Renewal	50% of original permit fee (Max. \$250)	

**Charter Township of Van Buren  
2015 Mechanical Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2015*

Permit Type	Fee	
Base Permit Fee	\$40.00	
Residential Single Family Duct Work	\$30.00	
Commercial/Industrial/Multi-Family Duct Work:	Up to 300 ft.	\$30.00
	> 300 ft.	\$0.10 per linear foot
Furnace, Rooftop Equip., Electric Heater:	Up to 200,000 BTU	\$30.00
	Each Addition 100,000 BTU	\$10.00
Boiler	\$30.00	
Room Heater, Stove, Portable Heater & all other gas/oil burners:	200,000 input (each)	\$30.00
	200,000 - 500,000 (each)	\$40.00
	> 500,000 (each)	\$65.00
Gas Piping Openings (new)	\$5.00 each opening	
Residential Single Family Gas or Fuel Piping	\$25.00	
Commercial/Industrial/Multi-Family Gas or Fuel Piping:	Up to 500 ft.	\$25.00
	> 500 ft.	\$0.05 per linear foot
Processing Piping- Air or Gas Piping, Hydraulic Piping, Incinerator, or Cooling	Up to 500 ft.	\$25.00
	> 500 ft.	\$0.05 per linear foot
Gas Burner	< 500,000 BTU	\$25.00
	>500,000 BTU	\$55.00
Gas Pressure Test:	Residential	\$30.00
	Commercial / Industrial	\$45.00
Modular Installation, Gas Piping & Pressure	\$65.00	
Air Conditioning & Refrigeration:	Up to 3 Tons	\$30.00
	4 Tons - 50 Tons	\$45.00
	> 50 Tons	\$65.00
Solid Fuel Burning Device	\$25.00	
Heat Pumps	\$30.00	
Sprinkler/Fire Suppression System (# of heads):	1 - 100	\$150.00
	101 - 200	\$175.00
	201 - 300	\$200.00
	301 - 400	\$225.00
	401 - 500	\$275.00
	Over 500	\$300.00
Fire System Test	Hourly Rate: \$55.00 / hr	\$110.00 2 hour minimum
Pre-Fab Fireplace or Wood Stove		\$35.00
Chimney Liners		\$35.00
Fire Damper		\$20.00
Humidifier or Air Cleaner		\$35.00
Commercial Kitchen/Exhaust Hood		\$40.00
Exhaust Fans:	Residential Bath & Kitchen	\$10.00
	Up to 1,000 cfm	\$25.00
	> 1,000 cfm	\$35.00
Underground Fuel Storage Tank		\$45.00 per tank
Above Ground Fuel Storage Tank		\$35.00 per tank
Add on Fee		\$10.00
Chiller		\$30.00

**2015 Mechanical Fee Schedule**

Commercial/Industrial Scale		\$30.00	
Compressor		\$30.00	
Cooling Towers		\$30.00	
Evaporator Coils		\$30.00	
Extra Inspection		\$55.00	
Fire Dept. Sprinkler System Plan Review		\$200.00	
Fire Dept. Sprinkler System Hydrostatic Test		\$200.00	
		Residential	Commercial / Industrial
Heat Recovery Units		\$10.00	\$20.00
Unit Ventilators/PTAC Units		\$10.00	\$20.00
Generator		\$35.00	\$70.00
Air Handler		\$30.00	\$60.00
V.A.V. Boxes		\$10.00	\$20.00
Hot Water Heater		\$25.00	\$60.00
Hot Water & Steam Distribution:	0" - 2"	\$30.00	
	2 1/4" - 4"	\$55.00	
	> 4"	\$75.00	
Reinspection		\$65.00	
Kitchen Exhaust Hood		\$40.00	
Lawn Sprinkler System		\$25.00	
Registration:		\$15.00	
Oil Burner	<200,000	\$30.00	
	200,000 to 500,000	\$40.00	
	>500,000	\$65.00	
Permit Renewal		50% of Original permit fee Max \$250	
Postage	Minimum	\$1.00	or actual cost
Plan Review	In-House	\$25.00	per hour
	Outside Plan Review Service	120% of Cost	
Special Inspection	2-hr Minimum	\$55.00	per hour
Penalty for Work Started Without a Permit		2 X Permit Fee(s)	
Outside/replacement inspector (2hr min)	2-hr Minimum	\$55.00	per hour

**Charter Township of Van Buren  
2015 Plumbing Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2015*

Permit Type	Fee
Base Permit Fee	\$40.00
Fixtures, Water Connected Appliances	Each \$8.00
Stacks (soil, waste, vent & conductor)	Each \$8.00
Sewer (sanitary – storm):	Less than 6" \$40.00
	6" and over \$95.00
Sub-Soil Drains	\$10.00
Drains	\$10.00
Modular Installation	\$85.00
Mobile Home Hookup	\$55.00
Sewage Ejectors, Sumps, Manholes	Each \$10.00
Water Distributing Pipe:	Minimum \$20.00
	3/4" - 1 1/2" service \$30.00
	2" service \$40.00
	3" service \$60.00
	4" service \$75.00
	> 4" service \$100.00
Backflow	Each \$20.00
Hot Water Heater	\$25.00
Special Inspection	2-hr Minimum \$55.00 per hour
Re-Inspection	Not ready for inspection \$65.00
Lawn Sprinkler (vacuum breaker, water connection)	\$25.00
Postage	Minimum \$1.00 or actual cost
Add on Fee	\$10.00
Air Admit Valve	\$8.00
Back Water Valve	\$8.00
Extra Inspection Fee	In excess of rough & final \$55.00
Registration:	New \$30.00
	Renewal \$20.00
Shower Pan	Each \$15.00
Studor Vent	Each \$8.00
Sump Line	\$95.00
Water Service	\$95.00
Water/Sewer Lead	\$95.00
Vacuum Breaker Residential	\$25.00
Vacuum Breaker Commercial	\$30.00
Domestic water treatment and filtering equip.	\$25.00
Outside/replacement inspector	2-hr Minimum \$55.00 per hour
Permit Renewal	50% of original permit fee (Max. \$250)
Plan Review:	In House \$25.00 per hour
	Outside Plan Review Service 120% of cost
Fee for Work Started without permit	2 X permit fee

**Charter Township of Van Buren  
2015 Planning Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2015*

Type of Application	Township Fees	Consultant Fees	Per Acre Fee	Unit/Lot/Tree Fee
Rezoning	\$600.00	\$700.00	\$30.00	
Conditional Zoning Amendment , Reviews, Rezoning Contract and Conditions	\$1,500.00	\$1,500.00	\$30.00	
<i>Additional Reviews by Consultant</i>		Cost + 20%		
Special Land Use (new developments)	\$800.00	\$700.00	\$30.00	
Special Land Use (existing building, no site changes)	\$500.00	\$500.00	\$30.00	
Concept Plan Review Only	\$350.00	\$350.00		
<i>* Additional Reviews by Consultant</i>		Cost + 20%		
Engineering Concept Plan Review Only		\$500.00	\$25.00	
<b>Site Plan Review- NON Residential</b>				
Commercial Development	\$2,500.00	\$500.00	\$150.00	
Industrial Development	\$2,500.00	\$500.00	\$150.00	
Public or Semi-public Development			\$450.00	\$ 150.00
Administrative Review (Re-occupancy, building additions, site changes to Existing Use)	\$400.00		Minor Change	
	\$1,250.00	\$500.00	Major/New Structure	
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$4,000.00	\$25.00	
<b>Site Plan Review- Residential</b>				
Site Condominium	\$2,500.00	\$455.00		\$30.00
Cluster Housing Development (PRD)	\$4,000.00	\$465.00		\$30.00
Multiple Family	\$3,000.00	\$400.00		\$10.50
Mobile Home Park	\$3,000.00	\$600.00		\$10.50
Condominium, PRD, Subdivision Documents		Cost + 20%		
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$4,000.00	\$25.00	
Dev. Instigated Rev. Approved Plat, Archetechual Rev. Existing Developments	\$750.00	\$750.00		\$15.00
<b>Subdivision/Plat Review</b>				
Sketch Plan Review	\$400.00	\$350.00		\$ 30.00
Site Plan Review (Tent. Preliminary Plat)	\$2,000.00	\$700.00		\$30.00
Preliminary Plat Review	\$600.00	\$500.00		\$15.50
Final Plat Review	\$700.00	\$600.00		\$15.50
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$4,000.00	\$25.00	
<b>Special Meetings</b>				
Expedited Review	150% Cost	Cost + 150%		
Planning Commission	\$560.00	Cost + 20%		
Board of Zoning Appeals (Single Family Res.)	\$400.00	\$350.00		
Board of Zoning Appeals (Non- Res./Multiple)	\$400.00	\$350.00		
<b>Other Fees</b>				
Variance Review	\$500.00	\$500.00		
Zoning Verification	\$75.00			
Replat/Change to Master Deed	\$250.00	\$250.00		\$75.00
Woodland/Tree Removal	\$350.00	\$700.00	\$65.00	\$3.00
Tree Replacement (per-tree)				\$350.00
Lot Split Review	\$75.00	\$350.00		
Accessory Structure Modification	\$250.00			
Fire Department Site Plan Review	\$400.00			
Temporary Land Use/Special Event Permit	\$1,250.00			
Grass & Weeds Mowing / Blight / Property Maintenance Administration Fee (Ordinance)				Cost + \$100
Developer Initiated Master Plan or Zoning Amendments to Text and Maps	\$1,500.00	Cost +20%		

*\*Consultant review fees include the initial review. Any additional reviews shall be charged at Cost + 20%*



January 17, 2014

Mr. Arthur Mullen  
Director of Planning and Economic Development  
Van Buren Charter Township  
46425 Tyler Road  
Belleville, MI 48111

**Subject: Updated Professional Services Fee Schedule, January 1, 2014 through December 31, 2014**

Dear Mr. Mullen:

Under McKenna Associates' current contract with Van Buren Township, Section 7 of the Addendum to Professional Services Agreement (effective October 1, 2003), the fees contained in Section 7.A and 7.B of that Agreement shall be modified annually be a percentage equal to the Consumer Price Index (CPI) increase for the Detroit metropolitan region for the previous twelve (12) months, as reported by the U.S. Department of Labor, Bureau of Labor Statistics.

The December 2013 CPI for All Items increased 0.8% over the December 2012 CPI. We have adjusted the fees contained in Sections 7.A and 7.B to reflect the 0.8% increase, and have attached a revised fee schedule for your use, reflecting the adjusted rates. We will begin using these 2014 rates in our invoice for January 2014 services to the Township.

As always, it is a great pleasure to continue working with the Township's elected and appointed officials, staff and you.

**McKENNA ASSOCIATES**

Sara J. Hodges, AICP  
Senior Vice President

Enc. Revised Fee Schedule 2014 – mark-up  
Revised Fee Schedule 2014 – clean  
Addendum – 10/1/03

Daniel C. Besson  
Deputy Director of Public Safety – Fire Division  
O: 734-699-8916 C: 734-673-1019

Van Buren Fire Department  
46425 Tyler Rd  
Van Buren Twp., MI 48111



# 2015 Fee Schedule

*Effective date of January 1, 2015*

## **Site Plan & Review**

Site plan reviews are traditionally performed by the department's Fire Marshal's Office and consists of the comparing plans submitted for new commercial or renovation projects with our local fire prevention code, fire department requirements, and recommendations set forth by national standards found in the National Fire Protection Association (i.e. NFPA 1 – Uniform Fire Code, NFPA 13 – Installation of Sprinkler Systems, or NFPA 101 – Life Safety Codes) code books. The Fire Marshal works hand in hand with the township's Department of Planning and Economic Development. In 2013 the Van Buren Fire Department adopted the 2012 editions of the NFPA 1 and NFPA 101 as its fire codes.

Site plans are checked for such things as emergency vehicle approach and accesses, fire department connection points, fire hydrant location and flow calculations, sprinkler systems, and occupant loads. The fire department reserves the right to seek third party plan reviews and/ or consultation, as needed, and those fees are not included in this fee schedule. The Van Buren Fire Department strives to complete plan reviews within 10 business days. *Rush* (within 5 business days) and *Immediate* requests (within 2 business days) will be accepted at a surcharge of 50% and 150% respectively. The Van Buren Fire Department reserves the right to deny *Rush* and *Immediate* requests.

Plans submitted to the fire department for review require the following items:

- Project name and address
- Contractor (if applicable) company name and address as well as their contact person's phone number and email address.
- Project's scope of work
- Required information for fire alarm or sprinkler system submittals (see page two of this document)

**Our Mission:** The members of the Van Buren Fire Department shall work together in a professional and caring way to protect life and property from the adverse effects of fire, trauma, illness and dangerous conditions. Our services will be provided in a fair, honest, and ethical manner with the highest respect and dignity to all.

### Fire Alarm Submittals:

- A floor plan
- Location of alarm initiating and notification appliances
- Alarm control and trouble signaling equipment
- Annunciation
- Power connection
- Battery calculations
- Conductor type and sizes
- Voltage drop calculations
- Manufacturer's, model numbers, and listing information for equipment, devices, and materials
- Details of ceiling heights and construction
- The interface of fire safety control functions

### Sprinkler System Submittals:

- A floor plan
- Water supply per NFPA 13, section 6-3
- Ceiling plan, obstructions and equipment
- Joist locations and sizes
- Sprinkler locations
- Pipe locations and sizes
- Design criteria
- Occupancy
- Hydraulic calculations
- Sprinkler types
- Location of flow test hydrants
- Size and length of underground supply
- Manufacturer's equipment data sheets
- Full height building cut serious

<b>Initial Fire Department Site Plan, 1 follow-up plan review, and our attendance at any necessary four (4) plan review staff meetings</b>	<b>\$ 400</b>
<b>Additional follow-up site plans (for corrections / additions)</b>	<b>\$50/hr.</b>
<b>Fire Alarm System Plan Review (panels, detection, control, and activation devices)</b>	<b>\$ 250</b>
<b>Fireworks Storage &amp; Vending Review</b>	<b>\$ 300</b>
<b>Kitchen Cooking System Plan Review</b>	<b>\$ 300</b>
<b>Special Meeting; Attendance</b>	<b>\$ 50/hr.</b>
<b>Sprinkler System Plan Review (NFPA 13)</b>	<b>\$ 300</b>
<b>Storage Tank Plan Review</b>	<b>\$ 150</b>

### *Fire Inspection Services*

Fire Inspections are traditionally performed by the department's Fire Inspector or the Fire Marshal and consists of on-site inspections of commercial, industrial, or multi-family residences (i.e. apartment or condo complexes) for the compliance of previously approved plans (i.e. did what the contractor say was going to be installed get installed?) or life safety features (such as exit lighting, sprinkler maintenance, egress doors, or the function of a smoke detector) with our local fire prevention code, fire department requirements, and recommendations set forth by national standards found in the National Fire Protection Association.

<b>Circus, Fairs, and Carnivals - Inspection</b>	<b>\$ 200</b>
<b>Circus, Fairs, and Carnivals – Stand by</b>	<b>Billed based on use</b>
<b>Fire Alarm / Fire Pump System Test</b>	<b>\$ 100</b>
<b>Fire Drill – Inspection / Evaluation</b>	<b>\$ 100</b>
<b>Fire Watch</b>	<b>Billed based on use</b>
<b>Fireworks Show / Display / Sales – Inspection / Permit</b>	<b>\$ 200</b>
<b>Fireworks Show / Display – Stand-by</b>	<b>Billed based on use</b>
<b>Kitchen Cooking System Inspection</b>	<b>\$ 200</b>
<b>Business Inspection; General (first inspection free; second free if items are corrected)</b>	<b>\$ 0</b>
<b>Re-Inspection; General - Assembly Occupancy &lt;10,000 sq. ft.</b>	<b>\$ 250</b>
<b>Re-Inspection; General - Assembly Occupancy &gt;10,000 sq. ft.</b>	<b>\$ 300</b>
<b>Re-Inspection; General – High Hazard</b>	<b>\$ 300</b>
<b>Re-Inspection; General – Institutional</b>	<b>\$ 200</b>

Re-Inspection; General – Mercantile & all others	\$ 100
Re-Inspection; General – Restaurant	\$ 200
Multi-family Life Safety Inspections (1 to 6 units)	\$ 100
Multi-family Life Safety Inspections (more than 6 units)	\$ 100 + \$15/ea.
Occupant Load Review, Calculations, and Posting	\$ 150
Occupant Load re-posting requests	\$ 100
Prescribed Burn Permits	\$ 100
Public Assembly – Special Event Usage	\$ 100
Smoke Detector Test	\$ 100
Sprinkler System Hydrostatic Flush (witnessed)	\$ 100
Sprinkler System Hydrostatic Test (witnessed)	\$ 200
Violation – Fire Lane	See Police Department Fine Schedule
Violation – Exit / Egress Doors Blocked	\$ 200/ea.
Violation – Overcrowding; exceed occupant load	\$ 500
Violation – Fire or life safety systems and equipment not maintained	\$ 100
Violation – Failure to submit plans and/or obtain permit	\$ 100

### Cost Recovery or Non-resident User Fee Events

Multi-family Residential Fire with non-functioning smoke detectors	\$ 500
Fire in a commercial or industrial establishment	\$ 500
Motor Vehicle Crash Response & Clean-up (at-fault driver; non-resident)	\$ 350
Motor Vehicle Crash Response – Specialized extrication (at-fault; non-resident)	\$ 450
Specialized Rescue – Water, Ice, Trench, Collapse, Angle, Elevator and Search	\$ 500
Motor Vehicle Fire (passenger vehicle; non-resident)	\$ 300
Motor Vehicle Fire (commercial or industrial)	\$ 500
Incendiary Fires & Hazardous Material Incidents	all fees and costs
False Alarm transmitted to the public safety department	
• First false alarm in a calendar year	No fee
• Second false alarm in a calendar year	\$ 50
• Third false alarm in a calendar year	\$ 100
• Fourth and each succeeding false alarm in a calendar year	\$ 200

**Generalized Staff Fees**

<b>Fire Chief</b>	<b>\$ 53.14/ hr. – ST</b> <b>\$ 74. 93/hr. – OT</b>
<b>Battalion Chief</b>	<b>\$ 35.56/hr. – ST</b> <b>\$ 53.34/hr. – OT</b>
<b>Captain</b>	<b>\$ 30.33/hr. – ST</b> <b>\$ 45.49/hr. – OT</b>
<b>Lieutenant</b>	<b>\$ 24.51/hr. – ST</b> <b>\$ 36.77/hr. – OT</b>
<b>Sergeant</b>	<b>\$ 23.40/hr. – ST</b> <b>\$ 34.05/hr. – OT</b>
<b>Fire Inspector / Fire Marshal</b>	<b>\$ 40.51/hr. – ST</b> <b>\$ 56.68/hr. – OT</b>
<b>Fire Fighter</b>	<b>\$ 22.26/hr. – ST</b> <b>\$ 33.38/hr. – OT</b>
<b>Engine</b>	<b>\$ 100.00/ hr.</b>
<b>Ladder Truck</b>	<b>\$ 150.00/hr.</b>
<b>Rescue</b>	<b>\$ 100.00/hr.</b>
- <b>Specialized Rescue Equipment (i.e. Jaws of Life®/ Ice Commander®)</b>	<b>\$ 50.00/ tool</b>
<b>Staff / Utility Vehicle</b>	<b>\$ 50.00/hr.</b>
<b>EMS Bike (does not include personnel)</b>	<b>\$ 10.00/hr.</b>

Western Wayne County Fire Department Mutual Aid Association's and Washtenaw County Mutual Aid Association Hazardous Incident Response Team (HIRT) and Urban Search and Rescue Team (USAR) use charges as determined by the mutual aid association.

**These fees apply to special events and cost recovery.**

*Additional Services, Equipment and Manpower Fees*

**Fire/EMS/Accident/HazMat Reports**  
**Fire Reports – 2 Years or Older**  
**Freedom of Information Requests**  
**CD Pictures**  
**Training Classes, Props, and Services**

**~~\$ 10.00~~**

**\$ 25.00**

**\$ 40.51/hr**

**\$ 20.00 per CD**

**Contact Us for Pricing**

## 2015 Van Buren Parks Fee Schedule

### Pavilions # 1,2,3 at Van Buren Park and Riggs Park Pavilion

	<b>All Day</b>
<b>Resident</b>	<b>\$100.00</b>
<b>Non-Profit Groups</b>	<b>\$100.00</b>
<b>Non-Resident</b>	<b>\$120.00</b>
<b>Commercial/Corporate Groups</b>	<b>\$120.00</b>

### Pavilions # 4 at Van Buren Park and Quirk Park Pavilion

	<b>All Day</b>
<b>Resident</b>	<b>\$90.00</b>
<b>Non-Profit Groups</b>	<b>\$90.00</b>
<b>Non-Resident</b>	<b>\$110.00</b>
<b>Commercial/Corporate Groups</b>	<b>\$110.00</b>

#### **Pavilion reservations for Van Buren school groups**

During weekends in VB Park	\$45.00
Weekdays – Needs Approval from Management	Free
Riggs and Quirk	Free

**\*\*\*All pavilion patrons are still subject to the vehicle gate fees\*\*  
(Quirk and Riggs Parks have no entrance fee)**

Resident Daily Vehicle Resident Park Entry Pass	\$5.00
Non Resident Daily Vehicle Resident Park Entry Pass	\$7.00
Annual Resident Vehicle Park Entry Pass	\$15.00
Annual Non-Resident Vehicle Park Entry Pass	\$20.00
Annual Senior Vehicle Park Entry Pass	\$8.00

\*Deposit for pavilion rentals \$50.00

Class Title	Van Buren Resident Fee	Non Resident Fee
Baby Sitter CPR/Certification	\$ 50.00	\$ 65.00
Baseball Skills Camp	\$ 55 an hour per class	\$ 55 an hour per class
Basketball Clinic (6 weeks)	\$ 45.00	\$ 60.00
Beachbody Fit Club (4 weeks)	\$ 25.00	\$ 35.00
Card Making	\$ 12.00	\$ 14.00
Cheerleading	\$ 50.00	\$ 60.00
Daddy Daughter Dance (Couple)	\$ 20.00	\$ 25.00
Daddy Daughter Dance (Additional Child)	\$ 5.00	\$ 5.00
Daddy Daughter Dance (Additional Adult)	\$ 10.00	\$ 10.00
Day Camp (4 weeks)	\$ 450.00	\$ 465.00
Get Up & Get Active	\$ 80.00	\$ 95.00
Girls Fastpitch Softball 12u Travel Ball field Rental (2 days)	\$ 200.00	
Gymnastics, Ages 3-4/4-5, 30 min (10 weeks)	\$ 60.00	\$ 75.00
Gymnastics, Ages 6 & up, 45 min (10 weeks)	\$ 65.00	\$ 80.00
Gymnastics, Ages 6 & up, 60 min (10 weeks)	\$ 70.00	\$ 85.00
Gymnasium Rental (Per Hour)	\$ 20.00	\$ 35.00
Hoppin' Hullabaloo (Per Child)	\$ 5.00	\$ 5.00
Kid Kwon Do (12 weeks)	\$ 35.00	\$ 55.00
Michigan Nationals Travel Baseball League (per year)	\$ 800.00	\$ 800.00
Mother/Daughter Tea Party (Couple)	\$ 25.00	\$ 30.00
Mother/Daughter Tea Party (Additional Child)	\$ 5.00	\$ 5.00
Mother/Daughter Tea Party (Additional Adult)	\$ 10.00	\$ 10.00
Mother/Son Bowl (Couple)	\$ 25.00	\$ 30.00
Mother/Son Bowl (Additional Child)	\$ 5.00	\$ 5.00
Mother/Son Bowl (Additional Adult)	\$ 10.00	\$ 10.00
Multi-Purpose Room Rental (3.5 hours) Deposit	\$ 50.00	\$ 50.00
Multi-Purpose Room Rental (3.5 hours)	\$ 90.00	\$ 105.00
Open Gym Fee	\$ 3.00	\$ 5.00
Open Gym Fee (Van Buren Public School ID)	\$ 2.00	\$ 2.00
Pickleball	\$ 2.00	\$ 2.00
Soccer Field Rental	\$ 10.00 per player	\$ 10.00 per player
Softball Field Rental not dragged (per hour)	\$ 20.00	\$ 25.00
Softball Field Rental if lined and dragged (per hour)	\$ 25.00	\$ 30.00
Softball Field Light Usage (per hour)	\$ 10.00	\$ 10.00
Scoreboard Rentals (per game)	\$ 10.00	\$ 10.00
Tae Kwon Do (12 weeks)	\$ 55.00	\$ 70.00
Tae Kwon Do yearly tournament room rental	\$ 150.00	
Tot Camp (4 weeks)	\$ 450.00	\$ 465.00
Tween Camp (4 weeks)	\$ 450.00	\$ 465.00
Urban Ballroom (10 weeks)	\$ 50.00	\$ 60.00
Urban Ballroom (Drop-in Per Class)	\$ 6.00	\$ 7.00
Yoga	\$ 50.00	\$ 65.00
Yoga (Drop-in Per Class)	\$ 7.00	\$ 9.00
Youth Cheerleading	\$ 50.00	\$ 65.00
Zumba (Drop-in Per Class)	\$ 7.00	\$ 8.00
Zumba (Punch Card)	\$ 35.00	\$ 40.00
PIP Preparation For Independence Project	\$60 for 6 wks/40 for 4 wks	\$70 for 6wks/50 for 4 wks

# CHARTER TOWNSHIP OF VAN BUREN

## ASSESSING OFFICE

Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2015.

### **Lot Splits/Combinations in accordance with Land Division Act of 1997**

#### Non-refundable application review:

\$250 for each proposed new description.  
Application fee covers initial review and one re-review, if necessary.

#### GIS Processing Fee

\$100 for each proposed new description (child parcel (s))

### **Subdivision/Condominium Plat and/or Amended Subdivision Condominium Re-Plat**

#### Non-refundable township review fee

The number of maximum allowable divisions under the Land Division Act of 1997 (based upon acreage) @ \$250 each

#### GIS Processing Fee

\$100 for each proposed new description (child parcel (s))

If the development is built in phases, the processing fee for each phase must be paid prior to the issuance of any permits in the new phase.

### **Outside Professional Services**

It is sometimes the practice of the township to use outside professional(s) as consultants for matters relating to splitting or combining property. These services would include, but not be limited to: planners, engineers, attorneys, architects and special inspectors. When such professional outside consultant(s) are used, the cost for their service(s) shall be passed to the applicant or customer whose project requires the service. Actual cost for consultant(s) plus 20% will be passed through. All such charges shall be due and payable upon receipt of Township invoice. No description shall be recorded until all fees are paid. The Assessing Department shall be responsible for billing all appropriate costs.

### **Wayne County GIS/Engineering Consulting Fee**

\$150\* per hour for any Wayne County research or consulting required by property owner(s). A minimum deposit for two hours of time (\$300\*) shall be provided to the Township in advance. Upon presentation of an invoice from Wayne County to Van Buren Township, payment will be made from that deposit. Any amounts owed will be billed to the property owner or any amounts due the property owner will be refunded in accordance with regular Van Buren Township policy. A 20% township administrative fee will be assessed in addition to all Wayne County Charges

### **Lot Split Ordinance**

\$10.00 for each copy.

### **Address Assignment**

\$25.00 for each address issued.

### **Industrial Facilities Tax/PA 328 Exemption Application**

\$1,200 – for each application  
\$ 500 – for each request to establish an Industrial Development District.

### **Copying Charges**

\$1.00 per page

Approved: December 2, 2014

Effective: January 1, 2015

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2015**

**WATER CONSUMPTION CHARGES:** \$3.51 per 1,000 gallons

**Water Surcharge – Customers Outside Twp.** \$1.19 per 1,000 gallons

**WATER SERVICE CHARGES:  
(Formerly meter charge)**

Not charged if water is turned off at the curb by Water Department.

**Residential – \$8.26** quarterly, per residential unit (includes single family, multi-family, mobile homes, and attached condos whether occupied or not).

**Commercial, Industrial & Institutional - Each service line including fire suppression**

		<u>Quarterly</u>
5/8"	meter	\$ 5.29
3/4"	meter	6.18
1"	line	8.26
1 1/2"	line	41.21
2"	line	65.92
3"	line	144.17
4"	line	247.17
6"	line	1,029.83
8"	line	1,812.46
10" & up	line	2,883.49

**SEWAGE DISPOSAL CHARGES:** \$ 3.42 per 1,000 gallons

**Sewer Surcharge – Customers outside Township** \$ 2.89 per 1,000 gallons

**Flat Rate Sewage Disposal Charge** \$83.88 per quarter  
Existing residential customers only; require  
water meter installation for new sewer only customers

**Flat Rate Sewage Disposal Charge – Customers outside Twp. - \$89.93** per quarter

**Non-Residential User Fee** \$ .32 per 1,000 gallons

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**SEWER SERVICE CHARGE:**

**(Formerly sewer maintenance fee)**

Not charged if water is turned off at the curb by Water Department.

**Residential – \$13.27** quarterly per residential unit – (includes single family, multifamily, mobile homes, and attached condos whether occupied or not).

**Commercial, Industrial & Institutional**

		<u>Quarterly</u>
5/8"	meter	<b>\$ 8.50</b>
3/4"	meter	<b>9.96</b>
1"	meter	<b>13.27</b>
1 1/2"	line	<b>66.35</b>
2"	line	<b>106.14</b>
3"	line	<b>232.16</b>
4"	line	<b>397.99</b>
6"	line	<b>1,658.24</b>
8"	line	<b>2,918.47</b>
10" & up	line	<b>4,643.01</b>

**MISCELLANEOUS SERVICE CHARGES:**

Final Bill	\$ 25.00
<b>No Show for Appointment</b>	<b>\$ 25.00</b>
Hang Tag Charge	\$ 10.00 Residential \$ 20.00 Non-Residential
Turn on or turn off water service -Working hours (including internal shut-off, i.e. sprinkler backflow, etc)	\$ 25.00
Turn on or turn off water service-After working hrs.	\$ 85.00
Service Reconnect	\$85.00 (plus all past due balance)
Inspection of water service line for re-use (If at least 1" diameter)	\$ 50.00
Returned check charge per Treasurer's Schedule	\$ 30.00

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Sewer dye test	\$100.00
Pull meter / re-install meter	\$ 35.00
Unauthorized water use	\$100 per unit/per occurrence \$500 non-residential/per occurrence
<b>Curb Stop Lock Box Rental (if necessary) (customer is responsible for repairs/replacement if damaged while in use on property)</b>	<b>\$ 50.00 per occurrence</b>
Project Administration Fee	1% of total project costs
Damaged/Frozen Meters/Repairs	Per current meter charges
Manual Reading Charge (Repeated cable cut or disconnection/ non-compliance)	\$25.00 per quarter

**MINIMUM BILL:**

The minimum bill shall consist of the fixed water service charge, the fixed sewer service charge and consumption charges for water and sewage disposal (or flat rate sewage disposal) and non-residential user fee for all units whether occupied or unoccupied.

**DELINQUENT ACCOUNTS:**

Customers who fail to pay their water bill by the due date shall be charged a ten percent (10%) late penalty based on the current charges only. Failure to receive the water bill will not be reason for waiving any penalties.

Accounts delinquent for at least sixty days (60) are subject to turn off for non-payment according to Township Ordinance. **Service will not be restored until all past due balances plus applicable fee are paid or until appropriate payment arrangements have been made.**

Accounts delinquent for at least sixty (60) days as of June 30 of each year will be transferred to the tax roll and shall be charged a fee equal to fifteen percent (15%) of the amount being transferred. Such fee will be added to the delinquent balance, and then transferred to the tax roll.

**Van Buren Township  
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**WATER SERVICE TAP PERMIT:**

**Domestic Water Capital Charge:** \$1,156.00 per unit

The minimum capital charge for a single family residence, or an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$1,156.00 per residence, unit or mobile home space, whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$1,156.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

**Fire Suppression or Irrigation Line:**

<u>Diameter</u>	<u>Fireline Fee</u>
5/8 x 3/4"	N/A
1"	\$1,156.00
1 1/2"	1,836.00
2"	2,550.00
3"	3,978.00
4"	5,508.00
6"	8,670.00
8"	12,036.00
12"	18,768.00
16"	25,908.00

**Water Meter Cost:**

Water meters are actual cost of meter, radio reading device, tail pieces (or flanged spool piece with test port), right angle valve, and washers, **plus 20%**. Costs are updated routinely with suppliers.

All water service taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the water tap permit. A separate tap fee per inch diameter is to be charged for a fire suppression line. The cost of the water meter, the domestic water service tap inspection permit, and the fireline permit must be paid at the time the tap permit is paid. A plumbing permit is required for installation of the domestic water service line.

If a new fire hydrant is to be installed or relocated on an existing water main, the permit fee shall be \$300.00 per hydrant plus \$309.00 inspection fee.

**Domestic Water Service Line Open Trench Inspection Permit Plumbing Permit**

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<b>Domestic Water Service Tap Inspection Permit</b> (Waived if inspection is performed by Township Consulting Engineers with inspection costs charged against advance engineering fees on deposit)	\$150.00
<b>Inspection fee for abandonment of water service line</b>	\$ 75.00
<b>Inspection of service line for re-use (if at least 1" diameter)</b>	\$ 50.00

**SANITARY SEWER TAP PERMIT:**

<b>Capital Charge</b>	\$ 4,617.00 per unit
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The minimum capital charge for a single family residence, an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$4,617.00 per residence, unit or mobile home space whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$4,617.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

All sanitary sewer taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the sewer tap permit. A sanitary sewer tap inspection permit fee must be paid at the time the tap permit is paid if no wye is available. A plumbing permit is required for installation of the building sewer lead. Sewer only customers will be required to pay the cost and install a water meter at the inside water service line just after it enters the building.

<b>Sanitary Sewer Building Lead</b>	Plumbing Permit
<b>Sanitary Sewer Tap Inspection Permit Fee</b> (Waived if inspection is performed by the Township Consulting Engineer with inspection costs charged against advance engineering fees on deposit)	\$150.00
<b>Sewer cap inspection</b>	\$ 50.00
<b>Sanitary Sewer Repair Inspection Permit Fee</b>	Plumbing Permit
<b>Sewer Re-use Inspection Fee</b>	\$150.00

**EQUIVALENT UNIT FACTORS**  
Residential Equivalent Units (REU)

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Residential including single family, multiple family and mobile homes	1.00 unit per dwelling or mobile home space
Car wash (production line)	10.00 units per production line
Car wash (self-serve)	2.00 units per stall
Auto dealer (new cars)	1.00 unit plus .20 units per 1,000 square feet
Auto Repair Shop	.25 unit per service stall
Barber/Beauty shops	1 unit plus .25 units per sink or booth
Bars (drinks and/or dinner)	See restaurants
Bowling alleys (without bar or lunch)	1.00 unit plus 0.10 units per lane (bars, restaurants at their respective unit factors)
Churches	.40 units per 1,000 square feet
Cleaners	1.00 unit per 1,000 square feet of building area plus 1.50 units per press
Clinics-Dental	.55 units per chair
Clinics-Medical	.45 units per examining room
Convenience stores	.25 units per 1,000 square feet
Country clubs	1.50 units per 1,000 square feet of general building area plus restaurant, bar, swimming pool areas, etc., at their respective unit factors
Daycare centers	.67 units per room
Drugstores (with fountain service)	1.00 unit per 1,000 square feet
Drugstores (without fountain service)	.25 units per 1,000 square feet
Factories (exclusive of industrial wastes)	.75 units per 1,000 square feet (industrial wastes will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon request to the township for such assignment)
Fraternal organizations	.50 units per 1,000 square feet of general building plus restaurant, bar, swimming pool area, etc., at their respective unit factors
Health Clubs w/o showers and/or pools	.25 units per 1,000 square feet
Health Clubs w/showers and/or pools	2.00 units per 1,000 square feet
Hospitals	1.00 unit plus 0.75 units per bed
Hotels and motels	1.00 unit plus 0.25 units per bed plus restaurant, bar, swimming pool are,

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	etc. at their respective unit factors
Irrigation System serving residential platted or site condo subdivisions	1.00 unit per separate tap for platted sub or residential site condominium project irrigation
Laundry (self-serve)	.75 units per washer
Laundry-Commercial	2.00 units per washer
Nursing/Convalescent Homes	1.00 unit plus .50 units per bed
Nursery/Green Houses	.30 units per 1,000 square feet
Office building	.25 units per 1,000 square feet
Restaurants/Bars/Taverns(dinners/drinks)	2.00 units per 1,000 square feet
Schools without showers or pool	1.00 unit per classroom
Schools (with showers and/or pool)	1.50 units per classroom
Service stations	1.00 unit plus 0.15 units per pump plus .25 units per service stall
Snack bars (drive-in)	1.00 unit per 600 square feet, plus 0.08 unit per stall
Stores (other than specifically listed)	.25 units per 1000 square feet
Swimming pool (net area of pool, see country clubs for building unit) (residential excluded)	3.00 units per 1,000 square feet
Theater	1.00 unit plus 0.01 units per seat
Warehouses	.15 units per 1,000 square feet
Residential including single family, multiple family and mobile homes	1.00 unit per dwelling or mobile home space

Equivalent Residential Units not listed, or for unusual conditions, shall be determined by the Water & Sewer Department and may be reviewed by the township board, upon request, for final determination.

When the primary use contains other secondary uses, the total ERU factor shall be the summation of all applicable separate ERU factors (e.g., Hotel ERU factor + Restaurant REU factor + Pool REU factor = Total ERU factor).

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Any change in the capital charge resulting from a change in the use of the building/premises and any corresponding unit factor change shall be paid to the township prior to occupancy. The customer or owner shall pay the difference between the original capital charge (previously called debt service charge) and the current capital charge upon such change in use. No credit or rebate of capital charges (or previously paid debt service charges) shall be made in the case of a lesser residential equivalent use.

**HYDRANT RENTAL PERMIT**

<b>Permit Fee</b> – Maximum 30 days per permit	\$100.00
<b>Deposit</b> (if customer has an existing water account and signs agreement for any damages or losses to be added to the next regular water bill)	\$500.00
<b>Deposit</b> (if customer does not have an existing water account)	\$2,500.00
<b>Daily rental fee</b>	\$10.00
<b>Winterizing fee</b>	\$50.00 per day
<b>Water consumption charges</b>	per current water rate

Hydrant rentals only permitted in accordance with rules and regulations adopted by the Water & Sewer Commission.

**ENGINEERING FEES:**

The Water & Sewer Department Schedule of Rates does not include Engineering Fees. Engineering fees shall be collected in accordance with the current contract with the Township's Consulting Engineers.

**All Water & Sewer permits expire one year from the date of payment. Renewals will not be issued.**