

**CHARTER TOWNSHIP OF VAN BUREN
REGULAR BOARD MEETING MINUTES
NOVEMBER 16, 2010**

Supervisor White called the meeting to order at 7:30 p.m. in the Board Room. Present: Supervisor White, Clerk Wright, Treasurer Budd, Trustee Ostrowski and Trustee Partridge. Absent: Trustee Hart (excused) and Trustee Jahr (excused). Others in attendance: Planning and Economic Development Director Swallow, Parks and Recreation Director Ross, DPW Director Knepper, Chief Loyer, Public Safety Director McClanahan, Secretary Cline and an audience of twenty-three (23).

APPROVAL OF AGENDA: Budd moved, Ostrowski seconded to approve the agenda as presented with the addition of New Business item #8 “Consider approving fireworks proposal by the Belleville Area Chamber of Commerce.” and the removal of New Business item #6 “Consider approval of Animal Sheltering Agreement with the Michigan Humane Society and authorize the Supervisor and Clerk to execute the Agreement.”. Carried.

PUBLIC HEARING: None.

MINUTES: Partridge moved, Wright seconded to approve the Work Study Session Minutes October 18, 2010 as presented. Carried.

Budd moved, Ostrowski seconded to approve the Regular Board of Trustees Minutes October 19, 2010 as presented. Carried.

Wright moved, Partridge seconded to approve the Budget Preparation Meeting Minutes October 26 & 27, 2010 as amended, on page two, under Treasurer’s Office remove “and Library”. Carried.

CORRESPONDENCE: Trustee Partridge stated she provided information to all Board members regarding what other states and communities are doing to incorporate Arts and Humanities into local development projects. Trustee Partridge also stated she hopes a Van Buren Township Cultural Committee can be created in the next year.

Clerk Wright read a thank you letter from Cathy Horste, Van Buren Township Historian, thanking the Board of Trustees and Clerk’s Office staff for their assistance with the Haunted History Tombstone Tour II “The Old Souls of Sumpter” at Martinsville Cemetery in Sumpter Township.

Clerk Wright thanked Bob and Marie Krouse for placing American flags on veteran’s graves at the township cemeteries.

Director McClanahan read a thank you letter to a civilian employee who assisted the police in an incident that occurred in the township.

Director McClanahan read a letter from Cub Scout Pack 822 thanking Officer McCormick and Officer Traster for a recent tour of the Public Safety Department.

Supervisor White read a letter recognizing November as Pancreatic cancer awareness month from the Pancreatic Cancer Action Network.

Supervisor White announced the cancellation of December 7th and 21st Board of Trustees meetings and December 6th and 20th Work Study meetings and announced notice of Special Board of Trustees meeting will be held on Tuesday, December 14th at 7:30 p.m. and Special Work Study meeting will be held on

Monday, December 13th at 4:00 p.m. Further, read a notice of Public Hearing to be held during the December 14th Board of Trustees Board meeting for the 2010 Amended General Fund Budget, 2011 Proposed General Fund Budget and Special Revenue Funds.

Reg Ion, Vice President of Saint Anthony's Saint Vincent DePaul society, thanked Key Stone Academy and Scout Pack 735 for the collecting food donations. Mr. Ion also, encouraged residents to donate food to their favorite charity.

Susan Ireland, Downtown Development Authority (DDA) Director, announced at the last DDA meeting the DDA entered into an agreement to provide engineering services for the reconfiguration and design of the Belleville and Ecorse intersection including the resurfacing of South Ecorse Road Service Drive (the portions lying within the DDA district). The project will be a Michigan left turn, with federal stimulus monies and DDA funds being used for this project.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Partridge moved, Ostrowski seconded to approve Resolution 2010-23 to amend the Articles of Incorporation of the South Huron Valley Utility Authority (SHVUA) and to authorize the Clerk and Supervisor to sign the agreement. Carried.

Wright moved, Partridge seconded to approve the first reading of General [Ordinance 11-16-10](#), to amend the General Code of Ordinances, Charter Township of Van Buren by repealing, Article IX of Chapter 86, Sections 86-451 through 86-524 of the Van Buren Township Code of General Ordinances and adopting Ypsilanti Community Utilities Authority (YUCA) Sewer Use Regulations. Carried.

*(A copy of the synopsis of [Ordinance 11-16-10](#) follows the minutes. Copies of the Ordinance may also be obtained in the Clerk's Office, Township Hall, 46425 Tyler Road during normal business hours.)

Partridge moved, Ostrowski seconded to approve the 2011 Suburban Mobility Authority for Regional Transportation (SMART) Municipal Contract and to authorize the Supervisor and Clerk to execute the contract. Carried.

Budd moved, Partridge seconded to adopt the 2011 Work Study and Regular Board meeting dates with Board meetings being held on the first and third Tuesday of the month and Work Study on the preceding Mondays. Carried.

Partridge moved, Budd seconded to approve the 2011 Holiday Calendar per the Salaried Employees Benefit Manual, AFSCME Local 236 and POLC contracts. Carried.

Partridge moved, Wright seconded to approve the Municipal Services Agreement between Parkwood Manor I, Limited Dividend Housing Association Limited Partnership and the Charter Township of Van Buren enabling the Partnerships to rehabilitate the housing development and make payments in lieu of taxes and authorize the Supervisor and Clerk to execute the agreement; and to approve the Municipal Services Agreement between Parkwood Manor II, Limited Dividend Housing Association Limited Partnership and the Charter Township of Van Buren enabling the Partnerships to rehabilitate the housing development and make payments in lieu of taxes and authorize the Supervisor and Clerk to execute the agreement. Carried.

Budd moved, Wright seconded to approve the fireworks proposal by the Belleville Area Chamber of Commerce to shoot off the fireworks on the closed Denton Bridge immediately following the Christmas parade on Saturday, December 4, 2010 and to authorize the Supervisor to sign the permit. Carried.

VOUCHER LIST: Wright moved, Budd seconded to approve the November 16, 2010 voucher list as presented. Carried.

REPORTS: Supervisor White ordered the September 2010 Budgetary Report received and filed.

ANNOUNCEMENTS: Clerk Wright announced the Township administrative offices will be closed on Thursday, November 25th and Friday, November 26th for the Thanksgiving holiday. The Township administrative office new business hours will change to 7:30 a.m. to 4:00 p.m. effective November 22, 2010. Also, reminded residents payments can be made by utilizing our 24 hour drop slot, located in the Public Safety lobby or the ADA 24 hour drop box located in front of Public Safety Department.

Director Ross stated a “Warm Coats to Warm a Child Coat Drive” will run through December 6th at Van Buren Township Hall. Drop boxes are located at the Community Services entrance, in front of the Clerk’s Office and in the Public Safety Lobby. These coats will be distributed to the Goodfellows program. The Holiday Arts and Craft Show will be held on Saturday, December 4th from 9:00 a.m. to 3:00 p.m. in Van Buren Recreation Center. For information on programs and events please contact the Parks and Recreation Department at 734.699.8921.

Director Swallow reminded residents yard waste pick up in Van Buren Township will end the week of November 22nd through 27th. In addition, rubbish pick up scheduled for Thursday, November 25th will be picked up on Friday, and the Friday, November 27th pick up will be collected on Saturday. Yard waste pick-up will resume in the spring on the first full week of April.

Supervisor White reiterated the December Board meeting changes as follows. The cancellation of December 7th and 21st Board of Trustees meetings, December 6th and 20th Work Study meetings, Special Board of Trustees meeting will be held on Tuesday, December 14th at 7:30 p.m., Special Work Study meeting will be held on Monday, December 13th at 4:00 p.m. and Notice of Public Hearing to be held during the December 14th Board of Trustees Board meeting for the 2010 Amended General Fund Budget, 2011 Proposed General Fund Budget and Special Revenue Funds.

AUDIENCE (Non-Agenda Items): Comments were made from 8:22 p.m. to 8:40 p.m. by the audience regarding the following topics: Animal Control, Township Budget, Public Safety Department, Township Hall carpet and Township policies.

CLOSED SESSION: None.

ADJOURNMENT: Partridge moved, Ostrowski seconded to adjourn at 8:40 p.m. Carried.

Respectfully submitted,

Leon Wright
Township Clerk

Date: _____.

Paul D. White
Township Supervisor

Approved: _____.