

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
APRIL 4, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Human Resource Director Sumpter, Executive Assistant Selman, Public Safety Director Laurain, Public Safety Deputy Director (Police) Wright, Fire Marshall McInally, Lt. Bazy, DDA Director Ireland, Attorney Mannarino and an audience of eight (8).

Treasurer Budd requested a moment of silence in observance of the passing of former Clerk Delphine Dudick Gutowski.

APPROVAL OF AGENDA: Frazier moved, Miller seconded to approve the agenda as presented. Motion Carried.

APPROVAL OF CONSENT AGENDA: Budd moved, Martin seconded to approve the Consent Agenda as presented. [Work Study Session minutes of March 20, 2017, Board Meeting minutes of March 21, 2017, Prepaid List of March 24, 2017, Prepaid List of March 30, 2017 and the Voucher List of April 4, 2017.] Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE: Supervisor McNamara read a letter from LeRoy Burcroff, Mayor of the City of Romulus, thanking the Van Buren Township Fire Department for their mutual aid assistance during the recent high winds and power outage and read highlights of a letter from DTE Energy thanking Van Buren Township for providing a warming center for individuals affected by the power outage.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Motion by Frazier, seconded by Budd to approve the Public Safety Deputy Director-Fire job Description and the Personal Service Agreement between Amy Brow and the Township. Motion Carried. The hiring panel consisted of the Supervisor, Clerk, Treasurer, Director of Public Safety and Deputy Directors (Fire and Police). Ms. Brow was the top candidate selected from the six finalists who were interviewed. She has an extensive background in management of fire services combined with a multitude of educational and professional achievements.

Motion by White, seconded by Miller to approve the first reading of Ordinance 04-04-17 (1) an amendment to the General Code of Ordinances Chapter 14 (Animals), Article I Sec. 14-1 (Definitions) and Article II section 14-29 (Animal at Large) and addition to Article I adding Sec. 14-2 (Adoption Contracts) and 14-3 (Violation). Motion Carried. This amendment clarifies the definitions of the animal at large ordinance and allows for civil infraction penalties for violation.

Motion by White, seconded by Miller to approve the first reading of Ordinance 04-04-17 (2) an amendment to the General Code of Ordinances Chapter 1 (General Provisions) Sec. 1-13-General Penalty for Violation of Codes; Continuing Violations. Motion Carried. This amendment establishes a municipal civil infraction ordinance, changes some 90-day misdemeanors to 93 day misdemeanors so that offenders may be changed under local ordinance, and de-criminalizes some violations.

Motion by White, seconded by Miller to approve the first reading of Ordinance 04-04-17 (3) an amendment to the General Code of Ordinances Chapter 1 (General Provisions) addition of Article II (Municipal Civil Infractions).

Motion Carried. This addition provides enforcement power/remedies to the Township to take action against violations and provides enforcement in the District Court.

Motion by White, seconded by Miller to approve the first reading of Ordinance 04-04-17 (4) an amendment to the General Code of Ordinances Chapter 42, Article II, Division 3 Section 42-79. Motion Carried. This amendment replaces the requirement that notices are sent via certified mail with the requirement that notices can be sent via first-class mail and posted on the property removing the possibility for an individual to avoid service via certified mail.

Motion by White, seconded by Miller to approve the first reading of Ordinance 04-04-17 (5) an addition to the General Code of Ordinances Chapter 58, Article IV, Division 4, Sec. 58-161 (Embezzlement). Motion Carried. This adds an embezzlement section to the Ordinance.

REPORTS: None.

ANNOUNCEMENTS: Announcements included: Teen Flashlight Egg Hunt, April 14, 2017, 7:30 p.m.-8:30 p.m. at Van Buren Park, pre-registration required by April 7th, 2017, \$2.00 per person; Hoppin’ Hullabaloo on “egg Avenue” April 15, 2017 at Township Hall, 3:00 p.m.-5:00 p.m., free for ages 1-10; April is National Safe Digging Month, call MISS DIG at 811 at least 3 business days before digging on your property, it’s free, it’s the law; the Township Administrative office will be closed on Friday April 14, 2017 in observance of Good Friday; the Clerk’s Office will host the Belleville High School Student Council Election on May 9, 2017; Wayne County Clerk Cathy Garrett has selected Dominion Voting equipment to replace the ES&S voting equipment with the new equipment arriving this summer; Shred Day, hosted by Iron Mountain Corporation, will be Saturday August 5, 2017 from 9:00a.m.-1:00 p.m. at Township Hall, a flyer is available on the website at vanburen-mi.org.; and invited the public to attend the Western Wayne Chapter of the NAACP meeting April 10, 2017 at Christian Faith Ministries, 27500 Marquette St., Garden City at 7:00 p.m.

NON-AGENDA: Board member comments included: Desire to revise the travel and purchasing policies, request for clarification of several voucher items, a desire to itemize all expenditures during the budget process and to start the budget process earlier than last year.

ADJOURNMENT: Budd moved, Miller seconded to adjourn at 7:58 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.