

**Van Buren Charter Township
Downtown Development Authority**

OFFICIAL

Tuesday, March 26, 2013

Chairman Dolph called the meeting to order at 5:30 p.m.

ROLL CALL

Members Present: Chairperson Dolph, Director Atchinson, Secretary Zoller, Director Bird, Director Laginess, Director Miller, Director Richter, Director Richter, Director Blank and Supervisor Combs.

Members Absent: Director Baskin (absent) and Director Bechtel (excused).

Others in Attendance: DDA Executive Director Ireland, Recording Secretary LaMothe, and an audience of one.

APPROVAL OF AGENDA

Motion Blank, support Zoller to approve the agenda as presented. Motion carried.

APPROVAL OF MINUTES

Motion Laginess, support Bird to approve the DDA Minutes of Tuesday, February 26, 2013 as presented. Motion carried.

REPORTS

Director's Report:

DDA Executive Director Ireland provided an update on the status of outstanding projects including: I-94 easements, sidewalks, light poles, banners, Communication Associates, Public Safety Day, Belleville/Ecorse Rd landscapes, Belleville Road fence between Harmony & Sunrise, emergency sirens, and Van Buren Township Hall roof.

NEW BUSINESS

Motion Laginess, Support Combs to re-appoint Jere Dolph as Chairperson. Close nominations and elect by acclamation. Motion Carried.

Motion Zoller, Support Miller to appoint Kurt Atchinson as Vice-Chair. Close nominations and elect by acclamation. Motion Carried.

Motion Blank, Support Laginess to re-appoint Sophie Zoller as Secretary. Close nominations and elect by acclamation. Motion Carried.

Motion Blank, Support Bird to approve the proposal from Pioneer Landscaping for streetscape replacement and maintenance in an amount of \$11,840, and to increase the DDA budget line item BELLEVILLE RD STREETScape in the amount of \$12,000 from fund balance. Motion Carried.

ADJOURNMENT

Motion Atchinson, seconded Blank to adjourn the meeting at 6:30 p.m. Motion carried.

Respectfully Submitted,

Karin E. LaMothe
Recording Secretary