

CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday August 27, 2013
Van Buren Township Hall
46425 Tyler Road

The meeting was called to order at 7:00 p.m. in the Otisville/Sheldon Room by Chairman Rochowiak. Members present: Chairman Rochowiak, Vice-Chairman Cook, Commissioner Graf, Commissioner Pedersen, Trustee McClanahan, others present, Director James Taylor, Field Superintendent Bill Turner, and Dave Nummer of Wade Trim.

APPROVAL OF AGENDA: Motion Commissioner Cook, Second Trustee McClanahan to approve Agenda with the addition of Hydrant update added to Old Business Motion carried

APPROVAL OF MINUTES: Motion Commissioner Graf, Second Trustee McClanahan to approve the minutes of the W & S Commission meeting with the correction of adding more detail of the hydrant discussion, that occurred at the meeting November 27, 2012. Motion Carried.

OLD BUSINESS:

1. **Fire Hydrant Maintenance Update-** We are still moving forward getting the hydrants painted, additionally, we are still working toward the goal of integrating this task into the regular flow so that it becomes a routine function on a regular schedule

NEW BUSINESS:

1. **Introduction-** Director Taylor introduced himself as the new director and the new field supervisor Bill Turner he presented both of their resumes and background to give commissioners the opportunity to know their background and where they are coming from and his current vision for where the Water department is headed.
2. **Mission Statement-**Director Taylor presented the new mission statement of the water dept. and gave a brief introduction to the strategic planning going forward.
3. **Water Usage Update-**Director Taylor presented some graphs of water usage from 2010 to now showing a decline in usage. He also told the board of the DWSD's plans to redo their master plan. They have begun to assemble committee members not only for DWSD personnel but also suburban water customer's personnel to work together. This lead into a brief discussion about budget and rates. Director Taylor extended an open door invitation to all commission members for any questions they may have along the way. Commissioner Pedersen requested a work study session prior to putting rates to paper.
4. **SAW Grants- Asset Management upgrade.** Dave Nummer of Wade Trim gave a presentation introducing Saw Grants; the state has not made all of their rulings for the processes, but what has been established is that there are two "plans" one which works like a State Revolving Fund loan and the other part is grants to partially fund preliminary engineering, or asset management plans.

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PUBLIC COMMENT: None

ADJOURNMENT: Motion to adjourn, Commissioner Cook, second Commissioner Graf Motion Carried, meeting adjourned at 8:28 p.m.

Respectfully Submitted by Karen E Smith

Approved _____

Walter Rochowiak-Chairman