

At Board meeting New Business # 4 “Consider approval of the employment agreement between the Charter Township of Van Buren and Jennifer Zaenglein as Deputy Director of Parks and Recreation and to authorize the Supervisor and Clerk to execute the agreement.” was removed from the agenda.

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES  
JANUARY 8, 2013 REGULAR BOARD MEETING, TENTATIVE AGENDA**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Supervisor Combs	_____	Trustee McClanahan	_____
Clerk Wright	_____	Trustee Miller	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Hart	_____	Attorney McCauley	_____
Trustee Jahr	_____	Secretary Cline	_____

**APPROVAL OF AGENDA:**

**APPROVAL OF CONSENT AGENDA:**

1. Work Study Session Minutes December 10, 2012.
2. Closed Session Minutes December 10, 2012.
3. Special Board Meeting Minutes December 11, 2012.
4. Consider adoption of Resolution 2013-01, the Board of Review Poverty Exemption Guidelines.
5. Consider adoption of Resolution 2013-02, Wade Trim Engineering Services 2013 Rate Schedule (at the 2009 Rate).
6. Consider adoption of Resolution 2013-03, MDOT Performance Resolution for Governmental Agencies and designate the Director of Public Works, Township Supervisor or Township Clerk to apply for permits on behalf of the Township.
7. Consider the reappointments of Vera Ireland, Mary Korgal and Helen Wylie to the September Days Senior Center Endowment Committee with terms to expire January 15, 2014.

**PUBLIC HEARING:**

1. To hear public comment on the use of fiscal year 2013-14 Community Development Block Grant (CDBG) funds.

**CORRESPONDENCE:**

**UNFINISHED BUSINESS:**

1. Consider second reading for adoption of reading of Ordinance 12-11-2012, to amend the Township Zoning Ordinance, 06-02-92, as amended, to revise regulations pertaining to Wireless Communication.

**NEW BUSINESS:**

1. Consider use of fiscal year 2013 (July 1, 2013 – June 30, 2014) Community Development Block Grant funds.
2. Consider the appointment of Richard Gavalier for the vacant position on the Local Finance Development Authority (LDFA) with the term to expire on August 12, 2014.
3. Consider approval of:
  - a. Job description for Museum Director
  - b. Approve the Personal Services Agreement for the Museum Director
  - c. Authorize the Supervisor and Clerk to execute the Agreement.
4. Consider approval of the employment agreement between the Charter Township of Van Buren and Jennifer Zaenglein as Deputy Director of Parks and Recreation and to authorize the Supervisor and Clerk to execute the agreement.

5. Consider:

- a. Job description for Executive Assistant and Human Resource Manager
- b. Personal Services Agreement for Executive Assistant and Human Resource Manager, amend the budget accordingly and authorize the Supervisor and Clerk to execute the Agreement.

**VOUCHER LIST:**

**REPORTS:**

**ANNOUNCEMENTS:**

**NON-AGENDA ITEMS:**

**CLOSED SESSION:**

**ADJOURNMENT:**