

Van Buren Charter Township
Downtown Development Authority
Tuesday, May 22, 2012

Chairman Dolph called the meeting to order at 5:32 p.m.

Roll Call: Members present-Chairman Dolph, Vice Chair Atchinson, Secretary Zoller, Director Baskin, Director Bechtel, Director Bird, Director Blank, Director Laginess and Director Richter. Absent: Director Miller (excused) and Supervisor White (excused). Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, Engineers David Nummer and Matt Stacey, Wade-Trim and Director of Public Works Tom MacDonald.

Agenda: Motion Blank, Support Bird to approve the DDA agenda of Tuesday, May 22, 2012 as presented. Motion Carried.

Minutes: Motion Bird, Support Bechtel to approve the DDA Minutes of Tuesday, April 24, 2012 as presented. Motion Carried.

Reports:

1. Belleville/Ecorse Intersection (May 2012)

Matt Stacey, Wade-Trim reviewed the May progress report regarding the Belleville/Ecorse Intersection. The project is on its scheduled track with a five week bid advertisement and an anticipated bid opening the first week of July.

2. Directors Report:

DDA Executive Director Ireland reviewed her monthly report and pointed out the condition and possible replacement of the banners.

Motion Atchinson, Support Bird to have DDA Executive Director Ireland work with Old Glory on the replacement of the banners

3. DDA Web Site:

Director Laginess pointed out some of his concerns regarding the draft of the written content. There was discussion regarding information on Aerotropolis and the posting of potential property that is for sale in the district. DDA Executive Director Ireland requested that all comments be sent to her by Friday, May 25th.

Unfinished Business:

1. Approve funding priorities for DDA Projects

a. Belleville/Ecorse Intersection

The Directors reviewed the different scenarios that were presented at the April DDA meeting regarding various payment methods for the Belleville/Ecorse intersection (cash or bonding).

Motion Blank, Support Atchinson to move forward with the Form 6-2 funding scenarios.
Motion Carried.

- b. Township Hall Roof
- c. Township Hall Parking Lot
- d. Township Hall Heating and Cooling

DPW Director Tom MacDonald answered questions from the Directors regarding the above Township Hall improvements. DDA Executive Director reported that the Township has approved a total of \$165,000 for 2012 building maintenance. Of that amount \$40,000 is for the roof, \$100,000 for the parking lot and \$10,000 toward heating and cooling with an additional \$20,000 for heating and cooling in 2013.

Motion Atchinson, Support Betchel to fund the repairs to the Township Hall Roof not to exceed 75% of the \$327,000 and if any additional fees occur above that amount they must be brought back to the DDA Directors for approval. Motion Carried.

New Business:

1. Consider approval of DDA Resolution 2012-02

DDA Executive Director Ireland explained that Resolution 2012-02 is the final Intergovernmental Agreement between the County of Wayne and the Downtown Development Authority for the Belleville/Ecorse Rd. project. This document was reviewed and approved by Attorney Patrick McCauley.

Motion Betchel, Support Atchinson to approve the adoption of DDA Resolution 2012-02.
Motion Carried.

Motion Atchinson, Support Blank to adjourn the meeting at 6:20 p.m. Motion Carried.

Respectfully Submitted,

Linda M. Stevenson
Recording Secretary