

**Van Buren Charter Township
Downtown Development Authority**

Tuesday, August 27 2013

Chairperson Dolph called the meeting to order at 5:30 p.m.

ROLL CALL

Members Present: Chairperson Dolph, Vice Chair Atchinson, Secretary Zoller , Director Bechtel, Director Bird, Director Laginess and Director Richter.

Members Absent: Director Baskin (excused,) Director Blank (excused), Director Miller (excused) and Supervisor Combs (excused).

Others in Attendance: DDA Executive Director Ireland, Recording Secretary Cline, Wade Trim, Engineer Nummer, Engineer Stacey and an audience of two.

APPROVAL OF AGENDA

Motion Bird, support Laginess to approve the agenda as presented. Motion Carried.

APPROVAL OF MINUTES

Motion Laginess, support Atchinson to approve the DDA Minutes of Tuesday, July 23, 2013 as presented. Motion Carried.

REPORTS

1. Director's Report:

DDA Executive Director Ireland provided an update on the status of outstanding projects including: Belleville Road sidewalk along the east side of Belleville Road from Tyler Road north to 8701 Belleville Road; I-94 North Service Drive Sidewalk; Wayne County Zoo Millage; Belleville Road Curbs; Belleville Road Intersection; Belleville Road Traffic Signalization Project; Belleville/Ecorse Road Landscape; Belleville Road Fence between Harmony Lane and Sunrise; Van Buren Township Hall Roof; Aerotropolis; Public Safety Day; Emergency Sirens; and Willow Run Airport.

2. Wade Trim:

- a. Belleville Ecorse Road Intersection: The intersection will be open to traffic on August 29th. Service Drives from west to east will and remainder of project should be complete in September.
- b. Traffic Signalization Project: MDOT has issue with color of traffic signal holders (black) from exit ramps to be yellow, further discussion will be held with MDOT. Also, the cost of mask verses wires to hang traffic lights was discussed with estimate of cost to be brought back before a decision is made.

NEW BUSINESS

Motion Bird, support Bechtel to approve the purchase of a portion of three (3) parcels of land, #29 – Parcel ID V125-83-036-99-0006-000, #33 – Parcel ID V125-83-036-99-0009-717 and #34 – Parcel ID V125-83-036-99-0009-718 in accordance with the Settlement Statements for each parcel with a total purchase price of \$131,700 for the three (3) parcels to be expensed from DDA Line item 247-000-980-000 – Property Acquisition and adjust the expense Line item as necessary from “Designated Property Acquisition.” Motion Carried.

NON-AGENDA ITEMS

DDA Director Ireland presented the DDA Board with a proposal for a \$500 sponsorship donation for the upcoming Annual Michigan MDA conference to be held October 23rd through October 25th in Grand Rapids. The sponsorship donation would offset her conference registration fee and provide an opportunity promote Van Buren Charter Township DDA.

Bechtel moved, support Laginess to approve a \$500 sponsorship donation to Michigan DDA Annual 2013 Conference. Motion Carried.

Vice Chair Atchinson provided information regarding upcoming events for the Belleville Chamber of Commerce.

ADJOURNMENT

Motion Atchinson, Support Bird to adjourn the meeting at 6:32 p.m. Motion carried.

Respectfully Submitted,

Kathleen A. Cline, CMC
Recording Secretary