CHARTER TOWNSHIP OF VAN BUREN

ASSESSING OFFICE

Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2016.

Lot Splits/Combinations in accordance with Land Division Act of 1997

Non-refundable application review:
$250 for each proposed new description.
Application fee covers initial review and one re-review, if necessary.

GIS Processing Fee
$100 for each proposed new description (child parcel (s))

Subdivision/Condominium Plat and/or Amended Subdivision Condominium Re-Plat

Non-refundable township review fee
The number of maximum allowable divisions under the Land Division Act of 1997 (based upon acreage) @ $250 each

GIS Processing Fee
$100 for each proposed new description (child parcel (s))

If the development is built in phases, the processing fee for each phase must be paid prior to the issuance of any permits in the new phase.

Outside Professional Services

It is sometimes the practice of the township to use outside professional(s) as consultants for matters relating to splitting or combining property. These services would include, but not be limited to: planners, engineers, attorneys, architects and special inspectors. When such professional outside consultant(s) are used, the cost for their service(s) shall be passed to the applicant or customer whose project requires the service. Actual cost for consultant(s) plus 20% will be passed through. All such charges shall be due and payable upon receipt of Township invoice. No description shall be recorded until all fees are paid. The Assessing Department shall be responsible for billing all appropriate costs.

Wayne County GIS/Engineering Consulting Fee

$150* per hour for any Wayne County research or consulting required by property owner(s). A minimum deposit for two hours of time ($300*) shall be provided to the Township in advance. Upon presentation of an invoice from Wayne County to Van Buren Township, payment will be made from that deposit. Any amounts owed will be billed to the property owner or any amounts due the property owner will be refunded in accordance with regular Van Buren Township policy. A 20% township administrative fee will be assessed in addition to all Wayne County Charges

Lot Split Ordinance

$10.00 for each copy.

Address Assignment

$25.00 for each address issued.

Industrial Facilities Tax/PA 328 Exemption Application

$1,200 – for each application
$ 500 – for each request to establish an Industrial Development District.

Copying Charges

$1.00 per page

Approved:
Effective: January 1, 2016