

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
JUNE 1, 2015**

Supervisor Combs called the meeting to order at 4:02 p.m. in the Sheldon Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Hart, Trustee Jahr, Trustee Miller and Trustee McClanahan. Others in Attendance Secretary Montgomery, DDA Director Ireland, Executive Assistant Clair, Attorney Young, DPS Director Taylor, DDA Deputy Director Lothringer, Deputy Director Public Safety-Fire Besson and an audience of three (3).

UNFINISHED BUSINESS: None.

NEW BUSINESS: Discussion on Resolution 2015-22 the Van Buren Charter Township Freedom of Information Policy. PA563 of 2014 mandates changes regarding the Michigan Freedom of Information requiring municipalities to establish procedures, guidelines, a summary of the statute and a cost itemization form. These changes must be in place by July 1, 2015.

Discussion on the pump station replacement project services and contact with Wade Trim, in the amount not to exceed \$38,700.00, to provide engineering services identified in the "Scope of Services". The current pump station, located at Harbor Club, is the oldest and deepest station in the Township. The current station is experiencing increasing equipment failures and costs associated with the elevator. The full project will encompass relocation and replacement of the current station to improve functionality and accessibility.

Discussion on the Wade Trim Engineering Services 2015 rate schedules. The rate schedule is in line with others in the industry and is the first rate increase since 2009.

Discussion on the resignation of Robert Cook from the Water & Sewer Commission and appointment of Loretta Speaks to fill the remainder of the term expiring May 31, 2016.

Board members also discussed having Department Directors present at the Work Study Sessions when items pertaining to their department appear on the agenda; the need for Board members to abide by the Meeting Conduct Policy and a desire to expand on ways to recruit members to fill vacancies on committees and commissions.

PUBLIC COMMENT: None

ADJOURNMENT: There being no further discussion Miller moved, Hart seconded to adjourn the Work Study Session at 5:16 p.m. Motion Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda H. Combs, Township Supervisor

Date: _____.