

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD MEETING MINUTES  
DECEMBER 17, 2013**

Supervisor Combs called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Jahr and Trustee Miller. Absent and excused: Trustee Hart and Trustee McClanahan. Others in attendance: Planning and Economic Development Director Mullen, Assessing Coordinator Stevenson, Secretary Cline and an audience of nine (9).

A moment of silence was held in remembrance of Ralph Nodwell who recently passed away.

Jahr moved, Miller seconded to recess the Board of Trustees meeting at 7:02 p.m. due to elevated levels of carbon monoxide in the Board of Trustees room.

Supervisor Combs resumed the Board of Trustees meeting in the Sheldon room at 7:22 p.m.

**APPROVAL OF AGENDA:** Miller moved, Jahr seconded to approve the agenda as amended removing under Correspondence the presentation by Green Zone Initiative and service awards to employees to the next Board of Trustees meeting. Carried.

**APPROVAL OF CONSENT AGENDA:** Wright moved, Jahr seconded to approve the Consent Agenda [Work Study Minutes December 2, 2013; Closed Session Minutes December 2, 2013; Regular Board Meeting Minutes December 3, 2013; Board of Zoning Appeals appointments of Medina Atchinson as alternate member, Terissa Wardwell and Lianne Clair as full members with terms to expire December 1, 2016 and the appointment of Edward Miller from alternate member to full member with term to expire December 1, 2015; Voucher List of December 17, 2013] as presented. Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE:** None.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** Jahr moved, Wright seconded to adopt the 2013 Amended General Fund Budget and the 2014 Proposed General Fund Budget, as outlined in Supervisor Combs memo dated November 26, 2013, noting items A through G inclusive. Roll Call Vote. Yeas: Jahr, Budd, Wright and Combs. Nays: Miller. Absent and excused: McClanahan and Hart. Carried.

**NEW BUSINESS:** Budd moved, Jahr seconded to adopt Resolution 2013-21 the 2014 Fee Schedule. Roll Call Vote. Yeas: Jahr, Budd, Wright and Combs. Nays: Miller. Absent and excused: Hart and McClanahan. Carried.

Wright moved, Jahr seconded to approve the amendments to the Township's Industrial Facilities Exemption Certificate (Tax Abatement) Guidelines PA 198, adopted 9-2-97, amended 9-5-06 and the PA 328 Guidelines effective September 2010. Carried.

**REPORTS:** Supervisor Combs received and filed the November 2013 Budgetary Report.

**ANNOUNCEMENTS:** Supervisor Combs stated the Wayne County Roads telephone number is 888-762-3273 for any problems with county roads including snow removal.

Treasurer Budd stated for those residents who wish to pay their taxes in 2013 during the holiday closure of Township Hall there is an ADA drop box in front of Township Hall and a drop slot in the Public Safety Department lobby.

Clerk Wright announced the Township Administrative Offices will be closed December 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup> and January 1<sup>st</sup> for the Holiday Season. Also, there is only one scheduled Work Study and Board of Trustees meeting in January on January 13<sup>th</sup> and January 14<sup>th</sup> respectively.

**AUDIENCE (Non-Agenda Items):** The Board of Trustees wished all a joyous holiday season and a happy new year.

**ADJOURNMENT:** Jahr moved, Wright seconded to adjourn at 7:40 p.m. Carried.

Respectfully submitted,

Leon Wright, Township Clerk

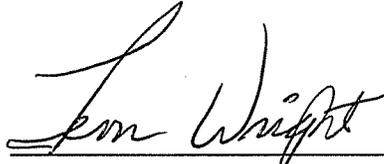
Linda H. Combs, Township Supervisor

## **Resolution 2013-21**

### **Van Buren Charter Township**

#### **2014 Fee Schedule**

I, Leon Wright, Clerk of Van Buren Charter Township, hereby certify that the foregoing is a true and correct copy of a Resolution approved by the Van Buren Charter Township Board of Trustees at a regular meeting held December 17, 2013.

A handwritten signature in black ink, appearing to read "Leon Wright", written over a horizontal line.

Leon Wright  
Township Clerk

# CHARTER TOWNSHIP OF VAN BUREN

## ASSESSING OFFICE

Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2014.

### Lot Splits/Combinations in accordance with Land Division Act of 1997

#### Non-refundable application review:

\$250 for each proposed new description.

Application fee covers initial review and one re-review, if necessary.

#### GIS Processing Fee

\$85\* for each parent parcel and \$85\* for each newly created parcel (child parcel)

### Subdivision/Condominium Plat and/or Amended Subdivision Condominium Re-Plat

#### Non-refundable township review fee

The number of maximum allowable divisions under the Land Division Act of 1997 (based upon acreage) @ \$250 each

#### GIS Processing Fee

\$85\* for each parent parcel, and \$85\* for each newly created parcel (child parcel)

If the development is built in phases, the processing fee for each phase must be paid prior to the issuance of any permits in the new phase.

### Outside Professional Services

It is sometimes the practice of the township to use outside professional(s) as consultants for matters relating to splitting or combining property. These services would include, but not be limited to: planners, engineers, attorneys, architects and special inspectors. When such professional outside consultant(s) are used, the cost for their service(s) shall be passed to the applicant or customer whose project requires the service. Actual cost for consultant(s) plus 20% will be passed through. All such charges shall be due and payable upon receipt of Township invoice. No description shall be recorded until all fees are paid. The Assessing Department shall be responsible for billing all appropriate costs.

### Wayne County GIS/Engineering Consulting Fee

\$100\* per hour for any Wayne County research or consulting required by property owner(s). A minimum deposit for two hours of time (\$200\*) shall be provided to the Township in advance. Upon presentation of an invoice from Wayne County to Van Buren Township, payment will be made from that deposit. Any amounts owed will be billed to the property owner or any amounts due the property owner will be refunded in accordance with regular Van Buren Township policy.

### Lot Split Ordinance

\$10.00 for each copy.

### Address Assignment

\$25.00 for each address issued.

### Industrial Facilities Tax/PA 328 Exemption Application

\$1,200 – for each application

\$ 500 – for each request to establish an Industrial Development District.

### Copying Charges

\$1.00 per page

\*Fees may be adjusted from time to time in accordance with Wayne County GIS/Engineering Charges. A 20% township administrative fee will be assessed in addition to all Wayne County Charges.

Approved: December 17, 2013

Effective: January 1, 2014

### CEMETERY RATES

Supersedes all prior Fee Schedule(s) upon approval with an  
Effective date of January 1, 2014.

GRAVE SITES (PLOTS) \$400.00

TRANSFER OF BURIAL RIGHTS \$10.00

#### OPENING & CLOSING

(Spring/Summer/Fall April 1<sup>st</sup>-November 30<sup>th</sup>)

Weekdays (Standard Burial) \$400.00

Weekdays (Cremated Remains) \$200.00

Saturday (Standard Burial) \$600.00

Saturday (Cremated Remains) \$400.00

(Winter December 1<sup>st</sup>-March 31<sup>st</sup>)

Weekdays (Standard Burial) \$500.00

Weekdays (Cremated Remains) \$300.00

Saturday (Standard Burial) \$700.00

Saturday (Cremated Remains) \$500.00

DISINTERMENTS \$700.00

FOUNDATION FEE \$50.00

(marking and inspection)

NO SUNDAY OR HOLIDAY BURIALS

#### **Cemetery Locations:**

Denton Cemetery, 49780 Cross Street

Otisville Cemetery, 41875 Riggs Road

Soop Cemetery, 49250 Denton Road

Tyler Cemetery, 39820 Tyler Road

## **FEE STRUCTURE FOR FREEDOM OF INFORMATION ACT REQUESTS**

Supersedes all prior Fee Schedule(s) upon approval with an  
Effective date of January 1, 2014.

### **Duplication**

Copies

If it is necessary, due to size or volume to use a commercial facility, the charge will be the actual cost from the printer and the incremental labor wage.

Or

\$.25 cost per page 8 1/2 x 11 and 8 12/x 14 (township owned copier)

\$.50 cost per page 11 x 17

Computer Disks

\$1.00 cost per disk plus labor charge for time to create disk.

DVD

\$15.00 DVD cost per meeting or event.

### **Mailing**

A Envelopes

\$ .10 standard envelope

\$ .25 large envelopes

B Postage

Actual cost

### **Hourly Labor Wage**

\$16.23 (this may vary with each request)

This will be the hourly wage of the lowest paid township employee capable of retrieving the information necessary to comply with a request under the Freedom of Information Act.

Labor cost of searching and reviewing files to delete exempt materials:

First 10 minutes free. Minimum \$16.23 per hour thereafter (charged in 10 minute increments).

The rate is determined by employee needed to perform search, review etc.

Labor cost of monitoring public review or original files

Same as above and this must be paid in advance.

### **Deposit**

If the anticipated charges for a requested record will exceed \$50, a good faith deposit of one half of the total anticipated charges shall be required.

### **Waiver**

If an individual submits an affidavit stating that her or she is receiving public assistance or is able to state facts showing an inability to pay fees because of indigence, a copy of a public record shall be furnished without charge for the first \$20 of the fee.

# MEMO

**TO:** Van Buren Township Board  
**FROM:** Lynette Jordan, Senior Director  
**DATE:** 11-18-2013

## Membership Dues (Annual)

Resident	\$15.00
Non-resident	20.00

Trip surcharge: \$2.00 added to cost from tour company.

### Transportation:

Local: (Tri-community area)	\$2.00 each way
Within 20 mile radius	\$5.00 each way
Lunch & shopping	\$1.00 each way

### Social events:

Miscellaneous social events determined by costs incurred.

**Belleville Area Museum  
Fee Schedule - 2014**

**Admission Fees:**

Adults \$2.00

Children (6 to 17 years old) \$1.00

Guided Tours: (school classes, scout groups, etc.) \$1.00 per person

**Special Events:**

Children's Christmas Ornament Workshop \$2.00 per child

March Quilt Exhibit Admission Fee \$2.00 per visitor

March Sewing Classes \$1.00 per child

**Photo Copies**

25 cents per copy

50 cents per copy for oversized paper

\$1.00 for a scanned copy of a photograph

## **NOTARY FEE SCHEDULE**

Effective January 1, 2014

The Michigan Notary Public Act provides that a notary public may charge up to \$10.00 for performing a notarial act. Van Buren Charter Township will charge the following for notary services beginning January 1, 2014:

**No charge to notarize documents for a resident of Van Buren Charter Township.**

**\$5 charge to notarize each document for a non-resident.**

The person requesting the document to be notarized must present their ID (Driver's License, State I.D., Passport or Military I.D.) in order to have the document notarized. Please do not sign the document to be notarized until you are in the presence of the person to notarize the document.

**POLICE DEPARTMENT FEES**

**EFFECTIVE JANUARY 1, 2014**

<b>Police Reports (includes First (5) Pages (Additional Pages)</b>	<b>\$ 5.00 1.00 ea.</b>
<b>Police Reports (2 Years or Older) (Includes First (5) pages) (Additional Pages)</b>	<b>\$10.00 1.00 ea.</b>
<b>Background Checks</b>	<b>\$ 5.00</b>
<b>Video/Audio Tapes</b>	<b>\$35.00</b>
<b>Warrant Service Fee</b>	<b>\$10.00</b>
<b>Preliminary Breath Tests</b>	<b>\$10.00</b>
<b>Impound Vehicle Release</b>	<b>\$30.00</b>

## TREASURER'S OFFICE FEE SCHEDULE

(Effective Date: January 1, 2014)

1. Copy of Tax Database: 3.5 cents per parcel **or** \$300 minimum charge

2. Non-Sufficient Fund Fee: \$30.00 for each returned check

3. Photocopies: .25 cents per copy

4. Dog Licenses:

- \$5.00 if issued on or before May 31, 2014
- \$10.00 if issued after May 31, 2014
- \$5.00 after May 31, 2014 for new residents or for a puppy / new pet
- \$.50 for replacement license

\*Senior Citizens 55 years or older are only charged ½ price.

Daniel C. Besson  
Fire Chief  
O: 734-699-8916 C: 734-673-1019

Van Buren Fire Department  
46425 Tyler Rd  
Van Buren Twp., MI 48111



# 2014 Fee Schedule

*Effective date of January 1, 2014*

## ***Site Plan & Review***

Site plan reviews are traditionally performed by the department's Fire Marshal and consists of the comparing plans submitted for new commercial or renovation projects with our local fire prevention code, fire department requirements, and recommendations set forth by national standards found in the International Fire Code or National Fire Protection Association (i.e. NFPA 1 – Uniform Fire Code, NFPA 13 – Installation of Sprinkler Systems, or NFPA 101 – Life Safety Codes). The Fire Marshal works hand in hand with the township's Department of Planning and Economic Development.

Site plans are checked for such things as emergency vehicle approach and accesses, fire department connection points, fire hydrant location and flow calculations, sprinkler systems, and occupant loads. The fire department reserves the right to seek third party plan reviews and/ or consultation, as needed, and those fees are not included in this fee schedule.

<b>Initial Fire Department Site Plan, 1 follow-up plan review, and attendance at any necessary plan review staff meetings</b>	<b>\$ 400.00</b>
<b>Additional follow-up site plans (for corrections / additions)</b>	<b>\$50.00/hr.</b>
<b>Fire Alarm System Plan Review</b>	<b>\$ 200.00</b>
<b>Fireworks Storage &amp; Vending Review</b>	<b>\$ 200.00</b>
<b>Kitchen Cooking System Plan Review</b>	<b>\$ 200.00</b>
<b>Special Meeting; Attendance</b>	<b>\$50.00/hr.</b>
<b>Sprinkler System Plan Review</b>	<b>\$ 200.00</b>

***Our Mission:*** The members of the Van Buren Fire Department shall work together in a professional and caring way to protect life and property from the adverse effects of fire, trauma, illness and dangerous conditions. Our services will be provided in a fair, honest, and ethical manner with the highest respect and dignity to all.

## ***Fire Inspection Services***

Fire Inspections are traditionally performed by the department's Fire Inspector or the Fire Marshal and consists of on-site inspections of commercial, industrial, or multi-family residences (i.e. apartment or condo complexes) for the compliance of previously approved plans (i.e. did what the contractor say was going to be installed get installed?) or life safety features (such as exit lighting, sprinkler maintenance, egress doors, or the function of a smoke detector) with our local fire prevention code, fire department requirements, and recommendations set forth by national standards found in the International Fire Code or National Fire Protection Association.

<b>Circus, Fairs, and Carnivals - Inspection</b>	<b>\$ 200.00</b>
<b>Circus, Fairs, and Carnivals – Stand by</b>	<b>Billed based on use</b>
<b>Fire Alarm / Fire Pump System Test</b>	<b>\$ 100.00</b>
<b>Fire Drill – Inspection / Evaluation</b>	<b>\$ 100.00</b>
<b>Fire Lane Violations</b>	<b>See Police Department Fine Schedule</b>
<b>Fire Watch</b>	<b>Billed based on use</b>
<b>Fireworks Show / Display / Sales – Inspection / Permit</b>	<b>\$ 200.00</b>
<b>Fireworks Show / Display – Stand-by</b>	<b>Billed based on use</b>
<b>Kitchen Cooking System Inspection</b>	<b>\$ 100.00</b>
<b>Inspection; General</b>	<b>\$ 50.00/hr.</b>
<b>Multi-family Life Safety Inspections (1 to 6 units)</b>	<b>\$ 100.00</b>
<b>Multi-family Life Safety Inspections (more than 6 units)</b>	<b>\$15.00/ea.</b>
<b>Occupant Load Review, Calculations, and Posting</b>	<b>\$ 100.00</b>
<b>Prescribed Burn Permits</b>	<b>\$ 100.00</b>
<b>Public Assembly – Special Event Usage</b>	<b>\$ 100.00</b>
<b>Smoke Detector Test</b>	<b>\$ 100.00</b>
<b>Sprinkler System Hydrostatic Flush (witnessed)</b>	<b>\$ 100.00</b>
<b>Sprinkler System Hydrostatic Test (witnessed)</b>	<b>\$ 200.00</b>

***Additional Services, Equipment and Manpower Fees***

<b>Fire/EMS/Accident/HazMat Reports</b>	<b>\$ 5.00</b>
<b>Fire Reports – 2 Years or Older</b>	<b>\$ 25.00</b>
<b>Freedom of Information Requests</b>	<b>\$ 40.51/hr</b>
<b>CD Pictures</b>	<b>\$ 20.00 per CD</b>
<b>Training Classes, Props, and Services</b>	<b>Contact Us for Pricing</b>

<b>Fire Chief</b>	<b>\$ 53.14/ hr. – ST</b>
	<b>\$ 74. 93/hr. – OT</b>

<b>Battalion Chief</b>	<b>\$ 35.56/hr. – ST</b>
	<b>\$ 53.34/hr. – OT</b>

<b>Captain</b>	<b>\$ 30.33/hr. – ST</b>
	<b>\$ 45.49/hr. – OT</b>

<b>Lieutenant</b>	<b>\$ 24.51/hr. – ST</b>
	<b>\$ 36.77/hr. - OT</b>

<b>Fire Inspector / Fire Marshal</b>	<b>\$ 40.51/hr. – ST</b>
	<b>\$ 56.68/hr. – OT</b>

<b>Fire Fighter</b>	<b>\$ 22.26/hr. – ST</b>
	<b>\$ 33.38/hr. – OT</b>

<b>Engine</b>	<b>\$ 100.00/ hr.</b>
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<b>Ladder Truck</b>	<b>\$ 150.00/hr.</b>
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<b>Rescue</b>	<b>\$ 100.00/hr.</b>
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<b>- Specialized Rescue Equipment (i.e. Jaws of Life®/ Ice Commander®)</b>	<b>\$ 50.00/ tool</b>
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<b>Staff / Utility Vehicle</b>	<b>\$ 50.00/hr.</b>
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<b>EMS Bike (does not include personnel)</b>	<b>\$ 10.00/hr.</b>
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Western Wayne County Fire Department Mutual Aid Association's and Washtenaw County Mutual Aid Association Hazardous Incident Response Team (HIRT) and Urban Search and Rescue Team (USAR) use charges as determined by the mutual aid association.

**These fees apply to special events and cost recovery.**

**VOTER REGISTRATION INFORMATION**

Supersedes all prior Fee Schedule(s) upon approval with an  
Effective date of January 1, 2014

\$ 10.00	for voter history, per election
\$ 10.00	for voter registration by precinct
\$ 50.00	for complete voter list in alpha order
\$ 50.00	subscription to absentee information (per election)

Above pricing does not include postage and is on CD

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

**WATER CONSUMPTION CHARGES:** \$3.28 per 1,000 gallons

**Water Surcharge – Customers Outside Twp.** \$1.11 per 1,000 gallons

**WATER SERVICE CHARGES:**

**(Formerly meter charge)**

Not charged if water is turned off at the curb by Water Department.

**Residential** – \$7.72 quarterly, per residential unit (includes single family, multi-family, mobile homes, and attached condos whether occupied or not).

ERU adjustment factor for residential units:

Single family w/ 5/8" meter	.64 units per dwelling
Single family w/ 3/4" meter	.75 units per dwelling

**Commercial, Industrial & Institutional - Each service line including fire suppression**

		<u>Quarterly</u>
5/8"	meter	\$ 4.94
3/4"	meter	5.78
1"	line	7.72
1 1/2"	line	38.51
2"	line	61.61
3"	line	134.74
4"	line	231.00
6"	line	962.46
8"	line	1,693.89
10" & up	line	2,694.85

**SEWAGE DISPOSAL CHARGES:** \$ 3.20 per 1,000 gallons

**Sewer Surcharge – Customers outside Township** \$ 2.70 per 1,000 gallons

**Flat Rate Sewage Disposal Charge** \$78.39 per quarter

Existing residential customers only; require water meter installation for new sewer only customers

**Flat Rate Sewage Disposal Charge – Customers outside Twp.** - \$84.05 per quarter

**Non-Residential User Fee** \$ .30 per 1,000 gallons

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

**SEWER SERVICE CHARGE:**

**(Formerly sewer maintenance fee)**

Not charged if water is turned off at the curb by Water Department.

**Residential** – \$12.40 quarterly per residential unit – (includes single family, multifamily, mobile homes, and attached condos whether occupied or not).

ERU adjustment factor for residential units:

Single family w/ 5/8" meter	.64 units per dwelling
Single family w/ 3/4" meter	.75 units per dwelling

**Commercial, Industrial & Institutional**

		<u>Quarterly</u>
5/8"	meter	\$ 7.94
3/4"	meter	9.31
1"	meter	12.40
1 1/2"	line	62.01
2"	line	99.20
3"	line	216.97
4"	line	371.95
6"	line	1,549.76
8"	line	2,727.54
10" & up	line	4,339.26

**MISCELLANEOUS SERVICE CHARGES:**

Final Bill	\$ 25.00
Hang Shut-off notice	\$ 10.00
Turn on or turn off water service -Working hours	\$ 25.00
Turn on or turn off water service-After working hrs.	\$ 85.00
Service Reconnect	\$85.00 (plus all past due balance)
Inspection of water service line for re-use (If at least 1" diameter)	\$ 50.00

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

Returned check charge per Treasurer's Schedule	\$ 30.00
Sewer dye test	\$100.00
Pull meter / re-install meter	\$ 35.00
Unauthorized water use	\$100 per unit/per occurrence \$500 non-residential/per occurrence
Project Administration Fee	1% of total project costs
Damaged/Frozen Meters/Repairs	Actual cost of time, materials & equip. plus 50% overhead expenses
Manual Reading Charge (Repeated cable cut or disconnection/ non-compliance)	\$25.00 per quarter

**MINIMUM BILL:**

The minimum bill shall consist of the fixed water service charge, the fixed sewer service charge and consumption charges for water and sewage disposal (or flat rate sewage disposal) and non-residential user fee for all units whether occupied or unoccupied.

**DELINQUENT ACCOUNTS:**

Customers who fail to pay their water bill by the due date shall be charged a ten percent (10%) late penalty based on the current charges only. Failure to receive the water bill will not be reason for waiving any penalties.

Accounts delinquent for at least sixty days (60) are subject to turn off for non-payment according to Township Ordinance. Service will not be restored until payment has been received or until appropriate payment arrangements have been made.

Accounts delinquent for at least sixty (60) days as of June 30 of each year will be transferred to the tax roll and shall be charged a fee equal to fifteen percent (15%) of the amount being transferred. Such fee will be added to the delinquent balance, and then transferred to the tax roll.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

**WATER SERVICE TAP PERMIT:**

**Domestic Water Capital Charge:** \$1,156.00 per unit

The minimum capital charge for a single family residence, or an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$1,156.00 per residence, unit or mobile home space, whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$1,156.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

**Fire Suppression or Irrigation Line:**

<u>Diameter</u>	<u>Fireline Fee</u>
5/8 x 3/4"	N/A
1"	\$1,156.00
1 1/2"	1,836.00
2"	2,550.00
3"	3,978.00
4"	5,508.00
6"	8,670.00
8"	12,036.00
12"	18,768.00
16"	25,908.00

**Water Meter Cost:**

Water meters are **actual cost** of meter, radio reading device, tail pieces (or flanged spool piece with test port), right angle valve, and washers, **plus 20%**. Costs are updated routinely with suppliers.

All water service taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the water tap permit. A separate tap fee per inch diameter is to be charged for a fire suppression line. The cost of the water meter, the domestic water service tap inspection permit, and the fireline permit must be paid at the time the tap permit is paid. A plumbing permit is required for installation of the domestic water service line.

If a new fire hydrant is to be installed or relocated on an existing water main, the permit fee shall be \$300.00 per hydrant plus \$309.00 inspection fee.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

**Domestic Water Service Line Open Trench Inspection Permit Plumbing Permit**

**Domestic Water Service Tap Inspection Permit** \$150.00  
(Waived if inspection is performed by Township Consulting Engineers with inspection costs charged against advance engineering fees on deposit)

**Inspection fee for abandonment of water service line** \$ 75.00

**Inspection of service line for re-use** \$ 50.00  
(if at least 1" diameter)

**SANITARY SEWER TAP PERMIT:**

**Capital Charge** \$ 4,617.00 per unit

The minimum capital charge for a single family residence, an apartment, cooperative apartment, and any other multiple dwelling, or mobile home park where more than one residence or unit is served by one meter shall be \$4,617.00 per residence, unit or mobile home space whether occupied or not. The charges for other types of uses shall consist of the minimum capital charge \$4,617.00 multiplied by the corresponding number of units for said use listed below under "Equivalent Unit Factors".

All sanitary sewer taps shall be furnished and installed by a licensed, bonded private contractor subject to the inspection and approval of the Township. An approved site plan or plot plan must be submitted with the application for the sewer tap permit. A sanitary sewer tap inspection permit fee must be paid at the time the tap permit is paid if no wye is available. A plumbing permit is required for installation of the building sewer lead. Sewer only customers will be required to pay the cost and install a water meter at the inside water service line just after it enters the building.

**Sanitary Sewer Building Lead** Plumbing Permit

**Sanitary Sewer Tap Inspection Permit Fee** \$150.00  
(Waived if inspection is performed by the Township Consulting Engineer with inspection costs charged against advance engineering fees on deposit)

**Sewer cap inspection** \$ 50.00

**Sanitary Sewer Repair Inspection Permit Fee** Plumbing Permit

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

**Sewer Re-use Inspection Fee**

\$150.00

**EQUIVALENT UNIT FACTORS**

Residential Equivalent Units (REU)

Residential including single family, multiple family and mobile homes	1.00 unit per dwelling or mobile home space
Car wash (production line)	10.00 units per production line
Car wash (self-serve)	2.00 units per stall
Auto dealer (new cars)	1.00 unit plus .20 units per 1,000 square feet
Auto Repair Shop	.25 unit per service stall
Barber/Beauty shops	1 unit plus .25 units per sink or booth
Bars (drinks and/or dinner)	See restaurants
Bowling alleys (without bar or lunch)	1.00 unit plus 0.10 units per lane (bars, restaurants at their respective unit factors)
Churches	.40 units per 1,000 square feet
Cleaners	1.00 unit per 1,000 square feet of building area plus 1.50 units per press
Clinics-Dental	.55 units per chair
Clinics-Medical	.45 units per examining room
Convenience stores	.25 units per 1,000 square feet
Country clubs	1.50 units per 1,000 square feet of general building area plus restaurant, bar, swimming pool areas, etc., at their respective unit factors
Daycare centers	.67 units per room
Drugstores (with fountain service)	1.00 unit per 1,000 square feet
Drugstores (without fountain service)	.25 units per 1,000 square feet
Factories (exclusive of industrial wastes)	.75 units per 1,000 square feet (industrial wastes will be assigned such sanitary use factor units as shall be appropriate in each individual instance, upon request to the township for such assignment)
Fraternal organizations	.50 units per 1,000 square feet of general building plus restaurant, bar, swimming pool area, etc., at their respective unit factors
Health Clubs w/o showers and/or pools	.25 units per 1,000 square feet

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

Health Clubs w/showers and/or pools	2.00 units per 1,000 square feet
Hospitals	1.00 unit plus 0.75 units per bed
Hotels and motels	1.00 unit plus 0.25 units per bed plus restaurant, bar, swimming pool are, etc. at their respective unit factors
Irrigation System serving residential platted or site condo subdivisions	1.00 unit per separate tap for platted sub or residential site condominium project irrigation
Laundry (self-serve)	.75 units per washer
Laundry-Commercial	2.00 units per washer
Nursing/Convalescent Homes	1.00 unit plus .50 units per bed
Nursery/Green Houses	.30 units per 1,000 square feet
Office building	.25 units per 1,000 square feet
Restaurants/Bars/Taverns(dinners/drinks)	2.00 units per 1,000 square feet
Schools without showers or pool	1.00 unit per classroom
Schools (with showers and/or pool)	1.50 units per classroom
Service stations	1.00 unit plus 0.15 units per pump plus .25 units per service stall
Snack bars (drive-in)	1.00 unit per 600 square feet, plus 0.08 unit per stall
Stores (other than specifically listed)	.25 units per 1000 square feet
Swimming pool (net area of pool, see country clubs for building unit) (residential excluded)	3.00 units per 1,000 square feet
Theater	1.00 unit plus 0.01 units per seat
Warehouses	.15 units per 1,000 square feet
Residential including single family, multiple family and mobile homes	1.00 unit per dwelling or mobile home space

Equivalent Residential Units not listed, or for unusual conditions, shall be determined by the Water & Sewer Department and may be reviewed by the township board, upon request, for final determination.

**Van Buren Township  
Water & Sewer Department  
Schedule of Rates  
Effective January 1, 2014**

When the primary use contains other secondary uses, the total ERU factor shall be the summation of all applicable separate ERU factors (e.g., Hotel ERU factor + Restaurant REU factor + Pool REU factor = Total ERU factor).

Any change in the capital charge resulting from a change in the use of the building/premises and any corresponding unit factor change shall be paid to the township prior to occupancy. The customer or owner shall pay the difference between the original capital charge (previously called debt service charge) and the current capital charge upon such change in use. No credit or rebate of capital charges (or previously paid debt service charges) shall be made in the case of a lesser residential equivalent use.

**HYDRANT RENTAL PERMIT**

<b>Permit Fee</b> – Maximum 30 days per permit	\$100.00
<b>Deposit</b> (if customer has an existing water account and signs agreement for any damages or losses to be added to the next regular water bill)	\$500.00
<b>Deposit</b> (if customer does not have an existing water account)	\$2,500.00
<b>Daily rental fee</b>	\$10.00
<b>Winterizing fee</b>	\$50.00 per day
<b>Water consumption charges</b>	per current water rate

Hydrant rentals only permitted in accordance with rules and regulations adopted by the Water & Sewer Commission.

**ENGINEERING FEES:**

The Water & Sewer Department Schedule of Rates does not include Engineering Fees. Engineering fees shall be collected in accordance with the current contract with the Township's Consulting Engineers.

**All Water & Sewer permits expire one year from the date of payment. Renewals will not be issued.**

**2014 Recreation Fee Schedule**

<b>Class Title</b>	<b>Van Buren Resident Fee</b>		<b>Non Resident Fee</b>
<b>Acting Class</b>	\$	80.00	\$ 95.00
<b>Baby Sitter CPR/Certification</b>	\$	50.00	\$ 65.00
<b>Ballroom Dance (8 weeks) Couple</b>	\$	65.00	\$ 80.00
<b>Ballroom Dance (6 weeks) Couple</b>	\$	45.00	\$ 60.00
<b>Ballroom Dance (8 weeks) Single</b>	\$	55.00	\$ 70.00
<b>Ballroom Dance (6 weeks) Single</b>	\$	35.00	\$ 50.00
<b>Baseball Skills Camp</b>	\$	35.00	\$ 45.00
<b>Basketball Clinic (6 weeks)</b>	\$	45.00	\$ 60.00
<b>Beachbody Fit Club (4 weeks)</b>	\$	25.00	\$ 35.00
<b>Super Saturday with Santa (per child)</b>	\$	5.00	\$ 5.00
<b>Card Making</b>	\$	12.00	\$ 14.00
<b>Cougars Football field rental September-October/monthly room rental</b>	\$	250.00	
<b>Daddy Daughter Dance (Couple)</b>	\$	20.00	\$ 25.00
<b>Daddy Daughter Dance (Additional Child)</b>	\$	5.00	\$ 5.00
<b>Daddy Daughter Dance (Additional Adult)</b>	\$	10.00	\$ 10.00
<b>Day Camp (4 weeks)</b>	\$	450.00	\$ 465.00
<b>Get Up &amp; Get Active</b>	\$	80.00	\$ 95.00
<b>Gymnastics, Ages 3-4/4-5, 30 min (10 weeks)</b>	\$	60.00	\$ 75.00
<b>Gymnastics, Ages 6 &amp; up, 45 min (10 weeks)</b>	\$	65.00	\$ 80.00
<b>Gymnastics, Ages 6 &amp; up, 60 min (10 weeks)</b>	\$	70.00	\$ 85.00
<b>Gymnasium Rental (Per Hour)</b>	\$	20.00	\$ 35.00
<b>Hoppin' Hullabaloo (Per Child)</b>	\$	5.00	\$ 5.00
<b>Kid Kwon Do (12 weeks)</b>	\$	35.00	\$ 55.00
<b>Michigan Nationals Travel Baseball League (per year)</b>	\$	800.00	\$ 800.00
<b>Mother/Daughter Tea Party (Couple)</b>	\$	25.00	\$ 30.00
<b>Mother/Daughter Tea Party (Additional Child)</b>	\$	5.00	\$ 5.00
<b>Mother/Daughter Tea Party (Additional Adult)</b>	\$	10.00	\$ 10.00
<b>Mother/Son Bowl (Couple)</b>	\$	25.00	\$ 30.00
<b>Mother/Son Bowl (Additional Child)</b>	\$	5.00	\$ 5.00
<b>Mother/Son Bowl (Additional Adult)</b>	\$	10.00	\$ 10.00
<b>Movie and a Make Over</b>	\$	18.00	\$ 22.00
<b>Multi-Purpose Room Rental (3.5 hours)</b>	\$	90.00	\$ 105.00
<b>Open Gym Fee</b>	\$	3.00	\$ 5.00
<b>Open Gym Fee (Van Buren Public School ID)</b>	\$	2.00	\$ 2.00
<b>Pickleball</b>	\$	2.00	\$ 2.00
<b>Soccer Field Rental for associations will be based on number of teams</b>	\$	20.00	\$ 25.00
<b>Soccer Field Rental (per game)</b>	\$	20.00	\$ 25.00
<b>Softball Field Rental (per hour)</b>	\$	20.00	\$ 25.00
<b>Softball Field Rental if lined and dragged</b>	\$	25.00	\$ 30.00
<b>Softball Field Light Usage (per hour)</b>	\$	10.00	\$ 10.00
<b>Scoreboard Rentals (per game)</b>	\$	10.00	\$ 10.00
<b>Spanish for Kids</b>	\$	60.00	\$ 75.00
<b>Tae Kwon Do (12 weeks)</b>	\$	55.00	\$ 70.00
<b>Tae Kwon Do yearly tournament room rental</b>	\$	150.00	
<b>Tai Chi Chaun &amp; Meditation (8/10 weeks)</b>	\$	35.00	\$ 50.00
<b>Tai Chi Chaun &amp; Meditation (12 weeks)</b>	\$	40.00	\$ 55.00
<b>Tot Camp (4 weeks)</b>	\$	450.00	\$ 465.00
<b>Tween Camp (4 weeks)</b>	\$	450.00	\$ 465.00
<b>TV Equipment Rental (Per Hour)</b>	\$	20.00	\$ 35.00
<b>Urban Ballroom (10 weeks)</b>	\$	50.00	\$ 60.00
<b>Urban Ballroom (Drop-in Per Class)</b>	\$	6.00	\$ 7.00
<b>Volleyball Skills Camp (6 weeks)</b>	\$	45.00	\$ 60.00
<b>Yoga</b>	\$	50.00	\$ 65.00
<b>Yoga (Drop-in Per Class)</b>	\$	7.00	\$ 9.00
<b>Youth Cheerleading</b>	\$	50.00	\$ 65.00
<b>Zumba (Drop-in Per Class)</b>	\$	7.00	\$ 8.00
<b>Zumba (Punch Card)</b>	\$	35.00	\$ 40.00

<b>2014 Van Buren Parks Fee Schedule</b>		
	<b>Resident / Non-Profit</b>	<b>Non-Resident / Corporate</b>
<b>Pavilion Rentals #1,2,3 at Van Buren Park and Riggs Park</b>		
<b>Pavilion Rentals #4 at Van Buren Park and Quirk Park</b>	\$90.00	\$110.00
<b>Pavilion Rentals for school groups, Van Buren Park - weekends</b>	\$80.00	\$100.00
<b>Pavilion Rentals for school groups, Van Buren Park - weekdays</b>	\$45.00	
<b>Pavilion Rentals for school groups, Quirk and Riggs</b>	Free (with approval)	
	Free (with approval)	
	<b>Resident</b>	<b>Non-Resident</b>
<b>Daily Vehicle Park Entry Pass - Van Buren Park</b>		
<b>Annual Vehicle Park Entry Pass - Van Buren Park</b>	\$5.00	\$7.00
<b>Annual SENIOR Vehicle Park Entry Pass - Van Buren Park</b>	\$15.00	\$20.00
	\$8.00	\$8.00

**Charter Township of Van Buren  
2014 Building Department Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2014*

Building Type	Fee	
Additions	\$0.52 per sq.ft. Minimum \$200.00	
Add on Fee	\$10.00	
Base Permit Fee	\$40.00 Due at time of application	
Batch Plant Permit	\$250.00 + Removal bond (Min. \$1,000)	
Business Re-Occupancy Inspection	\$250.00	
Cat Walk	\$95.00	
Commercial/Remodel/New	* Project Value X (0.0067) Minimum \$200	
Decks	\$95.00	
Demolitions:	Voluntary	\$95.00
	Notice Of Violation	\$200.00 + \$1,000 bond
Driveway Bond	\$2,000.00	
Extra Inspections	In excess of minimum	\$55.00
Finished Basement	\$200.00 Minimum	\$0.52 per Sq.ft.
Fire Damage Reconstruction	\$200.00 Minimum	\$0.52 per sq.ft. + Insurance deposit
Fire Dept. Building Review		\$50.00 per hour
Fire Dept. Inspection/General/New Business		\$50.00 per hour
Garage/Pole Barns/Accessory Structures	Incl. Sheds Over 200 s.f.	\$0.52 per sq.ft. Minimum \$200.00
Industrial/Remodel/New		* Project Value X (0.0067) Minimum \$200
Manufactured Home (Park)		\$125.00
Modular Home		\$0.52 per sq.ft.
New Home Completion Bond		\$1,500.00 Due at time of permit issuance
New Homes (Includes Basements)		\$0.52 per sq.ft.
Off-site Home Inspections		\$200.00 + Travel Time
Outside/replacement inspector	2-hr Minimum	\$55.00 per hour
Penalty for Starting Work W/O Permit		2 X permit fees
Permit Renewal		50% of original permit fee (Maximum \$500.00)
Plan Review:	Commercial/Industrial/Multi	20% of Permit Cost
	Outside Plan Review Services	120% of cost
Public Sidewalk Bond		\$500.00
Registration:	New	\$30.00
	Renewal	\$20.00
Re-Inspection	Not ready for inspection	\$65.00
Residential Remodel		\$0.52 per sq.ft. Minimum \$200.00
Roof- Commercial/Industrial/Multi-Family:		* Project Value X (0.0067)
		\$250.00 Minimum
Roof- Single-Family Residential		\$95.00
Service Walk/Porch Cap Bond		\$300.00
Signs:	Monument	\$150.00
	Wall Mount	\$95.00
	Other/Temporary	\$25.00
Special Inspection	2 hour minimum	\$55.00 per hour
Street Tree Bond		\$350.00
Sump Line		\$95.00
Swimming Pools:	Residential	\$95.00
	Commercial/Industrial	* Project Value X (0.0067)
Temporary Trailer Permit		\$100.00 + \$1,000 Removal bond
Water/Sewer Lead		\$95.00
Windows/ Siding/Doors/Lakeside Stairs		\$95.00

**Charter Township of Van Buren**

**2014 Electrical Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2014*

<b>Permit Type</b>		<b>Fee</b>
Base Permit Fee		\$40.00
Service:	Temp	\$35.00
	100 amp or less	\$35.00
	101 - 400 amp	\$45.00
	401 - 600 amp	\$110.00
	> 600 amp	\$165.00
Sub-Panel		\$35.00
Circuits:	1-5 Circuits	\$35.00
	Each Additional Circuit	\$5.00
Fixtures per 10		\$10.00
Receptacles per 25		\$10.00
Dishwasher, Garbage Dis., Range (110 v)		\$10.00
Furnace, A/C, Electric Dryer Outlet		\$30.00
220 Welder/Compressor/Range		\$30.00
Signs		\$35.00 per circuit
Mobile Home Hook Up		\$50.00
Mobile Home Pedestal (each)		\$25.00
RV Park Hooup (each)		\$15.00 per site
Modular Hook up		\$85.00
Motors/Generators/Transformers:	Up to 20 K.V.A. or H.P.	\$20.00
	21 to 50 KVA/HP	\$25.00
	51 KVA/HP and over	\$35.00
Fire Alarms:	Up to 10 Stations & horns	\$150.00
	11-20 stations & horns	\$100.00
	Over 20 devices (each)	\$5.00 per device
Swimming Pools		\$50.00
Outdoor Pole Light/Light Pole Base		\$15.00
Interruptible Residential A/C		\$35.00
Smoke Detector		\$5.00 each
Add on Fee		\$10.00
Carnivals, Circus, ext.		\$250.00
Counduit or Grounding only		\$35.00
Data/Telephone Outlets		\$5.00 each
Feed Bus Ducts, Raceways, Etc.:	per 50 ft.	\$10.00
Fire Alarm Review		\$200.00
Fire Department Inspection		\$50.00 per hour
Fire Dept. Circuis, Fairs, Carnival Inspect.		\$200.00
Heating Units each (i.e. baseboard)		\$5.00 per unit
Extra Inspection		\$55.00
Re-inspection		\$65.00
Outdoor Meter Cabinets		\$20.00
Outside/replacement inspector	2-hr Minimum	\$55.00 per hour
Penalty for work w/out permit		2 X permit fee
Plan Review:	In house	\$25.00 per hour
	Outside Plan Review Service	120% of Cost
Postage	Minimum	\$1.00 or actual cost
Rebar Bond		\$25.00
Registration:	New	\$30.00
	Renew	\$20.00
Special Inspection	2-hr Minimum	\$55.00 per hour
Transfer Switch		\$35.00
Permit Renewal		50% of original permit fee (Max. \$250)

**Charter Township of Van Buren  
2014 Mechanical Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2014*

Permit Type	Fee
Base Permit Fee	\$40.00
Residential Single Family Duct Work	\$30.00
Commercial/Industrial/Multi-Family Duct Work:	Up to 300 ft. \$30.00
	> 300 ft. \$0.10 per linear foot
Furnace, Rooftop Equip., Electric Heater:	Up to 200,000 BTU \$30.00
	Each Addition 100,000 BTU \$10.00
Boiler	\$30.00
Room Heater, Stove, Portable Heater & all other gas/oil burners:	200,000 input (each) \$30.00
	200,000 - 500,000 (each) \$40.00
	> 500,000 (each) \$65.00
Gas Piping Openings (new)	\$5.00 each opening
Residential Single Family Gas or Fuel Piping	\$25.00
Commercial/Industrial/Multi-Family Gas or Fuel Piping:	Up to 500 ft. \$25.00
	> 500 ft. \$0.05 per linear foot
Processing Piping- Air or Gas Piping, Hydraulic Piping, Incinerator, or Cooling	Up to 500 ft. \$25.00
	> 500 ft. \$0.05 per linear foot
Gas Burner	< 500,000 BTU \$25.00
	>500,000 BTU \$55.00
Gas Pressure Test:	Residential \$30.00
	Commercial / Industrial \$45.00
Modular Installation, Gas Piping & Pressure	\$65.00
Air Conditioning & Refrigeration:	Up to 3 Tons \$30.00
	4 Tons - 50 Tons \$45.00
	> 50 Tons \$65.00
Solid Fuel Burning Device	\$25.00
Heat Pumps	\$30.00
Sprinkler/Fire Suppression System (# of heads):	1 - 100 \$150.00
	101 - 200 \$175.00
	201 - 300 \$200.00
	301 - 400 \$225.00
	401 - 500 \$275.00
	Over 500 \$300.00
Fire System Test	Hourly Rate: \$55.00 / hr \$110.00 2 hour minimum
Pre-Fab Fireplace or Wood Stove	\$35.00
Chimney Liners	\$35.00
Fire Damper	\$20.00
Humidifier or Air Cleaner	\$35.00
Commercial Kitchen/Exhaust Hood	\$40.00
Exhaust Fans:	Residential Bath & Kitchen \$10.00
	Up to 1,000 cfm \$25.00
	> 1,000 cfm \$35.00
Underground Fuel Storage Tank	\$45.00 per tank
Above Ground Fuel Storage Tank	\$35.00 per tank
Add on Fee	\$10.00
Chiller	\$30.00

**2014 Mechanical Fee Schedule**

Commercial/Industrial Scale		\$30.00	
Compressor		\$30.00	
Cooling Towers		\$30.00	
Evaporator Coils		\$30.00	
Extra Inspection		\$55.00	
Fire Dept. Sprinkler System Plan Review		\$200.00	
Fire Dept. Sprinkler System Hydrostatic Test		\$200.00	
		Residential	Commercial / Industrial
Heat Recovery Units		\$10.00	\$20.00
Unit Ventilators/PTAC Units		\$10.00	\$20.00
Generator		\$35.00	\$70.00
Air Handler		\$30.00	\$60.00
V.A.V. Boxes		\$10.00	\$20.00
Hot Water Heater		\$25.00	\$60.00
Hot Water & Steam Distribution:	0" - 2"	\$30.00	
	2 1/4" - 4"	\$55.00	
	> 4"	\$75.00	
Reinspection		\$65.00	
Kitchen Exhaust Hood		\$40.00	
Lawn Sprinkler System		\$25.00	
Registration:		\$15.00	
Oil Burner	<200,000	\$30.00	
	200,000 to 500,000	\$40.00	
	>500,000	\$65.00	
Permit Renewal		50% of Original permit fee Max \$250	
Postage	Minimum	\$1.00	or actual cost
Plan Review	In-House	\$25.00	per hour
	Outside Plan Review Service	120% of Cost	
Special Inspection	2-hr Minimum	\$55.00	per hour
Penalty for Work Started Without a Permit		2 X Permit Fee(s)	
Outside/replacement inspector (2hr min)	2-hr Minimum	\$55.00	per hour

**Charter Township of Van Buren A1:F43  
2014 Planning Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2014*

<b>Type of Application</b>	<b>Township Fees</b>	<b>Consultant Fees</b>	<b>Per Acre Fee</b>	<b>Unit/Lot/Tree Fee</b>
Rezoning	\$600.00	\$700.00	\$30.00	
Conditional Zoning Amendment , Reviews, Rezoning Contract and Conditions	\$1,500.00	\$1,500.00	\$30.00	
<i>Additional Reviews by Consultant</i>		Cost + 20%		
Special Land Use (new developments)	\$800.00	\$700.00	\$30.00	
Special Land Use (existing building, no site changes)	\$500.00	\$500.00	\$30.00	
Concept Plan Review Only	\$350.00	\$350.00		
<i>* Additional Reviews by Consultant</i>		Cost + 20%		
<b>Site Plan Review- Non Residential</b>				
Commercial Development	\$2,500.00	\$500.00	\$150.00	
Industrial Development	\$2,500.00	\$500.00	\$150.00	
Public or Semi-public Development			\$450.00	\$150.00
Administrative Review (Re-occupancy, building additions, site changes to Existing Use)	\$400.00		Minor Change	
	\$1,250.00	\$500.00	Major/New Structure	
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$4,000.00	\$25.00	
<b>Site Plan Review- Residential</b>				
Site Condominium	\$2,500.00	\$455.00		\$30.00
Cluster Housing Development (PRD)	\$4,000.00	\$465.00		\$30.00
Multiple Family	\$3,000.00	\$360.00		\$10.50
Mobile Home Park	\$3,000.00	\$545.00		\$10.50
Condominium, PRD, Subdivision Documents		Cost + 20%		
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$4,000.00	\$25.00	
Dev. Instigated Rev. Approved Plat, Architectural Rev. Existing Developments	\$750.00	\$750.00		\$15.00
<b>Subdivision/Plat Review</b>				
Sketch Plan Review	\$400.00	\$350.00		\$30.00
Site Plan Review (Tent. Preliminary Plat)	\$2,000.00	\$700.00		\$30.00
Preliminary Plat Review	\$600.00	\$500.00		\$15.50
Final Plat Review	\$700.00	\$600.00		\$15.50
<i>*Additional Reviews by Consultant</i>		Cost + 20%		
Initial Engineering Deposit		\$4,000.00	\$25.00	
<b>Special Meetings</b>				
Expedited Review	150% Cost	Cost + 20%		
Planning Commission	\$560.00	Cost + 20%		
Board of Zoning Appeals (Single Family Res.)	\$400.00	\$350.00		
Board of Zoning Appeals (Non- Res./Multiple)	\$400.00	\$350.00		
<b>Other Fees</b>				
Variance Review	\$500.00	\$500.00		
Zoning Verification	\$75.00			
Replat/Change to Master Deed	\$250.00	\$250.00		\$75.00
Woodland/Tree Removal	\$350.00	\$630.00	\$65.00	\$2.00
Tree Replacement (per-tree)				\$350.00
Lot Split Review	\$75.00	\$350.00		
Accessory Structure Modification	\$250.00			
Fire Department Site Plan Review	\$400.00			
Temporary Land Use/Special Event Permit	\$1,250.00			
Grass & Weeds Mowing / Blight / Property Maintenance Administration Fee (Ordinance)				Cost + \$100
Developer Initiated Master Plan or Zoning Amendments to Text and Maps	\$1,500.00	Cost +20%		

*\*Consultant review fees include the initial review. Any additional reviews shall be charged at Cost + 20%*

**Charter Township of Van Buren  
2014 Plumbing Fee Schedule**

*Supersedes all prior Fee Schedule(s) upon approval with an effective date of January 1, 2014*

Permit Type		Fee
Base Permit Fee		\$40.00
Fixtures, Water Connected Appliances	Each	\$8.00
Stacks (soil, waste, vent & conductor)	Each	\$8.00
Sewer (sanitary – storm):	Less than 6"	\$40.00
	6" and over	\$95.00
Sub-Soil Drains		\$10.00
Drains		\$10.00
Modular Installation		\$85.00
Mobile Home Hookup		\$55.00
Sewage Ejectors, Sumps, Manholes	Each	\$10.00
Water Distributing Pipe:	Minimum	\$20.00
	3/4" - 1 1/2" service	\$30.00
	2" service	\$40.00
	3" service	\$60.00
	4" service	\$75.00
	> 4" service	\$100.00
Backflow	Each	\$20.00
Hot Water Heater		\$25.00
Special Inspection	2-hr Minimum	\$55.00 per hour
Re-Inspection	Not ready for inspection	\$65.00
Lawn Sprinkler (vacuum breaker, water connection)		\$25.00
Postage	Minimum	\$1.00 or actual cost
Add on Fee		\$10.00
Air Admit Valve		\$8.00
Back Water Valve		\$8.00
Extra Inspection Fee	In excess of rough & final	\$55.00
Registration:	New	\$30.00
	Renewal	\$20.00
Shower Pan	Each	\$15.00
Studor Vent	Each	\$8.00
Sump Line		\$95.00
Water Service		\$95.00
Water/Sewer Lead		\$95.00
Vacuum Breaker Residential		\$25.00
Vacuum Breaker Commercial		\$30.00
Domestic water treatment and filtering equip.		\$25.00
Outside/replacement inspector	2-hr Minimum	\$55.00 per hour
Permit Renewal		50% of original permit fee (Max. \$250)
Plan Review:	In House	\$25.00 per hour
	Outside Plan Review Service	120% of cost
Fee for Work Started without permit		2 X permit fee