

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD MEETING MINUTES  
FEBRUARY 7, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Economic Development Director Akers and Deputy Director Best, Consultant Sloan, Public Safety Deputy Director (Fire) Besson and an audience of fourteen (14).

Supervisor McNamara requested a moment of silence in recognition of David Wilson and Betty Neill who recently passed away. Mr. Wilson had been a long serving member on the Environmental Commission and Ms. Neill had volunteered numerous years at the Senior Center.

**APPROVAL OF AGENDA:** Frazier moved, Miller seconded to approve the revised agenda as presented. Motion Carried.

**APPROVAL OF CONSENT AGENDA:** Budd moved, Wright seconded to approve the Consent Agenda as presented. [Work Study Session minutes of January 9, 2017, Board Meeting minutes of January 10, 2017, Prepaid List of January 13, 2017, Prepaid List of January 20, 2017, Voucher List of January 24, 2017, RESA Levy Refund List of January 26, 2017, Prepaid List of February 2, 2017, Voucher List of February 7, 2017]. Motion Carried.

**PUBLIC HEARING:** Wright moved, Miller seconded to open the Public Hearing to receive public comment on the use of program year 2017 Community Development Block Grant (CDBG) funds. Motion Carried.

As part of the required citizen participation process for Wayne County CDBG funding the Township must hold 2 public hearings regarding the proposed activities and proposed funding levels for activities for program year 2017. Objective of the program are to provide benefits to persons of low- to moderate-income and/or areas where 51% of the residents are low to moderate income, reduce negative environmental impacts, maintain a high level of performance in management of CDBG funds programs, improve the quality of life for low to moderate income persons and create affordable housing for low to moderate income households. Proposed funding: \$76, 581 Public Facilities, \$30,000 Demolition, \$21,315 Senior Services, \$7,105 Planning and \$7,105 Administration. No Public Comment was received.

Budd moved, Miller seconded to close the Public Hearing at 7:14 p.m. Motion Carried.

**CORRESPONDENCE:** None.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** Budd moved, White seconded to approve Resolution 2017-06 a Proclamation Recognizing Black History Month. Motion Carried.

Miller moved, Wright seconded to approve the reappointments of Charles Coleman, Tammy Wall, Daniel Belanger, Todd O'Neill, Kimberly Nofz and Denise Willoughby to the Recreation Committee with terms to expire 2-01-2018. Motion Carried. All candidates have worked well as a team and have expressed their desire to focus on park improvements approved in the Parks and Recreation Master Plan.

Budd moved, Miller seconded to approve the appointment of Jeffrey Jahr Jr. to the Environmental Commission with a term to expire on 10-01-2018. Motion Carried. Mr. Jahr Jr. has expressed his desire to fill the vacant position on the Commission. He has a strong Management and Engineering background and becomes the third generation of his family to serve the Township.

Martin moved, Frazier seconded to approve the appointment of Steve Partridge to the Water & Sewer Commission with a term to expire on 6-01-2017. Motion Carried. Mr. Partridge has expressed his desire to fill the vacant position on the Commission. He served as the former Director of Public Works and Water & Sewer Department in Van Buren Township and has a strong engineering background.

Budd moved, Wright seconded to approve Resolution 2017-05 formation of the Van Buren Township Fire Department Fire Fighter Cadet Program. Motion Carried. The program is designed to allow high school students, ages 16-18, interested in firefighting to work closely with members of a fire department. Recognized by the State of Michigan it allows Van Buren Township to participate in a Dual enrollment Firefighter Cadet Program through Schoolcraft College in conjunction with Belleville High School. Successful cadets would become fully certified as a Michigan Firefighter creating a pool of potential recruits already trained in our department's operations.

Frazier moved, Wright seconded to approve the formation of a Qualifications Based Selection Committee for the selection of a General Engineering Services firm, appointment of committee members, schedule of activities, publication vendors and vendor solicitation. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin and Miller. Nays: White. Motion Carried. The committee will be comprised of Supervisor McNamara, Clerk Wright, Treasurer Budd, Deputy Director of Planning and Economic Development Best, Public Services Director Taylor and DDA Director Ireland. Upon completion of the evaluations the committee will bring forth a recommendation to the Board of Trustees for approval.

Budd moved, Miller seconded to approve the formation of a Qualifications Based Selection Committee for the selection of a General Planning Services firm, appointment of committee members, schedule of activities, publication vendors and vendor solicitation. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin and Miller. Nays: White. Motion Carried. The committee would be comprised of the Supervisor McNamara, Clerk Wright, Treasurer Budd, Planning and Economic Development Director Akers, Planning Commission Chair Thompson and DDA Director Ireland. Upon completion of the evaluations the committee will bring forth a recommendation to the Board of Trustees for approval.

Budd Moved, Miller seconded to approve the Intergovernmental Agreement between Van Buren Charter Township and the Romulus Animal Shelter. Motion Carried. This agreement has been in place for the past three years and has provided professional services to the Township. Changes to the agreement include the addition of a \$20 fee for euthanizing services and \$5 per day, per dog, for those held more than four days.

**REPORTS:** The November 2016 Budgetary Report was received. Copies are available for review at the Clerk's Office 46425 Tyler Rd., Van Buren Township, MI 48111.

**ANNOUNCEMENTS:** Announcements included: The Township Administrative offices will be closed Monday February 20, 2017 in observance of Presidents Day; the next regularly scheduled Board of Trustee Work Study Session and Board of Trustees meeting will be held on Tuesday February 21, 2017; the Western Wayne chapter of the NAACP will hold its next meeting on February 13, 2017 at 7:00 p.m. at St. Clements located at 4300 Harrison in Inkster; the Mayors Ball will be held Saturday February 11, 2017 at the Belleville Yacht Club (proceeds to benefit the Boys and Girls Club) and Board Members thanked Public Safety Deputy Director (Fire) Besson, who has accepted a job in Leland Township, for his years of service.

**NON-AGENDA:** Resident commented on the need for sidewalks on Belleville Rd. from Ecorse to Tyler, encouraged Board Members to learn about the “Help not Hand Cuffs” program, requested pot holes be addressed throughout the community and requested the Township go out for Towing Services bids.

**ADJOURNMENT:** Budd moved, Frazier seconded to adjourn at 8:39 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.