

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
DECEMBER 30, 2014 SPECIAL BOARD MEETING
TENTATIVE AGENDA**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor Combs	_____	Trustee McClanahan	_____
Clerk Wright	_____	Trustee Miller	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Hart	_____	Attorney McCauley	_____
Trustee Jahr	_____	Secretary Montgomery	_____

APPROVAL OF AGENDA:

APPROVAL OF CONSENT AGENDA:

1. Work Study Minutes of December 15, 2014
2. Regular Board Meeting Minutes December 16, 2014.

PUBLIC HEARING:

1. The 2014 Amended General Fund Budget and 2015 Proposed General Fund Budget.
2. The 2014 Amended Special Revenue Fund Budgets and the 2015 Proposed Special Revenue Fund Budget:
 - a.) Community Development Block Grant (CDBG) as the projects apply to our Township's fiscal year.
 - b.) Downtown Development Authority (DDA)
 - c.) Local Development Finance Authority (LDFA)
 - d.) Federal Forfeiture Fund
 - e.) State Forfeiture Fund
 - f.) E 9-1-1 Service Fund
 - g.) Landfill Fund
 - h.) Belleville Area Museum

CORRESPONDENCE:

PUBLIC COMMENT:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. To consider approval of Resolution 2014-30 the 2015 Water and Sewer fee schedule.
2. To consider approval of the 2014 amended Water and Sewer Budget and the 2015 Proposed Water and Sewer budget.
3. To consider approval of the 2014 amended General Fund Budget, the 2015 Proposed General Fund Budget and Resolution 2014-32 and the 2015 Salaried Employee Wage Schedule.
4. To consider approval of the 2014 Amended and 2015 Proposed Special Revenue Fund Budgets:

REPORTS:

ANNOUNCEMENTS:

NON-AGENDA ITEMS:

ADJOURNMENT:

Charter Township of Van Buren

Agenda Item _____

REQUEST FOR BOARD ACTION

MEETING DATE: December 30, 2014

New Business

Unfinished Business

Public Hearing

ITEM (SUBJECT)	<p>PUBLIC HEARING: To consider the 2014 Amended General Fund Budget and the 2015 Proposed General Fund Budget.</p> <p>AGENDA ITEM: Consider Adoption of</p> <ul style="list-style-type: none"> a. 2014 Amended General Fund Budget b. 2015 Proposed General Fund Budget
DEPARTMENT	Supervisor
PRESENTER	Supervisor Linda Combs
PHONE NUMBER	734.699.8910
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
<p>Consider Adoption of:</p> <ul style="list-style-type: none"> a. 2014 Amended General Fund Budget b. 2015 Proposed General Fund Budget 	
BACKGROUND - (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
<p>Attached for your review are the 2014 Amended and 2015 Proposed General Fund Budgets. Each fiscal year requires a separate motion: The following appendices are attached:</p> <ul style="list-style-type: none"> 1. Fund Balance Sheet 2. Salaried Employees Wage Schedule, as presented -RESOLUTION 2014-32 <p>Thank you for your consideration, please let me know if you have any questions or concerns.</p>	

BUDGET IMPLICATION	
IMPLEMENTATION NEXT STEP	
DEPARTMENT RECOMMENDATION	
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	

 12/17/14

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
General Fund Revenue:					
101-000-403-000	764,000	770,842	775,000	775,000	780,000
101-000-417-000	4,000	4,164	3,000	3,000	3,000
101-000-445-000	22,500	25,701	7,500	7,500	7,500
	790,500	800,707	785,500	785,500	790,500
Total Tax Revenue					
	790,500	800,707	785,500	785,500	790,500
101-000-428-000	3,360,000	3,390,270	3,400,000	3,425,000	3,430,000
101-000-455-000	8,850	8,139	8,850	8,850	8,850
101-000-477-000	8,850	8,139	8,850	8,850	8,850
101-000-478-000	187,000	193,672	190,000	300,000	300,000
101-000-479-000	45,000	45,651	55,000	40,000	40,000
101-000-480-000	40,000	44,084	45,000	40,000	40,000
101-000-481-001	28,000	24,533	31,000	22,000	22,000
101-000-481-002	1,500	765	800	600	600
101-000-482-000	11,000	9,075	11,000	10,000	10,000
101-000-483-000	0	0	0	0	130,600
101-000-484-000	1,500	3,275	3,500	5,400	5,500
101-000-485-001	2,500	8,440	1,000	52,000	25,000
101-000-486-000	25,000	35,506	35,000	64,813	60,000
	600	826	350	1,020	1,000
Total Licenses & Permits	342,100	365,827	372,650	535,833	634,700

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
101-336-741-001					
FEMA GRANT Fire Dept					
101-000-574-001	2,125,000	2,142,541	2,125,000	2,135,000	2,190,000
101-000-574-003	0	0	0	0	0
101-000-575-000	13,000	13,096	12,950	12,950	13,000
101-000-576-000	12,145	12,148	12,150	12,150	12,150
101-000-577-000	110,329	116,877	119,600	119,600	123,200
Total State Shared Revenue	2,260,474	2,284,662	2,269,700	2,279,700	2,338,350
101-000-601-000	4,000	4,138	4,300	4,600	4,500
101-000-603-000	0	0	0	0	0
101-000-608-000	350,000	364,244	350,000	390,000	400,000
101-000-627-000	5,000	4,819	5,000	5,000	5,000
101-000-628-000	150	166	150	1,700	2,000
101-000-628-001	4,000	5,183	4,000	7,327	7,000
101-000-629-000	25,000	29,068	25,000	50,000	50,000
101-000-629-001	2,000	2,230	1,800	1,900	2,000
101-000-629-002	100	150	100	1,400	1,400
101-000-629-003	145,600	145,600	145,600	154,336	160,509
101-000-629-004				9,500	10,000
101-000-631-000	50,000	49,617	30,000	4,452	25,000
101-000-643-000	12,000	12,820	14,000	9,960	12,000
101-000-651-000	43,000	31,655	43,000	36,378	35,000
101-000-651-001	0	0	0	0	(15,000)
101-000-652-000	50,000	140,202	325,000	500,000	325,000
101-000-653-000	15,000	15,000	15,000	15,000	15,000
101-000-654-000	40,000	44,115	40,000	40,000	40,000
Total Service Revenue	745,850	849,007	1,002,950	1,226,953	1,079,409

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
Fines and Costs	680,000	673,914	690,000	450,000	500,000
Cable TV Franchise Fees	310,000	328,650	310,000	325,000	330,000
Cable TV "peg" Fees	15,612	19,526	20,000	15,000	31,400
Telecommunication	127,808	109,652	127,808	120,000	120,000
Total Fines and Costs	1,133,420	1,131,742	1,147,808	910,000	981,400
Interest Earned on Deposits	40,000	39,677	40,000	40,000	40,000
Special Assessments	212,000	212,855	210,000	205,000	205,000
Sale of Fixed Assets	13,286	13,286	0	0	0
Admin. Fees, Water/Sewer	543,572	544,490	545,661	545,661	621,225
Lot Splits and Addresses	3,000	4,821	2,000	2,700	2,500
GIS Mapping Fee	1,600	2,428	1,000	1,400	1,500
PTA Late Filing Fees	7,200	8,716	4,000	4,000	4,000
Tax Abatement Fees	1,100	1,100	2,000	5,500	5,500
Miscellaneous	126,000	149,067	160,000	140,000	140,000
Recreation	67,000	65,480	60,000	60,000	60,000
Recreation Donation	0	0	0	903	900
Recreation, Summer Camp	38,000	38,488	48,000	44,890	48,000
Senior Citizens Department	47,750	50,060	40,000	51,205	50,000
Senior Gift Shop	500	470	500	1,050	1,100
Senior Donations	500	1,655	500	2,901	2,000
Total Miscellaneous	1,101,508	1,132,593	1,113,661	1,105,210	1,181,725
Sub Total	9,742,702	9,962,947	10,101,119	10,277,046	10,444,934

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
Planned Transfers:					
Miscellaneous					
From Reserved Fund Balance	100,000	0	111,696	111,696	122,157
From Unreserved Fund Balance	285,078	0	394,144	0	442,284
From Landfill Fund	2,859,681	2,859,681	2,890,068	2,616,527	2,860,000
From E-911 Fund	185,000	185,000	160,000	160,000	160,000
Total Transfers	3,429,759	3,044,681	3,555,908	2,888,223	3,584,441
Total Revenue and Transfers	13,172,461	13,007,628	13,657,027	13,165,269	14,029,375
Expenditures	13,171,961	12,409,480	13,657,027	13,165,269	14,029,375
Net	0	598,148	0	0	0

CHARTER TOWNSHIP OF VAN BUREN
 2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
From Reserved Fund Balance:					
Insurance Refund (Barn)	0	0	0	0	22,157
PEG Fees	0	0	11,696	11,696	0
Retiree Health Care	100,000	100,000	100,000	100,000	100,000
	100,000	100,000	111,696	111,696	122,157
Landfill Transfer:					
General Fund	1,750,000	1,750,000	1,750,000	1,470,459	1,700,000
Public Safety	759,681	759,681	790,068	790,068	800,000
Public Safety and Welfare	200,000	200,000	200,000	200,000	200,000
Environmental	50,000	50,000	50,000	50,000	50,000
Parks/Recreation	100,000	100,000	100,000	100,000	100,000
Total	2,859,681	2,859,681	2,890,068	2,610,527	2,850,000

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
General Fund Expenditures:					
101-101-702-000	54,644	54,644	54,894	54,894	61,404
101-101-719-000	52,901	20,363	22,000	28,000	32,000
101-101-810-000	13,000	11,564	13,000	13,000	13,000
101-101-860-000	500	535	500	500	500
101-101-956-000	77,000	71,332	40,000	50,000	50,000
101-101-957-000	37,300	37,300	52,000	52,000	49,000
101-101-958-000	100,000	100,000	100,000	100,000	100,000
Total Township Board	335,345	295,738	282,394	298,394	305,904
101-171-702-000	80,287	80,287	80,287	80,287	81,491
101-171-703-000	65,300	63,585	65,433	57,100	45,240
101-171-703-001	(10,224)	(10,224)	(10,224)	(10,224)	0
101-171-705-000	0	0	35,000	20,000	49,920
101-171-706-000	19,604	18,298	19,604	19,604	16,462
101-171-719-000	74,747	68,202	80,560	72,000	48,000
101-171-810-000	400	503	400	400	1,300
101-171-860-000	1,200	668	2,000	500	1,000
101-171-861-000	1,800	1,440	1,500	1,000	2,500
101-171-956-000	1,200	1,004	1,500	1,500	3,000
101-171-970-000	1,084	1,084	1,200	1,100	0
Total Supervisor's Office	235,398	224,847	277,260	243,267	248,913

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013	2013	2014	2014	2015
	Budget	Actual	Budget	Amended	Proposed
101-191-705-000	50,000	45,056	80,000	80,000	80,000
101-191-719-000	13,750	12,136	12,500	12,500	12,500
101-191-727-000	4,000	4,599	24,000	24,000	24,000
101-191-727-004	(1,742)	(1,742)	(1,058)	(1,058)	(1,058)
101-191-861-000	0	0	1,500	1,500	1,500
101-191-900-000	250	0	3,500	3,500	3,500
101-191-933-000	2,000	1,216	1,500	1,500	1,500
101-191-956-000	750	0	0	0	0
101-191-970-000	3,300	3,254	0	0	0
Total Election	72,308	64,519	121,942	121,942	121,942
Accounting	62,500	55,334	65,000	60,000	65,000
Attorney Fees	270,000	245,886	270,000	270,000	270,000
101-215-702-000	74,111	74,116	74,361	74,361	78,700
101-215-703-000	69,183	71,274	71,825	73,971	65,907
101-215-705-000	113,112	112,792	115,580	114,360	133,914
101-215-705-001	(8,690)	(8,690)	(8,690)	(8,690)	(9,559)
101-215-719-000	123,000	117,209	126,602	105,000	114,012
101-215-810-000	750	715	750	750	800
101-215-860-000	1,900	1,673	2,000	2,500	2,500
101-215-861-000	4,400	4,178	4,500	4,500	4,500
101-215-956-000	700	487	750	750	1,500
101-215-970-000	5,150	5,134	0	0	0
Total Clerk's Office	383,616	378,888	387,678	367,502	392,274

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013	2013	2014	2014	2015
	Budget	Actual	Budget	Amended	Proposed
101-228-702-000	68,550	68,550	68,550	68,550	68,242
101-228-702-000	(2,840)	(2,840)	(2,840)	(2,840)	(2,840)
101-228-703-000	0	0	0	0	57,284
101-228-704-000	24,500	21,742	25,000	25,000	53,974
101-228-719-000	150	75	75	75	73,000
101-228-810-000	10,000	7,500	13,000	11,500	75
101-228-816-000	44,000	36,404	49,500	43,000	11,500
101-228-817-000	50	25	150	50	43,000
101-228-860-000	0	0	500	300	150
101-228-861-000	46,200	47,392	46,500	46,500	500
101-228-939-000	(2,390)	(2,390)	(2,390)	(2,390)	47,500
101-228-939-001	2,000	2,167	1,800	1,800	(2,390)
101-228-956-000	2,580	2,320	37,600	37,600	1,800
101-228-970-000					39,300
Total IT Department	192,800	180,945	237,445	229,145	391,095
101-247-703-000	63,000	62,988	63,500	63,500	63,870
101-247-705-000	43,500	41,492	40,768	40,000	41,400
101-247-706-000	2,420	2,420	3,000	2,340	3,000
101-247-719-000	39,310	37,082	39,762	39,000	39,700
101-247-727-000	900	218	1,500	1,700	1,500
101-247-810-000	400	49	600	500	600
101-247-818-000	28,850	28,845	0	490	0
101-247-818-001	1,600	1,600	1,600	200	1,000
101-247-818-002	(17,176)	(17,176)	(17,176)	(17,176)	(17,176)
101-247-819-000	60,000	58,750	60,000	50,000	60,000
101-247-860-000	700	656	700	500	700
101-247-861-000	1,750	1,731	2,000	1,500	2,000
101-247-956-000	250	143	300	200	300
101-247-970-000	0	0	1,100	1,100	1,200
Total Assessing	225,504	218,798	197,654	183,854	198,094

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
101-248-727-000	20,000	14,687	21,500	20,000	21,500
101-248-728-000	28,000	27,945	35,000	30,000	35,000
101-248-819-000	3,500	2,887	10,000	10,000	5,500
101-248-900-000	3,000	2,489	4,500	4,500	4,500
101-248-933-000	2,500	2,724	2,500	2,500	2,500
101-248-940-000	7,500	4,173	6,000	5,000	6,000
101-248-956-000	3,500	2,458	3,500	3,500	3,500
101-248-999-000	7,500	7,162	7,500	7,500	7,500
101-248-970-000	0	0	0	0	0
Total General Office	75,500	64,525	90,500	83,000	86,000
101-253-702-000	79,111	79,136	79,111	77,000	80,200
101-253-703-000	74,500	75,091	75,028	75,028	74,482
101-253-703-001	(8,690)	(8,690)	(8,690)	(8,690)	(8,690)
101-253-703-002	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
101-253-703-003	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)
101-253-703-004	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
101-253-705-000	58,200	57,195	58,750	58,750	55,000
101-253-719-000	105,900	102,950	112,626	112,472	115,000
101-253-810-000	1,000	1,034	1,035	1,300	1,300
101-253-817-000	4,750	4,024	5,000	5,000	5,000
101-253-860-000	400	382	500	500	500
101-253-861-000	1,500	1,237	2,000	2,000	2,000
101-253-956-000	3,700	3,566	2,000	2,000	2,000
101-253-970-000	0	0	1,500	3,500	3,500
Total Treasurer's Office	291,371	286,925	299,860	299,860	301,292

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013	2013	2014	2014	2015
	Budget	Actual	Budget	Amended	Proposed
B & G Maintenance Superint.	0	0	0	0	56,000
Maintenance Wages	194,500	178,297	194,500	194,500	300,000
DDA Rebate	(33,313)	(33,313)	(33,313)	(33,313)	(33,313)
Allocated Fringes	112,500	94,735	112,500	100,000	157,378
Operating Supplies	38,000	43,173	40,000	45,000	50,000
Contracted Services	87,000	65,234	87,000	67,000	75,000
Telephone	57,000	33,686	57,000	40,000	42,000
Transportation	6,700	8,353	6,700	8,500	8,500
Training	0	0	2,000	500	2,000
Utilities	112,000	81,124	112,000	85,000	90,000
Building Maintenance	44,000	70,302	45,000	45,000	55,000
Maintenance-Old Town Hall	1,000	(800)	0	0	0
Equipment Maintenance	25,000	20,155	25,000	25,000	25,000
Equipment Rentals	0	0	0	0	0
Other	500	497	1,000	1,000	1,000
Capital Outlay	506,512	380,193	375,000	375,000	375,000
DDA Reimbursement	(165,000)	(167,589)	0	0	0
Total Building & Grounds	986,399	774,047	1,024,387	953,187	1,203,565
Cemetery Wages	3,500	1,832	4,000	3,027	5,000
Allocated Fringes	350	134	500	428	750
Cemetery Maintenance	3,000	275	4,000	3,000	12,000
Equipment Rentals	0	0	3,000	1,000	1,500
Capital Outlay	0	0	0	26,000	26,000
Cap. Outlay Reimburse	0	0	0	(26,000)	(26,000)
Total Cemetery	6,850	2,241	11,500	7,455	19,250

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013	2013	2014	2014	2014	2015
	Budget	Actual	Budget	Amended	Proposed	
101-301-702-000	60,000	57,761	97,500	102,300	98,455	
101-301-703-000	0	0	0	0	75,000	
101-301-705-000	169,021	153,847	169,021	175,021	68,400	
101-301-706-000	3,046,671	2,943,424	3,079,627	3,000,000	2,800,000	
101-301-707-000	0	0	0	0	230,000	
101-301-727-000	1,354,595	1,345,640	1,347,459	1,352,959	1,370,000	
101-301-727-000	7,500	6,257	7,500	7,500	7,500	
101-301-740-000	4,000	996	4,000	4,000	4,000	
101-301-741-000	27,950	24,329	27,950	28,000	30,000	
101-301-743-000	15,000	5,932	15,000	9,600	15,000	
101-301-744-000				5,200	10,000	
101-301-745-000	8,250	6,215	8,250	8,250	8,250	
101-301-750-000	3,500	3,339	3,500	3,500	3,500	
101-301-810-000	3,000	1,505	3,000	3,000	3,000	
101-301-819-000	87,000	87,053	103,000	92,500	103,000	
101-301-850-000	19,000	19,110	19,000	17,800	19,000	
101-301-860-000	72,500	64,826	72,500	72,500	72,500	
101-301-860-001	160,000	132,563	160,000	120,000	120,000	
101-301-860-002	8,000	7,747	8,000	7,200	7,200	
101-301-860-004	7,000	5,438	7,000	7,200	7,300	
101-301-861-000	25,000	23,678	25,000	25,000	25,000	
101-301-861-001	8,000	(1,149)	(8,000)	(8,000)	(8,000)	
101-301-862-000	9,700	6,688	9,700	9,700	9,700	
101-301-865-000	4,000	2,270	4,000	4,000	15,500	
101-301-933-000	5,500	2,032	5,500	5,500	10,000	
101-301-956-000	8,000	4,802	8,000	8,000	8,000	
101-301-957-000	2,000	0	0	0	0	
101-301-958-000	30,804	30,133	30,804	30,804	30,804	
101-301-958-001	0	(1,912)	0	0	0	
101-301-970-000	82,500	82,500	87,000	96,400	327,530	
101-301-970-001	0	0	0	0	0	
101-301-970-002	0	0	0	0	(72,030)	
101-301-970-003	0	0	0	0	(116,700)	
Total Police Department	5,228,491	5,015,024	5,310,311	5,187,934	5,204,109	

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
101-325-705-000	498,045	464,075	520,104	475,000	490,000
101-325-719-000	228,103	194,240	239,508	195,000	195,000
101-325-740-000	2,500	812	2,500	2,500	2,500
101-325-741-000	4,373	3,879	5,300	2,500	2,500
101-325-819-000	28,000	3,598	4,100	4,100	4,100
101-325-861-000	5,500	398	5,500	5,500	5,500
101-325-933-000	2,000	0	2,000	2,000	2,000
101-325-956-000	800	696	800	800	800
101-325-969-000	16,000	14,340	16,000	16,000	16,000
101-325-970-000	6,200	7,522	5,500	8,000	0
Total Dispatch	791,521	689,560	801,312	711,400	718,400
101-329-706-000	30,000	24,507	30,000	30,000	90,000
101-329-719-000	17,000	13,188	17,000	15,000	31,500
101-329-740-000	2,000	1,045	2,000	2,000	5,000
101-329-741-000	750	0	1,000	1,000	2,000
101-329-810-000	500	0	500	500	1,000
101-329-819-000	10,000	9,221	7,600	7,600	8,500
101-329-860-000	1,500	1,450	2,000	2,000	4,000
101-329-861-000	500	438	500	500	1,000
101-329-970-000	0	0	0	0	2,000
Total Ordinance Enforcement	62,250	49,849	60,600	58,600	145,000

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013	2013	2014	2014	2015
	Budget	Actual	Budget	Amended	Proposed
101-336-702-000	69,500	71,072	70,500	72,500	80,000
101-336-705-000	84,000	81,958	75,500	25,500	75,500
101-336-706-000	920,000	924,862	940,000	900,000	900,000
101-336-719-000	137,500	122,424	154,250	120,000	158,000
101-336-740-000	15,500	11,473	14,000	14,000	15,000
101-336-741-000	56,500	49,942	65,000	65,000	76,500
101-336-741-001	0	(4,446)	0	0	0
101-336-750-000	0	(224)	1,000	5,000	4,000
101-336-810-000	6,500	5,679	13,500	6,800	6,800
101-336-819-000	0	0	7,200	7,200	17,000
101-336-850-000	10,000	7,061	10,000	10,000	11,000
101-336-860-000	84,700	75,208	68,000	88,000	90,000
101-336-860-001	40,000	42,285	40,000	40,000	40,000
101-336-860-004	300	235	400	400	400
101-336-861-000	26,000	19,769	28,000	28,000	30,000
101-336-920-000	57,000	47,595	57,000	57,000	58,000
101-336-931-000	10,000	9,820	14,000	18,000	4,000
101-336-933-000	22,100	18,389	18,100	18,000	18,500
101-336-956-000	17,800	19,757	20,000	20,000	20,000
101-336-956-002	(4,706)	0	4,706	0	0
101-336-970-000	0	0	40,000	50,000	250,000
Total Fire Department	1,552,694	1,502,859	1,641,156	1,545,400	1,854,700

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
101-370-702-000	92,300	82,623	72,500	52,500	75,000
101-370-702-001	(4,000)	0	0	0	0
101-370-702-003	0	(4,000)	(4,000)	(4,000)	(4,000)
101-370-703-000	(17,750)	0	35,000	35,000	50,000
101-370-703-005	88,192	(1,550)	(12,197)	(12,200)	(12,200)
101-370-705-000	66,479	90,234	89,531	90,874	92,237
101-370-706-000	68,925	72,040	65,729	66,715	121,715
101-370-707-000	0	72,754	68,986	70,021	0
101-370-719-000	151,655	155,582	177,500	152,000	155,000
101-370-740-000	6,000	4,970	7,440	7,500	7,500
101-370-810-000	15,000	15,222	18,700	18,700	18,700
101-370-818-000	5,800	4,669	5,800	5,800	5,800
101-370-819-000	104,950	108,805	75,000	75,000	75,000
101-370-820-000	5,500	6,500	6,500	6,500	6,500
101-370-820-001	6,750	(175)	1,400	1,400	0
101-370-821-000	38,000	51,872	41,000	91,000	41,000
101-370-822-000	6,750	0	30,000	15,000	15,000
101-370-823-000	7,026	0	40,000	20,000	20,000
101-370-824-000	6,000	6,826	7,026	7,100	7,000
101-370-860-000	4,000	7,915	6,925	15,000	2,500
101-370-861-000	1,000	2,050	4,000	4,000	2,000
101-370-900-000	2,000	682	1,500	1,500	1,500
101-370-956-000	2,100	(3,357)	7,000	7,000	7,000
101-370-970-000		2,021	17,500	12,000	0
Total Planning/Bldg. Dept.	656,677	675,686	762,840	738,410	687,252
101-446-830-000	10,000	9,450	10,000	11,200	20,000
101-450-926-000	220,000	220,288	222,000	220,000	220,000
Total Public Services	230,000	229,738	232,000	231,200	240,000

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
101-622-705-000	70,500	69,924	70,250	70,250	0
101-622-719-000	46,000	40,440	48,000	48,000	0
101-622-727-000	3,500	2,712	3,000	1,500	0
101-622-900-000	2,332	2,332	3,500	2,936	0
101-622-970-000	0	0	1,000	1,300	0
Total Community Services	122,332	115,408	125,750	123,986	0
101-691-702-000	60,000	59,146	60,000	60,000	60,590
101-691-703-000	42,400	41,699	45,500	45,500	45,675
101-691-705-000	45,000	37,484	45,000	45,000	116,000
101-691-719-000	66,000	59,213	68,000	68,000	105,000
101-691-740-000	1,800	1,418	1,800	1,800	3,000
101-691-742-000	39,000	34,093	37,500	37,500	37,500
101-691-742-001	20,400	20,360	40,000	30,000	40,000
101-691-810-000	650	457	650	696	800
101-691-818-000	525	292	525	525	600
101-691-860-000	500	267	700	1,150	700
101-691-861-000	0	0	1,000	500	500
101-691-900-000	2,500	0	0	0	4,500
101-691-920-000	0	1,345	2,500	2,500	2,500
101-691-993-000	1,400	739	3,000	3,000	3,000
101-691-956-000	1,295	1,064	1,400	1,400	1,400
101-691-970-000	0	1,295	1,300	1,094	7,000
Total Recreation Dept.	281,470	258,872	308,875	298,665	428,765

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013	2013	2014	2014	2015
	Budget	Actual	Budget	Amended	Proposed
101-692-702-000	48,250	47,159	49,000	49,000	49,440
101-692-702-005	(13,900)	(2,018)	(9,510)	(18,910)	(13,900)
101-692-703-000	24,000	22,088	24,000	24,000	22,952
101-692-705-000	42,200	39,885	44,250	44,250	39,160
101-692-705-001	(8,240)	(8,917)	(8,276)	(8,276)	(8,276)
101-692-719-000	35,500	33,503	35,500	35,500	37,000
101-692-740-000	2,500	2,644	3,000	3,000	3,000
101-692-742-000	17,000	17,485	16,750	16,750	21,000
101-692-743-000	10,000	12,893	10,000	10,000	10,000
101-692-810-000	500	299	500	500	500
101-692-819-000	2,300	2,160	2,530	2,530	2,530
101-692-860-000	24,860	21,724	24,860	24,860	25,000
101-692-860-001	(10,000)	(13,277)	(10,000)	(13,300)	(10,000)
101-692-861-000	2,000	1,672	2,000	2,000	2,000
101-692-900-000	1,000	1,000	1,200	1,200	1,200
101-692-933-000	3,500	3,801	2,500	4,500	3,000
101-692-956-000	5,000	13,586	5,000	10,300	5,000
101-692-970-000	8,725	2,175	0	0	0
Total Senior Department	195,195	197,862	193,304	187,904	189,606
101-715-702-000	37,314	34,285	37,064	37,764	45,000
101-715-706-000	6,500	4,517	30,000	12,900	30,000
101-715-719-000	11,100	11,071	12,900	11,500	16,200
101-715-740-000	4,786	4,699	5,786	5,786	5,800
101-715-810-000	0	0	200	200	400
101-715-819-000	0	0	0	0	0
101-715-860-000	100	92	100	100	100
101-715-861-000	0	0	200	200	200
101-715-933-000	1,840	1,453	2,200	4,500	4,000
101-715-956-000	250	212	250	250	300
101-715-970-000	5,000	4,995	11,695	31,400	33,800
Total Cable Department	66,890	61,324	100,395	104,600	135,800

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013	2013	2014	2014	2015
	Budget	Actual	Budget	Amended	Proposed
101-718-706-000	91,250	82,989	94,570	94,570	69,425
101-718-719-000	23,500	21,018	23,994	23,994	5,082
101-718-740-000	11,000	11,440	11,000	13,000	13,000
101-718-810-000	0	0	0	0	0
101-718-819-000	7,500	10,985	9,000	22,000	19,750
101-718-819-001	(3,900)	(3,900)	(3,000)	(800)	(2,500)
101-718-850-000	1,800	1,584	2,000	2,000	2,000
101-718-860-000	8,000	7,510	10,000	10,000	10,000
101-718-861-000	0	0	500	500	500
101-718-900-000	1,700	1,477	1,800	1,800	2,000
101-718-920-000	19,000	16,489	19,000	19,000	19,000
101-718-931-000	5,000	4,958	4,000	6,500	5,000
101-718-933-000	1,500	924	1,500	1,500	1,500
101-718-956-000	800	690	800	800	800
101-718-958-000	25,000	1,100	0	5,000	0
101-718-958-001	(25,000)	(1,100)	0	5,000	0
101-718-959-000	22,300	21,357	0	0	0
101-718-959-001	(22,300)	(22,522)	0	0	0
101-718-970-000	0	0	0	0	122,157
101-718-970-001	0	0	0	0	(100,000)
101-718-971-000	0	0	0	0	0
101-718-973-000	20,000	19,900	0	0	10,000
101-718-973-001	(20,000)	0	0	0	(10,000)
Total Park and Lake	167,150	174,899	175,164	204,864	167,714
101-719-819-000	2,200	1,855	2,200	2,200	2,200
Total French Landing Dam	2,200	1,855	2,200	2,200	2,200

CHARTER TOWNSHIP OF VAN BUREN
2014 AMENDED 2015 PROPOSED

	2013 Budget	2013 Actual	2014 Budget	2014 Amended	2015 Proposed
101-900-719-000	195,000	191,961	195,000	170,000	170,000
101-900-720-000	65,000	58,118	65,000	65,000	65,000
101-900-721-000	7,500	4,303	7,500	7,500	7,500
101-900-910-000	410,000	389,469	410,000	410,000	410,000
Total Insurances	677,500	643,851	677,500	652,500	652,500
Grand Total	13,171,961	12,409,480	13,657,027	13,165,269	14,029,375

Charter Township of Van Buren
2013-2015 Recap

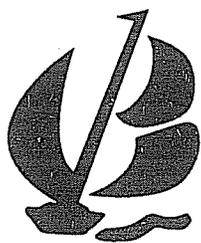
	2013 Budget	2013 Actual	2014 Budget	2014 Amendment	2015 Proposed
All General Fund/Transfers:	<u>13,172,461</u>	<u>13,007,628</u>	<u>13,657,027</u>	<u>13,159,269</u>	<u>14,046,103</u>
Expenditures:					
Township Board	335,345	295,738	282,394	298,394	305,904
Supervisor's Office	235,398	224,847	277,260	243,267	248,913
Elections	72,808	64,519	121,942	121,942	121,942
Accounting	62,500	55,334	65,000	60,000	65,000
Attorney	270,000	245,886	270,000	270,000	270,000
Clerk's Office	383,616	378,888	387,678	367,502	392,274
IT Department	192,800	180,945	237,445	229,145	391,095
Assessing	225,504	218,798	197,654	183,854	198,094
General Office	75,500	64,526	90,500	83,000	86,000
Treasurer's Office	291,371	286,924	299,860	299,860	301,292
Building and Grounds	986,399	774,046	1,024,387	953,187	1,203,565
Cemetery	6,850	2,241	11,500	7,455	19,250
Police Department	5,228,491	5,015,025	5,310,311	5,187,934	5,204,109
Dispatch	791,521	689,560	801,312	711,400	718,400
Animal Control	62,250	49,850	60,600	58,600	145,000
Fire Department	1,552,694	1,502,860	1,641,156	1,545,400	1,854,700
Planning/Building Department	656,677	675,684	762,840	738,410	687,252
Public Services	230,000	229,738	232,000	231,200	240,000
Community Services Department	122,332	115,407	125,750	123,986	0
Recreation Department	281,470	258,873	308,875	298,665	428,765
Senior Citizens Department	195,195	197,862	193,304	187,904	189,606
Cable Department	66,890	61,324	100,395	104,600	135,800
Park & Lake Department	167,150	174,899	175,164	204,864	167,714
Dam-French Landing	2,200	1,855	2,200	2,200	2,200
Insurance and Fringes	<u>677,500</u>	<u>643,850</u>	<u>677,500</u>	<u>652,500</u>	<u>652,500</u>
Total	<u>13,172,461</u>	<u>12,409,476</u>	<u>13,657,027</u>	<u>13,165,269</u>	<u>14,029,375</u>
Net Income (Expense)	<u>0</u>	<u>\$ 598,152</u>	<u>0</u>	<u>0</u>	<u>0</u>

Charter Township of Van Buren
Fund Balance Changes

	2009	2010	2011	2012	2013	2014	2014	2014	2016
	Audited	Audited	Audited	Audited	Budget	Audited	Budget	Amended	Proposed
Revenue:									
Audited Revenue	9,916,292	10,266,714	9,967,390	9,908,693	0	9,962,947	0	0	0
Budgeted Revenue	0	0	0	0	9,742,702	0	10,101,119	10,277,046	10,444,934
Total Revenue	9,916,292	10,266,714	9,967,390	9,908,693	9,742,702	9,962,947	10,101,119	10,277,046	10,444,934
Expenditures:									
Audited Expenditures	14,202,446	13,431,587	13,040,488	12,620,576	0	12,409,480	0	0	0
Budgeted Expenditures	0	0	0	0	13,172,461	13,657,027	13,159,269	14,022,845	
Total Expenditures	14,202,446	13,431,587	13,040,488	12,620,576	13,172,461	12,409,480	13,657,027	13,159,269	14,022,845
Net Income (Expense)	(4,286,154)	(3,164,873)	(3,073,098)	(2,711,883)	(3,429,759)	(2,446,533)	(3,555,908)	(2,882,223)	(3,577,911)
Other Financing Sources:									
Operating Transfer - Landfill	3,480,236	2,798,936	2,891,375	3,010,699	2,859,681	2,859,681	2,890,068	2,616,527	2,860,000
E-911 Fund	80,000	160,000	460,000	175,600	185,000	185,000	160,000	160,000	160,000
Transfer in-Bemis Rd.	0	0	36,661	0	0	0	0	0	0
Transfer from Capital Improvement Fund	0	0	415,739	0	0	0	0	0	0
Use of Designated Fund Balance:									
Retiree Health Care	0	0	0	0	0	0	0	0	122,157
Transfer Out	0	(1,661)	0	0	100,000	100,000	100,000	100,000	0
Peg Fees	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	11,696	11,696	11,696	0
Total Other Financing	3,560,236	2,957,045	3,803,775	3,186,299	3,144,681	3,044,681	3,161,764	2,888,223	3,142,157
Excess of Revenue & Other Sources Over (Under) Expenditures	(725,916)	(207,828)	730,677	474,416	(258,078)	598,148	(394,144)	0	(435,754)
Prior Fiscal Fund Balance	3,737,597	3,011,679	2,803,851	3,534,528	4,008,944	4,008,952	3,723,866	4,607,100	4,607,100
Net Fiscal Income (Expense)	(725,916)	(207,828)	730,677	474,416	(258,078)	598,148	(394,144)	0	(435,754)
Projected Fiscal Fund Balance	3,011,679	2,803,851	3,534,528	4,008,944	3,723,866	4,607,100	3,329,722	4,607,100	4,171,346
Gen Fund Designated Fund Balance									
Senior Bequest reserve 101-000-389-002	11,733	12,228	11,733	9,681	7,681	7,681	5,681	5,681	3,681
Retiree Health Care	0	0	0	0	0	0	0	0	0
French Landfill Reserve	132,500	137,500	142,500	142,500	147,000	147,000	152,000	152,000	157,000
Fire Department	0	0	0	0	0	0	0	0	0
Computer Networking Equipment	20,000	20,000	0	25,000	20,000	20,000	20,000	20,000	20,000
Sidewalk Maintenance	25,000	25,000	0	25,000	25,000	25,000	25,000	25,000	25,000
Compensated Absences	83,398	83,400	0	90,000	90,000	90,000	90,000	90,000	90,000
Land and Municipal Facilities Purchases	400,000	400,000	0	0	0	0	0	0	0
Budgeted Expenditures Excess of Revenue	725,916	205,937	0	0	258,078	0	394,144	0	0
Total Designated	1,398,649	884,065	154,233	292,181	547,759	289,681	689,825	292,661	285,661
Total Undesignated	1,613,130	1,919,786	3,380,295	3,716,763	3,176,107	4,317,419	2,639,897	4,314,419	3,875,665
Total Fund Balance	3,011,679	2,803,851	3,534,528	4,008,944	3,723,866	4,607,100	3,329,722	4,607,100	4,171,346

Resolution 2014-32
VAN BUREN TOWNSHIP
2015 SALARIED EMPLOYEE WAGE SCHEDULE

	2015 Base	Proposed 1.5% Increase 1/1/15	2015 Longevity	2015 Bonus	2015 Total
Supervisor	80,287				
Clerk	77,611	1,204			81,491
Treasurer	79,111	1,089			78,700
Trustee (Miller)	15,161	1,089			80,200
Trustee (Hart)	15,161	190			15,351
Trustee (Jahr)	15,161	190			15,351
Trustee (McClanahan)	15,161	190			15,351
Assessing Coord. (L. Stevenson)	58,000	190			15,351
Dep Clerk (J. Montgomery, 6-27-14)	64,933	870	5,000		63,870
Dep Treasurer (S. Bellingham)	69,933	974			65,907
HR Generalist	49,920	1,049	3,500		74,482
Public Safety Director (Laurain 7-16-13)	97,000				49,920
Depty Dir PS-Police (J Wright 11-1-14)	75,000	1,455			98,455
Depty Dir PS-Fire (Besson 10-22-14)	80,000				75,000
PS Adm Asst (P. Fleming)	40,000				80,000
Dir Planning/Eco Dev. (Jack Knowles 12-10-14)	75,000	600	5,000		45,600
Dep Dir Planning/Economic Dev.	50,000				75,000
W/S Director (Jim Taylor, 6-18-13)	70,000				50,000
W/S Superintendent (Bill Turner, 7-22-13)	56,000	1,050			71,050
B & G Superintendent	56,000	840			56,840
Acct Coord (V. Morse)	57,457				56,840
Park/Rec. Director (J. Wright)	56,000	862	4,750		63,069
Dep Dir Park/Rec. (J. Zaenglein, 1-17-13)	45,000	840	3,750		60,590
Sen. Director (L. Jordan)	46,000	675			45,675
Museum Dir (K. Dallos)	36,564	690	2,750		49,440
IT Director (S. Rankin)	64,770	548			37,112
PS IT Coordinator (K. Dandy)	53,974	972	2,500		68,242
W/S GIS Coordinator	53,974	810	2,500		57,284
Cable Director (A. McCracken)	45,000				53,974
					45,000
DDA Director, Susan Ireland	72,183				
DDA, assistant, Lisa Lothringer	49,000			500	72,683
					49,000
PART TIME EMPLOYEES:					
Executive Assistant	30.00				
Property Appraiser part-time (B Guenther)	24.36				
Assessing part-time (P. Veerkamp)	13.19				
Treasurer's (Jessica Lampinen)	15.22				
HR employee, (Sarah Undy)	24.00/hr				
Conf Secretary (C. Belanger)	13.19				
Independent Contract - assessing	39,996/yr				
Senior Coord (P. McBride)	15.22				
Senior Dept Part-time (2 staff)	10.00				
Board of Review	120.00/day				



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Linda H. Combs

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Phillip C. Hart

TRUSTEE
Jeffrey L. Jahr

TRUSTEE
Brenda J. McClanahan

TRUSTEE
Reggie Miller

Date: December 12, 2014

To: Honorable Board of Trustees

From: Linda H. Combs, Supervisor 

Subject: Consider Approval of Amended 2014 and
Proposed 2015 Special Revenue Fund Budgets

The attached Special Revenue Funds generally reflect their purpose by their title. The Board may make separate motions for each fund or name them as a group, "Special Revenue Funds", with separate motions for each fiscal year.

The attached Special Revenue Funds are:

1. Community Development Block Grant (CDBG) as the projects apply to our Township's fiscal year.
2. Downtown Development Authority (DDA)
3. Local Development Finance authority (LDFA)
4. Federal Forfeiture Fund
5. State Forfeiture Fund
6. E-911 Service Fund
7. Landfill fund
8. Belleville Area Museum

In your consideration of approval of these funds, your attention to the following is also respectfully requested:

- A. Revenue in excess of those noted shall be dedicated to fund balance.
- B. Items not expensed shall revert to net income.



CHARTER TOWNSHIP OF VAN BUREN DOWNTOWN DEVELOPMENT AUTHORITY						24-Nov-14			
		2007	2011 Actual	2012 Actual	2013 Amended	2013 Actual	2014 Proposed	2014 Amended	2015 Proposed
	REVENUE								
247-000-403000	Tax Capture		1,888,938	1,849,605	1,856,458	1,832,974	1,800,000	1,900,000	1,200,000
247-000-664000	Interest		104,501	64,877	33,000	49,369	40,000	40,000	30,000
	Tax Ref - MTT's - 2009-2012					(140,077)		-	0
247-000-698-000	Bond Revenue		-	4,900,000	-		2,100,000	2,600,000	
247-000-690-001	Bond Sale						-	11,962	
	Total Revenue		1,993,439	6,814,482	1,889,458	1,742,266	3,940,000	4,551,962	1,230,000
	EXPENDITURES								
247-000-702000	Director's Salary		38,359	71,932	74,520	74,519	72,933	74,900	73,266
247-000-705000	Employee Wages - Administrative		12,240	14,240	14,240	14,240	14,240	14,240	65,900
247-000-706000	Employee Wages - Maintenance		23,460	23,460	23,460	23,460	23,460	23,460	23,460
247-000-719000	Fringes		38,339	42,022	42,500	41,858	42,400	44,000	51,500
247-000-727000	Office Supplies		2,695	1,332	1,300	826	3,000	2,000	3,000
247-000-740000	Operating Supplies		221	4,406	3,300	3,235	4,000	4,000	5,000
247-000-801000	Auditing/Accounting		3,800	3,800	5,050	5,050	6,000	5,250	7,000
247-000-803-000	Legal Fees		5,954	6,759	11,000	8,117	15,000	6,000	10,000
247-000-806000	Parcel Maintenance Fee		17,176	17,176	17,176	17,176	17,176	17,176	17,176
247-000-810000	Memberships and Dues		29,001	29,351	29,200	28,890	29,500	29,500	29,900
247-000-818000	Secretary		22,750	7,200	7,200	7,200	7,200	7,817	-
247-000-820000	Engineering		-	1,983	195,000	3,019	295,500	45,000	10,000
247-000-821000	Consultant		17,584	27,355	40,000	42,306	60,000	18,000	23,000
247-000-822000	Public relations		10,634	82,086	55,000	52,954	30,000	39,500	45,000
247-000-860000	Transportation		324	986	1,500	953	1,800	1,200	1,800
247-000-861000	Training		154	559	1,200	1,039	1,800	1,500	1,800
247-000-900000	Printing and Publishing		751	5,127	4,500	3,631	5,000	4,750	5,000
247-000-910000	Insurance		4,000	4,000	4,000	4,000	4,200	4,200	4,200
247-000-910001	Workmans Comp Insurance		356	365	440	439	525	500	1,000
247-000-920000	Utilities		47,787	56,446	58,000	57,061	60,000	55,000	60,000
247-000-956000	Other		940	621	10,100	300	500	500	500
247-000-969000	Stormwater Management		-			-	-		1,000,000
247-000-970000	Capital Outlay		207,500	541	179,267	179,267	25,000	20,000	100,000
247-000-973000	Sewer Extension (grant match-Ecorse)		-	350,000		-	-	-	-
247-000-974000	Amenities Fund		-		85,000	-	25,000	70,000	500,000
247-000-975000	Tyler Road (paving)		-		-	-	-	-	-
247-000-976000	Sidewalks		4,029		75,000	-	75,000	12,000	175,000
247-000-977000	Belleville Rd. Intersection		-	1,565,563	1,550,000	1,512,004	-	475,000	-
247-000-977001	Belleville/Ecorse Design Work		197,019	127,100	-	-	-	-	-
247-000-977002	Rights-of-Way		19,797	2,768	4,000	2,803	3,000	-	-
247-000-977-003	Belleville/Ecorse Landscape				12,000	5,929	700,000	15,000	358,000
247-000-977-004	Traffic Signalization					177,047	1,920,000	931,500	999,000
247-000-978000	Street Lighting		-		(9,720)	(9,720)	-	-	-
247-000-979000	Belleville Rd. Streetscape		-	3,323	13,000	12,520	15,000	20,000	35,000
247-000-979001	Streetscape Maintenance		27,002	27,137	24,000	23,278	26,000	26,000	27,500
247-000-980000	Quirk Park		-		-	-	-	-	-
247-000-980000	Property Acquisition		-	3,610	135,600	135,563	200,000	365,000	360,000
247-000-981000	Tyler Road Park				-	-	-	-	-
247-000-982-000	Fire Station			24,750	-	-	-	-	-
247-000-992000	Cost of Issuance			260,166	-	-	140,000	146,300	-
247-000-994001	Bnd Principal Payment - 2005A		170,000	175,000	-	-	-	-	-
	deafease escrow			3,711,605	-	-	-	-	-
247-000-994002	Bnd Principal Payment - 2005B		520,000	565,000	605,000	605,000	660,000	660,000	-
247-000-994-004	Bnd Principal Payment - 2012				210,000	210,000	190,000	190,000	195,000
247-000-994-005	Bnd Principal Payment - 2014							160,000	105,000
247-000-995000	Interest Expense		-		-	-	-	-	-
247-000-995001	Interest Expense - 2005A		174,366	165,866	-	-	-	-	-
247-000-995002	Interest Expense - 2005B		117,500	91,500	63,250	63,250	33,000	33,000	-
247-000-995-004	Interest Expense - 2012				130,000	129,049	149,124	149,125	145,325
247-000-995-005	Interest Expense - 2014							28,045	82,363
247-000-996000	Handling Fees and Paying Agent		4,627	7,034	6,000	4,431	7,000	4,500	5,000
	Total Expenditures		1,718,365	7,482,169	3,681,083	3,440,694	4,862,358	3,703,963	4,525,690
	Net Income (Exp)		275,074	(667,687)	(1,791,625)	(1,698,428)	(922,358)	847,999	(3,295,690)

page 2	24-Nov-14							
Beginning Fund Balance	9,248,424	9,523,498	8,855,811	8,855,811	7,064,186	7,157,382	8,005,381	
Total Net Income (expenses)	275,074	(667,687)	(1,791,625)	(1,698,428)	(922,358)	847,999	(3,295,690)	
Ending Fund Balance	9,523,498	8,855,811	7,064,186	7,157,382	6,141,828	8,005,381	4,709,691	
	2011 Actual	2012 Actual	2013 Amended	2013 Actual	2014 Proposed	2014 Amended	2015 Proposed	
Fund Balance:								
Belleville/Ecorse		2,400,152						
Designated Bond Reserve-2005A	339,700	-						
Designated Bond Reserve-2005B	624,500	125,600	125,516	125,516	125,516	-	-	
Designated Bond Reserve - 2012		350,000	343,000	343,000	350,000	350,000	350,000	350,000
Designated Bond Reserve 2014				-	500,000	190,000	190,000	
Designated Streetscape Mainten	108,998	133,166	151,861	151,861	181,861	190,183	178,338	
Designated Public Safety	850,000	467,749	467,749	467,749	450,000	377,500	377,500	
Public Facilities	650,000	700,000	534,400	534,400	500,000	750,000	275,000	
Designated Traffic Signalization	1,000,000	-	2,200,000	-	-	1,167,279	-	
Designated Amenities	250,000	500,000	400,000	400,000	615,000	630,000	230,000	
Designated Property Acquisition	1,260,000	1,246,390	1,050,000	1,050,000	1,334,400	595,827	695,000	
Designated Public/Private Partnership	525,000	250,000	200,000	200,000	500,000	2,000,000	1,000,000	
Marketing Retention & Recruitment	115,000	181,766	341,766	341,766	401,766	371,812	326,812	
Designated Ecorse to Tyler	2,000,000	1,400,000	1,000,000	1,000,000	1,000,000	750,000	500,000	
Undesignated	1,800,300	1,100,988	249,894	2,543,090	183,285	632,780	587,041	
Total Fund Balance	9,523,498	8,855,811	7,064,186	7,157,382	6,141,828	8,005,381	4,709,691	

Charter Township of Van Buren
LDFA Fund

		2012	2013	2014	2014	2015
		Actual	Actual	Budget	Amended	Proposed
Revenue:						
251-000-403-000	Property Tax Capture	406,059	428,474	500,000	500,000	515,000
251-000-664-000	Interest Income	64,136	58,644	55,000	47,500	45,000
251-000-687-000	Miscellaneous*					
	Total Revenue	470,195	487,118	555,000	547,500	560,000
Expenditures:						
251-000-702-000	Director Salary	2,000	2,000	2,000	2,000	2,000
251-000-703-000	Secretary	2,000	2,000	2,000	2,000	2,000
251-000-705-000	Employee Wages - Administrative	3,000	3,000	3,000	3,000	3,000
251-000-719-000	Allocated Fringes	1,000	1,000	1,000	1,000	1,000
251-000-727-000	Office Supplies	-	-	-	-	-
251-000-728-000	Postage	-	-	-	-	-
251-000-801-000	Auditing/Accounting	4,800	10,808	5,000	5,000	5,000
251-000-802-000	Attorney Fees	-	34,314	50,000	50,000	50,000
251-000-803-000	Consultant	2,573	8,073	10,000	5,000	10,000
251-000-956-000	Other	30	15	1,000	1,000	1,000
251-000-972-000	Ecorse/Hannan Rd. Improve	-	-	-	-	-
251-000-994-000	Bond Principal	120,000	125,000	135,000	135,000	575,000
251-000-995-000	Interest Expense	833,753	828,546	823,021	823,021	816,965
251-000-996-000	Handling Fees	475	238	475	475	476
	Total Expenditures	969,631	1,014,994	1,032,496	1,027,496	1,466,441
	Net Income (Expense)	(499,436)	(527,876)	(477,496)	(479,996)	(906,441)
Beginning Fund Balance						
		7,291,254	6,791,819	6,244,697	6,263,943	5,783,947
Excess of revenues over expenses						
		(499,436)	(527,876)	(477,496)	(479,996)	(906,441)
Fund Balance (Deficit)						
		6,791,819	6,263,943	5,767,201	5,783,947	4,877,506
Debt Stabilization Reserve**						
		1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Bond & Interest Redemption Reserve						
		269,997	250,000	10,000	10,000	10,000
Reserved for Construction						
		-	-	-	-	-
Unreserved Fund Balance						
		5,021,821	4,513,943	4,257,201	4,273,947	3,367,506
		6,791,819	6,263,943	5,767,201	5,783,947	4,877,506
*Visteon bankruptcy settlement posted to miscellaneous revenue (one time lump sum payment).						
** "Moneys shall be accumulated and invested in the Stabalization Fund until the amount on deposit therein is at least \$1,500,000".						

Federal Forfeiture Fund

	2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Budget	2013 Audited	2014 Budget	2014 Amended	2015 Proposed
Previous Fund Balance	<u>79,358</u>	<u>94,184</u>	<u>33,023</u>	<u>8,550</u>	<u>8,563</u>	<u>36,026</u>	<u>36,026</u>	<u>36,026</u>	<u>36,041</u>	<u>38,883</u>
Revenue										
265-000-499-000 Forfeitures	13,655	0	0	0	27,452	0	0	0	2,834	0
265-000-664-000 Interest	1,476	368	75	26	37	35	62	35	48	35
Total Revenue	15,131	368	75	26	27,489	35	62	35	2,882	35
Expenditures:										
265-000-956-000 Other	0	61,270	0	0	0	0	0	0	0	0
265-000-970-000 Capital Outlay	0	0	24,491	0	0	0	0	0	0	0
265-000-996-000 Handling Fees	305	259	57	13	26	35	47	35	40	40
Total Expenditures	305	61,529	24,548	13	26	35	47	35	40	40
Net Income (Expense)	14,826	(61,161)	(24,473)	13	27,463	0	15	0	2,842	(5)
Projected Fund Balance	<u>94,184</u>	<u>33,023</u>	<u>8,550</u>	<u>8,563</u>	<u>36,026</u>	<u>36,026</u>	<u>36,041</u>	<u>36,026</u>	<u>38,883</u>	<u>38,878</u>

State Forfeiture Fund	2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Budget	2013 Actual	2014 Proposed	2014 Amended	2015 Proposed
Previous Fund Balance	43,890	59,426	214,759	225,383	301,332	360,758	360,758	316,197	341,710	225,785
Revenue:										

266-000-499-000	Forfeitures	47,439	170,342	90,417	87,265	67,964	120,000	122,911	40,000	7,500	5,000
266-000-664-000	Interest	947	797	860	806	599	460	606	300	400	300
266-000-673-000	Sale of Fixed Assets	0	0	7,796	0	0	0	1,150	0	850	500

Total Revenue		48,386	171,139	99,073	88,071	68,563	120,460	124,667	40,300	8,750	5,800
----------------------	--	---------------	----------------	---------------	---------------	---------------	----------------	----------------	---------------	--------------	--------------

Expenditures	2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Budget	2013 Actual	2014 Proposed	2014 Amended	2015 Proposed
--------------	--------------	--------------	--------------	--------------	--------------	-------------	-------------	---------------	--------------	---------------

266-000-740-000	Supplies*	0	0	12,849	4,626	1,129	15,000	0	15,000	15,000	15,000
266-000-863-000	K-9 Fees	6,177	3,105	3,584	4,413	0	0	0	0	0	0
266-000-864-000	Wayne County Prosecutor	1,040	6,854	500	412	245	5,000	2,403	5,000	5,000	5,000
266-000-956-000	Other, undercover operations	3,891	5,519	6,874	2,362	7,307	10,000	7,356	10,000	10,000	10,000
266-000-970-000	Capital Outlay *	21,742	0	64,124	0	0	134,521	133,456	94,175	94,175	93,400
266-000-996-000	Handling Fees	0	328	518	309	456	500	500	500	500	500

Total Expenditures		32,850	15,806	88,449	12,122	9,137	165,021	143,715	124,675	124,675	123,900
---------------------------	--	---------------	---------------	---------------	---------------	--------------	----------------	----------------	----------------	----------------	----------------

Net Income (Expense)		15,536	155,333	10,624	75,949	59,426	(44,561)	(19,048)	(84,375)	(115,925)	(118,100)
-----------------------------	--	---------------	----------------	---------------	---------------	---------------	-----------------	-----------------	-----------------	------------------	------------------

Projected Fund Balance		59,426	214,759	225,383	301,332	360,758	316,197	341,710	231,822	225,785	107,685
-------------------------------	--	---------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

2013-2014 Capital Outlay:	2013	2014	
---------------------------	------	------	--

Police Interceptor Sedan	28,300	30,200	3 police light bars
Motorcycle	23,596	0	3 vehicle cages
3 Lightbars	6,600	6,600	3 Bio seats
4 Cages	2,268	2,500	3 push bumpers
4 Bio Seats	1,724	2,800	3 in-car computers
3 Push Bumpers	1,833	2,000	3 pedistals & stations
4 In-Car Computers	12,800	11,500	3 Motorola prep radios
4 Pedistals & Dockstations	1,400	1,200	3 in-car video recorders
2 Motorola Preps	8,000	8,000	3 gun racks
4 In-Car Videos	18,000	19,200	Patrol car
2011 Taurus	16,830	0	
2011 Ford Explorer	16,221	0	
4 Protective Helmets	0	2,000	
4 Helmet kits	0	2,000	
1 Super Mic for Helmet	0	625	
1 PA Interface for Radio	0	550	
2 Less Lethal Guns	0	5,000	

	137,572.00	94,175	
9-17-13 Board approved moving \$30,000 from Fund Balance:			
Purchase 2011 Ford Taurus (23,000 miles)			
Purchase 2011 Ford Explorer (40,000 miles)			

E 911 Fund	2008	2009	2010	2011	2012	2013	2013	2014	2014	2015
Previous Fund Balance	Audited	Audited	Audited	Audited	Audited	Budget	Audited	Proposed	Proposed	Proposed
610,052	598,635	632,586	508,120	242,611	274,385	274,385	274,385	222,385	284,089	264,114

Revenue:

261-000-664-000	Interest	13,371	2,850	2,096	1,321	280	200	303	225	200
261-000-671-000	911 Revenue	87,386	112,324	79,810	191,902	196,225	133,000	194,641	140,000	140,000
261-000-672-000	PSAP State of MI 911	0	0	0	9,650	11,174	0	0	0	0
261-000-673-000	Training Revenue	3,282	0	0	0	0	0	0	0	0

Total Revenue		104,038	115,174	81,906	202,873	207,679	133,200	194,945	140,225	140,225
----------------------	--	----------------	----------------	---------------	----------------	----------------	----------------	----------------	----------------	----------------

Expenditures:

261-000-861-000	Training	0	0	0	1,020	0	0	0	0	0
261-000-933-000	Repairs & Maintenance	7,586	0	0	6,800	0	0	0	0	0
261-000-957-000	Transfer to General Fund	80,000	80,000	160,000	460,000	175,600	185,000	185,000	160,000	160,000
261-000-970-000	Capital Outlay	27,869	0	45,035	0	0	0	0	0	0
261-000-996-000	Handling Fees	0	1,223	1,337	562	305	200	241	200	200

Total Expenditures		115,455	81,223	206,372	468,382	175,905	185,200	185,241	160,200	160,200
---------------------------	--	----------------	---------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

Net Income (Expense)		(11,417)	33,951	(124,466)	(265,509)	31,774	(52,000)	9,704	(19,975)	(20,000)
-----------------------------	--	-----------------	---------------	------------------	------------------	---------------	-----------------	--------------	-----------------	-----------------

Projected Fund Balance		598,635	632,586	508,120	242,611	274,385	222,385	284,089	202,410	264,114
-------------------------------	--	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

2008 - Cost of an additional dispatcher
Replace comparators, filtering equipment and clean up electronics room.

2009 - Cost of a dispatcher

2010 - Cost of two dispatchers
Capital Outlay is for Fire Department radios.

2011 - Additional 911 Revenue due to delay in Wayne Co forwarding funds timely for prior years.
\$160,000 cost of 2 dispatchers and \$300,000 for portion of radio cost(dispatch)

2012 - \$160,000 cost of 2 dispatchers and \$15,600 Police Car Laptop Purchases

2013 - \$160,000 cost of 2 dispatchers and \$25,000 Radio Usage Charges

2014 - \$160,000 cost of 2 dispatchers

2015 - \$160,000 cost of 2 dispatchers

Charter Township of Van Buren
Landfill Fund

	2013	2014	2014	2015	2016	2017	2018	2019	2020	2021	2022
	Actual	Budget	Amended	Projected							
Previous Fund Balance	4,339,413	4,178,773	4,178,773	4,282,787	4,148,460	4,020,621	3,898,871	3,775,343	3,561,190	3,335,834	3,110,723
Revenue:											
260-000-403	76,957	79,331	79,331	78,974	82,725	86,655	90,773	-	-	-	-
260-000-654	196,222	196,000	196,000	196,000	196,000	196,000	196,000	196,000	196,000	196,000	196,000
260-000-655	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
260-000-656	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
260-000-657	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
260-000-660	2,447,145	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
260-000-661	9,000	-	-	-	-	-	-	-	-	-	-
260-000-664	26,449	20,825	20,825	30,024	33,188	40,206	38,989	37,753	35,612	33,358	31,107
260-000-664-001	23,233	20,719	20,719	16,108	12,357	8,427	4,312	-	-	-	-
260-000-687	24,185	-	-	-	-	-	-	-	-	-	-
260-000-688	-	-	-	-	-	-	-	-	-	-	-
260-000-689	-	-	-	-	-	-	-	-	-	-	-
	3,153,190	3,166,874	3,166,874	3,171,107	3,174,270	3,181,289	3,180,074	3,083,753	3,081,612	3,079,358	3,077,107
Total Revenue											
Expenditures:											
260-000-956	2,509,681	2,540,068	2,260,527	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
260-000-957	-	-	-	-	-	-	-	-	-	-	-
260-000-959	300,000	310,000	310,000	325,000	335,000	350,000	365,000	375,000	400,000	415,000	430,000
260-000-994	152,334	140,334	140,334	127,934	114,609	100,539	86,101	70,406	54,469	36,969	18,813
260-000-995	1,815	2,000	2,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
260-000-996	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
260-301-955	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
260-622-956	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
260-718-956	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,313,830	3,342,402	3,062,861	3,305,434	3,302,109	3,303,039	3,303,601	3,297,906	3,306,969	3,304,469	3,301,313
Net Income (Expense)	(160,640)	(175,627)	104,013	(134,327)	(127,839)	(121,750)	(123,527)	(214,153)	(225,357)	(225,110)	(224,205)
Projected Fund Balance	4,178,773	4,003,246	4,282,787	4,148,460	4,020,621	3,898,871	3,775,343	3,561,190	3,335,834	3,110,723	2,886,518

*Loaned Belle Harbour/Lake Crest Fund \$1,087,064.80 to be paid back over a 10 year period via annual winter property tax special assessments.

Museum	2008	2009	2010	2011	2012	2013	2013	2013	2014	2014	2014	2015
	Actual	Actual	Actual	Actual	Actual	Budget	Actual	Budget	Budget	Amended	Proposed	
Projected Fund Balance	9,810	6,044	9,215	11,348	2,802	12,273	12,273	(4,506)	5,225	9,736		

Revenue:

250-000-650-000 Community's Contributions	64,000	64,000	64,000	49,000	42,000	48,300	48,300	62,500	63,500	60,500		
250-000-664-000 Interest	709	101	62	61	87	60	22	65	65	65		
250-000-670-000 Museum Revenue	17,431	27,673	25,992	15,514	21,368	16,700	16,884	13,000	4,322	7,000		
Total Revenue	82,140	91,774	90,054	64,575	63,455	65,060	65,206	75,565	67,887	67,565		

Expenditures:

250-000-702-000 Museum Director	51,248	52,456	52,708	44,875	33,570	37,314	37,314	37,064	36,564	37,112		
250-000-719-000 Allocated Fringes	18,253	18,490	19,639	11,437	2,568	15,630	12,908	16,625	15,403	15,403		
250-000-727-000 Office Supplies	1,255	1,580	1,106	1,308	852	1,300	1,333	1,300	1,000	1,500		
250-000-740-000 Archival/Catalog Supplies	294	2,483	233	0	540	3,145	3,163	300	150	300		
250-000-742-000 Gift Shop	326	230	315	788	168	552	561	350	350	300		
250-000-743-000 Exhibits	7	139	284	50	411	4,800	4,858	400	250	400		
250-000-743-001 Workshops	215	300	239	220	333	0	291	300	300	300		
250-000-744-000 Trip Expenses	288	0	0	175	0	0	0	0	0	0		
250-000-810-000 Memberships and Dues	355	250	485	455	645	375	375	500	400	500		
250-000-850-000 Telephone	1,402	1,351	1,433	1,621	1,959	1,350	1,297	1,350	1,500	1,500		
250-000-860-000 Transportation	0	0	0	0	0	0	0	0	0	0		
250-000-861-000 Training	0	0	0	361	0	0	0	500	0	0		
250-000-881-000 Historical Society Events	414	1,101	550	0	1,430	960	953	500	200	500		
250-000-900-000 Printing and Publishing	2,120	2,000	2,172	2,090	2,400	2,100	403	1,723	2,575	2,700		
250-000-910-000 Insurance	695	695	695	695	695	695	695	695	695	695		
250-000-920-000 Utilities	4,565	3,873	4,036	4,718	4,605	5,000	4,152	5,300	4,300	5,300		
250-000-931-000 Building Maintenance	2,713	2,814	3,186	2,507	2,395	3,000	2,901	3,000	1,500	1,500		
250-000-932-000 Bldg Maintenance, VB Twp	800	800	800	802	800	800	800	800	818	800		
250-000-956-000 Other	955	0	0	998	555	25	106	100	40	100		
250-000-957-000 Bricks, Signs	0	0	0	0	0	0	0	0	0	0		
250-0-0-970-000 Capital Outlay	0	0	0	0	0	0	0	0	970	0		
250-000-970-001 Capital Outlay, donation	0	0	0	0	0	0	0	0	(3,600)	(1,500)		
250-000-996-000 Handling Fees	0	40	40	21	58	270	143	60	60	60		
Total Expenditures	85,906	88,603	87,921	73,121	53,984	77,316	72,254	70,867	63,475	66,670		
Net Income (Expense)	(3,766)	3,170	2,133	(8,546)	9,471	(12,110)	(7,048)	4,698	4,412	895		

Projected Fund Balance

	6,044	9,215	11,348	2,802	12,273	163	5,225	192	9,637	10,631		
--	--------------	--------------	---------------	--------------	---------------	------------	--------------	------------	--------------	---------------	--	--

Community Contributions:

City of Belleville	18,000	18,000	18,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		
City of Belleville, DDA	14,000	14,000	14,000	7,000	0	1,000	0	1,000	1,500	1,500		
Sumpter Township	0	0	0	0	0	0	0	0	0	0		
Van Buren Twp, shortfall	0	0	0	0	0	5,300	6,300	20,000	20,000	17,000		
Van Buren Twp	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000		
Total	64,000	64,000	64,000	49,000	42,000	48,300	48,300	63,000	63,500	60,500		

It is important to look to Sumpter Twp and the City of Belleville to support the Museum effort.

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item _____

WORK STUDY MEETING DATE: 2014-12-08

BOARD MEETING DATE: December 30, 2014

Consent Agenda _____

New Business x _____

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Rates & Fees Schedule
DEPARTMENT	Public Works
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
That the Township approves Resolution 2014-30 to approve the proposed water & sewer rates increase of 6% for the 2015 fiscal year.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
See attached information	

BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Board to approve request
DEPARTMENT RECOMMENDATION	Approve 2015 rates increase of 6% and fee schedule
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	NA
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	.
APPROVAL OF SUPERVISOR	<u><i>JL Combs</i></u>

JL 12/17/14

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

WATER CONSUMPTION CHARGES: \$3.47 per 1,000 gallons

Water Surcharge – Customers Outside Twp. \$1.18 per 1,000 gallons

**WATER SERVICE CHARGES:
(Formerly meter charge)**

Not charged if water is turned off at the curb by Water Department.

Residential – \$8.19 quarterly, per residential unit (includes single family, multi-family, mobile homes, and attached condos whether occupied or not).

Commercial, Industrial & Institutional - Each service line including fire suppression

		<u>Quarterly</u>
5/8"	meter	\$ 5.24
3/4"	meter	6.13
1"	line	8.19
1 1/2"	line	40.82
2"	line	65.31
3"	line	142.83
4"	line	244.86
6"	line	1,020.21
8"	line	1,795.53
10" & up	line	2,856.55

SEWAGE DISPOSAL CHARGES: \$ 3.40 per 1,000 gallons

Sewer Surcharge – Customers outside Township \$ 2.87 per 1,000 gallons

Flat Rate Sewage Disposal Charge \$83.10 per quarter
Existing residential customers only; require water meter installation for new sewer only customers

Flat Rate Sewage Disposal Charge – Customers outside Twp. - \$89.10 per quarter

Non-Residential User Fee \$.32 per 1,000 gallons

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

SEWER SERVICE CHARGE:

(Formerly sewer maintenance fee)

Not charged if water is turned off at the curb by Water Department.

Residential – \$13.15 quarterly per residential unit – (includes single family, multifamily, mobile homes, and attached condos whether occupied or not).

Commercial, Industrial & Institutional

		<u>Quarterly</u>
5/8"	meter	\$ 8.42
3/4"	meter	9.87
1"	meter	13.15
1 1/2"	line	65.73
2"	line	105.16
3"	line	229.99
4"	line	394.27
6"	line	1,642.75
8"	line	2,891.20
10" & up	line	4,599.62

MISCELLANEOUS SERVICE CHARGES:

Final Bill	\$ 25.00
No Show for Appointment	\$ 25.00
Hang Tag Charge	\$ 10.00 Residential \$ 20.00 Non-Residential
Turn on or turn off water service -Working hours (including internal shut-off, i.e. sprinkler backflow, etc)	\$ 25.00
Turn on or turn off water service-After working hrs.	\$ 85.00
Service Reconnect	\$85.00 (plus all past due balance)
Inspection of water service line for re-use (If at least 1" diameter)	\$ 50.00
Returned check charge per Treasurer's Schedule	\$ 30.00

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

Sewer dye test	\$100.00
Pull meter / re-install meter	\$ 35.00
Unauthorized water use	\$100 per unit/per occurrence \$500 non-residential/per occurrence
Curb Stop Lock Box Rental (if necessary) (customer is responsible for repairs/replacement if damaged while in use on property)	\$ 50.00 per occurrence
Project Administration Fee	1% of total project costs
Damaged/Frozen Meters/Repairs	Per current meter charges
Manual Reading Charge (Repeated cable cut or disconnection/ non-compliance)	\$25.00 per quarter

MINIMUM BILL:

The minimum bill shall consist of the fixed water service charge, the fixed sewer service charge and consumption charges for water and sewage disposal (or flat rate sewage disposal) and non-residential user fee for all units whether occupied or unoccupied.

DELINQUENT ACCOUNTS:

Customers who fail to pay their water bill by the due date shall be charged a ten percent (10%) late penalty based on the current charges only. Failure to receive the water bill will not be reason for waiving any penalties.

Accounts delinquent for at least sixty days (60) are subject to turn off for non-payment according to Township Ordinance. Service will not be restored until all past due balances plus applicable fee are paid or until appropriate payment arrangements have been made.

Accounts delinquent for at least sixty (60) days as of June 30 of each year will be transferred to the tax roll and shall be charged a fee equal to fifteen percent (15%) of the amount being transferred. Such fee will be added to the delinquent balance, and then transferred to the tax roll.

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

WATER SERVICE TAP PERMIT:

Domestic Water Capital Charge: \$1,156.00 per unit

The minimum capital charge for a single family residence, or an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$1,156.00 per residence, unit or mobile home space, whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$1,156.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

Fire Suppression or Irrigation Line:

<u>Diameter</u>	<u>Fireline Fee</u>
5/8 x 3/4"	N/A
1"	\$1,156.00
1 1/2"	1,836.00
2"	2,550.00
3"	3,978.00
4"	5,508.00
6"	8,670.00
8"	12,036.00
12"	18,768.00
16"	25,908.00

Water Meter Cost:

Water meters are **actual cost** of meter, radio reading device, tail pieces (or flanged spool piece with test port), right angle valve, and washers, **plus 20%**. Costs are updated routinely with suppliers.

All water service taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the water tap permit. A separate tap fee per inch diameter is to be charged for a fire suppression line. The cost of the water meter, the domestic water service tap inspection permit, and the fireline permit must be paid at the time the tap permit is paid. A plumbing permit is required for installation of the domestic water service line.

If a new fire hydrant is to be installed or relocated on an existing water main, the permit fee shall be \$300.00 per hydrant plus \$309.00 inspection fee.

Domestic Water Service Line Open Trench Inspection Permit Plumbing Permit

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

Domestic Water Service Tap Inspection Permit	\$150.00
(Waived if inspection is performed by Township Consulting Engineers with inspection costs charged against advance engineering fees on deposit)	
Inspection fee for abandonment of water service line	\$ 75.00
Inspection of service line for re-use (if at least 1" diameter)	\$ 50.00

SANITARY SEWER TAP PERMIT:

Capital Charge \$ 4,617.00 per unit

The minimum capital charge for a single family residence, an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$4,617.00 per residence, unit or mobile home space whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$4,617.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

All sanitary sewer taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the sewer tap permit. A sanitary sewer tap inspection permit fee must be paid at the time the tap permit is paid if no wye is available. A plumbing permit is required for installation of the building sewer lead. Sewer only customers will be required to pay the cost and install a water meter at the inside water service line just after it enters the building.

Sanitary Sewer Building Lead	Plumbing Permit
Sanitary Sewer Tap Inspection Permit Fee	\$150.00
(Waived if inspection is performed by the Township Consulting Engineer with inspection costs charged against advance engineering fees on deposit)	
Sewer cap inspection	\$ 50.00
Sanitary Sewer Repair Inspection Permit Fee	Plumbing Permit
Sewer Re-use Inspection Fee	\$150.00

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

EQUIVALENT UNIT FACTORS
Residential Equivalent Units (REU)

Residential including single family, multiple family and mobile homes	1.00 unit per dwelling or mobile home space
Car wash (production line)	10.00 units per production line
Car wash (self-serve)	2.00 units per stall
Auto dealer (new cars)	1.00 unit plus .20 units per 1,000 square feet
Auto Repair Shop	.25 unit per service stall
Barber/Beauty shops	1 unit plus .25 units per sink or booth
Bars (drinks and/or dinner)	See restaurants
Bowling alleys (without bar or lunch)	1.00 unit plus 0.10 units per lane (bars, restaurants at their respective unit factors)
Churches	.40 units per 1,000 square feet
Cleaners	1.00 unit per 1,000 square feet of building area plus 1.50 units per press
Clinics-Dental	.55 units per chair
Clinics-Medical	.45 units per examining room
Convenience stores	.25 units per 1,000 square feet
Country clubs	1.50 units per 1,000 square feet of general building area plus restaurant, bar, swimming pool areas, etc., at their respective unit factors
Daycare centers	.67 units per room
Drugstores (with fountain service)	1.00 unit per 1,000 square feet
Drugstores (without fountain service)	.25 units per 1,000 square feet
Factories (exclusive of industrial wastes)	.75 units per 1,000 square feet (industrial wastes will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon request to the township for such assignment)
Fraternal organizations	.50 units per 1,000 square feet of general building plus restaurant, bar, swimming pool area, etc., at their respective unit factors
Health Clubs w/o showers and/or pools	.25 units per 1,000 square feet

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

Health Clubs w/showers and/or pools	2.00 units per 1,000 square feet
Hospitals	1.00 unit plus 0.75 units per bed
Hotels and motels	1.00 unit plus 0.25 units per bed plus restaurant, bar, swimming pool are, etc. at their respective unit factors
Irrigation System serving residential platted or site condo subdivisions	1.00 unit per separate tap for platted sub or residential site condominium project irrigation
Laundry (self-serve)	.75 units per washer
Laundry-Commercial	2.00 units per washer
Nursing/Convalescent Homes	1.00 unit plus .50 units per bed
Nursery/Green Houses	.30 units per 1,000 square feet
Office building	.25 units per 1,000 square feet
Restaurants/Bars/Taverns(dinners/drinks)	2.00 units per 1,000 square feet
Schools without showers or pool	1.00 unit per classroom
Schools (with showers and/or pool)	1.50 units per classroom
Service stations	1.00 unit plus 0.15 units per pump plus .25 units per service stall
Snack bars (drive-in)	1.00 unit per 600 square feet, plus 0.08 unit per stall
Stores (other than specifically listed)	.25 units per 1000 square feet
Swimming pool (net area of pool, see country clubs for building unit) (residential excluded)	3.00 units per 1,000 square feet
Theater	1.00 unit plus 0.01 units per seat
Warehouses	.15 units per 1,000 square feet
Residential including single family, multiple family and mobile homes	1.00 unit per dwelling or mobile home space

Equivalent Residential Units not listed, or for unusual conditions, shall be determined by the Water & Sewer Department and may be reviewed by the township board, upon request, for final determination.

**Van Buren Township
Water & Sewer Department
Schedule of Rates
Effective January 1, 2015**

When the primary use contains other secondary uses, the total ERU factor shall be the summation of all applicable separate ERU factors (e.g., Hotel ERU factor + Restaurant REU factor + Pool REU factor = Total ERU factor).

Any change in the capital charge resulting from a change in the use of the building/premises and any corresponding unit factor change shall be paid to the township prior to occupancy. The customer or owner shall pay the difference between the original capital charge (previously called debt service charge) and the current capital charge upon such change in use. No credit or rebate of capital charges (or previously paid debt service charges) shall be made in the case of a lesser residential equivalent use.

HYDRANT RENTAL PERMIT

Permit Fee – Maximum 30 days per permit	\$100.00
Deposit (if customer has an existing water account and signs agreement for any damages or losses to be added to the next regular water bill)	\$500.00
Deposit (if customer does not have an existing water account)	\$2,500.00
Daily rental fee	\$10.00
Winterizing fee	\$50.00 per day
Water consumption charges	per current water rate

Hydrant rentals only permitted in accordance with rules and regulations adopted by the Water & Sewer Commission.

ENGINEERING FEES:

The Water & Sewer Department Schedule of Rates does not include Engineering Fees. Engineering fees shall be collected in accordance with the current contract with the Township's Consulting Engineers.

All Water & Sewer permits expire one year from the date of payment. Renewals will not be issued.

Charter Township of Van Buren

Agenda Item _____

REQUEST FOR BOARD ACTION

MEETING DATE: December 30, 2014

X New Business

Unfinished Business

Public Hearing

ITEM (SUBJECT)	Consider approval of the 2014 Amended Water and Sewer Budget and the 2015 Proposed Water and Sewer Budget
DEPARTMENT	
PRESENTER	Director Taylor
PHONE NUMBER	
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Approve the 2014 Amended Water and Sewer Budget and the 2015 Proposed Water and Sewer Budget.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Please see attached documentation.	

BUDGET IMPLICATION	
IMPLEMENTATION NEXT STEP	
DEPARTMENT RECOMMENDATION	
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	<u><i>J. Combs</i></u>

JC 12/17/14

VAN BUREN TOWNSHIP WATER AND SEWER OPERATING BUDGET										
General Ledger Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Amended	2015 Proposed	Notes		
592-536-477-000	Water Tap Fees	22,848	40,196	23,628	19,000	22,000	20,000			
592-536-478-000	Hydrant Rental Permits	610	31,760	13,175	1,000	6,900	5,000			
592-536-607-000	Debt Service	-	-	-	-	-	-			
592-536-608-000	Water Meter Charges	387,862	425,200	465,659	440,885	470,000	503,000			
592-536-609-000	Construction Administration	1,773	1,908	5,030	-	11,500	-			
592-536-625-000	Finals, Turn On/Off, Other	24,491	21,990	37,986	20,000	22,000	25,000			
592-536-627-000	Inspection Fees	2,915	3,475	2,725	2,000	2,700	2,500			
592-536-643-001	Water Sales	2,782,649	3,292,539	2,862,637	3,145,000	2,925,000	3,100,000	6% proposed increase		
592-536-650-000	Meter/Materials Sales	14,875	14,259	19,075	10,000	48,000	20,000			
592-536-662-000	Late Penalties	54,121	81,904	51,942	35,000	41,000	45,000			
592-536-664-000	Interest Income	701,467	393,482	271,364	325,000	325,000	315,000			
592-536-693-000	Sale of Fixed Assets	4,150	200	300	-	-	-			
592-536-694-000	Miscellaneous Revenue	219,321	52,662	30,423	20,000	20,000	20,000			
592-536-699-000	Bond Proceeds	-	-	-	-	-	-			
	DWRF Loan Proceeds	-	-	-	-	-	-			
	Water Revenues	4,219,083	4,359,576	3,763,845	4,017,885	3,891,100	4,055,500			
592-537-411-000	Sewer Assessments	290	506	57	200	200	200			
592-537-477-000	Sewer Tap Fees	64,638	113,140	77,801	70,000	85,000	85,000			
592-537-607-000	Debt Service	481	494	436	400	400	400			
592-537-608-000	Sewer Maintenance Charges	489,979	610,744	636,879	627,300	640,000	688,000			
592-537-609-000	Construction Administration	-	-	-	-	-	-			
592-537-626-000	Finals, Turn On/Off, Other	-	-	-	-	-	-			
592-537-537-000	Inspections Fees	-	-	-	-	-	-			
592-537-643-001	Sewage Disposal	2,320,116	3,032,497	2,786,698	2,875,000	2,825,000	3,010,000	6% proposed increase		
592-537-649-002	Non-Res. User Fees	64,392	67,733	67,560	60,000	60,000	60,000			
592-537-662-000	Late Penalties	46,190	76,853	51,328	35,000	40,000	45,000			
592-537-694-000	Miscellaneous Revenue	1,395	1,276	18,392	1,000	3,000	2,000			
	Sewer Revenues	2,987,480	3,903,241	3,639,151	3,668,900	3,653,600	3,890,600			
592-538-694-000	Miscellaneous Revenue	-	-	-	-	-	-			
	Water/Sewer Tax Levy Revenues	-	-	-	-	-	-			
	Total Revenues	7,206,563	8,262,817	7,422,996	7,686,785	7,544,700	7,946,100			

VAN BUREN TOWNSHIP WATER AND SEWER OPERATING BUDGET										
General Ledger Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Amended	2015 Proposed	Notes		
592-536-702-000	Salary-Director	91,495	72,750	65,884	70,500	70,500	71,050			
592-536-703-000	Salary-Field Superintendent	26,708	56,750	51,815	56,500	56,500	57,850			
592-536-704-000	Salary - Deputy Treasurer	3,462	5,000	5,000	5,000	5,000	5,000			
592-536-705-000	Wages-Office	130,242	131,030	137,060	135,000	137,500	137,500	3 full time clerical office staff		
592-536-706-000	Wages-Field Operations	450,127	425,995	438,036	570,000	460,000	525,000	7 full time field staff, adding 2 field staff		
592-536-707-000	Wages - GIS Technician	-	-	-	-	-	57,850	New position		
592-536-719-000	Allocated Fringes	324,776	311,277	301,508	430,000	330,000	440,000	4 new hires in 2015		
592-536-719-001	Fringes-Retiree/Cobra	151,328	145,887	165,103	175,000	175,000	175,000	OPEB annual obligation expense		
592-536-719-002	Compensated Absences	(1,803)	4,811	(3,409)	3,000	3,000	3,000			
592-536-720-000	Workers Comp	28,602	36,341	38,746	45,000	45,000	45,000			
592-536-721-000	MESC	-	-	-	-	-	-			
592-536-727-000	Office Supplies	5,199	3,031	3,666	4,500	4,500	4,050			
592-536-728-000	Postage	21,185	15,190	15,190	25,000	25,000	25,000	Water bill mailing, CCR, misc other notices		
592-536-740-000	Operating Supplies	79,575	50,312	68,160	75,000	75,000	75,000	Tools, equipment, supplies, materials, stone, sand		
592-536-741-000	Uniforms	4,561	2,606	4,849	3,500	5,000	5,000	Employee uniform rental costs		
592-536-751-000	Gas & Diesel Fuel	36,760	31,233	30,712	35,000	35,000	35,000			
592-536-801-001	Accounting & Auditing	33,298	28,503	35,081	40,000	37,500	37,500			
592-536-801-002	Attorney	96,504	122,120	97,851	110,000	110,000	110,000			
592-536-802-000	Administrative Fee	498,000	518,918	544,490	545,661	545,661	550,000	Transfer to general fund - services provided to water/sewer		
592-536-810-000	Membership & Dues	2,301	2,743	1,191	3,500	3,000	3,000	AWWA, MWEA, APWA, MIRWA		
592-536-816-000	GIS Implementation	3,992	3,750	78	8,000	-	-			
592-536-818-000	Commissions	533	641	589	450	1,000	1,000	W/S Commissioner Attendance		
592-536-819-000	Contracted Services	254,044	117,978	167,941	120,000	120,000	120,000			
592-536-820-000	Engineering Fees	36,824	82,830	29,095	45,000	45,000	45,000	General engineering services - Wade Trim		
592-536-860-000	Transportation	10	5	-	300	300	300			
592-536-861-000	Training	3,718	1,795	4,005	5,000	5,000	5,000			
592-536-900-000	Printing & Publishing	1,769	1,326	1,380	2,500	2,500	2,500			
592-536-910-000	Insurance & Bonds	157,109	158,964	161,232	175,000	175,000	175,000			
592-536-920-000	Utilities	73,541	76,085	87,669	85,000	90,000	90,000			
592-536-927-000	Water Purchases	2,131,539	2,393,009	2,313,574	2,450,000	2,350,000	2,400,000	DWSO Charges		
592-536-931-000	Building Maintenance	1,988	110	2,619	3,000	3,000	3,000			
592-536-931-001	Building Maintenance - Water Tower	-	16,255	2,775	10,000	10,000	-			
592-536-932-000	Vehicle Maintenance	21,174	12,672	11,321	15,000	22,000	15,000			
592-536-933-000	Equipment Maintenance	3,438	5,226	235	5,000	5,000	5,000			
592-536-934-000	Repairs To Meters	-	-	-	-	-	-			
592-536-936-000	System Repairs	51	1,369	6,725	5,000	5,000	-			
592-536-937-000	Office Equipment Maint	5,810	2,087	6,810	5,000	5,000	5,000			
592-536-940-000	Rental	462	462	347	500	500	500			
592-536-956-000	Other	12,055	11,005	10,852	5,000	5,000	5,000			
592-536-968-000	Depreciation	1,941,675	2,147,397	2,195,050	2,200,000	2,200,000	2,200,000			
592-536-969-000	Amortization-Bond Refunding	-	-	-	-	-	-			
592-536-970-000	Water Capital Outlay-Veh & Equip	-	-	-	80,000	88,000	100,000	Crane Truck - 2015		
592-536-970-001	Capital Outlay-System Improvements	28	-	11,649	1,200,000	100,000	-			
592-536-970-002	Capital Outlay-Office Equip/Comp	335	-	-	5,000	10,500	5,000			
592-536-970-003	Capital Outlay-Metering System	-	-	-	25,000	-	100,000	Iron Upgrade		
592-536-970-004	Capital Outlay-W/S Garage Impr	-	-	-	-	-	500,000	Water Facility Relocation/Renovation - Water Tower location		
592-536-966-000	Bond Handling Fees	6,218	4,705	6,026	5,000	5,000	5,000			
	Water Expenses	6,639,031	7,003,170	7,021,024	8,786,911	7,360,961	8,144,100			

VAN BUREN TOWNSHIP WATER AND SEWER OPERATING BUDGET									
General Ledger Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Amended	2015 Proposed	Notes	
592-537-924-000	Sewage Treatment	1,853,870	1,606,027	2,270,212	1,850,000	1,750,000	2,080,000	Wastewater treatment - SHVUA, Rouge Valley, Downriver, YCUA	
592-537-925-000	Infiltration	196,462	217,469	229,616	250,000	175,000	100,000	Downriver excess flow charges	
592-537-930-000	Maintenance - Lift Station	53,246	54,621	47,002	25,000	25,000	25,000		
592-537-931-001	Maintenance - EQ Basin	-	23,198	3,886	50,000	30,000	25,000		
592-537-931-002	Maintenance - Sanitary Lines	-	-	-	25,000	25,000	-		
592-537-935-000	Sewer Line Maintenance	-	-	-	-	-	-		
592-537-970-000	Capital Outlay	-	-	-	-	-	-		
592-537-970-001	Capital Outlay - Ecourse Road	-	-	-	-	15,000	-		
592-537-970-002	Capital Outlay - EQ Basin	-	-	-	-	-	-		
592-537-970-003	Capital Outlay - Interceptor Relining	-	-	-	-	-	250,000	Sewer Lining / Culverts	
592-537-970-004	Capital Outlay - Lift Station	-	-	-	150,000	150,000	-		
592-537-970-005	Capital Outlay - SHVUA	-	-	-	-	-	-		
592-537-991-000	Bond Principal	-	(8,500)	(3,484)	-	-	-		
592-537-996-000	Excess Downriver Bond Interest	2,103,579	1,892,815	2,547,242	2,350,000	2,170,000	2,480,000		
	Sewer Expenses	8,742,610	8,895,985	9,668,266	11,136,911	9,530,961	10,624,100		
	Total Expenses	(1,536,047)	(633,168)	(2,145,270)	(3,450,126)	(1,986,261)	(2,678,000)		
	Revenues over (under) expenses	(205,493)	-	-	-	-	-		
	One time balance sheet "clean up" entries**	-	-	-	-	-	-		
	Add back restricted cash funded capital	1,941,675	2,147,397	2,195,050	2,200,000	2,200,000	2,200,000		
	Add back depreciation expense	200,195	1,514,229	49,780	99,874	213,739	22,000		
	Subtotal:	57,042	110,262	36,481	-	-	-		
	Less: Capital paid via operating budget	143,093	1,403,967	13,299	99,874	213,739	22,000		
	Operating Gain/(Loss)								

**2011 actual numbers will include \$205,493 of "misc revenue", which is a one time reversal of an expense accrual from 2004 which never materialized. Amount should be backed out in order to calculate true operating gain/loss.