

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
NOVEMBER 16, 2015**

Treasurer Budd called the meeting to order at 4:02 p.m. in the Sheldon Room. Present: Treasurer Budd, Clerk Wright and Trustee Jahr. Late Arrival: Trustee McClanahan (4:04 p.m.) and Trustee Hart (4:09 p.m.). Absent/Excused: Supervisor Combs and Trustee Miller. Others in Attendance Secretary Montgomery, DDA Director Ireland, DDA, Executive Assistant Clair, Director of Planning and Economic Development Akers, Deputy Director of Planning and Economic Development Best, Public Safety Director Laurain, Public Safety Deputy Director (Fire) Besson, Public Services Director Taylor, and an audience of seven (7).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on the re-appointment of Edward Miller and Joseph Barnabei as full members of the Board of Zoning Appeals, both terms expiring on December 1, 2018.

Discussion on the part-time Public Safety (Fire Department) Administrative Assistant job description. The position is part-time, hourly position, with a maximum of 29 hours a week with no benefits.

Discussion on Resolution 2015-40 the 2016 Water and Sewer Rates and Fee Schedules with an effective date of January 1, 2016. Rate increase of 3% to off-set rate increases incurred by the Township.

Discussion on the request from the Environmental Commission to consider the adoption of a Coal Tar Sealant Ban Ordinance. If adopted an ordinance would ban the application of coal tar based sealants primarily used to seal asphalt surfaces.

Discussion on the proposed revisions to the Rules of Procedure for the Township Planning Commission. Adjustment to the December meeting date and housekeeping corrections.

Discussion on the confirmation of the Local Development Finance Authority (LDFA) appointment of Mr. Jelani Karamoko (Wayne County Representative) with a term to expire at Wayne County's discretion.

Discussion on the commercial fireworks display permit application by Great Lakes Fireworks LLC to set off fireworks on Saturday, December 5, 2015 from the Denton Rd. Bridge.

PUBLIC COMMENT: None

ADJOURNMENT: There being no further discussion Jahr moved, McClanahan seconded to adjourn the Work Study Session at 4:32 p.m. Motion Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda H. Combs, Township Supervisor

Date: _____.