

Van Buren Charter Township
Downtown Development Authority
Tuesday, November 9, 2010

Chairman Dolph called the meeting to order at 5:31 p.m.

Roll Call: Members present-Chairman Dolph, Secretary Zoller, Director Bird, Director Blank, Director Laginess, and Supervisor White. Absent: Vice-Chairman Atchinson (excused), Director Bechtel (excused), Director Richter (excused), Director Suliman (excused) and Director DeLibera (excused). Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson and Matthew Stacey, Wade-Trim.

Agenda: Motion Blank, Support Bird to approve the DDA agenda of Tuesday, November 9, 2010 as presented. Carried.

Minutes: Motion Zoller, Support Laginess to approve the DDA minutes of Tuesday, October 12, 2010 as presented. Carried.

NEW BUSINESS:

- 1). Consider approval of Professional Services Agreement (Short Form) between the Van Buren Township Downtown Authority and Wade Trim dated November 4, 2010 and authorize execution of the Agreement.

The directors discussed and reviewed the changes requested by the attorney.

Motion Blank, Support Bird to approve the Professional Services Agreement as revised between the Van Buren Township Downtown Authority and Wade Trim dated November 4, 2010 and authorize execution of the Agreement. Carried.

- 2). Consider approval of Amended 2010 DDA Budget and Proposed 2011 DDA Budget.

Discussion followed regarding the 2010 Amended Budget and the Proposed 2011 DDA Budget. Chairman Dolph had questions regarding investments and Director Ireland will provide investment information at the next meeting.

Motion Laginess, Support Blank to approve the Amended 2010 DDA Budget and the Proposed 2011 DDA Budget. Carried.

Motion Blank, Support Bird to adjourn the meeting at 6:10 p.m. Carried

Respectfully Submitted,

Linda M. Stevenson
Recording Secretary