

CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday April 24, 2012
Van Buren Township Hall
46425 Tyler Road

The meeting was called to order at 6:55 p.m., in the Board Room by Chairman Pedersen. Members present: Chairman Pedersen, Commissioner Graf, Commissioner Rochowiak, Commissioner Cook and Trustee Partridge. Others present Director Tom MacDonald, Field Superintendent James Taylor, and Dave Nummer of Wade Trim.

APPROVAL OF AGENDA: Motion Commissioner Pedersen, Second Commissioner Graf to amend Agenda to add discussion of Hydrant Painting and Hydrant flags to Old Business, Motion carried. Motion Commissioner Cook Second Commissioner Graf, to approve Amended Agenda as stated. Motion carried.

APPROVAL OF MINUTES: Motion Commissioner Cook, Seconded Trustee Partridge to approve the Minutes of the W & S Commission meeting November 22, 2011 as amended. Motion Carried.

Motion Trustee Partridge Seconded Commissioner Graf, to approve the minutes of W& S Commission Meeting December 6, 2011 as amended, motion carried.

OLD BUSINESS:

1. **D.W.R.F. (drinking water Revolving fund) Project Update-THE WATER TOWER-** This project is nearly completed, there are just a few remaining contractor punch list items. It is performing well in current conditions. It has been tested in "summer" mode; we anticipate that we will be able to demonstrate our ability to "shave" our peak demands through this upcoming summer season in turn being a valuable tool for us during our scheduled contract re-opener with DWSD next fall.
2. **Ecorse Road Sewer and Water Project-** The original scope of the project was to replace the sanitary sewer along Ecorse road between Beck and Morton Taylor. As plans developed it became necessary to replace the entire water main from Beck to just east of Belleville, as presented in a letter sent to the commissioners dated February 14, 2012. The water main will be done via pipe bursting, this method will ensure the least amount of disruption to residential and Business water service during construction. MDOT expected date of bid proposal acceptance is May 25. The actual work should start around late summer.
3. **2011-2012 Water Main Project –** This project was originally scheduled to be completed in 2011. Because the Wayne County Permit process took longer than expected and was not completed until last fall, it was postponed until this year. This project is scheduled to start in a few weeks it has been awarded to DVM of Sterling Heights. The scope of the work will be to water mains on Haggerty under Riggs drain, on Bemis between Sumpter and Martinsville, and to loop a dead end line on Lenmoore to the Country Walk Sub Division.
4. **Sanitary Sewer Master Plan-** Although this project was approved by the board last year there was limited work done on it due to the completion of other projects becoming a primary focus, work has resumed on this project.
5. **Hydrant Painting/Flags Updates-** Approximately 35% of the townships hydrants have been painted. We are looking forward to getting more of the hydrants done this year. However, as discussed previously this project is done as an "in between" task, because of the demands of field work that has more pressing consequences and limited number of Water Department field staff. Additionally the Director of the Water and Sewer Department and the Field Superintendent are addressing this and all the demands of field work and preparing a plan to be able to address the needs of the Urgent work and still maintaining the daily upkeep tasks of our water and sewer system. They hope to schedule a work study with the Water and Sewer board in the near future to present their findings.

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NEW BUSINESS:

1. Election of Water & Sewer Commission Officers:

- **Chairman-** Commissioner Cook Nominated Commissioner Rochowiak, Rochowiak accepted, Commissioner Graf Seconded; Motion carried.
- **Vice Chairman-** Commissioner Graf nominated Commissioner Cook, Cook accepted, and Commissioner Rochowiak seconded; Motion carried.

Normal protocol is Elections in February and terms to start March 1, due to no meeting in February, term will begin May1 2012.

At this point there was a discussion to amend the by-laws of the Water and Sewer Commission to change the election dates from February to April. Commissioner Pedersen motioned, Trustee Partridge seconded; Motion passed.

2. Water Master Plan- Wade Trim submitted a proposal in the amount of \$27,400.00 to update the Van Buren Township Master plan. The master plan is behind per state regulation, (5 years) but due to major W& S system projects we were granted an extension Director Mac Donald requests to send the proposal to the Town ship Board for approval. Commissioner Rochowiak motioned ,Commissioner Graf seconded, to present the proposal to update the Water Master Plan to the board in an amount not to exceed\$ 27400.00; Motion carried

3. DWSD (Detroit Water & Sewer Department) Rate Methodology Presentation – Director Mac Donald presented the possibility of DWSD coming in to give a presentation on how Detroit makes our (the Townships) water rates. The board stated they were interested, so Director MacDonald will make the necessary arrangements and get it scheduled.

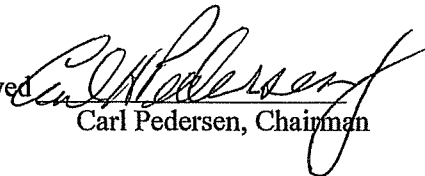
NON AGENDA ITEMS:

None

ADJOURNMENT: Motion to adjourn, Commissioner Rochowiak, second Commissioner Pedersen Motion carried, meeting adjourned at 8:20 p.m.

Respectfully Submitted by Karen E Smith

Approved



Carl Pedersen, Chairman