

Van Buren Charter Township
Downtown Development Authority
Tuesday, August 28, 2012

Chairman Dolph called the meeting to order at 5:30 p.m.

Roll Call: Members present-Chairman Dolph, Vice Chair Atchinson, Secretary Zoller, Director Baskin, Director Bechtel, Director Bird, Director Laginess, Director Miller and Supervisor White. Absent and Excused: Director Blank and Director Richter. Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, Fire Chief Besson, Matt Stacey and Linda Combs.

Agenda: Motion Atchinson, Support Bird to approve the DDA agenda of Tuesday, August 28, 2012 as presented. Motion Carried.

Minutes: Motion Bechtel, Support White to approve the DDA Minutes of Tuesday, July 24, 2012 as presented with the appropriate spelling correction. Motion Carried.

Communications:

DDA Executive Director Ireland reviewed the Thank You correspondence received from Fire Chief Besson, Captain Laurain and Lieutenant Floro regarding the DDA's support in this year's annual Public Safety Day. Director Bechtel requested that pictures regarding this event be posted on the web site. Director Ireland also reported that a final tally has not yet been received from Communication Associates regarding the cost of the promotional giveaways but it is anticipated to be well under the approved amount.

Reports:

1. Belleville/Ecorse Intersection (August 2012)

Matt Stacey, Wade-Trim reviewed the August progress report regarding the Belleville/Ecorse Intersection. The project was award to Angelo Iafrate Construction Company. There was discussion regarding the sanitary sewer portion of the project and the importance of not extending the closure of Belleville Road beyond the three days allotted in the contract.

2. Directors Report:

DDA Executive Director Ireland reviewed her report for August.

3). Emergency Sirens:

Director Laginess reviewed his notes from the August 1, 2012 Public Safety Committee presentation from West Shore, Inc. regarding emergency sirens. The Directors reviewed the potential costs for the purchase and installation. Initial studies show that the DDA district could have two to three sirens depending on final placement. The standard cost for a siren ranges from \$19,900 (wood pole) to \$23,000 (concrete). Pro and cons of this type of system were discussed and questions were also directed to Fire Chief Besson. Supervisor White encouraged the Directors to also review the Code Red website regarding that emergency system. The Directors asked that this item be kept as a pending item and be reviewed as further information and future plans arise from the Public Safety Department.

Unfinished Business: None.

New Business:

1. Consider Director's request for addition night lodging for MDA Conference:

Motion Atchinson, Support Bechtel to approve the request of DDA Executive Director to include 2 nights lodging for the MDA Conference in November 2012. Motion Carried.

2). Consider request for appraisal work on Belleville Rd.:

DDA Executive Director Ireland explained that the existing appraisals will need to be redone due to the fact they are outdated.

Motion Atchinson, Support Bird approve the request to have appraisals done on five (5) parcels along Belleville Road to be expensed from line item 247-000-980-000, Property Acquisition not to exceed \$12,000. Motion Carried.

3). Bond Issue:

The Director's reviewed the memo from Tom Traciak, Umbauch & Associates.

Motion, Atchinson, Support Bird to approve H.J.Umbauch & Associates to proceed with the purchase of a bond in the amount of \$4,900,000. Motion Carried.

Other (non-agenda items):

DDA Executive Ireland reviewed the procedure for the acquisition of road rights-of-way in the east side of Belleville Road from Robson Road south to Tyler Rd and the necessity to request that the township assist in the acquisition as the DDA is limited in its authority.

Motion Atchinson, Support Bird to adopt Resolution 2012-03 as presented. Motion Carried.

In the future this will be placed under Reports for continual updates.

Motion Atchinson, Support Bird to adjourn the meeting at 6:35 p.m. Motion Carried.

Respectfully Submitted,

Linda M. Stevenson
Recording Secretary