

**Charter Township of Van Buren
Recreation Committee Meeting Minutes
June 11, 2013**

CALL TO ORDER: The meeting was called to order at 5:29 p.m. by Co-Chairperson Tammy Wall.

Members Present: Speed Gant, Tammy Wall, Kimberly Nofz, Sam Villa

Members Absent-Excuse: Chairperson Charles Coleman, Mark Duff, Clerk Leon Wright
Recording Secretary Tina Harman

Staff Present: Director Wright, Deputy Director Zaenglein and fill in Secretary Smith.

Members of the Audience: None.

APPROVAL OF THE AGENDA: Request Gant to add Cultural Committee update to Old Business. Motion Nofz, Villa second to approve the agenda of June 11, 2013 with the addition as requested. Motion Carried.

APPROVAL OF MINUTES: Motion Gant, Villa second to approve the minutes of April 9, 2013 as presented. Motion Carried.

OLD BUSINESS:

1. **Recreation Updates:** Director Wright gave updates on Mother/Son Bowl, Mother/Daughter Tea, Free Fishing Derby at Crosswinds Marsh, the Youth Dance Recital. Upcoming events, Strawberry Festival this weekend; Relay for Life at Quirk Park June 22 & 23; Taking it to the Streets June 28 at Tyler Elementary and Fireworks June 29 at Beck Ball Field thanks to the hard work of Supervisor Combs and the wonderful sponsors that made it possible. Summer Camp set to begin June 24. Camp Counselors will have training session June 21 & 22. Wayne County just sent letter that the Smart Credits used to pay for transportation for Summer Camp will be cut by half for next year but they are looking at ways to make the most of those credits when the time comes. Director Wright also informed the committee she met with Risk Management recently to update rental forms with the purpose of adding specific language for additional insurance to the Hold Harmless Clause.
2. **Park Updates:** Deputy Director Zaenglein gave park updates; there is an ongoing search for a missing memorial plaque in honor of Supervisor Gollwitzer, the plaque was affixed to a monument in Van Buren Park prior to new park construction updates that occurred in 2000; Seasonal workers are now in place at the gate house and the park is now open, however the gate house is closed all day on Mondays and Tuesday mornings; they are currently doing inspections at park for safety, a hydrant has already been replaced and other projects to be done as funds become available; she also spoke of the beach area in the park and different possibilities being considered to improve the site to make the park more inviting and family friendly, the concert series is scheduled now and they are working on promoting it, mulch has been ordered for all the parks and the shuffle board course is scheduled for resurfacing before the Senior Olympics as that event will be held here this year; lastly phase 2 of the walking/bike path is under way and will be paid from the parks millage money.

3. **Cultural Advisory Committee Update:** Mr. Gant requested Director Wright summarize the status of this committee. She confirmed that the Committee has been suspended at this time due to lack of funding, and will remain as such until funding is available.

NEW BUSINESS: None

GENERAL DISCUSSION:

1. **Brainstorming regarding departmental marketing ideas special events and programs:** a list was distributed of marketing tools that could be utilized. A discussion was held regarding implementing those options within the parks and rec program including handing out flyers for upcoming events and/or park information at events as they occur. Possible mailers, pens, t-shirts and other gifts that would get the name out there. There was also a short discussion regarding a possible volunteer program.

ADJOURNMENT: Motion Gant, Nofz second to adjourn the meeting at 6:40 p.m. Motion Carried.

Respectfully Submitted,

Karen Smith
Recording Secretary