

Van Buren Charter Township
Downtown Development Authority
Tuesday, June 22, 2010

Chairman Dolph called the meeting to order at 5:30 p.m.

Roll Call: Members present-Chairman Dolph, Vice Chair Atchinson, Secretary Zoller, Director Bechtel, Director Bird, Director Blank, Director Laginess, Director Richter (left at 6:37 p.m.), Director Suliman, Supervisor White. Absent: DeLibera (excused). Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, Developmental Director Dan Swallow, Water & Sewer Director Todd Knepper, Engineer David Nummer and an audience of four.

Agenda: Motion Atchinson, Support Bird to approve the DDA agenda of Tuesday, June 22, 2010 as presented. Carried.

Minutes: Motion Bechtel, Support Blank to approve the DDA minutes of Tuesday, May 25, 2010 as presented. Carried.

OLD BUSINESS:

NEW BUSINESS:

REPORTS:

1). Audit Report Year Ending 12-31-09: Motion Blank, Support Atchinson to accept and place on file the DDA Audit Report-Year Ending December 31, 2009. Carried

2). Belleville/Ecorse Rd. Intersection: The 3 different options on the Belleville Rd/-Ecorse Intersection were reviewed by the Directors. David Nummer reported that after several meetings with Wayne County the roundabout is no longer an option and the two options left are a 5-Lane Intersection or the Boulevard option with a Michigan left turn. The Directors discussed the difference in costs, traffic flows, increased truck counts, pedestrian crossings, the existing Service Drives and the time frame on the 2.2 million federal grant marked for that project. The audience members were given an opportunity to comment.

Motion Atchinson, Support Bechtel to approve the Boulevard design (with crossovers) for the Belleville-Ecorse Intersection Project. Project will consist of federal grant monies in an approximate amount of \$2.2 million with the balance to be paid by the DDA through the sale of bonds (total project not to exceed 6.3 million); further, this project is to include the reconstruction of the South Service Drive along Ecorse Rd, the Request for Qualifications (RFQ) for engineering services will be developed by Public Service Director Knepper, Planning Director Swallow and Executive Director Ireland with the anticipation the RFQ's will be received in time for the next DDA meeting. Carried.

3). Media Placement Services: Director Bechtel reported that after discussion with Sally Hodges, he feels that it would be a much better idea to seek bids from an advertising firm rather than the previously discussed intern.

Motion Blank, Support Atchinson to authorize Director Bechtel to put together a request for media/marketing services on a contractual basis, that it be published in Van Buren Township's official paper of record along with being placed on the Township's web site and select 3 or 4 applicants to make a formal presentation to the DDA at a special meeting. Carried.

Motion Atchinson, Support Blank to adjourn the meeting at 6.58 p.m. Carried

Respectfully Submitted,

Linda M. Stevenson
Recording Secretary