

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
APRIL 2, 2013**

Supervisor Combs called the meeting to order at 7:30 p.m. in the Board Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Jahr, Trustee McClanahan and Trustee Miller. Absent: Trustee Hart (excused). Others in attendance: DPW Director MacDonald, Captain Laurain, Chief Besson, Interim Planning and Economic Development Director Mullen, Executive Assistant LaMothe, Secretary Cline and an audience of fifteen (15).

APPROVAL OF AGENDA: Budd moved, Wright seconded to approve the agenda as presented with the addition of New Business Item #5 “Consider a proposal from RTA (Roofing Technology Associates) dated March 25, 2013 to provide additional Roof Consulting Services to the Van Buren Township Hall Roof Replacement Project and to authorize the Supervisor and Clerk to execute the documents.” Carried.

APPROVAL OF CONSENT AGENDA: Jahr moved, McClanahan seconded to approve the Consent Agenda [Work Study Session Minutes March 18, 2013; Closed Session Minutes March 18, 2013; Regular Board Meeting Minutes March 19, 2013; Special Board Meeting Minutes March 25, 2013; Closed Session Minutes March 25, 2013; Reappointments of Dr. Gerald Graf and Carl Pedersen to the Water and Sewer Commission with terms to expire June 1, 2015; Special Board Meeting Minutes March 27, 2013; Voucher List of April 2, 2013.] as presented. Carried.

PUBLIC HEARING: None.

CORRESPONDENCE: Supervisor Combs read a letter of appreciation to Officer Barry regarding a recent traffic stop and his professionalism.

Supervisor Combs read a letter of thanks from Belleville Area District Library to the Township regarding the Literacy Program and use of Township Hall.

Director MacDonald announced the Van Buren Township Water and Sewer Department has been awarded two Rap Grants from Michigan Municipal Risk Management Authority.

Chief Besson read an email regarding EMS Fire Utility vehicle being used to respond to medical calls in place of the Fire Engine, as a budget savings to the Township.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Wright moved, Jahr seconded to adopt [Resolution 2013-06](#) precinct polling changes for Precincts 2, 6 and 8. Carried.

Jahr moved, Miller seconded to approve the agreement with Arthur F. Mullen as Interim Director for Interim Planning and Economic Development Director, noting corrections made during Work Study to the agreement and to authorize Supervisor and Clerk to execute the agreement. Carried.

Budd moved, McClanahan seconded to approve the proposal of Wade Trim Associates to provide administrative services for the Van Buren Community Development Block Grant (CDBG) Housing Rehabilitation program and to authorize the Supervisor and Clerk to sign the agreement. Carried.

Wright moved, Budd seconded to approve the changes to the Salaried Employees Benefit Manual regarding Health/Dental/Optical Section. Carried.

Wright moved, McClanahan seconded to approve proposal from RTA (Roofing Technology Associates) dated March 25, 2013 to provide additional Roof Consulting Services to the Van Buren Township Hall Roof Replacement Project in an amount not to exceed \$25,300 and to authorize the Supervisor and Clerk to execute the documents. Carried.

REPORTS: None.

ANNOUNCEMENTS: Clerk Wright announced Election Law Changes beginning March 28, 2013. PA 523 of 2012 takes effect March 28, 2013 and includes several election law changes. Of particular importance is the new requirement for voters to present identification or sign the Affidavit of Voter Not in Possession of Picture Identification form when registering to vote or obtaining an absentee ballot in person.

Captain Laurain announced the Fire Department is offering CPR classes to Van Buren Township residents. The cost is \$25 and the class will be held on Saturday, April 27th from 9:00 a.m. to 1:00 p.m. at Fire Station Two located at 7981 Belleville Road. To register for the class contact Lieutenant Shores at 734-699-8900 extension 9431 before April 20th.

Captain Laurain and Chief Besson presented a Van Buren Public Safety update as follows: Use of Fire Utility vehicle in place of Fire Engine to respond to medical emergencies as a budget cost saving; Hydrant prep by Police Officers to assist Fire Department; Directing Traffic assistance by Fire Department by placing signs to assist Police during accidents; Immediate Response mandating all cross-trained Officers to carry their Fire equipment in vehicle to respond to fire calls. These Police Officers are paid regular rate (not blended rate) to enhance Public Safety services in the Township.

Chief Besson announced NOAA's National Weather Service has an experimental tornado warning system to help warn citizens of the different strengths of tornados.

Treasurer Budd announced the Drive-In Dog Clinic will be held on Saturday, May 11th from 10:00 a.m. to 1:00 p.m. at the Water and Sewer building located behind township hall. Residents may also pick up Park Passes and purchase a rain barrel. Information regarding this event and to pre-order your rain barrel is posted on the Township's website www.vanburen-mi.org.

Trustee McClanahan stated there are alarm systems using a parent's voice to wake a child up instead of the typical alarm sound and Chief Besson confirmed this information.

AUDIENCE (Non-Agenda Items): Comments were made from 8:39 p.m. to 8:44 p.m. by the Board regarding the following topics: Electrical Inspector; Board Rules of Conduct; Video Policy; bringing these items to Work Study for the Board of Trustees to review.

ADJOURNMENT: Wright moved, McClanahan seconded to adjourn at 8:45 p.m. Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: April 16, 2013.

Linda H. Combs, Township Supervisor

Approved: As presented.