

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
NOVEMBER 18, 2014**

Supervisor Combs called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Hart, Trustee Jahr, Trustee McClanahan and Trustee Miller. Others in attendance: Public Safety Director Laurain, Lieutenant Bazy, Deputy Director-Fire Department Besson, Secretary Montgomery and an audience of eleven (11).

APPROVAL OF AGENDA: Supervisor Combs requested removal of New Business item #2 [To consider approval of the Job Description for the Executive Assistant to the Supervisor date 11-10-14]. Hart moved, Miller seconded to approve the agenda as amended. Carried

APPROVAL OF CONSENT AGENDA: Budd moved, Wright seconded to approve the Consent Agenda [Work Study Session Minutes October 20, 2014; Regular Board Meeting Minutes October 21, 2014; Work Study Session Minutes of November 3, 2014; Closed Session Minutes of November 3, 2014; Voucher List of November 4, 2014, Voucher List of November 18, 2014; 2014; Prepaid Lists of October 23, 2014, October 31, 2014, November 7, 2014 and November 13, 2014; A personal Leave of Absence for Fire Fighter Stephen Jones, The 2015 Board of Trustees Meeting Schedule and The 2015 Holiday Schedule]. Carried.

PUBLIC HEARING: None.

CORRESPONDENCE: Supervisor Combs read a letter from the Friends of the Belleville Area District Library to Deputy Director-Fire Department Besson thanking him for his presentation during their Home Grown Knowledge Series, a letter from Visteon to Besson thanking his department for providing representation during their "Striding to End Breast Cancer" 5K Run and a letter from Van Buren Public Schools to Public Safety Director Laurain thanking both Police and Fire personnel for their quick response during the recent fire at the Mechanics Garage. Clerk Wright on behalf of himself and Deputy Clerk Montgomery thanked the residents who participated in the November 4, 2014 General Election. He acknowledged Clerk's Office staff members Nicole Sumpter, Vern Morse and Carol Towles, Township employees Kirk Jenkins, Jeff Fondaw, Chuck Esch, Karen Smith, Jessica Lampinen, and Tina Harman, Van Buren Public Schools Superintendent Van Tassel and Staff, the Precinct Workers and Public Safety personnel for their assistance with election preparations and transportation of election materials to Wayne County. Clerk Wright thanked residents Bob and Marie Krouse for placement of Veterans Flags at our Cemeteries throughout the year.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: ~~Wright moved, Miller seconded to approve the amount of \$273,128 to purchase all of the sirens and to be reimbursed by CDBG and the DDA for their portion and to go with the option #2 as the maintenance agreement. Wright Moved, Miller seconded to amend the motion to include and transfer the total amount from the General Fund. Carried as amended. At the Board Meeting of December 2, 2014 Jahr moved, Hart seconded to correct the minutes by amending the motion previously adopted to now read: To approve the purchase of 13 Federal Signal 2001-130 sirens from West Shore Services, Inc. in accordance with its proposal for the total sum of \$252,850.00 including installation and authorizing the Supervisor and Clerk to execute Inspection and Annual Maintenance Agreement at an annual cost of \$5,395 total for 13 sirens and further authorizing the transfer of the necessary amounts from the General Fund Fund Balance. Carried.~~

NEW BUSINESS: Miller moved, Wright seconded to approve the Job Description and Personal Services Agreement between Murray J. Knowles II and the Township and authorize the Supervisor and Clerk to execute the agreement. Carried.

REPORTS: September 2014 Budgetary Report was received and filed as presented. Reports are available for review at the Clerk's Office.

ANNOUNCEMENTS: Clerk Wright announced the Township will be closed on Thursday November 27 and Friday November 28, 2014 in observance of Thanksgiving. Supervisor Combs announced: The 19th Annual Festival of Holiday Trees at the Belleville Area Museum runs November 18 through December 27, 2014; Elder Law & Advocacy Center Offers Free Legal Presentation by appointment for 60+ years old residents Wednesday November 19, 2014 10:00 a.m. at the Senior Center; Yard Waste Season ends the week of November 24th, 2014 maximum 30 leaf bags/cans curbside weekly; Belleville/Van Buren Goodfellows Applications for Assistance, open to Belleville and Van Buren Township residents only, are being accepted at the Public Safety Department until Friday December 5, 2014 at 3:00 p.m.; Annual Senior Center Bake Sale Saturday December 6th, 2014 9:00 a.m.-noon.; Senior Center Christmas Party, reservation required, for September Days members only Friday, December 12, 2014 doors open at 4:00 p.m. cost is \$5.00 and the Holiday Arts and Craft Show December 6, 2014 9:00 a.m.-3:00 p.m. at the Community Center.

AUDIENCE (Non-Agenda Items): Resident of Savage Rd. requested the Board review the zoning of a vacant parcel adjacent to her property. The parcel is located at the SE corner of Savage Rd. and Haggerty Rd. and currently has both commercial and residential zoning. Supervisor Combs advised the resident that she will have the appropriate staff member contact her. Resident requested that the Board consider allowing public questions/comment prior to a vote on items that are moved directly from the previous day's Work Study Session to the following days Board of Trustees Meeting.

CLOSED SESSION: None

ADJOURNMENT: Hart moved, Miller seconded to adjourn at 7:43 p.m. Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda H. Combs, Township Supervisor

Approved: _____.