

**Van Buren Charter Township
Downtown Development Authority**

Tuesday, July 23, 2013

Chairperson Dolph called the meeting to order at 5:30 p.m.

ROLL CALL

Members Present: Chairperson Dolph, Vice Chair Atchinson, Secretary Zoller, Director Baskin, Director Bird, Director Laginess, Director Richter, and Supervisor Combs

Members Absent: Director Bechtel (excused), Director Blank (excused) and Director Miller.

Others in Attendance: DDA Executive Director Ireland, Recording Secretary LaMothe, and an audience of five.

APPROVAL OF AGENDA

Motion Zoller, support Atchinson to approve the agenda as presented. Motion carried.

APPROVAL OF MINUTES

Motion Combs, support Laginess to approve the DDA Minutes of Tuesday, June 25, 2013 as presented. Motion carried.

REPORTS:

1. Director's Report

DDA Executive Director Ireland provided an update on the status of outstanding projects, including: Belleville Road sidewalk along the east side of Belleville Road from Tyler Road north to 8701 Belleville Road, I-94 North Service Drive Sidewalk, banners on flag poles, Communication Associates update, Wayne Country Zoo Millage, Van Buren Township Hall Roof, Aerotropolis and Public Safety Day.

2. Wade Trim

A. Ecorse Road Sanitary sewer installed.

- Water main installed
- Paving/restoration is in place along Ecorse.
- Road should open to traffic by mid-August.
- Beginning work on Service Drive.
- Bypass/widening improvement on Belleville Road.

B. Traffic Signalization Project

- July 3, 2013 - Plans submitted to State for review
- August 7, 2013 - Review Meeting
- August 23, 2013 - Final Plans due to MDOT

3. McKenna:

A. Belleville Road Fence - Wayne County permission to replace fence in exact location as it is now.
"Frontier Blend" color option selected by DDA Board

DDA reviewed the concept plans, McKenna will do some minor clean-up based on Wade Trim survey revisions; and then plans will be submitted to Wayne County for permitting. When permits are issued by Wayne County, bid documents will be prepared.

B. Ecorse Road Landscape - Reviewed the preliminary drawings for Ecorse Belleville Road intersection (to begin spring 2014).

NEW BUSINESS

Motion Laginess, support Bird to approve the concept drawings for Ecorse approach to Belleville Road intersection as presented by McKenna and Associates and for McKenna and Associates to proceed with further development of the plan and costs associated, including the potential for one of the following entryway feature placements:

1. Masonry structure within County Right of Way.
2. Masonry structure moved south to private property.
3. Non-Masonry structure within County Right of Way.
4. Monument/pillar in County Right of Way.

Motion carried.

NON-AGENDA ITEMS: None

ADJOURNMENT

Motion Richter, seconded Atchinson to adjourn the meeting at 6:24 p.m. Motion carried.

Respectfully Submitted,



Karin E. LaMothe
Recording Secretary