



VAN BUREN TOWNSHIP PARKS AND RECREATION

**ATHLETIC FIELD USE AND ALLOCATION APPLICATION**

FAMILY, GROUP, ORGANIZATION (APPLICANT): _____		TYPE OF GROUP: _____	
TYPE OF ACTIVITY: _____		DATES NEEDED: _____	
TIMES NEEDED: _____		PERSON IN CHARGE: _____	
ADDRESS: _____	CITY: _____	STATE: _____	ZIP: _____
APPLICANT'S NAME: _____		HOME PHONE: _____	
DAY PHONE: _____		CELL PHONE: _____	

**Athletic Field(s) Requested:** \_\_\_\_\_

Please give a brief description of desired athletic field use, and any special requests. **ALL ATHLETIC FIELD USE RULES AND REGULATIONS MUST BE ADHERED TO.** Applicant acknowledges having read and understands Athletic Field Use Rules and Regulations.

\_\_\_\_\_  
\_\_\_\_\_

**\*\* Please attach game schedule(s) to this application \*\***

**CERTIFICATE OF INSURANCE & RELEASE OF LIABILITY**

The applicant or group of an athletic field application shall provide Van Buren Township Parks and Recreation Department with a Certificate of Insurance as follows:

<b>COVERAGES</b>	<b>LIMITS</b>
Comprehensive General Liability - Bodily Injury and Property Damage	\$1,000,000 Combine single limit - each occurrence and aggregate

In addition, the certificate **MUST** indicate that the Charter Township of Van Buren, its elected and appointed officials, agents, representatives, boards, commissions, departments, employees and volunteers, and others working on behalf of the Charter Township of Van Buren are named as an "Additional Insured" or "Certificate Holder" and shall hold them harmless from any and all loss, damages, liability, claims, actions, suits, proceedings of every kind or character arising out of injury, including death, to persons or damage to property due in whole or in part as it relates to the sponsored event. The specific name and date of the event must be detailed on the certificate, as well as the name of the athletic field where the event will be held.

Certificate of Insurance **MUST** be delivered to the Parks and Recreation Department no less than one (1) week before the event.

**HOLD HARMLESS, INDEMNITY AND RELEASE OF LIABILITY**

To the fullest extent permitted by law, the above applicant agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Van Buren, its elected and appointed officials, agents, representatives, boards, commissions, departments, employees and volunteers, and others working on behalf of the Charter Township of Van Buren against any and all claims, liabilities, actions, damages, judgements, expenses, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Van Buren, its elected and appointed officials, agents, representatives, boards, commissions, departments, employees and volunteers, and others working on behalf of the Charter Township of Van Buren by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, however caused, which arises out of, results from, or is any way directly or indirectly connected or associated with the sponsoring applicants and/or guests, patrons, members, agents, invitees and employees athletic field use.

\_\_\_\_\_  
**APPLICANTS SIGNATURE**

\_\_\_\_\_  
**DATE**

<b>FOR PARK OFFICE USE ONLY</b>	
DATE OF REQUEST: _____ <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	COMMENTS:
RECEIVED BY: _____ APPROVED BY: _____	
INSURANCE RECEIVED: _____ DATE: _____	