

Van Buren Charter Township
Downtown Development Authority
Tuesday, July 24, 2012

Chairman Dolph called the meeting to order at 5:36 p.m.

Roll Call: Members present-Chairman Dolph, Secretary Zoller, Director Bechtel, Director Laginess, Director Miller, Director Richter and Supervisor White. Absent: Vice Chair Atchinson, Director Baskin, Director Bird and Director Blank (excused). Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, Matt Stacey and David Nummer, Wade-Trim and Doug Warner from Communications Associates.

Agenda: Motion White, Support Zoller to approve the DDA agenda of Tuesday, July 24, 2012 as presented. Motion Carried.

Minutes: Motion White, Support Zoller to approve the DDA Minutes of Tuesday, June 26, 2012 as presented. Motion Carried.

Reports:

1. DDA Web Site, Communications Associates:

Doug Warner of Communication Associates gave a presentation to the DDA regarding the progress that is being made with the promotional brochure, the development of the website and future goals and plans for media reach.

2. Belleville/Ecorse Intersection (June 2012)

Matt Stacey, Wade-Trim reviewed the July progress report regarding the Belleville/Ecorse Intersection. Bid opening was held on July 11th and a pre-construction meeting will be held on August 2nd with the project award expected to take place on August 7th. The low bidder was Angelo Iafrate Construction Company.

3. Directors Report:

DDA Executive Director Ireland reviewed each item on her monthly report. The Directors are comfortable with the tentative financing timetable from Tom Traciak.

Unfinished Business:

New Business:

1. Consider co-sponsoring Public Safety Day

DDA Executive Director Ireland reviewed the concept of co-sponsoring Public Safety Day which will be held on August 11 from 10:00 am to 2:00 pm at Walgreens on Belleville Rd. Items that were discussed were the specific costs and what items the DDA has the ability to assist with. Concerns were expressed regarding subsidizing wages and if certain items (booth, tent, etc.) can be received timely.

Motion Betchel, Support Laginess to approve an amount not to exceed \$10,000 to be used to purchase marketing and promotional items such as a tent, table, distribution items, etc. and not to be allocated for payment or reimbursement on any wage line items and to be expensed from line item 247-000-822-000. Motion Carried.

Other (non-agenda items):

Director Zoller inquired about the possibility of the DDA purchasing a score board for the Quirk Road Soccer Fields.

Motion Betchel, Support White to adjourn the meeting at 7:13 p.m. Motion Carried.

Respectfully Submitted,

Linda M. Stevenson
Recording Secretary