

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
OCTOBER 14, 2013**

Supervisor Combs called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Hart, Trustee Jahr, Trustee McClanahan and Trustee Miller. Absent: None. Others in attendance: Assessing Coordinator Stevenson, IT Director Rankin, DPW Director Taylor, Deputy Director Parks and Recreation Zaenglein, Public Safety Director Laurain, DDA Director Ireland, Engineer Nummer, Secretary Cline and an audience of eight (8).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Discussion on Executive Assistant to the Supervisor Job Description.
This item was removed from the Work Study Agenda. The Board will discuss during Budget Preparation Meeting and to be place on a future Board Agenda.
2. Discussion on Capital Improvement Plan for the years 2014-2018.
The Board discussed and will consider this item at the November 5, 2013 Board meeting.

Supervisor Combs stated during the Local Development Finance Authority (LDFA) meeting held on October 8th the LDFA requested to address the Board regarding the Visteon bankruptcy.

CLOSED SESSION: To be held in the Denton Room to discuss Police Officers Labor Council (POLC) Patrol and Dispatch Unit contract negotiations.

Hart moved McClanahan seconded to recess to Closed Session to discuss Police Officers Labor Council (POLC) Patrol and Dispatch Unit contract negotiations. Roll Call Vote. Yeas: Miller, McClanahan, Jahr, Hart, Budd, Wright and Combs. Nays: None. Absent: None. Carried.

Work Study Session was recessed to Closed Session at 4:34 p.m.

The Work Study Session was reconvened at 5:11 p.m.

There being no further discussion, the Work Study Session was adjourned at 5:12 p.m.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda H. Combs, Township Supervisor

Approved: _____.