

Van Buren Charter Township  
Downtown Development Authority  
Tuesday, January 25, 2011

Chairman Dolph called the meeting to order at 5:30 p.m.

Roll Call: Members present-Chairman Dolph, Secretary Zoller, Director Bird, Director Blank, Director DeLibera (arrived at 5:39 p.m.) Director Laginess, Director Richter and Director Suliman. Absent: Vice-Chairman Atchinson (excused), Director Bechtel (excused) and Supervisor White(excused). Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, Water & Sewer Director Todd Knepper, David Nummer and Matthew Stacey, Wade-Trim and Leonard Marshick.

Agenda: Motion Zoller, Support Laginess to approve the DDA agenda of Tuesday, January 25, 2011 as presented. Carried.

Minutes: Motion Laginess, Support Sulliman to approve the DDA minutes of Tuesday, November 9, 2011 as presented. Carried.

UNFINISHED BUSINESS:

DDA Director Ireland stated that she will either email or bring the investment information to the next meeting.

NEW BUSINESS:

1). Belleville/Ecorse Rd. Intersection Progress Report

Wade-Trim Engineer Matt Stacy reviewed the November/December Monthly Progress Report with the Directors.

OTHER (non-agenda items):

DDA Director Ireland distributed information regarding Belleville Road easements (right-of-way acquisitions) and information regarding a sidewalk along Belleville Rd.

Motion Richter, Support Bird to authorize Wade Trim to obtain title work and surveys for future right-of-way acquisitions on Belleville Rd. between Ecorse and Tyler Road in an amount not to exceed \$20,000 with funding to be allocated from Fund Balance - Designated Belleville Rd. (Ecorse to Tyler) to 2011 Budget new line item 247-000-977-002 "Future Right of Way Acquisition. Carried.

Motion Suliman, Support Bird to authorize the installation of approximately 1550 feet of sidewalk on the easterly side of Belleville Rd. from the south property line of Belleville Manor south to Tyler Rd. in an amount not to exceed \$32,000 for materials, permits and engineering costs with funding to be allocated from Fund Balance - Designated Belleville Rd. (Ecorse to Tyler) to 2011 Budget line item 247-000-976-000 "Sidewalks". Carried.

There was discussion regarding sidewalks on the North Service Drive between Belleville and Quirk Rd. DDA Director Ireland will research and present at the next meeting. DDA members were informed that an attempt will be made to obtain information from Director Bechtel on the advertising campaign.

Motion Blank, Support DeLibera to adjourn the meeting at 6:27 p.m. Carried.

Respectfully Submitted,

Linda M. Stevenson  
Recording Secretary