

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
AUGUST 18, 2014**

Supervisor Combs called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor Combs, Treasurer Budd, Trustee Jahr, Trustee McClanahan and Trustee Miller. Late arrival Trustee Hart. Absent/Excused: Clerk Wright. Others in attendance: Attorney Vinson, Public Safety Director Laurain, Engineer Nummer, Secretary Montgomery, DPW Director Taylor, Developmental Services Consultant Sloan, Executive Assistant LaMothe, DDA Director Ireland, Assessing Coordinator Stevenson, I.T. Director Rankin and an audience of six (6).

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Discussion on the GIS Technician Job Description.
2. Discussion on the recommendation of the Planning Commission regarding an Amendment to the Charter Township of Van Buren Zoning Ordinances relative to uses contrary to Federal, State or Local laws.
3. Discussion on the request for an Industrial Facilities Exemption for Constellium Automotive USA, LLC.
4. Discussion on the request for a PA 328 Property Tax Exemption for Constellium Automotive USA, LLC.

Discussion on possible changes to the organizational chart of the Internet Technology (I.T.) Department with respect to the GIS Technician vacant position and the I.T. Coordinator position. Trustee Miller requested clarification on Voucher and prepaid expenses. Presentation on company profile by Constellium Automotive USA, LLC. Trustee Jahr requested an employee audit and contract in final form from Constellium Automotive USA, LLC prior to submittal of their requests for Exemptions to the Board of Trustee's for approval. Discussion on road condition of Tyler, Ecorse and I-94 with respect to sealing. Treasurer Budd announced that a credit card machine would be installed at the Treasurer's counter in the near future with a reduction in the 3% processing fee currently incurred through on-line payments to 2.75%.

CLOSED SESSION: Hart moved, McClanahan seconded to go into Closed Session for the purpose of discussing ongoing Police Officers Labor Council (POLC) negotiations. Roll Call Vote. Yeas: Miller, McClanahan, Jahr, Budd, Hart and Combs. Absent/Excused: Wright. Nays: None. Carried.

There being no further discussion, the Work Study Session was recessed at 5:20 p.m.

The Work Study Session was reconvened at 5:55 p.m. There being no further discussion Hart moved, Miller seconded to adjourn the Work Study Session at 5:57 p.m.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____

Linda Combs, Township Supervisor

Approved: _____