

**Van Buren Charter Township  
Downtown Development Authority**

**Tuesday, September 24, 2013 – 5:30 pm**

Chairperson Dolph called the meeting to order at 5:36 p.m.

**ROLL CALL**

**Members Present:** Chairperson Dolph, Vice Chair Atchinson, Secretary Zoller, Director Baskin, Director Bird, Director Laginess, Director Richter, a Director Bechtel, and Supervisor Combs

**Members Absent:** Director Blank (excused) and Director Miller (excused).

**Others in Attendance:** DDA Executive Director Ireland, Recording Secretary LaMothe, and an audience of two.

**APPROVAL OF AGENDA**

Motion Atchinson, support Bird to approve the agenda as presented. Motion carried.

**APPROVAL OF MINUTES**

Motion Baskin, support Laginess to approve the DDA Minutes of Tuesday, August 27, 2013 as presented. Motion carried.

**REPORTS:**

**1. Director's Report:**

DDA Executive Director Ireland provided an update on the status of outstanding projects including: Belleville Road sidewalk along the east of Belleville Road from Tyler Road north to 8701 Belleville Road, I-94 North Service Drive Sidewalk, Communication Associates, Wayne Country Zoo Millage, Belleville Road Curbs, Belleville Road Intersection, Belleville Road Traffic Signalization Project, Belleville/Ecorse Road Landscape, Belleville Road Fence between Harmony Lane and Sunrise (Executive Director Ireland will attend Belle Harbor Association Meeting on October 3, 2013 at 7 pm to discuss fence on Belleville Road), Van Buren Township Hall Roof, Aerotropolis, Emergency Sirens

**2. McKenna:**

DDA Board Members' general consensus was to pursue option 3 regarding the entry feature at the Belleville/Ecorse Road Intersection. Option 3 was a suggestion from Wayne County that the DDA petition the County to have the right of way surrounding the area proposed to be an entryway into the Township be deemed as excess land. If the County determines this area to be excess right of way, the land can be conveyed to the DDA. Typically the sale price is \$1.00. If it is ultimately determined by Wayne County that this is not a viable option, other opportunities will be pursued.

**NEW BUSINESS**

Motion Laginess, support Bechtel to approve the proposal from Wade Trim dated September 30, 2013 to complete design, permit, specifications, contract documents, advertising, bid opening and bid recommendation for sidewalk on Belleville Road on the east side from Belleville Manor south to Tyler Road in an amount not to exceed \$4,000 to be expensed from Account 247-000-820-000 – Engineering. Motion carried.

**COMMUNICATONS:**

City of Belleville DDA has requested a joint meeting in October. Executive Ireland will be in contact to determine if the Belleville DDA can meet at Van Buren Township's DDA regularly scheduled October meeting.

**NON-AGENDA ITEMS:** None

**ADJOURNMENT**

Motion Combs, seconded Atchinson to adjourn the meeting at 6:20 p.m. Motion carried.

Respectfully Submitted,

Karin E. LaMothe  
Recording Secretary