

Van Buren Charter Township
Downtown Development Authority
Tuesday, June 28, 2011

Chairman Dolph called the meeting to order at 5:35 p.m.

Roll Call: Members present-Chairman Dolph, Secretary Zoller, Director Bechtel, Director Blank, Director Delibera (arrived at 5:45 p.m.), Director Richter, Director Suliman and Supervisor White. Absent: Vice-Chairman Atchinson (excused), Director Bird (excused) and Director Laginess (excused). Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, David Nummer and Sally Hodges.

Agenda: Motion Blank, Support Zoller to approve the DDA agenda of Tuesday, June 28, 2011 as presented. Carried.

Minutes: Motion White, Support Sulliman to approve the DDA minutes of Tuesday, May 24, 2011 as presented. Carried.

UNFINISHED BUSINESS:

1). Van Buren Township/Belleville Rd. Overlay District

Sally Hodges gave a presentation on the Belleville Rd. Overlay District Plan and discussion followed.

Motion Blank, Support Bechtel to approve the proposal from McKenna Associates to prepare the Belleville Road Overlay District with a price range estimated at \$28,750 to \$34,750 and to create a sub-committee consisting of Carol Bird, Victor DeLibera and Mike Suliman (Ron Blank as alternate) to work with the Planning Commission and McKenna Associates. Motion Carried.

NEW BUSINESS:

1). Consider request for Consent to Transfer Insurance Policies from CFG Insurance North America to Assured Guaranty Group (AGC)

Motion Blank, Support White to approve the consent to transfer insurance policies from CFG Insurance North America to Assured Guaranty Group (AGC). Motion Carried.

REPORTS:

1). Belleville/Ecorse Rd. Intersection Progress Report

Wade-Trim Engineer David Nummer and Matt Stacey reviewed the June Monthly Progress report with the Directors.

2). Sidewalk I-94 North Service Dr.

3). Sidewalk Belleville Rd. from North Boundary of 8701 Belleville Rd. to Tyler Rd.:

Executive Director Ireland reported that she is in possession of the easements and title work on the I-94 Sidewalk Project. She is putting them together and will then get them executed. Due to CDBG funds already allocated for 2 parcels of the Belleville Rd. sidewalk project discussion was had regarding other workable options.

Motion White, Support Suliman to approve Wade-Trim to develop engineering plans and a Request for Proposal on both of this projects and to also approve the access drive that will maintain the water line on the Belleville Rd. project. Motion Carried.

4). Marketing Plan

Director Bechtel reported that the pre-bid conference meeting was today with 2 companies attending and one on speaker phone. It went very well. The Bid Proposals are due on July 15th and he is planning on having a presentation to the Directors at the August DDA meeting.

5). Full Time Executive Director

Director Blank reported that the sub-committee has started working on this but have not yet completed their report. A report will be forthcoming at the July DDA meeting.

COMMUNICATIONS: None

OTHER (non agenda items): Chairman Dolph reported to the committee a recent conversation he had with Wayne County Executive Director Ficano regarding the Aerotropolis. Discussion followed.

Motion Bechtel, Support Blank to adjourn the meeting at 7:15 p.m. Motion Carried.

Respectfully Submitted,

Linda M. Stevenson
Recording Secretary