

Van Buren Charter Township  
Downtown Development Authority  
Monday, April 26, 2010

Chairman Dolph called the meeting to order at 5:30 p.m.

Roll Call: Members present-Chairman Dolph, Secretary Zoller, Director Bechtel, Director Bird, Director Blank, Director Laginess, Director Richter, Director Suliman, Supervisor White and Director DeLibera(arrived at 6:10 p.m.) Members absent and excused-Vice Chair Atchinson. Others in attendance: DDA Executive Director Ireland, Recording Secretary Stevenson, Sally Hodges and one audience member.

Agenda: Motion Laginess, Support Blank to approve the DDA agenda of Monday, April 26, 2010 as presented. Carried.

Minutes: Motion Bechtel, Support Suliman to approve the DDA minutes of Tuesday, March 22, 2010 as presented. Carried.

NEW BUSINESS:

1). Election of Officers: Motion Suliman, Support Laginess to reappoint by overwhelming acclamation Jere Dolph as Chairperson, Kurt Atchinson as Vice-Chair and Sophie Zoller as Secretary. Motion Carried.

2). Meeting Dates: Director Ireland discussed the possibility of changing the date for meetings from the 2nd Tuesday to the 4<sup>th</sup> Tuesday of the month for the rest of the year. This time seems to accommodate everyone's schedule and will help alleviate the rescheduling of dates that we have been experiencing.

Motion Blank, Support Bird to temporarily change the meeting dates for 2010 to the 4<sup>th</sup> Tuesday of each month. Carried.

3). Media Placement: Sally Hodges explained the description of services that could be provided by McKenna and Associates in media placement for the DDA. Sally stated that she believes it would be beneficial for the DDA to hire a part time intern or other professional for effective media placement. McKenna will assist the DDA in writing a job listing for this position with a cost not to exceed \$750.00.

Motion Blank, Support Bechtel to approve the services by McKenna & Associates for assistance in Media Placement to be expensed from the DDA Budget, Line Item 247-000-0821-000 and authorize Director Ireland to execute a contract not to exceed \$750.00 for this service. Carried.

REPORTS:

1). Belleville/Ecorse Intersection: Executive Director Ireland informed the members that she recently had conversation with Mr. Ken Kucel, Director of the Engineering Department at Wayne County DPS. He has received the engineering report and will keep this project at the top of their list due to the federal dollars that are available.

2). Community Profile Package: Sally Hodges distributed her draft of this and entertained comments from the DDA members.

OTHER (NON AGENDA) ITEMS:

Director Blank reported that a conference call regarding the Ford Land piece was scheduled for Wednesday.

Director Suliman had some concerns regarding trimming in the area of the Belleville Bridge.

Motion Bechtel, Support Richter to adjourn the meeting at 6.29 p.m. Carried

Respectfully Submitted,

Linda M. Stevenson  
Recording Secretary