

Van Buren Charter Township
Joint
Downtown Development Authority
Planning Commission
Tuesday, January 19, 2010

Chairman Dolph called the meeting to order at 5:32 p.m.

Roll Call: Members present: Chairman Dolph, Secretary Zoller, Director Bird, Director Blank, Director Laginess, Director Richter (arrived at 5:35 p.m.), Director Suliman and Supervisor White. Members absent and excused: Vice-Chairman Atchinson, Director Bechtel and Director DeLibera. Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, Planning Commission members Chairperson Thompson, Vice Chair Koscielny, Secretary Boynton, Carl Johnson, Bryon Kelley, Robert McKenna, Treasurer Budd, Director Swallow along with Sally Hodges, Clerk Wright and an audience of 2.

Chairperson Dolph welcomed the Planning Commission and audience members to the meeting.

Agenda: Motion Zoller, Support Blank to approve the DDA agenda of Tuesday, January 19, 2010 as presented. Motion Carried.

Minutes: Motion Blank, Support Suliman to approve the DDA minutes of Thursday, December 3, 2009. Motion Carried.

Reports:

Presentation of the Draft Belleville Road Area Plan:

Sally Hodges gave a power point presentation of the Belleville Road District Plan and Market Analysis Discussion. DDA and Planning Commission members jointly discussed the plan.

Motion Blank, Support Laginess to accept the Belleville Road District Plan and to forward the plan to the Planning Commission for consideration of adoption as part of Van Buren Township's Master Plan. Motion Carried.

New Business:

1). Consider approval of Business Informational Packet Proposal

Members reviewed the proposal submitted by McKenna & Associates on the Preparation of a Business Recruitment Package. All of the members agreed that this was a much needed product to have but were concerned with the placement of the site specific information in the document. After discussion it was decided to have Sally Hodges prepare a modified draft version for review at the February meeting.

Motion Blank, Support Bird to approve the Business Recruitment Informational Packet Proposal expensing from Line Item #247-000-821-000 an amount not to exceed \$10,000 and authorizing DDA Executive Director Ireland to execute the agreement after removing Site Specific (Section E) from the proposal. Motion Carried.

Motion Bird, Support Suliman to adjourn the meeting at 7:51 p.m. Motion Carried.

Respectfully Submitted,

Linda M. Stevenson
DDA Recording Secretary